



COMMUNITY ADVISORY COMMITTEE- Summary Minutes

Home Builder's Association Office, 1065 River Road, Eugene, OR

February 26, 2018 6:00 P.M.

Present: Cameron Ewing, Ann Vaughn, Jon Belcher, Ed McMahon, Louisa de Heer, Kate Perle, Michele O'Leary, Louie Vidmar, Rebecca Sprinson, Luke Callahan, Terah Cleveland, Carl Below

Absent: Rick Duncan

Staff Present: Zach Galloway, Eric Brown, Audrey Stuart

Purpose: Establish understanding of the role of the CAC, discuss the process to date and intended deliverables, finalize Working Agreement, and elect chairs/ co-chairs.

Outcomes: Working Agreement establishing CAC operating procedures

Agenda items

1. Introduction and agenda review
2. Big picture overview
 - a. Discussion of refinement plans and the implications for this neighborhood plan process, questions were raised about whether this plan is enforceable if it is not adopted as a refinement plan. The relationship between this planning process and Envision Eugene was also discussed. Staff clarified that intent is to have the City Council and County Commission adopt the final neighborhood plan.
 - b. Discussion of the purpose of crafting values statements and a community vision before the subsequent goals and policies. Discussion included: potential disconnect between 'Value Now' activity results and future planning, a desire to begin working on goals / policies and more detailed measures, and building on SCRRIPT work instead of duplicating it. The challenge is to move forward efficiently, while also recognizing that some residents only got involved in Fall 2017.
 - c. What will the final River Road-Santa Clara Neighborhood Plan look like?
3. Neighborhood Planning Process
 - a. Clarification of roles and responsibilities, as below:
 - Community Advisory Committee (CAC). Discussion of roles included: take a position leading and recruiting for Working Groups, and volunteer to conduct outreach.
 - Working groups. Discussion of roles included: ad hoc committee with local expertise that includes CAC and SCRRIPT members; dedicated to helping craft deliverables that will be presented at larger community events.
 - Other local bodies. Discussion of regular updates to RRCO and SCCO, discussion of SCRRIPT as a volunteer core and the need to pass information on to the CAC.



4. Working Agreement review and edits

- a. CAC members and project staff reviewed and edited each section of the Working Agreement
- b. Decisions reached included the following:
 - Having co-chairs, who will be voted in at a later date, to lead the CAC,
 - changing the number of required CAC members from outside the urban growth boundary from two to one member,
 - having two CAC members present at the Project Management Team meetings, and
 - providing time at CAC meetings for public comment.

These edits will be incorporated into the final Working Agreement and then posted on the project website.

5. Next steps

Public Comment

- No public comment provided

Action Items

- CAC meeting scheduled for March 5, 2018 at 6:00 P.M. to finish Working Agreement