FY17 ADOPTED BUDGET

Mayor
Kitty Piercy

Budget Committee

Councilors
George Brown (Ward 1)
Betty Taylor (Ward 2)
Alan Zelenka (Ward 3)
George Poling (Ward 4)
Mike Clark (Ward 5)
Greg Evans (Ward 6)
Claire Syrett (Ward 7)
Chris Pryor (Ward 8)

Citizen Members
Chelsea Clinton, Chair
Ken Beeson, Vice Chair
Laura Illig
Scott Nowicki
Jill Fetherstonhaugh
Will Shaver
Joshua Skov
Vacant

City Manager
Jon Ruiz

Executive Management Team
Sarah Medary, Assistant City Manager and Planning and Development
Glenn Klein, City Attorney
Kristie Hammitt, Central Services
Joe Zaludek, Fire and EMS
Renee Grube, Library, Recreation and Cultural Services
Pete Kerns, Police
Kurt Corey, Public Works

Finance Director
Sue Cutsogeorge

Assistant Finance Director
Vicki Silvers

Finance Staff
Maurizio Bottalico
Jamie Garner
Andrea Jobanek
Doug Lauderbach
Twylla Miller
Jessica Mumme
Mike Streepey
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Award of Distinguished Budget Presentation

The Government Finance Officers Association of the United States and Canada (GFOA) presented the Distinguished Budget Presentation Award to the City of Eugene for its annual budget for the fiscal year beginning July 1, 2015.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. The City expects that the current budget continues to conform to program requirements and is submitting it to the GFOA to determine its eligibility for another award.

Organization of the Budget Document

The City's annual budget for fiscal year 2017 is presented in this document in eight sections:

- Budget Summary
- Revenue Summary
- Fund Summary
- Service View
- Department View
- Capital Budget
- Non-Departmental Budget
- Urban Renewal Agency

In addition, this document contains a budget message from the City Manager, an overview of the City organization, legal forms, a glossary and acronym list, and an index. The goal is that the document will provide a comprehensive and clear basis for review of the Annual City Budget.

The annual budget is available online at the City's website at www.eugene-or.gov/budget.

If you have suggestions for improving this document or questions about its contents, please contact the Budget Office at 541-682-5512.

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Council, Mayor Piercy, Colleagues, and Members of the Eugene Community:

The post-recession budget environment continues to be uncertain: net property taxes are growing at a slightly reduced rate, State shared revenues are down, seasonal EWEB CILT revenues are lower than projected, and future PERS rate increases are higher. The net result is a FY17 budget that does not require action to fill a General Fund gap, but does foreshadow a possible $1-$2 million gap in the future. Prudent fiscal stewardship through the years allows us to remain stable in FY17 as the many moving budget pieces play out over the next couple of years. Our proven approach of balancing the need to maintain community services, respect employees and live within our means has served us well the past seven years. These remain our guiding principles into FY17 and beyond.

While weathering the recession has required thought and fiscal courage, the hallmark of our collective efforts continues to be the economic regeneration created by investments in the community. These investments remain strong in the FY17 budget. Building economic prosperity and providing opportunities for families remain in the forefront. The installation of high-speed fiber in the downtown supports the goal of three fold growth in tech-related employees. The City's support of RAIN and Fertilab continues to bolster the growing tech sector, along with targeted business loan investments in downtown. The Urban Growth Boundary is set to be expanded for employment lands, and the South Willamette Valley regional economic development partnership is reemerging to attract and support new and expanding companies. The decades-long dream of connecting downtown to the River is emerging as the Willamette to Willamette and EWEB Riverfront redevelopment projects begin to move from idea to drawing board to reality. The possibility of a year-round Farmers Market is real, airport development continues at a record setting pace, and a first-ever Bethel economic development plan is in the queue.

