



Office of the Fire Marshal

1320 Willamette Street, Eugene, OR 97401
541-682-5411, FAX 541-682-6882

COURAGE
HONOR
SERVICE

SPRINGFIELD
Fire Report Request

Requestor Name and Agency Name: _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

EMAIL Address: _____

Address of fire: _____

Date of fire loss: _____

Signature/Date: _____

Please indicate your preferred method of contact: Email U.S. Mail Fax In Person

TYPES OF REPORTS

CHARGES

____ NFIRS Basic Incident Report\$13.00

____ Investigation Report (first 5 pages free).....\$0.15 per page after 5 pages

____ Photo Disc.....\$13.25

**Staff Processing Time may be charged when more than 30 minutes of staff time is necessary to provide the report(s).
Staff processing time will be based on the actual cost of City staff time.**

Payments may be made by check, credit card, or cash. Checks payable to the City of Eugene Office of the Fire Marshal

Office Use Only:

Request Approved: _____

Request Denied: _____

Supervisor Signature: _____

Date: _____

Reason for denial: _____

