

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Hearing and Action: A Resolution Adopting the Budget, Making Appropriations, Determining, Levying and Categorizing the Annual Ad Valorem Property Tax Levy for the City of Eugene for the Fiscal Year Beginning July 1, 2017 and Ending June 30, 2018; a Resolution Electing to Receive State Revenue Sharing Funds Pursuant to Section 221.770 of Oregon Revised Statutes; and a Resolution Certifying that the City of Eugene Provides the Municipal Services Required by Oregon Revised Statutes Section 221.760 in Order to Receive State Shared Revenues

Meeting Date: June 26, 2017
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4
Staff Contact: Twylla Miller
Contact Telephone Number: 541-682-8417

ISSUE STATEMENT

This meeting is to conduct a public hearing and take action to adopt the Fiscal Year 2017-2018 (FY18) budget for the City of Eugene. Oregon Local Budget Law requires the City to conduct a public hearing to receive testimony on the FY18 City of Eugene budget as recommended by the Budget Committee and on the proposed uses of the State Revenue Sharing funds. Resolutions electing to receive State Revenue Sharing funds and certifying that the City of Eugene provides municipal services required for receipt of state-shared revenues are also required in order to continue receiving those funds under ORS 221.760 and 221.770. Finally, ORS 294.456 requires the City Council to pass a resolution adopting the budget, making appropriations, and determining, levying and categorizing the ad valorem property taxes for the next fiscal year.

BACKGROUND

Council Action History

The City Council has consistently met the provision of the Oregon Local Budget Law which requires that a jurisdiction adopts an annual budget by June 30 of each year. If a jurisdiction elects to receive State Revenue Sharing funds, it also must hold a public hearing on the proposed uses of the funds and adopt resolutions or ordinances electing to receive the funds and certifying that the City provides qualifying municipal services.

Financial and Resource Considerations

Financial and resource considerations are detailed in the FY18 Proposed Budget document, available at www.eugene-or.gov/budget, and in the Budget Committee meeting materials, which are available at www.eugene-or.gov/budgetcommittee.

FY18 Proposed Budget and Budget Committee Changes

The City of Eugene FY18 Proposed Budget was based on balancing ongoing revenues and expenditures in the City's General Fund. A summary of the FY18 Proposed Budget changes is provided in Attachment B, Exhibit A. The City Manager presented the FY18 Proposed Budget to the Budget Committee for consideration on April 26, 2017.

The City of Eugene Budget Committee review of the FY18 Proposed Budget consisted of four meetings held on April 26, May 3, May 10 and May 24, 2017. A public comment period was held at the May 3 and May 10 meetings, and a public hearing was held at the May 24 meeting. The Budget Committee recommendation consists of the City Manager's FY18 Proposed Budget with amendments. A summary of the Budget Committee changes to the FY18 Proposed Budget is provided in Attachment A.

The Budget Committee's final recommendation, approved on May 24, 2017, is as follows:

Move that the Budget Committee recommend to the Eugene City Council the FY18 Budget for the City of Eugene that consists of the City Manager's Proposed FY18 Budget, including the property tax levies and/or rates contained therein, amended to reflect appropriations for prior year encumbrances and prior year capital projects with the following amendments:

- Allocate \$40,000 (\$20,000 one-time) to implement a public budget transparency solution from the following sources: Up to \$20,000 in one-time funding to cover one-time costs, such as the bid/RFP process itself and the upfront establishment of City capabilities. One-time funds shall come from the Reserve for Revenue Shortfall (RRSF), and ongoing from Council Contingency.
- Increase the FY18 General Fund contribution on a one-time basis to the Human Services Commission by \$154,655 to provide Eugene's share of FY18 cost for Dusk to Dawn winter warming site program. Funding would initially come from RRSF with direction to the City Manager to restore said reserve using Marginal Beginning Working Capital (MBWC) in Supplemental Budget #1 after the capital transfer and any other prearranged expenditures are accounted for.
- Allocate \$1 million of one-time Comcast Settlement Funds for future shelter options and request that the City Manager develop a plan for City Council approval for spending these funds within the next two years in conjunction with inter-jurisdictional partners.
- Increase funding for one additional Basic Life Support (BLS) ambulance in the amount of \$500,000 on a one-time basis in FY18, and complete a preliminary ambulance capacity analysis and implementation options, and present both to Council prior to their 2018 winter break. The funding for this addition would come from the RRSF.
- In addition to the Budget Committee amendments to the City Manager's Proposed FY18 Budget, the Budget Committee also recommends that the City Council review the City of Eugene General Fund allocation to the Human Services Commission (HSC) for ongoing

support funding in the context of overall City of Eugene human service funding.

Attachment A reconciles the FY18 Proposed Budget to the FY18 Budget Committee recommended budget. All approved motions and the committee votes are shown in Attachment B.

The Budget Committee recommendation included appropriations for prior fiscal year encumbrances and estimated unexpended capital project funds in the FY17 budget. Encumbrance carryover is for operating budget items contracted for but not expended in FY17. Capital project carryover is for capital appropriations that are estimated to remain unexpended at the end of FY17. Attachment A provides information on encumbrance and capital project carryover by fund.

Additionally, due to the Budget Committee's changes to the General Fund operating budget, the Unappropriated Ending Fund Balance (UEFB) was increased by \$280,000 to \$25,330,000 to comply with the City policy to maintain two months of expenditures in the UEFB. This increase only impacts the UEFB and the Reserve for Revenue Shortfall, neither of which is appropriated for spending.

State Revenue Sharing

The FY18 estimated revenues from State Revenue Sharing are \$1,930,006. The proposed use of these revenues is to support General Fund services. Attachment C includes the resolution requesting state revenue sharing funds, and Attachment D certifies that the City provides the services required in order to receive state revenue sharing funds.

Timing

Under Oregon Local Budget Law, the FY18 City of Eugene budget must be adopted by June 30, 2017, and a copy of the adopting resolution must be filed with the Lane County Assessor by July 15, 2017. Additionally, the City must elect to receive State Revenue Sharing funds and file a copy of the corresponding resolution with the State of Oregon Department of Administrative Services by July 31, 2017.

