



COMMUNITY ADVISORY COMMITTEE- Summary Minutes

Classroom 103, North Eugene High School, 200 Silver Ln

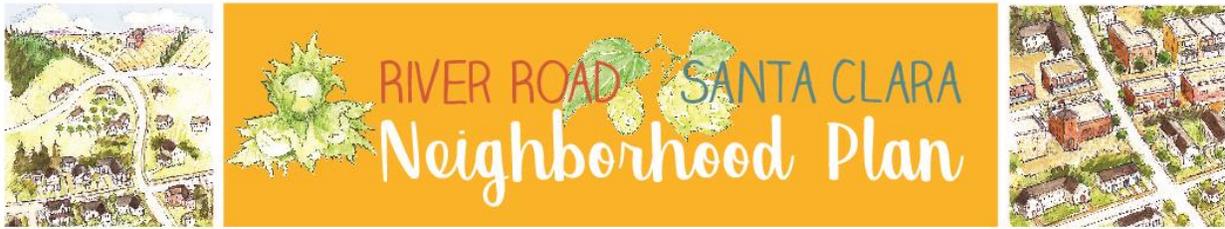
February 19, 2019, 6:00 PM

CAC Members Present: Rick Duncan, Jon Belcher, Kate Perle, Carl Below, Cameron Ewing, Mary Leontovich, Louie Vidmar, Ann Vaughn, Michele O'Leary, Louisa de Heer

Staff Present: Eric Brown, Renee Grube, Robin Hostick, Audrey Stuart

Agenda items

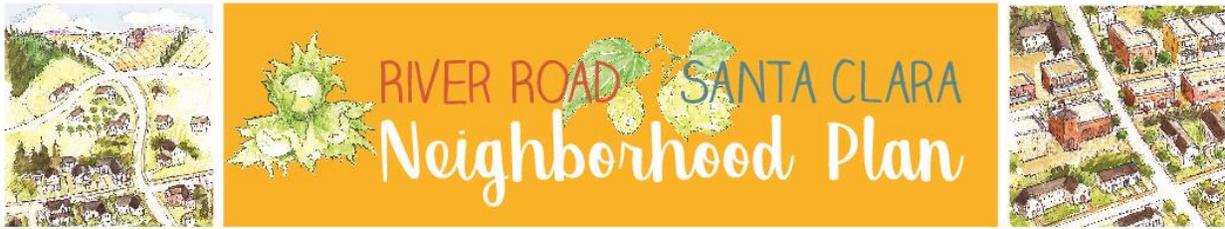
1. Introductions and agenda review
2. Public comments
 - a. Hillary Kittleson expressed concern over changes to the project timeline and encouraged staff and the CAC to continue moving forward.
 - i. The CAC took an informal vote and agreed to add a discussion of this to the agenda.
3. City Support for Planning Process
 - a. Renee Grube, Executive Director of Library, Recreation, and Cultural Services, and Robin Hostick, Planning Director, spoke to the CAC. Key points included:
 - i. This neighborhood planning process is one of many ongoing City projects.
 - ii. This project is a high priority right now and staff want to provide the support to keep it moving forward.
 - iii. There is a high level of citizen involvement in this process, and staff are aware that public engagement often decreases with longer projects.
 - b. Time was provided for the CAC to ask Renee and Robin questions. Key points included:
 - i. The Neighborhood Plan policies will be adopted by City Council and the Board of Commissioners and will have legal standing.
 - ii. The action plan does not get adopted but helps with getting funding. Actions will have to be prioritized as funding becomes available.
 - iii. Code developed through the Corridor Study will be proposed for adoption concurrently with the Neighborhood Plan; the resources exist to write and vet these code amendments.
 - iv. There was a discussion of City funding for code amendments outside the River Road corridor. Staff suggested identifying high priority and/or easier items during the action planning phase of the process. They could be proposed for adoption concurrently with the Neighborhood Plan.
 - v. There was discussion of the deliverables listed in the Project Charter which include code amendments concurrent with neighborhood plan adoption.



