

Airport Use Only  
 BADGE # \_\_\_\_\_  
 AS



AOA  
 GA

Eugene Airport  
 AOA/GA HANGAR ACCESS APPLICATION

LEGAL NAME: \_\_\_\_\_  
 (Please Print) Last First Middle

Previous Legal Names Maiden / Aliases \_\_\_\_\_  
 (Please Print) Last First Middle

\_\_\_\_\_ Last First Middle

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Driver's License / State ID# \_\_\_\_\_ State \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Passport # \_\_\_\_\_ Country \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Non-US Citizens, if applicable**

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Alien Registration Number or  
 Non-Immigrant Visa Number

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth (Country or State if in U.S.) \_\_\_\_\_ Citizenship Country \_\_\_\_\_

**Gender**  
 Male  Female

**Height**

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**Ft. In.**  
**Weight**

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**Lb.**

**Race**

Asian  
 Includes Chinese, Japanese, Korean, Indian, Polynesian, Filipino, Indonesian, Samoan, Asian Indian

Black  
 Includes persons have origins in any of the black racial groups of Africa

Native American  
 Includes American Indian, Eskimo, or Alaskan Native

Caucasian  
 Includes Mexican, Puerto Rican, Cuban, Central or South American

**Eye Color**

Black  
 Blue  
 Brown  
 Gray  
 Green  
 Hazel  
 Multi-Color

**Hair Color**

Bald  Black  
 White  Brown  
 Red or Auburn  Sandy  
 Blonde / Strawberry  
 Gray / Partially Gray

**IMPORTANT REMINDERS:**

**AIRPORT ID ACCESS BADGES AND KEYS:** All Eugene Airport identification badges and keys are the property of the Eugene Airport. In the event of separation from the Airport, keys and badges shall immediately be returned to the Airport Credentialing Office or the on-duty Operations Officer after hours.

**USE OF AIRPORT ISSUED ACCESS ID:** Airport access ID and keys are issued only to an individual. **Airport access ID is NEVER to be loaned to others.**

**SECURED AREA:** The Secured Area is designated by red pavement markings with "Restricted Area" painted in white lettering. Access to the Secured Area located around the terminal ramp is restricted by badge access through gates or those aircraft with prior approval.

**ACCESS:** Each individual must use their own access ID to open each access point. **If a combination gate code is required, only Eugene Airport Access ID media holders may be given gate code combinations.**



**VEHICLES OPERATING WITHIN THE AOA & ESCORTING PROCEDURES:**

- **Gate Closure:** NEVER leave an access gate before it closes completely after pulling through.
- **Parking:** Vehicles will be parked only in designated parking spaces. Hangar tenants may park within their rented hangar space when flying, but may not use General Aviation lots when flying commercial flights. No vehicles shall park on taxi lanes or block airplane traffic.
- **Private Vehicles:** No private vehicles are permitted beyond the red and white RESTRICTED AREA signs pictured above.
- **Escorting:** When escorting another vehicle, the badged escorting car would be in front, trigger the gate and both cars would enter before stopping to make sure the gate closes behind them. NEVER trigger the gate from inside and back-up to allow entry.

**DOGS WITHIN THE AOA:** Dogs are permitted only in the General Aviation hangar areas and must be on a leash at all times. Dogs and other pets are not permitted within the remainder of the AOA at any time. Dog owners are fully responsible for the collection and proper disposal of solid waste created by pets.

*The information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by fine or imprisonment or both. (See section 1001 of Title 18 United States Code.)*

*I authorize the Social Security Administration to release my Social Security Number and full name to the Transportation Security Administration, Office of Transportation Threat Assessment and Credentialing (TTAC), Attention: Aviation Programs (TSA-10)/Aviation Worker Program, 601 South 12<sup>th</sup> Street, Arlington, VA 20598.*

*I am the individual to whom the information applies and want this information released to verify that my SSN is correct. I know that if I make any representation that I know is false to obtain information from Social Security records, I could be punished by a fine or imprisonment or both.*

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Employee Printed Name and SSN

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**This portion of the application is to be completed by the Authorized Signatory.**

**Only an authorized signer on record with the Airport Security Coordinator (ASC) may sign this application.**

If you are not on record as an authorized signer please contact the Eugene Airport Credentialing Office at 541-682-6636 for further instructions before proceeding.

**NAME OF APPLICANT:** \_\_\_\_\_

**NAME OF EMPLOYER/HANGAR OWNER:** \_\_\_\_\_ **HANGAR #:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_ **CITY/STATE/ZIP:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

**Signatory Printed Name:** \_\_\_\_\_ **Signatory Phone #** \_\_\_\_\_

**Signatory E-Mail Address:** \_\_\_\_\_

**SIGNATORY TO INITIAL EACH ITEM**

\_\_\_\_\_ As the employer or hangar owner, I accept the ultimate responsibility for costs or fees associated with the applicant's lost, stolen or non-returned badge as determined by the then current Eugene Airport Fee Schedule. I also understand my company is ultimately responsible for any penalties or fines that may be assessed by Eugene Airport, the Federal Aviation Administration (FAA), Transportation Security Administration (TSA), or other governing agency, as a result of violations incurred by me or my employees while at EUG.

\_\_\_\_\_ Access privileges of an employee or renter may be temporarily suspended or permanently revoked for any violation of the application process or misuse of the badge. Any misuse of or willful failure to return a Eugene Airport issued identification badge is subject to civil penalties and/or criminal prosecution.