Other Background Information

The FY18 Proposed Budget document, Budget Committee meeting materials, and Budget Committee FY18 budget motions are available on the City's website at www.eugene-or.gov/budget.

RELATED CITY POLICIES

The FY18 budget was prepared following guidelines established in the Financial Management Goals and Policies.

COUNCIL OPTIONS

After the public hearing on the FY18 budget as recommended by the Budget Committee has been held, the City Council may make changes to the FY18 budget. City Council may reduce budgeted appropriations in any fund by any amount, as long as resources and requirements remain in balance. No additional process steps are required when appropriations are reduced by the City Council.

Budgeted appropriations may also be increased by the City Council. If the total appropriation increase in any of the reporting funds is less than \$5,000 or 10% of the fund's appropriations as recommended by the Budget Committee, whichever is greater, then no additional process steps are required. However, if the appropriations in any fund are increased by more than those limits, the City Council must publish a revised budget notice and hold another public hearing before the adjusted budget can be adopted. Due to the timing requirements associated with the budget notice publication, the last option would effectively not be possible, assuming adoption of the FY18 budget by June 30, 2017.

If the City Council decides to amend the FY18 budget resolutions, the motion must contain specific appropriation line(s) being altered in the resolution, and each motion must be self-balancing, meaning that a resource and a requirement must exactly offset each other.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends passage of the two State Revenue Sharing resolutions and the resolution adopting the Budget Committee's recommended budget for the City of Eugene.

SUGGESTED MOTIONS

- Move to approve Resolution 5196 electing to receive State Revenue Sharing funds pursuant to Section 221.770 of Oregon Revised Statutes.
- Move to approve Resolution 5197 certifying that the City of Eugene provides the municipal services required by Oregon Revised Statutes Section 221.760.
- Move to approve Resolution 5198 adopting the budget, making appropriations, and determining, levying and categorizing the annual ad valorem property tax levy for the City of Eugene for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

ATTACHMENTS

- A. Summary of Changes to the FY18 Proposed Budget
- B. Budget Committee Motions to Amend the FY18 Proposed Budget
 - Exhibit A: FY18 Proposed Budget Changes
- C. Resolution Electing to Receive State Revenue Sharing
- D. Resolution Certifying Municipal Services Provided
- E. Resolution Adopting the FY18 City of Eugene Budget
 - Exhibit A: Fund Schedules
 - Exhibit B: Fund Names

FOR MORE INFORMATION

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Summary of Changes to the City of Eugene FY18 Proposed Budget

Fund / Department	FY18 Proposed Budget	Misc. Actions	<----- Budget Committee Actions ----->			FY18 Adopted Budget
			Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	
A. General Fund						
Central Services	25,173,689	1,040,000	c,d		26,213,689	26,213,689
Fire and Emergency Medical Services	30,238,972	500,000	a		30,738,972	30,738,972
Library, Recreation and Cultural Services	30,731,736				30,731,736	30,731,736
Planning and Development	7,049,245	154,655	b		7,203,900	7,203,900
Police	53,279,325				53,279,325	53,279,325
Public Works	6,463,030				6,463,030	6,463,030
Interfund Transfers	4,671,055	500,000	a		5,171,055	5,171,055
Special Payments	700,000				700,000	700,000
Contingency	32,000	(20,000)	d		12,000	12,000
Reserve	24,534,923	(2,454,655)	a,b,c,d,e	2,877,865	24,958,133	24,958,133
Unappropriated Ending Fund Balance	25,050,000	280,000	e		25,330,000	25,330,000
Total	\$ 207,923,975	-		\$ 2,877,865	- \$ 210,801,840	\$ 210,801,840

- (a) Increase funding for one additional BLS ambulance in the amount of \$500,000 on a one-time basis in FY18, and complete a preliminary ambulance capacity analysis and implementation options, and present both to Council prior to their 2018 winter break. Funding will be from the Reserve for Revenue Shortfall Fund (RRSF).
- (b) Increase General Fund contribution on a one-time basis to the Human Services Commission by \$154,655 to provide Eugene's share of the FY18 cost for the Dusk to Dawn winter warming site program. Funding would initially come from the Reserve for Revenue Shortfall Fund (RRSF) with direction to the City Manager to restore said reserve using Marginal Beginning Working Capital (MBWC) in Supplemental Budget #1 after the capital transfer and any other prearranged expenditures are accounted for.
- (c) Allocate \$1,000,000 of one-time Comcast Settlement Funds for future shelter options and request that the City Manager develop a plan for City Council approval for spending these funds within the next two years in conjunction with interjurisdictional partners.
- (d) Procure and implement a public budget transparency solution, to go live in advance of the FY18-19 budget deliberations. Allocate \$40,000 (\$20,000 one-time funding from the Reserve for Revenue Shortfall Fund (RRSF)) to cover one-time costs, such as the bid-RFP process itself and the upfront establishment of City capabilities. Ongoing funds shall come from Council Contingency.
- (e) Increase the General Fund Unappropriated Ending Fund Balance (UEFB) by \$280,000 and decrease the Reserve for Revenue Shortfall by the same amount to comply with the City policy to maintain two months of expenditures in UEFB. This change was not explicitly approved by the Budget Committee; however, it only affects the UEFB and the Reserve for Revenue Shortfall, neither of which is appropriated for spending.

