

# Notice of the City of Eugene Public Hearing on the Recommended FY21 Budget Monday, June 22, 2020, 7:30 p.m.

Due to Governor Kate Brown's Stay Home, Save Lives Executive Order to combat the spread of COVID-19, all City Council meetings will be held remotely, using virtual meeting technology. Information about how to access these meetings will be available at [www.eugene-or.gov/webcasts](http://www.eugene-or.gov/webcasts).

During this public health crisis, the City of Eugene is using revised public notice requirements provided under Executive Order No. 20-16, which allows local governments to publish any notice, summary, or other document required under ORS 294.305 to 294.565, or ORS 294.900 to 294.930, in a prominent manner on the internet.

The purpose of this public hearing is to receive public comment on the Fiscal Year 2020/2021 (FY21) Budget for the City of Eugene. The fiscal year begins July 1, 2020 and ends June 30, 2021. The public hearing will be held to receive citizen comments on the proposed uses of City funds. Immediately after the public hearing, the City Council is scheduled to take action on the resolutions adopting the FY21 Budget.

The total budget recommended by the Eugene Budget Committee for FY21 is \$839,583,862. This includes \$129,447,662 in capital carryover and \$13,287,813 in prior year encumbrances, as authorized by the Budget Committee.

At this meeting, pursuant to ORS 221.770, a public hearing will be held to take public testimony on the proposed uses of State Revenue Sharing Funds in the amount of \$2,047,000. These uses include police protection, fire protection, planning, zoning and subdivision control.

The FY21 budget was prepared using a basis of accounting consistent with the preceding fiscal year.

## 2020-21 Recommended Budget Summary - All Funds

	FY19 Last Year's Actual	FY20 This Year's Budget as of 12/31/2019	FY21 Next Year's Recommended Budget
<b>RESOURCES</b>			
Beginning Fund Balance	\$246,577,269	\$307,545,509	\$333,879,959
<b>Revenues</b>			
Property Taxes	\$123,299,188	\$126,551,650	\$128,645,992
Other Taxes	20,174,372	20,389,000	24,441,000
Licenses and Permits	22,025,611	19,918,348	19,483,930
Intergovernmental	38,653,942	76,383,514	49,046,248
Rental	3,170,075	3,228,289	3,092,546
Charges for Services	216,671,251	226,428,869	232,100,130
Fines and Forfeitures	2,791,223	3,114,200	2,732,000
Miscellaneous Revenues	15,861,441	10,656,387	8,388,836
Interfund Transfers <sup>1</sup>	21,268,673	26,747,156	21,220,330
Other Financing Sources	44,368,088	16,515,023	16,552,891
Current Resources other than Property Taxes	384,984,676	403,380,786	377,057,911
<b>Total Revenues</b>	<b>\$508,283,864</b>	<b>\$529,932,436</b>	<b>\$505,703,903</b>
<b>Total Resources</b>	<b>\$754,861,133</b>	<b>\$837,477,945</b>	<b>\$839,583,862</b>
<b>REQUIREMENTS</b>			
<b>Departmental Operating</b>			
Personnel Services	\$194,968,573	\$223,391,666	\$233,176,318
Materials and Services	130,571,666	153,381,517	155,599,740
Capital Outlay	6,688,965	15,028,287	8,903,691
<b>Total Departmental Operating</b>	<b>\$332,229,204</b>	<b>\$391,801,470</b>	<b>\$397,679,749</b>
<b>Capital</b>	<b>\$38,670,570</b>	<b>\$174,781,900</b>	<b>\$185,486,622</b>
<b>Non-Departmental</b>			
Debt Service	\$21,990,855	\$21,753,164	\$22,129,181
Interfund Transfers	21,268,673	26,747,156	21,220,330
Special Payments	33,156,322	42,782,435	44,599,332
Contingency/Reserves <sup>1,2</sup>	0	59,962,288	44,485,205
Ending Fund Balance <sup>2</sup> (FY19) or UEFB/Balance Available <sup>2</sup> (FY20, FY21)	307,545,509	119,649,532	123,983,443
<b>Total Non-Departmental</b>	<b>\$383,961,359</b>	<b>\$270,894,575</b>	<b>\$256,417,491</b>
<b>Total Requirements</b>	<b>\$754,861,133</b>	<b>\$837,477,945</b>	<b>\$839,583,862</b>
<b>Number of Budgeted FTE</b>	<b>1,514.34</b>	<b>1,531.39</b>	<b>1,580.19</b>

<sup>1</sup> The Public Safety Communications Fund Budgeted Reserve was displayed incorrectly as part of the Amendments to the FY21 Proposed Budget (page 16). This schedule correctly shows the reduced transfer from the General Fund to the Public Safety Communications Fund.