The implementation of Envision Eugene continues along with several accompanying efforts including accommodating 50-year growth through the planning of Urban Reserves; encouraging the River Road and Santa Clara neighborhood community outreach projects; supporting business development in the "industrial triangle"; and participating in the expansion of EmX. Investment in infrastructure continues in FY17 with further implementation of the 2012 street bond, and planning for future parks and recreation facilities. The park along the EWEB riverfront is under design, yet finding sustainable funding for parks and recreation maintenance remains urgent.

The FY17 Adopted Budget includes increased service levels for library and cultural services. In November 2015, the community passed a five-year library local option levy to provide additional library services to the community. The levy generates just over $2.5 million per year and supports 18.40 FTE to provide additional services that are incorporated into this budget. The FY17 Adopted Budget also increases the Cultural Services Subfund by $450,000 and 4.88 FTE. This change supports increased activity at the Hult Center for the Performing Arts. The Hult Center anticipates adding approximately 40 events next fiscal year which will generate revenues to offset the related expense. Staff is continuing to look for ways to offer new activities and opportunities for community residents.

FY17 Adopted Budget includes $100,000 of one-time monies to jump-start the Community Justice Initiative, a proven model to move a portion of people committing minor offenses out of the criminal justice system and onto a social/health services path to wellness. The adopted budget also includes funding for the State-mandated minimum wage increases for temporary workers.

The Police Auditor's budget includes monies to fund a limited duration position and ongoing increases in contractual services for investigative services. Grant matching funds for police officer body cameras are also included as is funding for downtown portable restrooms and hand washing stations.

The FY17 Adopted Budget introduces the possibilities of the 2021 IAAF World Track and Field Championships. The Championships are the third largest athletic event – behind the Olympics and World Cup – in the world in any given year, and will be the largest sporting event in the world in 2021. Over 2,000 athletes from over 200 countries will participate with hundreds of millions watching from around the globe. Eugene is the first U.S. city to host the event, and we will be center stage. It is an opportunity to introduce the world to our community, and inspire the world with the passions that we aspire to and achieve. As such, a one-time investment is set aside in reserve in anticipation of projects and partnerships that prepare us for this unique opportunity.

The FY17 Adopted Budget also includes funding in the General Fund for the following Budget Committee recommendations:

- Provide $75,000 ($20,000 for grants and $55,000 for engagement) for Human Rights and Neighborhood Involvement on an ongoing basis and with direction to review the funds allocation process among neighborhoods;
- Provide an additional $40,000 for Sister Cities on an ongoing basis;
- Provide an additional $200,000 for the Human Services Commission on an ongoing basis;
- Provide an additional $225,000 for CAHOOTS vans to provide enhanced service on an ongoing basis;
- Provide $125,000 in additional one-time funding for the Human Services Commission by prioritizing Marginal Beginning Working Capital (MBWC)for this purpose on the Supplemental Budget in December 2016
    - Allocate $25,000 of this one-time funding for the rest stop program;
- Place the $500,000 for work related to planning for the World Track and Field Championships in 2021 in a designated reserve with direction to develop criteria to guide the use of these funds.

Additionally, the Budget Committee made the following recommendations:

- Recommend the City Council review the City of Eugene General Fund allocation to the Human Services Commission (HSC) for ongoing support funding in the context of overall City of Eugene human services funding with the goal of increasing ongoing annual support to the HSC to $1.1 million by or before FY20;
- Recommend the restoration of the position of Council stenographer for City Council and Civilian Review Board meetings. Pending City Council approval of this recommendation, funding would be added to the December 2016 Supplemental Budget; and
- Direct the City Manager to report to or convene the Budget Committee in the fall (in advance of Service Profile meetings) regarding features of the new corporate software currently being selected in order to understand and explore opportunities that the software will provide for new and better oversight by the Budget Committee.

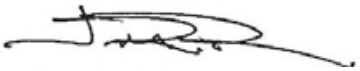
As we move forward and the City Council considers the recommendations of the Budget Committee to add ongoing funding in the future for increased HSC support and restoration of the position of Council Stenographer we must remain mindful that ongoing service increases will cause the possible future budget gap to increase from the current $1-$2 million level.