Summary of Changes to the City of Eugene FY18 Proposed Budget

Fund / Department	FY18 Proposed Budget	Misc. Actions	<----- Budget Committee Actions ----->			FY18 Adopted Budget
			Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	
B. <u>Special Assessment Management Fund</u>						
Central Services	102,155				102,155	102,155
Interfund Transfers	9,000				9,000	9,000
Special Payments	30,000				30,000	30,000
Reserve	50,000				50,000	50,000
Balance Available	1,085,177				1,085,177	1,085,177
Total	\$ 1,276,332	-	-	-	\$ 1,276,332	\$ 1,276,332
C. <u>Library Local Option Levy Fund</u>						
Library, Recreation and Cultural Services	2,415,896		-		2,415,896	2,415,896
Reserve	376,372				376,372	376,372
Total	\$ 2,792,268	-	-	-	\$ 2,792,268	\$ 2,792,268
D. <u>Road Fund</u>						
Public Works	12,114,176		403,712		12,517,888	12,517,888
Interfund Transfers	1,024,000				1,024,000	1,024,000
Balance Available	2,564,336				2,564,336	2,564,336
Total	\$ 15,702,512	-	\$ 403,712	-	\$ 16,106,224	\$ 16,106,224
E. <u>Public Safety Communications Fund</u>						
Police	2,158,200		-		2,158,200	2,158,200
Interfund Transfers	131,000				131,000	131,000
Balance Available	1,587,238				1,587,238	1,587,238
Total	\$ 3,876,438	-	-	-	\$ 3,876,438	\$ 3,876,438
F. <u>Telecommunication Registration/Licensing Fund</u>						
Central Services	2,747,204		-		2,747,204	2,747,204
Interfund Transfers	487,000				487,000	487,000
Reserve	592,847				592,847	592,847
Balance Available	1,586,956				1,586,956	1,586,956
Total	\$ 5,414,007	-	\$ -	-	\$ 5,414,007	\$ 5,414,007
G. <u>Construction and Rental Housing Fund</u>						
Fire and Emergency Medical Services	333,961				333,961	333,961
Planning and Development	7,385,362		356,403		7,741,765	7,741,765
Public Works	465,363				465,363	465,363
Interfund Transfers	919,000				919,000	919,000
Special Payments	880,000				880,000	880,000
Balance Available	4,315,568				4,315,568	4,315,568
Total	\$ 14,299,254	-	\$ 356,403	-	\$ 14,655,657	\$ 14,655,657

Summary of Changes to the City of Eugene FY18 Proposed Budget

Fund / Department	FY18 Proposed Budget	Misc. Actions	<----- Budget Committee Actions ----->			FY18 Adopted Budget
			Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	
H. <u>Solid Waste and Recycling Fund</u>						
Planning and Development	1,002,243		112,955		1,115,198	1,115,198
Interfund Transfers	73,000				73,000	73,000
Balance Available	622,641				622,641	622,641
Total	\$ 1,697,884	-	\$ 112,955	-	\$ 1,810,839	\$ 1,810,839
I. <u>Community Development Fund</u>						
Planning and Development	3,744,932		145,925		3,890,857	3,890,857
Capital Projects	73,200			478,000	551,200	551,200
Debt Service	364,649				364,649	364,649
Interfund Transfers	93,000				93,000	93,000
Special Payments	6,687,534		963,527		7,651,061	7,651,061
Reserve	1,186,658				1,186,658	1,186,658
Total	\$ 12,149,973	-	\$ 1,109,452	\$ 478,000	\$ 13,737,425	\$ 13,737,425
J. <u>Library, Parks and Recreation Fund</u>						
Library, Recreation and Cultural Services	370,000		22,845		392,845	392,845
Capital Projects	57,222			752,228	809,450	809,450
Special Payments	86,872				86,872	86,872
Reserve	2,761,895				2,761,895	2,761,895
Balance Available	1,042,464				1,042,464	1,042,464
Total	\$ 4,318,453	-	\$ 22,845	\$ 752,228	\$ 5,093,526	\$ 5,093,526
K. <u>General Obligation Debt Service Fund</u>						
Debt Service	13,447,025				13,447,025	13,447,025
Total	\$ 13,447,025	-	-	-	\$ 13,447,025	\$ 13,447,025
L. <u>Special Assessment Bond Debt Fund</u>						
Debt Service	250,000				250,000	250,000
Interfund Transfers	10,000				10,000	10,000
Reserve	62,538				62,538	62,538
Total	\$ 322,538	-	-	-	\$ 322,538	\$ 322,538

Summary of Changes to the City of Eugene FY18 Proposed Budget

Fund / Department	FY18 Proposed Budget	Misc. Actions	<----- Budget Committee Actions ----->			FY18 Adopted Budget
			Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	
M. <u>General Capital Projects Fund</u>						
Library, Recreation and Cultural Services	20,000				20,000	20,000
Capital Projects	3,205,878			22,825,376	26,031,254	26,031,254
Debt Service	40,000				40,000	40,000
Reserve	26,560				26,560	26,560
Balance Available	3,348,017				3,348,017	3,348,017
Total	\$ 6,640,455	-	-	\$ 22,825,376	\$ 29,465,831	\$ 29,465,831
N. <u>Systems Development Capital Projects Fund</u>						
Planning and Development	119,171				119,171	119,171
Public Works	531,453		12,953		544,406	544,406
Capital Projects	5,524,830			10,961,539	16,486,369	16,486,369
Interfund Transfers	44,000				44,000	44,000
Balance Available	15,802,565				15,802,565	15,802,565
Total	\$ 22,022,019	-	\$ 12,953	\$ 10,961,539	\$ 32,996,511	\$ 32,996,511
O. <u>Transportation Capital Projects Fund</u>						
Capital Projects	22,701,671			18,817,755	41,519,426	41,519,426
Debt Service	10,000				10,000	10,000
Balance Available	860,303				860,303	860,303
Total	\$ 23,571,974	-	-	\$ 18,817,755	\$ 42,389,729	\$ 42,389,729
P. <u>Special Assessments Capital Projects Fund</u>						
Interfund Transfers	20,000				20,000	20,000
Balance Available	1,221,312				1,221,312	1,221,312
Total	\$ 1,241,312	-	-	-	\$ 1,241,312	\$ 1,241,312
Q. <u>Municipal Airport Fund</u>						
Fire and Emergency Medical Services	919,653				919,653	919,653
Police	634,276				634,276	634,276
Public Works	8,087,699		946,132		9,033,831	9,033,831
Capital Projects	6,551,000			11,615,302	18,166,302	18,166,302
Interfund Transfers	605,000				605,000	605,000
Reserve	139,025				139,025	139,025
Balance Available	5,123,314				5,123,314	5,123,314
Total	\$ 22,059,967	-	\$ 946,132	\$ 11,615,302	\$ 34,621,401	\$ 34,621,401