<sup>2</sup> Funds that are not appropriated for spending. Total FY19 budgeted reserves and contingencies as of June 30, 2019 were \$54,412,554

## Operating Budget Summary by Department

The City of Eugene Budget Committee recommended a department operating budget in the amount of \$397,679,749 for Fiscal Year 2020-2021 (FY21). This is a 9.4% increase from the FY20 adopted operating budget and a 1.5% increase from the FY20 operating budget as of December 31, 2019.

Department	FY19 Last Year's Actual	FY20 This Year's Budget as of 12/31/2019	FY21 Next Year's Recommended Budget
Central Services	\$87,737,442	\$102,893,909	\$105,025,599
Fire and EMS	44,367,310	45,333,349	46,688,298
Library, Recreation and Cultural Services	33,836,045	38,172,038	40,180,468
Planning and Development	22,920,299	31,228,940	30,839,662
Police	59,266,213	67,593,232	66,946,862
Public Works	84,101,895	106,580,002	107,998,860
<b>Total Operating</b>	<b>\$332,229,204</b>	<b>\$391,801,470</b>	<b>\$397,679,749</b>

The following is a summary of the Full Time Equivalents (FTE) by department.

Department FTE	FY19 Last Year's	FY20 This Year's Budget	FY21 Next Year's
Central Services	226.65	230.65	243.15
Fire and EMS	206.00	206.00	206.00
Library, Recreation and Cultural Services	196.58	196.83	202.83
Planning and Development	113.60	116.40	117.40
Police	330.16	333.16	351.66
Public Works	441.35	448.35	459.15
<b>Total Budgeted FTE</b>	<b>1,514.34</b>	<b>1,531.39</b>	<b>1,580.19</b>

Changes made in FY20 since the adopted budget include an increase of 1.0 FTE for a Communications Analyst with no budget increase.

The FY21 Proposed Budget with Amendments as presented to the Budget Committee on May 13, 2020 included 45.8 additional FTE as compared to the FY20 Authorized Budget as of 12/31/2019. The additional FTE by department include the following:

### Central Services, 12.5 FTE

- 11.5 FTE Community Safety Initiative Staff
- 1.0 FTE Information Systems Business Analyst

### Library, Recreation and Cultural Services, 6.0 FTE

- 1.0 FTE Community Safety Initiative Staff
- 2.0 FTE Program Coordinators
- 1.0 FTE Talent Buyer Management Analyst
- 1.0 FTE Marketing Manager
- 1.0 FTE Events Manager Management Analyst 1

### Planning and Development, 1.0 FTE

- 1.0 FTE Environmental Review Analyst

### Police, 18.5 FTE

- 18.5 FTE Community Safety Initiative Staff

### Public Works, 7.8 FTE

- 1.0 FTE Auto Service Worker
- 1.0 FTE Associate Planner
- 1.0 FTE Wastewater Custodian
- 1.0 FTE Senior Program Coordinator
- 2.0 FTE Engineering Technician
- 0.8 FTE Hendricks Park Program Coordinator
- 1.0 FTE Civil Engineer

## Major Programs

The Central Services Department provides business management and support services to the City organization and the public. It provides information management, financial management, civic leadership and collaboration services, human rights and neighborhood involvement services, legal services, facilities management, human resource and risk management, municipal court, and prosecution services. Funding comes from the General, Special Assessment Management, Telecommunications Registration/Licensing, Community Safety, Parking Services, Information Systems and Services, Facilities Services, and Risk and Benefits funds.

The Fire and Emergency Medical Services Department provides fire prevention, safety education, emergency medical services, ambulance transport, and fire suppression services. This department is supported by the General, Housing Programs and Construction, Municipal Airport, and Ambulance Transport funds.

The Library, Recreation and Cultural Services Department provides cultural services, aquatics, athletics, adaptive recreation, adult and senior services programs, youth and family recreation programs and operates the Eugene Public Library, the Hult Center for the Performing Arts, and the Cuthbert Amphitheater. The department uses the General, Library Local Option Levy, Parks and Recreation Bond and Local Option Levy, the Library, Parks and Recreation, Community Safety and General Capital Projects funds.

