



## Memorandum

Date: March 30, 2022  
To: Sarah Medary, City Manager  
From: Community Safety Initiative Citizen Advisory Board  
Subject: Citizen Advisory Board FY 2021 Report

It is our pleasure to present the FY 2021 annual report of the Community Safety Initiative (CSI) Citizen Advisory Board (CAB). This year's review is of a mix of funds including balance available from FY20, a \$2.0 million loan from the Fleet Replacement Fund and starting on January 1, 2021, the first dollars the City of Eugene began collecting from the newly implemented Community Safety Payroll Tax formed by [Ordinance \(No. 20616\)](#). The CAB's charge is to monitor the dollars already spent and make sure they are consistent with the intent of the CSI.

The Citizen Advisory Board is responsible for preparing an annual report separate and distinct from the report prepared by the outside auditor, documenting the City's use of the tax revenue and noting whether the tax revenue was spent in compliance with the purpose and use set forth in section [3.750](#) to [3.768](#) of the City Code of Ordinances. The CAB was initially formed in 2020 to review the implementation of the Community Safety Payroll tax that became effective on January 1, 2021. Last Year's FY 2020 report was written proactively to develop a model of tax monitoring and reporting for years to come. FY 2021 is the first year funds are required to be monitored by Ordinance.

The nine member panel met seven times since June 2020 in preparation of the two first reports, which included updates on CSI metrics outlined in ordinance, payroll tax collection, CSI community engagement and communication strategies, funding expenditures, and discussion about what should be included in the annual reports. We reviewed and accepted the report prepared by Eugene City Staff.

Based on these meetings and all materials presented to us, we conclude that the bridge funding was used for the authorized purposes and in compliance with the limitations and restrictions outlined in Community Safety Payroll Tax Ordinance (No. 20616). We are also providing the detailed report, prepared at our request and with our approval, from the City of Eugene staff on the funding spent in FY 2021.

The CAB looks forward to continuing to learn more in order to be responsive to the community in guaranteeing that the funds are spent in an appropriate manner. We are supportive of on-going efforts to collect community input and data on new metrics in order to better inform our monitoring of the Communities Safety expenditures to meet the needs of our everchanging and evolving City.

Highlights from our review of the 2021 Community Safety Initiative Strategies include the following:

- Staffing challenges:
- Youth prevention strategies:
- Implementing the payroll tax:
- Ordinance Metrics and future measuring impacts:
- COVID-19 Impacts:
- Looking forward:

Additional information about the Community Safety Citizen Advisory Board can be found at <https://www.eugene-or.gov/4417/Community-Safety-Citizen-Advisory-Board>. Please feel free to contact any of us for additional information.

**CSI CAB Members**

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John Barofsky	Margot Helphand
Melissa Brown	Holly Mar
Ashley Espinoza	Dana Turell
Jamie Floyd	Bill Whalen
Linda Hamilton	

**City of Eugene Staff and Support**

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Kristie Hammitt	Stacy Jepson
Kevin Alltucker	Jeremy Cleversey
Cambra Ward Jacobson	Sarah Callegari
Melinda McLaughlin	Travis Smith
Pavel Gubanikhin	JoAnna Kamppi
Elliot Hinman	Ethan Wing