

# EUGENE URBAN RENEWAL AGENCY AGENDA ITEM SUMMARY



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Public Hearing and Possible Action: A Resolution of the Urban Renewal Agency of the City of Eugene Adopting the Budget, Making Appropriations, and Declaring the Amount of Tax to be Certified for the Fiscal Year Beginning July 1, 2018, and Ending June 30, 2019

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Meeting Date: June 18, 2018  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 4  
Staff Contact: Jamie Garner  
Contact Telephone Number: 541-682-5502

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## **ISSUE STATEMENT**

This meeting is to conduct a public hearing and take action to adopt the Fiscal Year 2018-2019 budget for the Urban Renewal Agency of the City of Eugene. Oregon Local Budget Law requires the URA Board of Directors to conduct a public hearing to receive testimony on the FY19 URA budget as recommended by the Budget Committee. ORS 294.456 requires the URA Board of Directors to pass a resolution adopting the budget, making appropriations, and declaring the amount of tax to be certified for the next fiscal year.

## **BACKGROUND**

### **Financial and Resource Considerations**

Financial and resource considerations are detailed in the FY19 URA Proposed Budget document, available at [www.eugene-or.gov/budget](http://www.eugene-or.gov/budget), and in the Budget Committee meeting materials, which are available at [www.eugene-or.gov/budgetcommittee](http://www.eugene-or.gov/budgetcommittee).

### **Budget Committee Recommendation**

The Budget Committee's final recommendation on the FY19 URA budget, approved on May 30, 2018, is as follows:

Move that the Budget Committee recommend to the Eugene City Council, acting as the Urban Renewal Agency Board of Directors, the FY19 Budget for the Urban Renewal Agency of the City of Eugene that consists of the City Manager's FY19 Proposed Budget, including the property tax levies and/or rates contained therein, amended to reflect appropriations for prior year encumbrances and prior year capital projects.

The only changes to the FY19 Proposed Budget were to amend the budget to reflect appropriations for prior year encumbrances and prior year capital projects. A summary of the Budget Committee changes to the FY19 URA Proposed Budget is provided in Attachment A.

**Timing**

Under Oregon Local Budget Law, the FY19 URA budget must be adopted by June 30, 2018, and a copy of the adopting resolution must be filed with the Lane County Assessor by July 15, 2018.

**Other Background Information**

The FY19 Proposed Budget document, Budget Committee meeting materials, and Budget Committee FY19 budget motions are available on the City's website at [www.eugene-or.gov/budget](http://www.eugene-or.gov/budget).

**RELATED CITY POLICIES**

The FY19 URA budget was prepared following guidelines established in the Financial Management Goals and Policies.

**URA BOARD OF DIRECTORS OPTIONS**

After the public hearing on the FY19 URA budget as recommended by the Budget Committee has been held, the URA Board of Directors may make changes to the FY19 budget. The Board may reduce budgeted appropriations in any fund by any amount, as long as resources and requirements remain in balance. No additional process steps are required when appropriations are reduced by the Board.

Budgeted appropriations may also be increased by the Board. If the total appropriation increase in any of the reporting funds is less than \$5,000 or 10 percent of the fund's appropriations as recommended by the Budget Committee, whichever is greater, then no additional process steps are required. However, if the appropriations in any fund are increased by more than those limits, the URA Board of Directors must publish a revised budget notice and hold another public hearing before the adjusted budget can be adopted. Due to the timing requirements associated with the budget notice publication, the last option would effectively not be possible, assuming adoption of the FY19 budget by June 30, 2018.

If the URA Board of Directors decides to amend the FY19 budget resolution, the motion must contain specific appropriation line(s) being altered in the resolution, and each motion must be self-balancing, meaning that a resource and a requirement must exactly offset each other.

**AGENCY DIRECTOR'S RECOMMENDATION**

The Agency Director recommends adoption of the FY19 URA budget as recommended by the Budget Committee.

