



Internship Posting: Data and Mapping Intern

The City of Eugene aims to enhance the economic well-being for the community, to make it a better place to live and work. We work with businesses and developers to create local jobs, support economic growth, and add to the vitality of our community. The economic development team is looking for an intern who can use their skills to further develop our multi-family data collection. This position will provide real world skills in data development and display.

Position Description

This internship will work on collection and update of data, and dissemination of this data into report format and geographic information systems (GIS) for display. Duties may include:

- Reviewing current data to ensure completeness.
- Survey community multi-family developments and update data on rents and occupancy rates.
- Working with an SDE database for data maintenance.
- Building and maintaining data documentation.
- Development of report style flyer.
- Creating a web-based map that will display relevant information.

Qualifications

Applicants should be working toward a degree in geography or a related field that includes coursework in geographic information systems (GIS). Candidate should have experience working with GIS systems, including databases, data creation and editing. Strong preference will be given to candidates with training in cartography and web application design.

Applicants should be able to communicate clearly, concisely both orally and in writing; can work independently, with a staff team, and members of the public. Strong organizational skills and ability to use general office software without assistance are required.

Hours, Work Environment and Compensation

This position will be available as 10-20 hours a week over the Fall 2019 term. The exact schedule will be determined. All activities will be carried out in a professional and welcoming public-sector team environment. A computer, work station and all other necessary equipment will be provided by the City of Eugene. This is an unpaid position; however a small honorarium is provided and we support academic requirements to receive course credit. Internship for credit is required for this position.

Application Instructions

If you are interested in this position, please submit your cover letter and resume to [Sarah Zaleski](mailto:Sarah.Zaleski@eugene-or.gov). Include in your documents the school and internship hours needed. This position will remain open until filled with a first review of applications taking place on August 26, 2019. Questions? Email Sarah Zaleski szaleski@eugene-or.gov