A reminder of the importance of fiscal discipline is evident from the City's bond rating from Moody's Investors Service, which recently affirmed the current rating of Aa1, which is the highest possible rating outside of the AAA rating generally reserved for a handful of larger cities. In reviewing the City, Moody's stated, "The rating outlook is stable, and reflects the expectation that the city will continue to manage its finances well, maintaining reserves at levels similar to historical results and debt at low levels. The city manages to its financial policies and has a history of stable financial performance." but cautioned that "Budgetary balance, and stability or growth in available reserves, will be a primary focus of future credit reviews".

We must exercise fiscal discipline to maintain stability and to position ourselves to respond to uncertainty. Past years' efforts to stabilize the budget and maintain responsible reserves allow us to wait and see as the dynamics of the budget environment continue to evolve. Careful consideration of service levels and resisting the temptation to use one-time monies for ongoing expenses is crucial.

Although our budget outlook is cautionary, I remain optimistic. City staff is talented, energized and able to achieve the work set out before us by our elected officials and the Budget Committee. We continue to look for ways to be innovative and creative and to strengthen community partnership. Together we are serving the people of Eugene well, and I look to the future with great energy, enthusiasm and hope.

Sincerely,



Jon R. Ruiz
City Manager

Summary of Changes to the City of Eugene FY17 Proposed Budget

Fund / Department	FY17 Proposed Budget	Misc. Actions		Budget Committee Actions: Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	Council Action	FY17 Adopted Budget
A. General Fund								
Central Services	24,222,327	(385,000)	a,c,d			23,837,327		23,837,327
Fire and Emergency Medical Services	28,595,704					28,595,704		28,595,704
Library, Recreation and Cultural Services	28,980,020					28,980,020		28,980,020
Planning and Development	6,144,533	200,000	e			6,344,533		6,344,533
Police	51,027,004	225,000	b			51,252,004		51,252,004
Public Works	5,975,207					5,975,207		5,975,207
Interfund Transfers	4,530,280					4,530,280		4,530,280
Special Payments	700,000					700,000		700,000
Contingency	32,000					32,000		32,000
Reserve	9,787,957	(50,000)	a,b,c,d,e,f	2,455,066		12,193,023		12,193,023
Unappropriated Ending Fund Balance	23,920,000	10,000	f			23,930,000		23,930,000
Total	**$183,915,032**	**-**		**$2,455,066**	**-**	**$186,370,098**	**-**	**$186,370,098**

a) Remove from the FY17 Proposed Budget the $500,000 proposed for 2021 IAAF World Track and Field Championships and place the funds in a designated reserve.

b) Increase Whitebird/CAHOOTS funding $225,000 on an ongoing basis to enable CAHOOTS vans to provide enhanced service.

c) Allocate $75,000 ($20,000 for grants and $55,000 for engagement) for Human Rights and Neighborhood Involvement on an ongoing basis and review the funds allocation process among neighborhoods.

d) Allocate an additional $40,000 for Sister Cities on an ongoing basis.

e) Allocate an additional $200,000 in ongoing support for the Human Services Commission.

f) Increase the General Fund Unappropriated Ending Fund Balance (UEFB) by $10,000 and decrease the Reserve for Revenue Shortfall by the same amount to comply with the City policy to maintain two months of expenditures in UEFB. This change was not explicitly approved by the Budget Committee; however, it only affects the UEFB and the Reserve for Revenue Shortfall, neither of which is appropriated for spending.

