



## Eugene Municipal Court

Name \_\_\_\_\_ Citation \_\_\_\_\_

Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

I would like the court to contact me regarding my citation

CHOOSE ONE

Enter a No Contest Plea. *\*Please complete page 2 of this form\**

By choosing a plea of No Contest, you are waiving your right to a trial. The court will contact you to discuss options available to resolve your citation. These may include:

- [Possible reduction of your fine](#)
- [Traffic school](#)
- [Possible suspension of your fine](#)
- Possible dismissal of certain charges

Enter a Not Guilty Plea – your case will be set for trial

There are 3 options for a trial

- Appear in person. A trial date will be set according to the court's schedule availability.
- Virtual Trial Appearance. A virtual trial date will be set according to the court's schedule availability.
- Appear via mail through a Trial by Affidavit. The trial will be based upon sworn, written statements. This option may or may not be available for the charges on your citation. [Forms and instructions for filing a Trial by Affidavit.](#)

IMPORTANT: You have a right to a trial. The court will give you notice of the time and place when you must appear and may impose penalties if you do not appear. The court may require you to deposit money to assure your appearance if you failed to appear on any offense charges in the past. If the court finds at trial that you are guilty, the court cannot impose a fine that is less than the minimum fine amount. The court will not impose a fine if it finds you not guilty.

The best way to reach me:

Phone  Email

Mail



A Plea of No Contest (selected above) requires some additional information. Please complete the following:

After reviewing the options and eligibility requirements, I am interested in: (check one)

Possible reduction of my fine (  I am /  I am NOT able to pay in full)

Traffic school (includes a reduction of fine)

I have /  I have NOT attended traffic school in the last 2 years)

Possible suspension of my fine (cell phone/distracted driving charges)