**SUGGESTED MOTION**

Move to adopt Resolution 1087 of the Urban Renewal Agency of the City of Eugene adopting the budget, making appropriations and declaring the amount of tax to be certified for the fiscal year beginning July 1, 2018, and ending June 30, 2019.

## **ATTACHMENTS**

- A. Summary of Changes to the FY19 URA Proposed Budget
- B. Resolution Adopting the FY19 Urban Renewal Agency Budget
  - Exhibit A: Fund Schedules
  - Exhibit B: Fund Names

## **FOR MORE INFORMATION**

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**Summary of Changes to the Urban Renewal Agency  
of the City of Eugene FY19 Proposed Budget**

ATTACHMENT A

Fund / Department	FY19 Proposed Budget	<----- Budget Committee Actions ----->				FY19 Adopted Budget
		Misc. Actions	Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	
<b>A. <u>Downtown General Fund</u></b>						
Planning and Development	2,966,138				2,966,138	2,966,138
Special Payments	2,371,181				2,371,181	2,371,181
Balance Available	85,000				85,000	85,000
<b>Total</b>	<b>\$ 5,422,319</b>	-	-	-	<b>\$ 5,422,319</b>	<b>\$ 5,422,319</b>
<b>B. <u>Downtown Debt Service Fund</u></b>						
Interfund Transfers	2,966,138				2,966,138	2,966,138
Balance Available	1,851,989				1,851,989	1,851,989
<b>Total</b>	<b>\$ 4,818,127</b>	-	-	-	<b>\$ 4,818,127</b>	<b>\$ 4,818,127</b>
<b>C. <u>Downtown Capital Fund</u></b>						
Capital Projects				500,000	500,000	500,000
Balance Available	38,742				38,742	38,742
<b>Total</b>	<b>\$ 38,742</b>	-	-	<b>\$ 500,000</b>	<b>\$ 538,742</b>	<b>\$ 538,742</b>
<b>D. <u>Riverfront General Fund</u></b>						
Planning and Development	793,663				793,663	793,663
Interfund Transfers	3,700,000				3,700,000	3,700,000
Balance Available	1,284,200				1,284,200	1,284,200
<b>Total</b>	<b>\$ 5,777,863</b>	-	-	-	<b>\$ 5,777,863</b>	<b>\$ 5,777,863</b>
<b>E. <u>Riverfront Capital Fund</u></b>						
Capital Projects	3,700,000			1,174,067	4,874,067	4,874,067
Balance Available	571,309				571,309	571,309
<b>Total</b>	<b>\$ 4,271,309</b>	-	-	<b>\$ 1,174,067</b>	<b>\$ 5,445,376</b>	<b>\$ 5,445,376</b>
<b>F. <u>Riverfront Program Revenue Fund</u></b>						
Special Payments	3,231,430				3,231,430	3,231,430
<b>Total</b>	<b>\$ 3,231,430</b>	-	-	-	<b>\$ 3,231,430</b>	<b>\$ 3,231,430</b>
<b>TOTAL URBAN RENEWAL AGENCY BUDGET</b>	<b>\$ 23,559,790</b>	-	-	<b>\$ 1,674,067</b>	<b>\$ 25,233,857</b>	<b>\$ 25,233,857</b>

RESOLUTION NO. 1087

**A RESOLUTION OF THE URBAN RENEWAL AGENCY OF THE CITY OF EUGENE  
ADOPTING THE BUDGET, MAKING APPROPRIATIONS,  
AND DECLARING THE AMOUNT OF TAX TO BE CERTIFIED  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019**

**The Urban Renewal Agency of the City of Eugene finds that adopting the budget and making appropriations is necessary under ORS 294.305 to ORS 294.565.**

**NOW, THEREFORE,**

**BE IT RESOLVED by the Urban Renewal Agency of the City of Eugene, as follows:**

**Section 1.** The budget for the Urban Renewal Agency of the City of Eugene for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019, set forth in attached Exhibit A is hereby adopted.

