

**ADMINISTRATIVE ORDER NO. 21-20-03**  
**of the**  
**City Manager of the City of Eugene, Oregon**

**DECLARING A STATE OF EMERGENCY UNDER SECTION 2.1055 OF  
THE EUGENE CODE, 1971 WITHIN THE CITY OF EUGENE, OREGON,  
DUE TO THE COVID-19 PANDEMIC.**

**The City Manager Pro Tem of the City of Eugene finds that:**

**A.** Section 2.1055 of the Eugene Code, 1971, provides that the City Manager may declare a state of emergency when an emergency requires a coordinated response beyond that which occurs routinely, the required response is not achievable solely with the added resources acquired through mutual aid or cooperative assistance agreements, and the emergency consists of a Level 3 emergency under the city's emergency management plan.

**B.** On March 8, 2020, Governor Brown issued Executive Order No. 20-03, declaring a state of emergency due to the novel infectious coronavirus (COVID-19) outbreak in Oregon. On March 11, 2020, the World Health Organization announced that COVID-19 is a global pandemic. On March 13, 2020, President Trump declared the COVID-19 pandemic a national emergency.

**C.** The COVID-19 pandemic is a public health emergency which constitutes at least a Level 3 emergency under the Eugene-Springfield Multi-Jurisdictional Emergency Operations Plan for the City of Eugene.

**D.** The emergency described in Paragraph C requires a coordinated response beyond that which occurs routinely, and the required response is not achievable solely with the added resources acquired through mutual aid or cooperative assistance agreements.

**E.** On March 17, 2020, the City Council held a special meeting to receive an update regarding COVID-19 and to provide input to the City Manager Pro Tem concerning this declaration. At that meeting, the City Council provided input about declaring this state of emergency and passed the following motion: Move to support the City Manager Pro Tem declaring a state of emergency under Section 2.1055 of the Eugene Code within the City of Eugene due to the COVID-19 pandemic.

**NOW, THEREFORE, based upon the above findings, I order that:**

**Section 1.** As of the effective date and time indicated below, a state of emergency as defined in EC 2.1055 exists within the geographic boundaries of the City of Eugene.

**Section 2.** The declaration of a state of emergency continues until March 31, 2020, unless extended for additional periods by additional administrative orders.

**Section 3.** A copy of this order shall be immediately provided to the Mayor and City Councilors.

Dated and effective 1:04 p.m, this 17<sup>th</sup> day of March, 2020.

  
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Sarah Medary  
City Manager Pro Tem