Summary of Changes to the City of Eugene FY18 Proposed Budget

Fund / Department	FY18 Proposed Budget	Misc. Actions	<----- Budget Committee Actions ----->			FY18 Adopted Budget
			Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	
R. <u>Parking Services Fund</u>						
Central Services	401,966				401,966	401,966
Planning and Development	6,022,332		245,376		6,267,708	6,267,708
Public Works	78,727				78,727	78,727
Capital Projects	250,000			48,200	298,200	298,200
Interfund Transfers	1,087,350				1,087,350	1,087,350
Balance Available	518,643				518,643	518,643
Total	\$ 8,359,018	-	\$ 245,376	48,200	\$ 8,652,594	\$ 8,652,594
S. <u>Wastewater Utility Fund</u>						
Public Works	23,788,057		1,391,788		25,179,845	25,179,845
Capital Projects	2,140,000			4,130,937	6,270,937	6,270,937
Interfund Transfers	1,785,000				1,785,000	1,785,000
Special Payments	28,589,000		176,127		28,765,127	28,765,127
Balance Available	347,072				347,072	347,072
Total	\$ 56,649,129	-	\$ 1,567,915	\$ 4,130,937	\$ 62,347,981	\$ 62,347,981
T. <u>Stormwater Utility Fund</u>						
Public Works	15,308,444		508,761		15,817,205	15,817,205
Capital Projects	3,165,000			5,028,347	8,193,347	8,193,347
Interfund Transfers	1,111,000				1,111,000	1,111,000
Special Payments	15,000				15,000	15,000
Balance Available	3,258,531				3,258,531	3,258,531
Total	\$ 22,857,975	-	\$ 508,761	\$ 5,028,347	\$ 28,395,083	\$ 28,395,083
U. <u>Ambulance Transport Fund</u>						
Fire and Emergency Medical Services	8,190,077	500,000 (a)	-		8,690,077	8,690,077
Interfund Transfers	979,757				979,757	979,757
Balance Available	3,805				3,805	3,805
Total	\$ 9,173,639	500,000	-	-	\$ 9,673,639	\$ 9,673,639
(a) Increase funding for one additional BLS ambulance in the amount of \$500,000 on a one-time basis in FY18, and complete a preliminary ambulance capacity analysis and implementation options, and present both to Council prior to their 2018 winter break. Funding will be from the Reserve for Revenue Shortfall (RRSF).						
V. <u>Fleet Services Fund</u>						
Public Works	15,870,583		2,286,528		18,157,111	18,157,111
Interfund Transfers	394,000				394,000	394,000
Reserve	17,157,656				17,157,656	17,157,656
Balance Available	1,370,946				1,370,946	1,370,946
Total	\$ 34,793,185	-	\$ 2,286,528	-	\$ 37,079,713	\$ 37,079,713

Summary of Changes to the City of Eugene FY18 Proposed Budget

Fund / Department	FY18 Proposed Budget	Misc. Actions	<----- Budget Committee Actions ----->			FY18 Adopted Budget
			Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	
W. Information Systems and Services Fund						
Central Services	12,471,505		1,290,610		13,762,115	13,762,115
Interfund Transfers	402,000				402,000	402,000
Reserve	1,617,024				1,617,024	1,617,024
Balance Available	2,265,603				2,265,603	2,265,603
Total	\$ 16,756,132	-	\$ 1,290,610	-	\$ 18,046,742	\$ 18,046,742
X. Facilities Services Fund						
Central Services	9,900,898		191,211		10,092,109	10,092,109
Planning and Development	492,281		14,784		507,065	507,065
Capital Projects	375,000			256,860	631,860	631,860
Debt Service	211,165				211,165	211,165
Interfund Transfers	477,000				477,000	477,000
Reserve	412,000				412,000	412,000
Balance Available	2,015,803				2,015,803	2,015,803
Total	\$ 13,884,147	-	\$ 205,995	\$ 256,860	\$ 14,347,002	\$ 14,347,002
Y. Risk and Benefits Fund						
Central Services	37,949,143		68,297		38,017,440	38,017,440
Debt Service	6,674,500				6,674,500	6,674,500
Interfund Transfers	224,000				224,000	224,000
Reserve	6,961,697				6,961,697	6,961,697
Balance Available	7,087,098				7,087,098	7,087,098
Total	\$ 58,896,438	-	\$ 68,297	-	\$ 58,964,735	\$ 58,964,735
Z. Professional Services Fund						
Public Works	6,571,143		71,824		6,642,967	6,642,967
Interfund Transfers	920,000				920,000	920,000
Reserve	388,512				388,512	388,512
Balance Available	1,082,377				1,082,377	1,082,377
Total	\$ 8,962,032	-	\$ 71,824	-	\$ 9,033,856	\$ 9,033,856
TOTAL CITY OF EUGENE BUDGET	\$ 589,088,081	500,000	\$ 12,087,623	\$ 74,914,544	\$ 676,590,248	\$ 676,590,248