- vi. Many of the action items that the Land Use working group has come up with involve code changes.
 - vii. There was a desire for more technical writing support from staff, instead of group editing by working groups.
4. Debrief Corridor Study Workshop
- a. The CAC provided feedback on the Corridor Study Workshop. The table below was started by staff and additional comments were added during the CAC meeting to avoid redundancy.

What went well?	What would you do differently next time?
We got new people involved who were not previously aware Great support (food, sign-in sheets, handouts, etc.)	Revamp structure of Q&A <ul style="list-style-type: none"> • Questions • Staff or CAC holds mic • Be ready for likely questions
Creative juices were flowing – actual design opportunities	Present business as usual/do nothing alternative
Framework plan was a useful visual – particularly transportation connections	Ration the dots - people voted multiple times
Wednesday schedule was good 30/30/30 - although we were not able to stick to it	Time for PI staff to digest design team work and prepare to present to public
	Better sound system
	Be clear about the product
	Acknowledge anxiety
	Clearly articulate null alternative
	Create a script about working principles to use at meetings
	Debrief lessons that staff learned from the South Willamette planning process
	Provide more context/connection to Neighborhood Plan

5. Corridor Study Next Steps
- a. The CAC appointed Rick Duncan, Ann Vaughn, Jon Belcher, and Mary Leontovich to a River Road Corridor Sub-Committee. The sub-committee will provide initial review of work products from the Corridor Study, as well as providing community advice to the project team.
 - b. A follow-up email will go to the Interest Parties list thanking people for attending the Corridor Study Workshop.
 - i. This will include a survey asking people to indicate interest in joining a working group.



6. Policy Development: Next Steps

- a. Lots of feedback on the draft goals and policies was generated through the Technical Advisory Committee review and the Triple Bottom Line sounding board. The CAC discussed incorporating this feedback. Key points included:
 - i. The importance of involving the working groups and having their support for edits to the draft goals and policies.
 - ii. There is a desire for staff assistance and to streamline the writing process.
 - iii. There was a request to send working group members information ahead of a meeting via email.
 - iv. There was a request for CAC members to see the edits that other CAC goalkeepers are making to their draft policies.
 1. All goalkeepers will send their revisions to the draft policies to staff by March 13th so that staff can compile them and email them out to the entire CAC before the next CAC meeting.
 - v. Action planning will begin in April following the next community event.

7. Update on community event planning

- a. Attendees will be provided with the full packet of all the draft goals and policies.
- b. There was a discussion of presenting the suggested action items but making it clear they have not been vetted in the same way as the draft policies. Example action items will be provided but attendees can edit them and suggest new ones.
- c. The event will be structured with about two policies at each table, allowing attendees to roam and provide feedback on the draft policies they are interested in.

8. Planning Commission Coverage

- a. The CAC co-chairs will present to the Eugene Planning Commission alongside project staff.

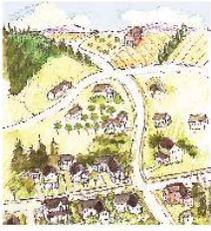
9. Other City/County Projects

- a. A handout showing ongoing transportation projects in River Road and Santa Clara was passed out.
- b. Eric provided an update on the new Street Design Standards that are being created for City streets.
- c. The MovingAhead project was at City Council that same evening, February 19th asking for endorsement of the proposed transit investment packages

10. Adjourn

Action Items

- There will be continued discussion about which elements of the Neighborhood Plan will get adopted between staff and the CAC.
- At the March 19th CAC meeting, the CAC will look over all final draft policies. Deadlines to achieve this are as follows:



- End of February- Staff will have sent all TAC and TBL feedback to CAC goalkeepers
- By March 13th - CAC goalkeepers will send staff all the policy edits that they have made
- By March 15th - Staff will send all the policy edits to the whole CAC