The Planning and Development Department provides building and permits services, land use permits, metropolitan, community and land use planning services, business, liquor, and tobacco licenses, and operates parking, solid waste and recycling, and zoning and nuisance administration programs. The department also manages community development services including housing opportunities and economic prosperity, social service and homeless assistance, housing and business development loan programs, enterprise zone management, and the Urban Renewal Agency. Department programs are funded by the General, Housing Programs and Construction, Solid Waste and Recycling, Community Development, Systems Development Capital Projects, Parking Services, and Facilities Services funds.

The Police Department provides police services, animal services, and operates the 911 Call Center. The department promotes safety and security, enforces laws, dispatches emergency service equipment and personnel, prevents and investigates crime, and safeguards the constitutional rights of all people. Department funding sources are the General, Parks and Recreation Local Option Levy, Public Safety Communications, Community Safety and Municipal Airport funds.

The Public Works Department provides services and programs related to parks and open space, fleet services, transportation, airport, stormwater and wastewater infrastructure, and natural resource stewardship. Funding sources are the General, Parks and Recreation Bond and Local Option Levy, Road, Housing Programs and Construction, Systems Development Capital Projects, Municipal Airport, Parking Services, Wastewater Utility, Stormwater Utility, Fleet Services, and Professional Services funds.

## FY21 Proposed Budget, City Manager's Amendments to the Proposed Budget and Budget Committee Changes

The City of Eugene FY21 Proposed Budget was prepared before the COVID-19 pandemic drastically altered the economic landscape. On May 13, 2020, the City Manager Pro Tem presented the FY21 Proposed Budget and Amendments to the Proposed Budget to the Budget Committee for consideration. Amendments to the Proposed Budget were prepared using estimates from information that was known at a point in time during the pandemic. Information will continue to change as current events unfold. Amendments included changes to the General Fund Forecast, proposed General Fund Changes and Other Fund Changes, the Community Safety Initiative and others.

### Major Program Changes

The FY21 Proposed Budget with Amendments included the following changes to prior year service levels:

## FY21 Proposed Budget Changes with Amendments - General Fund (Proposed Ongoing Funding)

Main Subfund (Subfund 011)		
Proposed Ongoing Funding	FTE	Amount
General Fund Reduction	0.00	(750,000)
Recreation Programming Expansion (revenue-backed)	0.00	105,000
Hendricks Park Maintenance Community Partnership (revenue-backed) <sup>1</sup>	0.40	42,000
Central Lane Communications Center Staff Alignment <sup>1</sup>	(1.65)	(300,000)
<b>Total - FY21 Proposed Budget Ongoing Funding with Amendments</b>	<b>(1.25)</b>	<b>\$(903,000)</b>

## FY21 Proposed Budget Changes with Amendments - General Fund (Proposed Limited Duration Funding)

Proposed Limited Duration Funding (End Date)	FTE	Amount
Downtown Operations Funding (FY21)	0.00	955,000
COVID-19 Response & Recover (FY21)	0.00	520,000
Self-Contained Breathing Apparatus Replacement (FY21)	0.00	325,000
Fire and Emergency Medical Services Dispatch System Reserve (revenue-backed) (FY21) <sup>1</sup>	0.00	152,000
Climate Recovery Ordinance Implementation (FY21)	0.00	200,000
<b>Total - FY21 Proposed Budget Limited Duration Funding with Amendments</b>	<b>0.00</b>	<b>\$2,152,000</b>

<sup>1</sup> See corresponding FY21 Proposed Budget Changes with Amendments - Other Funds for additional changes.