FY18 Budget Committee Motions

#	Source	Motion	FY18 Budget Changes			1X\$	Vote	Opposed Votes; Absent Members
			Revenue Change	Expenditure Change	Net Amount			
1	Jasper on behalf of Skov	Procure and implement a public budget transparency solution, to go live in advance of the FY18-19 budget deliberations. Allocate \$40,000 (\$20,000 one-time funding from the Reserve for Revenue Shortfall (RRSF)) to cover one-time costs, such as the bid/RFP process itself and the upfront establishment of City capabilities. Ongoing funds shall come from Council Contingency.	\$0	\$20,000	\$20,000	1X\$	7-4, passed	<u>Opposed:</u> S. Londahl, S. Nowicki, C. Pryor, B. Taylor <u>Absent:</u> C. Syrett, G. Dunlavey, J. Skov
2	Beeson	Increase General Fund contribution on a one-time basis to the Human Services Commission by \$154,655 to provide Eugene's share of the FY18 cost for the Dusk to Dawn winter warming site program. Funding would initially come from the Reserve for Revenue Shortfall Fund (RRSF) with direction to the City Manager to restore said reserve using Marginal Beginning Working Capital (MBWC) in Supplemental Budget #1 after the capital transfer and any other prearranged expenditures are accounted for.	\$0	\$154,655	\$154,655	1X\$	9-2, passed	<u>Opposed:</u> M. Clark, B. Taylor <u>Absent:</u> C. Syrett, G. Dunlavey, J. Skov
3	Zelenka	Allocate \$1 million of one-time Comcast Settlement Funds for future shelter options and request that the City Manager develop a plan for City Council approval for spending these funds within the next two years in conjunction with interjurisdictional partners.	\$0	\$1,000,000	\$1,000,000	1X\$	8-3, passed	<u>Opposed:</u> M. Clark, C. Pryor, B. Taylor <u>Absent:</u> C. Syrett, G. Dunlavey, J. Skov
4	Clark	Allocate up to \$1.6 million of one-time funds for an ALS 24/7 ambulance. Direct the City Manager to bring results of ambulance system study back to Council prior to the 2018 winter break.		\$1,600,000	\$1,600,000	1X\$	5-6, failed	<u>Opposed:</u> K. Beeson, J. Fetherstonhaugh, S. Londahl, S. Nowicki, C. Pryor, A. Zelenka <u>Absent:</u> C. Syrett, G. Dunlavey, J. Skov
5	Semple	Increase funding for one additional BLS ambulance in the amount of \$500,000 on a one-time basis in FY18, and complete a preliminary ambulance capacity analysis and implementation options, and present both to Council prior to their 2018 winter break. Funding will be from the RRSF.		\$500,000	\$500,000	1X\$	11-0, passed	<u>Opposed:</u> None
Total Budget Committee Approved FY18 General Fund Ongoing Motions			\$0	\$0	\$0			
Total Budget Committee Approved FY18 General Fund One-Time Motions			\$0	\$1,674,655	\$1,674,655			

Exhibit A

FY18 Proposed Budget Changes

The City of Eugene FY18 Proposed Budget was presented to the Budget Committee for consideration on April 26, 2017. Concurrent with the Budget Committee's review of the Proposed Budget document, the FY18 Proposed Budget was published on the City website and made available in hard copy format for public review.

The City of Eugene FY18 Proposed Budget was based on balancing ongoing revenues and expenditures in the City's General Fund. The Proposed Budget, as presented, included the following changes:

FY18 Proposed Budget Changes - General Fund

Main Subfund (Subfund 011)		
Proposed Ongoing Funding	FTE	Amount
Downtown Urban Renewal Staffing (revenue-backed) *	2.50	\$302,000
Criminal Justice System Funding Gaps (revenue-backed)	0.00	\$250,000
Police Reimbursable Overtime (revenue-backed)	0.00	\$200,000
Assistant City Manager Position	0.50	\$124,000
Planning and Development Executive Director Position	0.50	\$102,000
Land Use Planning (revenue-backed)	1.00	\$100,000
Police Auditor Community Engagement Specialist	0.80	\$75,000
Urban Renewal Finance Manager (revenue-backed) *	0.50	\$55,000
Park Safety and Security (revenue-backed)	0.00	\$50,000
Marijuana Tax Administration (revenue-backed)	0.00	\$20,000
Total	5.80	\$1,278,000

Proposed Limited Duration Funding (End Date)	FTE	Amount
Downtown and Urban Parks Improvements (FY18)	0.00	\$500,000
Body Worn Cameras (FY18)	0.00	\$250,000
Envision Eugene Legal Services (FY18)	0.00	\$181,000
Veterans Affairs Clinic SDC Repayment from Property Taxes (FY27)	0.00	\$135,000
Greenhill Contract Increase (FY18)	0.00	\$100,000
Total	0.00	\$1,166,000

* See corresponding Urban Renewal proposed changes in Urban Renewal Agency section.

Cultural Services Subfund (Subfund 031)		
Proposed Ongoing Funding	FTE	Amount
Cultural Services Activity Increase	0.00	\$818,000
Total	0.00	\$818,000
Proposed Limited Duration Funding	FTE	Amount
Hult Ticketing Improvements, Web Redesign and Marketing Outreach	0.00	\$150,000
Total	0.00	\$150,000

FY18 Proposed Budget Changes - Other Funds

Road Fund (Fund 131)	FTE	Amount
Signs and Markings Inventory Growth	0.00	\$100,000
Utility Locate Technical Specialist (partially funded by Fund 530)	0.50	\$62,000
Telecom Registration/Licensing Fund (Fund 135)		
Telecom Equipment Replacement Fund Shortfall	0.00	\$500,000
Construction and Rental Housing Fund (Fund 150)		
Plumbing Inspector and Van	1.00	\$144,000
Structural Engineer Plans Reviewer	1.00	\$137,000
Business Liaison	1.00	\$137,000
Municipal Airport Fund (Fund 510)		
Air Show	0.00	\$100,000
Airport Worker	1.00	\$95,000
Parking Services Fund (Fund 520)		
Business Intelligence Analyst	0.50	\$0
Wastewater Utility Fund (Fund 530)		
Utility Locate Technical Specialist (partially funded by Fund 131)	0.50	\$62,000
Utility Administration Coordinator	1.00	\$90,000
Stormwater Utility Fund (Fund 539)		
Green Infrastructure Maintenance	0.00	\$50,000
Ambulance Transport Fund (Fund 592)		
Basic Life Support System (revenue-backed)	0.00	\$250,000
Risk and Benefits Fund (Fund 620)		
Emergency Management Analyst	0.50	\$53,000
Total	7.00	\$1,780,000

RESOLUTION NO. 5196

A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING FUNDS PURSUANT TO SECTION 221.770 OF OREGON REVISED STATUTES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A Municipal Corporation of the State of Oregon, as follows:

Section 1. The City of Eugene, Oregon, for the fiscal year starting July 1, 2017, and ending June 30, 2018, elects to receive distribution of funds from State Revenue Sharing pursuant to Oregon Revised Statutes Section 221.770.

Section 2. The Finance Director of the City of Eugene is hereby requested to file a copy of this Resolution with the Department of Administrative Services of the State of Oregon as prescribed by Oregon Revised Statutes Section 221.770.

The foregoing Resolution adopted the 26th day of June, 2017.