\_\_\_\_\_ Airport keys will be issued only to individual after presenting a signed key request form from the Signatory requesting keys be issued. Keys **MUST** be returned to the Airport Credentialing Office when no longer needed and **MUST NOT** be reissued to another employee by the Signatory. Employees are responsible for the keys issued to them and will be charged \$25 for the replacement of lost/stolen keys. As the employer, in the event an airport-issued key is lost/stolen and it is determined that re-coring is necessary to ensure overall airport security, the employer shall be financially responsible for the costs of the re-coring. The extent of re-coring shall be at the Airport's discretion.

\_\_\_\_\_ In the event employment or rental agreement is terminated (for any reason), employee keys and badges shall immediately be returned to the Airport Credentialing & Operations Center or the on duty Operations Officer after hours. Fines **WILL** be levied for any unreturned access ID badges.

\_\_\_\_\_ I have reviewed this application for completeness and verify that the applicant is an employee/tenant of the company stated above and as their job duties require the applicant to have unescorted access authority.

\_\_\_\_\_ The applicant acknowledges their security responsibilities under 49 CFR 1540.105(a).

\_\_\_\_\_  
Signatory's Signature (**must be authorized signer on file with ASC**)

\_\_\_\_\_  
Print Name

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

## List of Acceptable Documents

You will need one document from column A OR one document from column B AND one from column C.

List A	OR	List B	AND	List C
<p style="text-align: center;"><b>Documents that Establish Both Identity and Employment Eligibility</b></p> <ol style="list-style-type: none"> <li>1. U.S. Passport or Passport Card (unexpired)</li> <li>2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)</li> <li>3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine readable immigrant visa</li> <li>4. Employment Authorization Document that contains a photograph (Form I-766)</li> <li>5. In the case of a nonimmigrant alien authorized to work for a specific employer incident to status, a foreign passport with Form I-94 or Form I-94A bearing the same number as the passport and containing an endorsement of the alien's nonimmigrant status, as long as the period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form</li> <li>6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94f or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI</li> </ol>	<p style="text-align: center;"><b>Documents that Establish Identity</b></p> <ol style="list-style-type: none"> <li>1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</li> <li>2. ID card issued by Federal, State, or local government agency or entity provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address</li> <li>3. School ID card with a photograph</li> <li>4. Voter's registration card</li> <li>5. U.S. Military card or draft record</li> <li>6. Military dependent's ID card</li> <li>7. U.S. Coast Guard Merchant Mariner Card</li> <li>8. Native American tribal document</li> <li>9. Driver's license issued by a Canadian government authority</li> </ol> <p style="text-align: center;"><b>For persons under the age of 18 who are unable to present a document listed above</b></p> <ol style="list-style-type: none"> <li>1. School record or report card</li> <li>2. Clinic, doctor, or hospital record</li> <li>3. Day-care or nursery school record</li> </ol>	<p style="text-align: center;"><b>Documents that Establish Employment Eligibility</b></p> <ol style="list-style-type: none"> <li>1. Social Security Account Number other than one that specifies on the face that the issuance of the card does not authorize employment in the United States</li> <li>2. Certification of Birth Abroad Issued by the Department of State (Form FS-545 or Form DS-1350)</li> <li>3. Original or certified copy of a birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal</li> <li>4. Native American tribal document</li> <li>5. U.S. Citizen ID Card (Form I-197)</li> <li>6. Identification Card for use of Resident Citizen in the United States (Form I-179)</li> <li>7. Employment authorization document issued by Department of Homeland Security</li> </ol>		

**Non-US Citizens**  
**Must present one of the following:**  
 International passport (must be current with photo ID)  
 Alien Registration Card: I-94 or Green Card

**Citizens Born Abroad or Naturalized US Citizens**  
**Must present one of the following:**  
 U.S. Passport with photo ID  
 Certificate of Naturalization  
 Certificate of Birth Abroad (Form DS-1350 or FS-545)

## TSA Privacy Act Statement

**Authority:** 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-53, August 3, 2007); FAA Reauthorization Act of 2018, §1934(c) (132 Stat. 3186, Public Law 115-254, Oct 5, 2018), and Executive Order 9397 (November 22, 1943), as amended.

**Purpose:** The Department of Homeland Security (DHS) will use the information to conduct a security threat assessment. If applicable, your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT).

DHS will also maintain a national, centralized revocation database of individuals who have had airport- or aircraft operator- issued identification media revoked for noncompliance with aviation security requirements. DHS has established a process to allow an individual whose name is mistakenly entered into the database to correct the record and have the individual's name expunged from the database. If an individual who is listed in the centralized database wishes to pursue expungement due to mistaken identity, the individual must send an email to TSA at

[Aviation.workers@tsa.dhs.gov](mailto:Aviation.workers@tsa.dhs.gov).

The Transportation Security Administration of the U.S. Department of Homeland Security requires us to collect information from you for purposes of watch list screening, under the authority of 49 U.S.C. section 114, and the Intelligence Reform and Terrorism Prevention Act of 2004. Providing this information is voluntary; however, if it is not provided, you may be subject to additional screening or denied transport or authorization to enter a sterile area. TSA may share information you provide with law enforcement or intelligence agencies or others under its published system of records notice. For more on TSA Privacy policies, or to view the system of records notice and the privacy impact assessment, please see TSA's website at [www.tsa.gov](http://www.tsa.gov).

**Routine Uses:** In addition to those disclosures generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. § 552a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.

**Disclosure:** Pursuant to § 1934(c) of the FAA Reauthorization Act of 2018, TSA is required to collect your SSN on applications for Secure Identification Display Area (SIDA) credentials. For SIDA applications, failure to provide this information will result in denial of a credential. For other aviation credentials, although furnishing your SSN is voluntary, if you do not provide the information requested, DHS may be unable to complete your security threat assessment.