## FY21 Proposed Budget Changes with Amendments - Other Funds

Cultural Services Fund (Fund 031)	FTE	Amount
Hult Center Programming Growth Plan (revenue-backed)	5.00	1,924,000
<b>Parks and Recreation Local Option Levy Fund (Fund 112)</b>		
Parks and Open Space Park Specialists (revenue-backed)	0.00	250,000
<b>Road Fund (Fund 131)</b>		
Public Works Maintenance Right-of-Way Cleanup (revenue-backed)	0.00	65,000
Public Works Engineering Capital Projects Management	0.70	-
Real Property Officer Funding Reallocation	0.20	-
<b>Public Safety Communications Fund (Fund 130)</b>		
Central Lane Communications Center Staff Alignment <sup>1</sup>	1.65	300,000
Fire and Emergency Medical Services Dispatch System Reserve <sup>1</sup>	0.00	152,000
<b>Community Safety Fund (Fund 136)</b>		
Community Safety Initiative (revenue-backed)	31.00	8,198,494
<b>Community Development Fund (Fund 170)</b>		
Environmental Review Analyst (revenue-backed)	1.00	130,000
<b>Municipal Airport Fund (Fund 510)</b>		
Airport Wildlife Management (revenue-backed)	0.00	86,000
<b>Wastewater Utility Fund (Fund 530)</b>		
Wastewater Regional Utility Project (revenue-backed)	0.00	180,000
Wastewater Custodian (revenue-backed)	1.00	79,000
Wastewater Vegetation Control (revenue-backed)	0.00	15,000
<b>Stormwater Utility Fund (Fund 539)</b>		
Public Works Maintenance Right-of-Way Cleanup (revenue-backed)	0.00	65,000
Hendricks Park Maintenance Community Partnership <sup>1</sup>	0.40	-
<b>Information Systems and Services Fund (Fund 610)</b>		
Information Systems Business Analyst	1.00	-
Corporate Software Maintenance and System Support (revenue-backed)	0.00	1,800,000
<b>Fleet Services Fund (Fund 600)</b>		
Fleet Auto Service Worker (revenue-backed)	1.00	94,000
<b>Professional Services Fund (Fund 630)</b>		
Public Works Engineering Capital Projects Management (revenue-backed)	4.30	550,000
Real Property Officer Funding Reallocation	(0.20)	-
<b>Total - FY21 Proposed Budget with Amendments</b>	<b>47.05<sup>2</sup></b>	<b>\$13,888,494</b>

<sup>1</sup> See corresponding FY21 Proposed Budget Changes with Amendments - General Fund for additional changes  
<sup>2</sup> The FY21 Proposed Budget Changes - Other Funds table in the Amendments to the Proposed Budget document presented on May 13, 2020 (pg. 10) incorrectly displayed 48.05 Total FTE. Total FTE is updated to 47.05 to reflect this correction.

The Budget Committee recommended to the Eugene City Council the FY21 Budget for the City of Eugene that consists of the City Manager's Proposed FY21 Budget with the amendments presented on May 13, 2020, and the amended Property Tax Rates and Tax Levy schedule distributed on May 19, 2020; including the property tax levies and/or rates contained therein, amended to reflect appropriations for prior year encumbrances and prior year capital projects with the following amendments:

- Move to recommend that the City Council allocate the originally proposed \$408,345 for 3.0 FTE in the Sidewalk Maintenance Program. Funds to come from the Road Fund (Fund 131). Program implementation is dependent upon sufficient and stable revenues in the Road Fund.
- Move to recommend that the City Council allocate an additional \$45,000 in one-time funding to the Human Services Commission FY21 Proposed Budget allocation to offset the expected reduction in Community Development Block Grant funding. Funds to come from reducing the General Fund one-time COVID-19 allocation.
- Move to recommend that the City Council allocate one-time funds to not exceed \$73,238 to help the Human Services Commission (HSC) fund a 2% increase to the City of Eugene portion of subcontractor

contracts to be used for salaries for the coming year. Funds to come from reducing the General Fund one-time COVID-19 allocation.

- Move to recommend to the City Manager that City Council hold a work session on the Ground Emergency Medical Transport funding, Ambulance Transport Fund, overall funding of the fire department and update on the Eugene-Springfield fire merger progress.

The FY21 Recommended Budget advertised in this Notice reflects all of the recommended changes made by the Eugene Budget Committee.

For additional information on the FY21 budget, please visit the City of Eugene website at [www.eugene-or.gov/budget](http://www.eugene-or.gov/budget). Links to Eugene Budget Committee meeting materials, minutes and webcasts are available for public review on the City of Eugene website at [www.eugene-or.gov/budgetcommittee](http://www.eugene-or.gov/budgetcommittee).

### Capital Budget

The City of Eugene Budget Committee recommended a capital budget in the amount of \$185,486,622 for FY21. This is a 6.1% increase from the FY20 Capital Budget, December 31, 2019. The capital budget is presented by fund and includes multi-year projects that continue from prior years, as well as new capital projects.