City Recorder

RESOLUTION NO. 5197

**A RESOLUTION CERTIFYING THAT THE CITY OF EUGENE PROVIDES
THE MUNICIPAL SERVICES REQUIRED BY OREGON REVISED STATUTES
SECTION 221.760 IN ORDER TO RECEIVE STATE SHARED REVENUES**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A Municipal Corporation of the State of Oregon, as follows:

Section 1. The City of Eugene, Oregon, recognizes the desirability of assisting the State officer responsible for determining the eligibility of cities to receive State Shared Revenues under Oregon Revised Statutes Sections 323.455, 366.785 to 366.820 and 471.805.

Section 2. The City of Eugene, Oregon, declares its eligibility to receive such funds as a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census that provides four or more of the following municipal services, as required by Oregon Revised Statutes Subsection 221.760(1):

- (a) Police protection.
- (b) Fire protection.
- (c) Street construction, maintenance, and lighting.
- (d) Sanitary sewers.
- (e) Storm sewers.
- (f) Planning, zoning and subdivision control.

The foregoing Resolution adopted the 26th day of June, 2017.

City Recorder

RESOLUTION NO. 5198

**A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS,
AND DETERMINING, LEVYING AND CATEGORIZING
THE ANNUAL AD VALOREM PROPERTY TAX LEVY
FOR THE CITY OF EUGENE FOR THE FISCAL YEAR
BEGINNING JULY 1, 2017, AND ENDING JUNE 30, 2018**

The City Council of the City of Eugene finds that Adopting the Budget and Making Appropriations is necessary under ORS 294.305 to 294.565.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A Municipal Corporation of the State of Oregon, as follows:

Section 1. That the budget for the City of Eugene, Oregon, for the fiscal year commencing July 1, 2017 and ending June 30, 2018, as set forth in attached Exhibit A is hereby adopted.

Section 2. That the City Council of the City of Eugene, Oregon makes appropriations for the purposes as set forth in attached Exhibit A.

Section 3. That a total levy in the amount of \$7.0058 per \$1,000 of Assessed Value be made against all taxable property within the City of Eugene in general, a Library Local Option Levy of \$2,700,000 and a Bonded Debt Levy of \$13,794,001 for the purpose of deriving funds necessary to carry on the different programs and to meet the expenses of the government of the City of Eugene for the fiscal year beginning July 1, 2017 and ending June 30, 2018; and to create and provide sinking funds and interest funds for the various outstanding bonds and obligations of the City.

Section 4. That the following allocation and categorization subject to the limits of section 11b, Article XI of the Oregon Constitution constitute the above levy:

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	\$7.0058 per \$1,000 of Assessed Value	\$0
Library Local Option Levy Fund	\$2,700,000	\$0
Bonded Debt Fund	\$0	\$13,794,001

Section 5. That the Finance Director of the City of Eugene is hereby requested to certify the levies as herein made and set forth to the County Assessor of Lane County, Oregon, and shall file with the Lane County Assessor and the Lane County Clerk a copy of the adopted budget for Fiscal Year 2017-2018, and such other documents as required by ORS 294.458.

Section 6. That the list of fund numbers and fund titles set forth in attached Exhibit B is hereby adopted, and any fund numbers and fund titles in conflict herewith are hereby repealed.

The foregoing Resolution adopted this 26th day of June, 2017.

City Recorder

Exhibit A

**City of Eugene
Expenditure Appropriations by Fund**

<u>General Fund</u>	<u>\$</u>
Department Operating	
Central Services	26,213,689
Fire and Emergency Medical Services	30,238,972
Library, Recreation and Cultural Services	30,731,736
Planning and Development	7,203,900
Police	53,279,325
Public Works	6,463,030
Total Department Operating	<u>154,130,652</u>
Non-Departmental	
Interfund Transfers	5,171,055
Special Payments	700,000
Contingency	12,000
Reserve*	25,458,133
Unappropriated Ending Fund Balance*	25,330,000
Total Non-Departmental	<u>56,671,188</u>
Total General Fund	<u><u>210,801,840</u></u>
<u>Special Assessment Management Fund</u>	
Department Operating	
Central Services	102,155
Total Department Operating	<u>102,155</u>
Non-Departmental	
Interfund Transfers	9,000
Special Payments	30,000
Reserve*	50,000
Balance Available*	1,085,177
Total Non-Departmental	<u>1,174,177</u>
Total Special Assessment Management Fund	<u><u>1,276,332</u></u>
<u>Library Local Option Levy Fund</u>	
Department Operating	
Library, Recreation and Cultural Services	2,415,896
Total Department Operating	<u>2,415,896</u>
Non-Departmental	
Reserve*	376,372
Total Non-Departmental	<u>376,372</u>
Total Library Local Option Levy Fund	<u><u>2,792,268</u></u>
<u>Road Fund</u>	
Department Operating	
Public Works	12,517,888
Total Department Operating	<u>12,517,888</u>
Non-Departmental	
Interfund Transfers	1,024,000
Balance Available*	2,564,336
Total Non-Departmental	<u>3,588,336</u>
Total Road Fund	<u><u>16,106,224</u></u>

<u>Public Safety Communications Fund</u>		\$
Department Operating		
Police		2,158,200
Total Department Operating		<u>2,158,200</u>
Non-Departmental		
Interfund Transfers		131,000
Balance Available*		1,587,238
Total Non-Departmental		<u>1,718,238</u>
Total Public Safety Communications Fund		<u><u>3,876,438</u></u>
<u>Telecommunications Registration/Licensing Fund</u>		
Department Operating		
Central Services		2,747,204
Total Department Operating		<u>2,747,204</u>
Non-Departmental		
Interfund Transfers		487,000
Reserve*		592,847
Balance Available*		1,586,956
Total Non-Departmental		<u>2,666,803</u>
Total Telecommunications Registration/Licensing Fund		<u><u>5,414,007</u></u>
<u>Construction and Rental Housing Fund</u>		
Department Operating		
Fire and Emergency Medical Services		333,961
Planning and Development		7,741,765
Public Works		465,363
Total Department Operating		<u>8,541,089</u>
Non-Departmental		
Interfund Transfers		919,000
Special Payments		880,000
Balance Available*		4,315,568
Total Non-Departmental		<u>6,114,568</u>
Total Construction and Rental Housing Fund		<u><u>14,655,657</u></u>
<u>Solid Waste and Recycling Fund</u>		
Department Operating		
Planning and Development		1,115,198
Total Department Operating		<u>1,115,198</u>
Non-Departmental		
Interfund Transfers		73,000
Balance Available*		622,641
Total Non-Departmental		<u>695,641</u>
Total Solid Waste and Recycling Fund		<u><u>1,810,839</u></u>

