

Cultural Services Downtown Program Fund Application 2019

For reference only – application must be submitted with [online form](#)

Due by February 1, 2019, 11:59 p.m. PST

CONTACT INFORMATION

First Name Last Name

Organization Name (if applicable)

Address City State Name ZIP

Email Phone

Title of proposed program

PROGRAM DETAILS

1. Please describe your proposed program in as much detail as possible. What artistic/cultural elements will be included? What will the public experience? (300 words or less)
2. What will success for the program look like? (100 words or less)
3. Describe your process of planning and preparation leading up to your program to ensure it is successful. (300 words or less)
4. Are there other partners involved in the program? Name them and describe their roles. (100 words or less)
5. Does your program have a focus on equity, inclusion and diversity? If so, please describe. (100 words or less)
6. Tell us about your organization/yourself as an artist. What past experience do you have producing similar programming? What was the outcome of your past programming? (300 words or less)
7. Do you have a preferred downtown public space for the program? (25 words or less)
8. When would you like to hold your programming, between April and October 2019? Will it be a one-time event, or recurring? If possible, include specifics about the month, day of the week and time of day.
9. Amount of funding requested (\$1,000 - \$5,000)
10. Provide the overall budget for your proposed program using the attached template.
11. I acknowledge that (check boxes):
 - a. My program will be free and accessible to the public.

- b. I agree to include the City of Eugene Cultural Services logo on all visual marketing materials for the program, and/or the written name in program press releases or other written information.
- c. Upon completion of the program, I will complete a brief report and provide the City with 3-5 high-quality, copyright-free digital photographs of the program for use in future City promotions.

OPTIONAL SUPPLEMENTARY MATERIALS

Information about the applicant, such as a brochure or bio

Attach samples of similar programs you have completed

Attach letters of support from other organizations or individuals

Weblinks:

Website

Facebook

Twitter

Instagram

YouTube

SoundCloud

Other social or web links