Funds	FY19	FY20	FY21
	Last Year's Actual	This Year's Budget as of 12/31/2019	Next Year's Recommended Budget
Community Development	\$0	\$704,645	\$902,308
Facilities Services	96,059	1,001,175	896,724
General Capital Projects	7,205,477	41,626,508	44,571,473
Library, Parks and Recreation	28,414	859,138	828,405
Municipal Airport	5,444,437	21,898,428	28,759,387
Parking Services	1,306,853	1,614,753	463,572
Stormwater Utility	2,480,340	9,016,072	9,749,083
Systems Development Capital Projects	4,398,122	34,384,448	34,907,542
Transportation Capital Projects	15,279,854	57,696,829	57,579,387
Wastewater Utility	2,431,015	5,979,904	6,828,741
<b>Total Capital Projects</b>	<b>\$38,670,570</b>	<b>\$174,781,900</b>	<b>\$185,486,622</b>

Major capital projects included in the FY21 Recommended Budget include reconstruction of Taxiway Alpha Phase 3 (\$19.5 million) at the Eugene Airport, paving Oak Street from 13th to 20th Avenue (\$3 million), Phase 1 rehabilitation of the wastewater system on Harlow Road and surrounding neighborhood (\$1.5 million), Echo Hollow Pool renovations (\$1.4 million), paving 8th Avenue from Willamette Street to Mill Street (\$1.1 million), the Downtown Riverfront Park (\$1 million), and Santa Clara Community Park Phase 1 (\$0.9 million).

Multi-year capital projects are budgeted in their entirety in the first year, and unspent appropriations are carried forward into subsequent fiscal years. The FY21 Recommended Budget includes approximately \$129.4 million in projects that are continuing from prior years.

### Non-Departmental Budget

The non-departmental budget consists of debt service, contingencies, interfund transfers, special payments, reserves, unappropriated ending fund balance and balance available. These requirements are not part of the anticipated department operating or capital expenditures. The non-departmental budget for FY21 totals \$256.4 million, which is a 5.3% decrease from the FY20 Budget 12/31/2019.

### Debt Outstanding

The estimated outstanding debt as of June 30, 2020 for the FY21 Recommended Budget totals \$94,297,955, which is a 4.6% increase from the July 1, 2019 amount.

	Debt Outstanding July 1, 2020	Debt Authorized, Not Incurred July 1, 2020
Bonds	\$89,221,955	\$53,200,000
Other Long-Term Debt	5,076,000	0
<b>Total Long-Term Indebtedness</b>	<b>\$94,297,955</b>	<b>\$53,200,000</b>

### Ad Valorem Property Taxes - All Funds

	FY19 Actual	FY20 Estimate	FY21 Budget
Total Property Taxes Required to Balance Budget	\$121,884,283	\$123,648,696	\$127,169,000
Plus Estimated Property Taxes Not To Be Received, Discounts Allowed, Other Uncollected Amounts	5,510,650	7,695,741	9,445,334
<b>Total Estimated Tax Levy - All Funds</b>	<b>\$127,394,933</b>	<b>\$131,344,437</b>	<b>\$136,614,334</b>

### Certified Tax Levies by Type - All Funds

	FY19 (Rate or Amount)	FY20 (Rate or Amount)	FY21 (Rate or Amount)
Permanent Rate Limit Levy (Rate limit: \$7.0058 per \$1,000 Assessed Value)	\$7.0058	\$7.0058	\$7.0058
Library Local Option Levy	\$2,700,000	\$2,700,000	\$2,700,000
Parks and Rec. Operations and Maint. Local Option Levy	\$3,150,000	\$3,150,000	\$3,150,000
Levy for Payment of Bonded Debt	\$14,157,202	\$13,891,211	\$14,633,334

### Property Tax Levy Segregated by Type Allocated and Categorized per Section 11b, Article XI of the Oregon Constitution

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	\$7,0058	\$0
Library Local Option Levy Fund	\$2,700,000	\$0
Parks and Recreation Operations and Maintenance Local Option Levy Fund	\$3,150,000	\$0
Bonded Debt Fund	\$0	\$14,633,334

### How You Can Participate

**FY21 Budget Online.** The FY21 Proposed Budget with Amendments and amendments to the FY21 budget recommended by the Eugene Budget Committee are available online at [www.eugene-or.gov/budget](http://www.eugene-or.gov/budget). Due to Governor Kate Brown's Stay Home, Save Lives Executive Order to combat the spread of COVID-19, City staff are working remotely and paper copies of the budget are not available.

**Testify at the public hearing or submit written testimony.** You may speak at the FY21 City of Eugene budget public hearing, send a letter or e-mail to the Eugene City Council prior to the public hearing, or submit written testimony at the hearing. Copies of the agenda packet containing the Budget Committee recommendations and draft City Council resolution will be available online starting on June 15, 2020 at [www.eugene-or.gov/budget](http://www.eugene-or.gov/budget). Contact the City of Eugene Finance Division at 541-682-5512 for additional information.

This notice is published pursuant to ORS 294.438 and Executive Order No. 20-16 on June 15, 2020.