<u>Community Development Fund</u>		\$
Department Operating		
Planning and Development	3,890,857	
Total Department Operating	<u>3,890,857</u>	
Total Capital Projects	<u>551,200</u>	
Non-Departmental		
Debt Service	364,649	
Interfund Transfers	93,000	
Special Payments	7,651,061	
Reserve*	<u>1,186,658</u>	
Total Non-Departmental	<u>9,295,368</u>	
Total Community Development Fund	<u><u>13,737,425</u></u>	
<u>Library, Parks and Recreation Fund</u>		
Department Operating		
Library, Recreation and Cultural Services	392,845	
Total Department Operating	<u>392,845</u>	
Total Capital Projects	<u>809,450</u>	
Non-Departmental		
Special Payments	86,872	
Reserve*	2,761,895	
Balance Available*	<u>1,042,464</u>	
Total Non-Departmental	<u>3,891,231</u>	
Total Library, Parks and Recreation Fund	<u><u>5,093,526</u></u>	
<u>General Obligation Debt Service Fund</u>		
Non-Departmental		
Debt Service	13,447,025	
Total Non-Departmental	<u>13,447,025</u>	
Total General Obligation Debt Service Fund	<u><u>13,447,025</u></u>	
<u>Special Assessment Bond Debt Fund</u>		
Non-Departmental		
Debt Service	250,000	
Interfund Transfers	10,000	
Reserve*	<u>62,538</u>	
Total Non-Departmental	<u>322,538</u>	
Total Special Assessment Bond Debt Fund	<u><u>322,538</u></u>	
<u>General Capital Projects Fund</u>		
Department Operating		
Library, Recreation and Cultural Services	20,000	
Total Department Operating	<u>20,000</u>	
Total Capital Projects	<u>26,031,254</u>	
Non-Departmental		
Debt Service	40,000	
Reserve*	26,560	
Balance Available*	<u>3,348,017</u>	
Total Non-Departmental	<u>3,414,577</u>	
Total General Capital Projects Fund	<u><u>29,465,831</u></u>	

<u>Systems Development Capital Projects Fund</u>		\$
Department Operating		
Planning and Development	119,171	
Public Works	544,406	
Total Department Operating	<u>663,577</u>	
Total Capital Projects	<u>16,486,369</u>	
Non-Departmental		
Interfund Transfers	44,000	
Balance Available*	15,802,565	
Total Non-Departmental	<u>15,846,565</u>	
Total Systems Development Capital Projects Fund	<u><u>32,996,511</u></u>	
<u>Transportation Capital Projects Fund</u>		
Total Capital Projects	<u>41,519,426</u>	
Non-Departmental		
Debt Service	10,000	
Balance Available*	860,303	
Total Non-Departmental	<u>870,303</u>	
Total Transportation Capital Projects Fund	<u><u>42,389,729</u></u>	
<u>Special Assessments Capital Projects Fund</u>		
Non-Departmental		
Interfund Transfers	20,000	
Balance Available*	1,221,312	
Total Non-Departmental	<u>1,241,312</u>	
Total Special Assessments Capital Projects Fund	<u><u>1,241,312</u></u>	
<u>Municipal Airport Fund</u>		
Department Operating		
Fire and Emergency Medical Services	919,653	
Police	634,276	
Public Works	9,033,831	
Total Department Operating	<u>10,587,760</u>	
Total Capital Projects	<u>18,166,302</u>	
Non-Departmental		
Interfund Transfers	605,000	
Reserve*	139,025	
Balance Available*	5,123,314	
Total Non-Departmental	<u>5,867,339</u>	
Total Municipal Airport Fund	<u><u>34,621,401</u></u>	

<u>Parking Services Fund</u>		\$
Department Operating		
Central Services		401,966
Planning and Development		6,267,708
Public Works		78,727
Total Department Operating		<u>6,748,401</u>
Total Capital Projects		<u>298,200</u>
Non-Departmental		
Interfund Transfers		1,087,350
Balance Available*		518,643
Total Non-Departmental		<u>1,605,993</u>
Total Parking Services Fund		<u><u>8,652,594</u></u>

<u>Wastewater Utility Fund</u>		
Department Operating		
Public Works		25,179,845
Total Department Operating		<u>25,179,845</u>
Total Capital Projects		<u>6,270,937</u>
Non-Departmental		
Interfund Transfers		1,785,000
Special Payments		28,765,127
Balance Available*		347,072
Total Non-Departmental		<u>30,897,199</u>
Total Wastewater Utility Fund		<u><u>62,347,981</u></u>

<u>Stormwater Utility Fund</u>		
Department Operating		
Public Works		15,817,205
Total Department Operating		<u>15,817,205</u>
Total Capital Projects		<u>8,193,347</u>
Non-Departmental		
Interfund Transfers		1,111,000
Special Payments		15,000
Balance Available*		3,258,531
Total Non-Departmental		<u>4,384,531</u>
Total Stormwater Utility Fund		<u><u>28,395,083</u></u>

<u>Ambulance Transport Fund</u>		
Department Operating		
Fire and Emergency Medical Services		8,690,077
Total Department Operating		<u>8,690,077</u>
Non-Departmental		
Interfund Transfers		979,757
Balance Available*		3,805
Total Non-Departmental		<u>983,562</u>
Total Ambulance Transport Fund		<u><u>9,673,639</u></u>

<u>Fleet Services Fund</u>		\$
Department Operating		
Public Works		18,157,111
Total Department Operating		<u>18,157,111</u>
Non-Departmental		
Interfund Transfers		394,000
Reserve*		17,157,656
Balance Available*		1,370,946
Total Non-Departmental		<u>18,922,602</u>
Total Fleet Services Fund		<u><u>37,079,713</u></u>