**Section 2.** The amounts for the Fiscal Year beginning July 1, 2018 and ending June 30, 2019, and for the purposes shown in the attached Exhibit A are hereby appropriated.

**Section 3.** That the following be certified to the County Assessor of Lane County, Oregon:

The Downtown Plan Area shall receive the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX, of the Oregon Constitution. This plan shall be certified under Part 4, Other Reduced Rate Plans.

The Riverfront Plan Area shall receive the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX, of the Oregon Constitution. This plan shall be certified under Part 3, Other Standard Rate Plans.

**Section 4.** That the City of Eugene Finance Director is hereby requested to certify the levies as herein made and set forth to the County Assessor of Lane County, Oregon, and shall file with the Lane County Assessor and the Lane County Clerk a copy of the adopted budget for fiscal year 2018-2019, and such other documents as required by ORS 294.458.

**Section 5.** The list of fund numbers and fund titles set forth in attached Exhibit B is hereby adopted, and any fund numbers or fund titles in conflict herewith are hereby repealed.

**The foregoing Resolution adopted this 18th day of June, 2018.**

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**City Recorder**

**EXHIBIT A**

**Urban Renewal Agency of the City of Eugene  
Expenditure Appropriations by Fund**

<b><u>Downtown General Fund</u></b>		<b>\$</b>
<b>Department Operating</b>		
Planning and Development		2,966,138
<b>Total Department Operating</b>		<u>2,966,138</u>
<b>Non-Departmental</b>		
Special Payments		2,371,181
Balance Available*		85,000
<b>Total Non-Departmental</b>		<u>2,456,181</u>
<b>Total Downtown General Fund</b>		<u><u>5,422,319</u></u>
<b><u>Downtown Debt Service Fund</u></b>		
<b>Non-Departmental</b>		
Interfund Transfers		2,966,138
Balance Available*		1,851,989
<b>Total Non-Departmental</b>		<u>4,818,127</u>
<b>Total Downtown Debt Service Fund</b>		<u><u>4,818,127</u></u>
<b><u>Downtown Capital Fund</u></b>		
<b>Total Capital Projects</b>		<u>500,000</u>
<b>Non-Departmental</b>		
Balance Available*		38,742
<b>Total Non-Departmental</b>		<u>38,742</u>
<b>Total Downtown Capital Fund</b>		<u><u>538,742</u></u>
<b><u>Riverfront General Fund</u></b>		
<b>Department Operating</b>		
Planning and Development		793,663
<b>Total Department Operating</b>		<u>793,663</u>
<b>Non-Departmental</b>		
Interfund Transfers		3,700,000
Balance Available*		1,284,200
<b>Total Non-Departmental</b>		<u>4,984,200</u>
<b>Total Riverfront General Fund</b>		<u><u>5,777,863</u></u>

<b><u>Riverfront Capital Fund</u></b>	
<b>Total Capital Projects</b>	<b>\$ 4,874,067</b>
<b>Non-Departmental</b>	
Balance Available*	571,309
<b>Total Non-Departmental</b>	<b>571,309</b>
<b>Total Riverfront Capital Fund</b>	<b>5,445,376</b>
<b><u>Riverfront Program Revenue Fund</u></b>	
<b>Non-Departmental</b>	
Special Payments	3,231,430
<b>Total Non-Departmental</b>	<b>3,231,430</b>
<b>Total Riverfront Program Revenue Fund</b>	<b>3,231,430</b>
<b>Total Resolution</b>	<b>25,233,857</b>

\* Reserve and Balance Available amounts are not appropriated for spending and are shown for informational purposes only.

**Urban Renewal Agency  
Fund Names**

<b><u>Reporting Fund</u></b>	<b><u>Managing Fund</u></b>	<b><u>Fund Title</u></b>
817	817	Downtown General Fund
812	812	Downtown Debt Service Fund
813	813	Downtown Capital Projects Fund
821	821	Riverfront General Fund
823	823	Riverfront Capital Projects Fund
824	824	Riverfront Program Revenue Fund