



# RESIDENTIAL EROSION PREVENTION PERMIT APPLICATION

## Permit Applicability

A Residential Erosion Prevention Permit is required for the construction of a single family dwelling, duplex dwelling, or alterations to existing single family and duplex dwellings that can cause pollution during the construction process (before, during and after clearing, grubbing, grading excavation, utility installation and building construction).

*If yes to any of the following an erosion permit is required:*

- |   |     |    |
|---|-----|----|
| 1. Will the project disturb one or more acres of land during one or more phases of development (include all contiguous parcels of land under same ownership)?                                     | Yes | No |
| 2. Will construction activity disturb more than 5,000 cubic feet of material during one or more phases of development?  | Yes | No |
| 3. a. Is the project site in a designated " <a href="#">Sensitive Area</a> "? You can obtain more information about your property by utilizing <a href="#">Eugene Property Explorer</a> .         |     |    |
| <i>and</i>  |     |    |
| b. Will there be ground-disturbing activity that exceeds 500 square feet for sites on steep slopes, sensitive soil, or directly draining to natural resource area or stormwater quality facility? | Yes | No |
| 4. Does the project directly discharge to a stormwater quality facility or open waterway or natural resource area (such as ditch, rain garden, etc.)?   | Yes | No |

Project Address:

Map & Tax Lot # (for all parcels included in development proposal):

Subdivision:	Block	Lot #
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Brief Project Description:

## Applicant/Primary Contact Person

Name (please print):	Phone:
Email:	Cell Phone (after hours):
Address:	
City:	State: Zip:

## Owner

Name (please print):	Phone:
Email:	Cell Phone:
Address:	
City:	State: Zip:

## Site Contact Responsible party for implementation and maintenance of Best Management Practices (BMPs)

Name (please print):	Phone:
Email:	Cell Phone:

**Residential Erosion Permit Submittal Requirements**

Please provide a site plan for the proposed construction site with the erosion and sediment control measures to be used to meet the Outcomes of the Erosion Prevention program (see Residential Erosion Control Site Plan Submittal Requirements Checklist and Sample Residential Erosion Control Site Plan). The erosion and sediment control measures shown on the Residential Erosion Control Site Plan are the minimum required measures needed for the anticipated construction, site conditions and weather during construction.

The permittee must comply with all conditions of this permit. During the construction period, erosion and sediment control measures shall be upgraded as needed based on the activity and for unexpected storm events and to ensure that sediment and sediment-laden runoff do not leave the site. In addition, Wet Weather requirements must also be addressed for work during October 15 to April 30.

I understand the owner of the property is responsible for compliance with the Erosion Prevention Program Administrative Rule 58-03-01-F. I, being the owner or agent of the owner, have read and understand the outcomes expected from the erosion prevention program. Also, I understand that non-compliance with the outcomes could cause delays in the permitting process of this construction activity, stop work orders, and other penalties.

Signature of Owner or Representative: \_\_\_\_\_

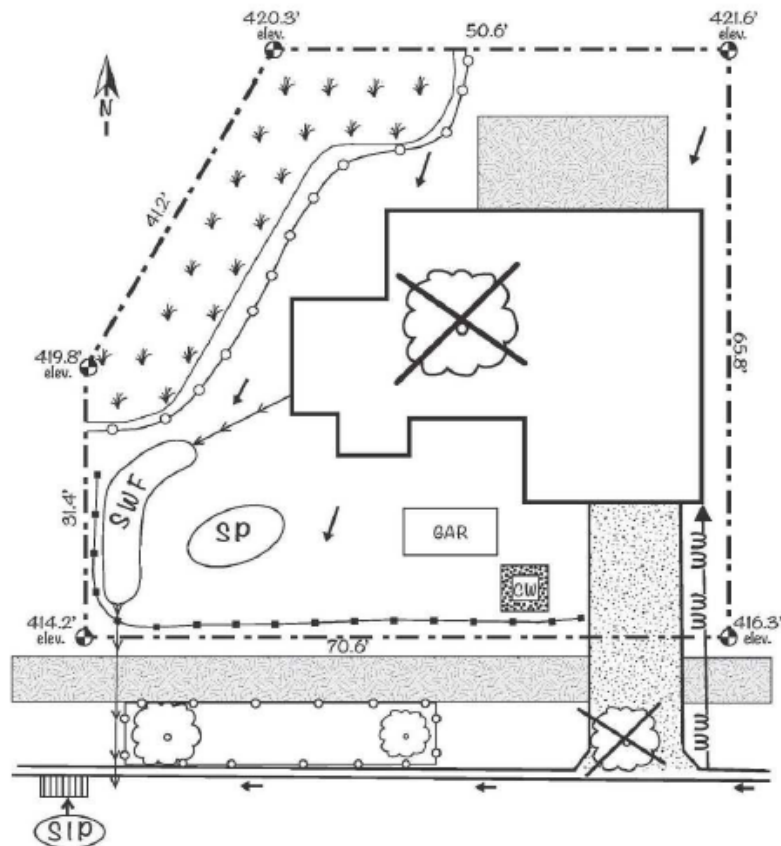
Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Initial erosion inspection approval is required before site work can begin.