<u>Information Systems and Services Fund</u>		
Department Operating		
Central Services		13,762,115
Total Department Operating		<u>13,762,115</u>
Non-Departmental		
Interfund Transfers		402,000
Reserve*		1,617,024
Balance Available*		2,265,603
Total Non-Departmental		<u>4,284,627</u>
Total Information Systems and Services Fund		<u><u>18,046,742</u></u>

<u>Facilities Services Fund</u>		
Department Operating		
Central Services		10,092,109
Planning and Development		507,065
Total Department Operating		<u>10,599,174</u>
Total Capital Projects		<u>631,860</u>
Non-Departmental		
Debt Service		211,165
Interfund Transfers		477,000
Reserve*		412,000
Balance Available*		2,015,803
Total Non-Departmental		<u>3,115,968</u>
Total Facilities Services Fund		<u><u>14,347,002</u></u>

<u>Risk and Benefits Fund</u>		
Department Operating		
Central Services		38,017,440
Total Department Operating		<u>38,017,440</u>
Non-Departmental		
Debt Service		6,674,500
Interfund Transfers		224,000
Reserve*		6,961,697
Balance Available*		7,087,098
Total Non-Departmental		<u>20,947,295</u>
Total Risk and Benefits Fund		<u><u>58,964,735</u></u>

<u>Professional Services Fund</u>		\$
Department Operating		
Public Works		6,642,967
Total Department Operating		<u>6,642,967</u>
Non-Departmental		
Interfund Transfers		920,000
Reserve*		388,512
Balance Available*		1,082,377
Total Non-Departmental		<u>2,390,889</u>
Total Professional Services Fund		<u><u>9,033,856</u></u>
Total Resolution		<u><u>676,590,248</u></u>

* Reserve, Balance Available, and Unappropriated Ending Fund Balance amounts are not appropriated for spending and are shown for informational purposes only.

**City of Eugene
Fund Names**

<u>Reporting Fund*</u>	<u>Managing Fund</u>	<u>Fund Title</u>
010	(011, 031, 041)	General Fund Reporting Fund
	011	General Fund Main Subfund
	031	Cultural Services Fund
	041	Equipment Replacement Fund
110	(114 - 117)	Special Assessment Management Reporting Fund
	114	Local Improvement Assistance Fund
	115	Assessment Management Fund
	117	City Sewer Deferral Fund
111	111	Library Local Option Levy Fund
131	131	Road Fund
130	(132 - 134)	Public Safety Communications Reporting Fund
	132	Public Safety Answering Point Fund
	134	Regional Radio System Fund
135	135	Telecommunications Registration/Licensing Fund
150	(151-152)	Construction and Rental Housing Reporting Fund
	151	Construction Permits Fund
	152	Rental Housing Program Fund
155	155	Solid Waste and Recycling Fund
170	(171 - 178)	Community Development Reporting Fund
	171	Community Development Block Grant Fund
	172	CDBG-108/Brownfields Economic Development Initiative Fund
	174	Historic Preservation Loan Fund
	175	Low-Income Housing Fund
	176	Community Revitalization Loan Fund
	177	CDBG Loan Program Revolving Fund
	178	HOME Fund
180	(181 - 187)	Library, Parks and Recreation Reporting Fund
	181	Library Miscellaneous Trust Fund
	183	Art Loan Program Fund
	185	Parks and Recreation Miscellaneous Trust Fund
	186	Hayes Trust Fund
	187	Parks Maintenance Fund
211	211	General Obligation Debt Service Fund
250	(251 - 278)	Special Assessment Bond Debt Reporting Fund
	251	In-City Assessment Bond Reserve Fund
	278	Special Assessment Bonds, Series 2011 Fund
310	(311 - 324)	General Capital Projects Reporting Fund
	311	General Capital Projects Fund
	314	Housing Capital Projects Fund
	319	Public Art Fund
	321	Parks/Open Space Capital Project Fund
	323	City Hall Complex Fund
	324	2006 PROS Bond Projects Fund

* City of Eugene appropriates and reports to these combined funds.

**City of Eugene
Fund Names**

<u>Reporting Fund*</u>	<u>Managing Fund</u>	<u>Fund Title</u>
330	(332 - 336)	Systems Development Capital Projects Reporting Fund
	332	Systems Development Capital Administration Fund
	333	Transportation Systems Development Capital Projects Fund
	334	Wastewater Systems Development Capital Projects Fund
	335	Stormwater Systems Development Capital Projects Fund
	336	Parks Systems Development Capital Projects Fund
340	(341 - 344)	Transportation Capital Projects Reporting Fund
	341	Road General Capital Fund
	342	Pavement Preservation Program Fund
	344	2012 Street Bonds Fund
350	(351 - 352)	Special Assessments Capital Projects Reporting Fund
	351	Special Assessments Capital Fund
	352	Delayed Assessments Fund
510	(511 - 512)	Municipal Airport Reporting Fund
	511	Airport Fund
	512	Airport Construction Fund
520	(525 - 527)	Parking Services Reporting Fund
	525	On-Street Parking Fund
	527	Off-Street Parking Fund
530	(532 - 534)	Wastewater Utility Reporting Fund
	532	Wastewater Utility - Capital Fund
	533	Wastewater Utility - Treatment Fund
	534	Wastewater Utility - Collection Fund
539	(531, 535, 536)	Stormwater Utility Reporting Fund
	531	Stormwater Utility - Capital Fund
	535	Stormwater Utility - Operation Fund
	536	Wetlands Mitigation Bank Fund
592	592	Ambulance Transport Fund
600	(616, 619)	Fleet Services Reporting Fund
	616	Fleet Replacement and Acquisition Fund
	619	Fleet Operations Fund
610	(611 - 613)	Information Systems and Services Reporting Fund
	611	Information Systems and Services Fund
	612	Public Safety Information Systems Fund
	613	Central Business Software Fund
615	(617, 618, 635)	Facilities Services Reporting Fund
	617	Atrium Fund
	618	Facilities Maintenance Fund
	635	Facilities Professional Services Fund
620	(622 - 625)	Risk and Benefits Reporting Fund
	622	Risk Management Fund
	623	Employee Health and Benefits Fund
	624	Pension Bond Fund
	625	Other Post Employment Benefits (OPEB) Fund
630	(631)	Professional Services Fund

* City of Eugene appropriates and reports to these combined funds.