- Issuance of an Erosion Prevention Permit only approves protection measures for the proposed activity.
- The Erosion Prevention Permit does not authorize construction or ground disturbing activities.
- A pre-construction meeting (optional) may be scheduled with the erosion inspector before any erosion prevention measures are installed.
- After the erosion permit is issued, the initial erosion measures may be installed.
- The applicant is responsible for scheduling an initial erosion inspection prior to starting ground disturbing activity.
- Upon approval of the initial erosion inspection the erosion hold on the associated building permit will be approved.
- The initial erosion inspection approval does not relieve the permit holder and/or contractor from other permitting requirements.

<b>Residential Erosion Control Site Plan Submittal Requirements Checklist</b>		
1	Property boundary, north arrow, bar scale or scalable map. (Printed page size 11X17 with 2 inch margins)	<input type="checkbox"/>
2	Construction site boundary (limits of soil disturbance) and any surface waters on the site (wetlands, streams, rivers, etc.).	<input type="checkbox"/>
3	Existing and proposed contours.	<input type="checkbox"/>
4	Existing and proposed structures.	<input type="checkbox"/>
5	Construction access point(s) stabilized. E.g. install a construction entrance using open grade rock. Do not use dirt/gravel curb jumps, use a wood ramp if needed to get over curb.	
6	Perimeter sediment controls. (straw wattles, sediment fence, compost berms, etc.)	<input type="checkbox"/>
7	Storm drain inlet protection.	<input type="checkbox"/>
8	Location of stormwater discharge points and other utility hook ups.	<input type="checkbox"/>
9	Identify locations for construction staging/material storage/parking area(s).	<input type="checkbox"/>
10	Soil stockpiles location and protection measures. E.g. covered with straw mulch, ploy sheeting secured in place or other approved	<input type="checkbox"/>
11	Stabilize all exposed soil – provide temporary ground cover for exposed soil areas not actively being worked. (use one or more of the temporary soil stabilization Best Management Practices (BMP’s); straw, wood chips or mulch, erosion control matting, plastic sheeting, etc.)	<input type="checkbox"/>
12	Wet Weather erosion controls requirements (October 15 to April 30): 1. Notes/narrative on how exposed soils will be stabilized (e.g. cover/protect exposed soil with mulch or compost and temporary seeding, poly sheeting secured in place etc.). 2. Stabilized construction entrance.	<input type="checkbox"/>
13	Concrete washout facility location (not with 25 feet of a storm drain or natural resource area).	<input type="checkbox"/>
14	Location of construction debris boxes or equivalent.	<input type="checkbox"/>
15	On-site stormwater facilities (ponds, swales, planters, etc.) All stormwater facilities must be protected from compaction & construction	<input type="checkbox"/>
16	Final stabilization of all disturbed areas. Use one or more of the following to permanently stabilize soils before final inspection: Permanent vegetative cover, mulch applications or application of sod.	<input type="checkbox"/>
<p><b>NOTES:</b></p> <p>1. Sediment fences: if stitched-loop/pocketed type, posts installed towards excavation for perimeter use and on upslope side for interior use, joints wrapped together, and fencing trenched in and backfilled.</p> <p>2. Maintain erosion controls identified above according to specifications prescribed in Erosion and Sediment Control Manual.</p>		

**Sample Residential Erosion Control**



**Legend**

- 50.6' Lot lines with dimensions
  - 421.6' elev. Lot corners with elevations
  - Limits of soil disturbance
  - ← Direction of surface drainage
  - Stream/ditches
  - Building footprint
  - Rocked construction entrance (open grade rock)
  - CW Concrete washout facility
  - SP Soil/gravel stockpile area
  - GAR Garbage/refuse
  - SWF Vegetated stormwater treatment facility
  - Tree with X Trees to be removed
  - Tree with circle Trees to be preserved
  - Conservation area/vegetated buffer (do not disturb)
  - Staging area
  - Sediment barrier (sediment fence, straw wattles, compost mulch berm, etc.)
  - Orange construction/tree protection fence
  - Stormwater inlet/drain
  - SIP Stormwater inlet protection
  - Concrete sidewalk/driveway/patio
- UTILITY SERVICES**
- ww ww Wastewater
  - e e e Electric
  - w w w Water
  - >>> Stormwater pipe system

**Example Site Plan Notes**

- Direction of Drainage – Use arrows to show the direction of flow and or slope.
- Building Footprint – Show size and location of existing and new buildings.
- Storm Drain Protection – Install sediment filters in all on-site and city storm drains adjacent to the project site. Inspect and maintain after rain events.
- Limits of disturbance – Show full extent of grading, fill or other soil disturbing activities.
- Roof and Storm Drains – Show location and route of all on-site storm drains. Include any mechanical or vegetated stormwater treatment facilities.
- Sediment Control Measures – Show locations of sediment barriers such as sediment fence, straw wattles, mulch berm, etc. Install down-slope of all areas of soil disturbance.
- Stabilized Access – Show areas which will be graveled and used for vehicle access. Use open-grade rock.
- Soil Stockpiles – Show locations of stockpiled materials. Protect all soil stock piles from precipitation.
- Vegetative Buffer – Preserve at least 25’ of existing vegetation for sediment control. Fence off to protect.
- Soil Coverage – Identify soil coverage practices during wet periods. These include mulching with compost or straw, plastic sheeting, etc.
- Utility Services – Show locations and routes of all utility services to the project site.
- Garbage and Construction Debris – Show location of bins or containers.
- Concrete & Plaster Washout Facility – Show location and design of washout facility where concrete trucks, finishing tools, and plaster materials will be washed out into. Locate at least 25’ away from any storm drain or open waterway and must be on private property.

[www.eugene-or.gov/erosion](http://www.eugene-or.gov/erosion)