B. Special Assessment Management Fund								
Central Services	97,870					97,870		97,870
Interfund Transfers	8,000					8,000		8,000
Special Payments	30,000					30,000		30,000
Reserve	50,000					50,000		50,000
Balance Available	1,130,505					1,130,505		1,130,505
Total	**$1,316,375**	**-**		**-**	**-**	**$1,316,375**	**-**	**$1,316,375**
C. Library Local Option Levy Fund								
Library, Recreation and Cultural Services	2,384,000			-		2,384,000		2,384,000
Reserve	168,000					168,000		168,000
Total	**$2,552,000**	**-**		**-**	**-**	**$2,552,000**	**-**	**$2,552,000**
D. Road Fund								
Public Works	11,791,372			520,850		12,312,222		12,312,222
Interfund Transfers	965,000					965,000		965,000
Balance Available	2,096,415					2,096,415		2,096,415
Total	**$14,852,787**	**-**		**$520,850**	**-**	**$15,373,637**	**-**	**$15,373,637**

	Fund / Department	FY17 Proposed Budget	Misc. Actions	Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	Council Action	FY17 Adopted Budget
			<---------- Budget Committee Actions ---------->					
E.	**Public Safety Communications Fund**							
	Police	2,468,749		-		2,468,749		2,468,749
	Interfund Transfers	160,000				160,000		160,000
	Reserve	908,520				908,520		908,520
	Balance Available	831,835				831,835		831,835
	Total	**$4,369,104**	**-**	**-**	**-**	**$4,369,104**	**-**	**$4,369,104**
F.	**Telecommunication Registration/Licensing Fund**							
	Central Services	2,493,425		240,917		2,734,342		2,734,342
	Interfund Transfers	479,000				479,000		479,000
	Reserve	302,847				302,847		302,847
	Balance Available	3,163,089				3,163,089		3,163,089
	Total	**$6,438,361**	**-**	**$240,917**	**-**	**$6,679,278**	**-**	**$6,679,278**
G.	**Construction and Rental Housing Fund**							
	Fire and Emergency Medical Services	306,904				306,904		306,904
	Planning and Development	6,608,727		113,050		6,721,777		6,721,777
	Public Works	449,877				449,877		449,877
	Interfund Transfers	884,000				884,000		884,000
	Special Payments	800,000				800,000		800,000
	Balance Available	4,839,853				4,839,853		4,839,853
	Total	**$13,889,361**	**-**	**$113,050**	**-**	**$14,002,411**	**-**	**$14,002,411**
H.	**Solid Waste and Recycling Fund**							
	Planning and Development	889,810		79,257		969,067		969,067
	Interfund Transfers	52,000				52,000		52,000
	Balance Available	591,811				591,811		591,811
	Total	**$1,533,621**	**-**	**$79,257**	**-**	**$1,612,878**	**-**	**$1,612,878**
I.	**Community Development Fund**							
	Planning and Development	3,274,735		502,100		3,776,835		3,776,835
	Capital Projects	73,200			1,262,943	1,336,143		1,336,143
	Debt Service	365,379				365,379		365,379
	Interfund Transfers	105,000				105,000		105,000
	Special Payments	8,917,286		181,629		9,098,915		9,098,915
	Reserve	984,224				984,224		984,224
	Total	**$13,719,824**	**-**	**$683,729**	**$1,262,943**	**$15,666,496**	**-**	**$15,666,496**

	Fund / Department	FY17 Proposed Budget	Misc. Actions	Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	Council Action	FY17 Adopted Budget
			<---------- Budget Committee Actions ---------->					
J.	**Library, Parks and Recreation Fund**							
	Library, Recreation and Cultural Services	370,000		61		370,061		370,061
	Capital Projects	52,282			978,671	1,030,953		1,030,953
	Special Payments	102,006				102,006		102,006
	Reserve	2,459,461				2,459,461		2,459,461
	Balance Available	640,199				640,199		640,199
	Total	**$3,623,948**	**-**	**$61**	**$978,671**	**$4,602,680**	**-**	**$4,602,680**
K.	**General Obligation Debt Service Fund**							
	Debt Service	13,333,507				13,333,507		13,333,507
	Total	**$13,333,507**	**-**	**-**	**-**	**$13,333,507**	**-**	**$13,333,507**
L.	**Special Assessment Bond Debt Fund**							
	Debt Service	300,000				300,000		300,000
	Interfund Transfers	10,000				10,000		10,000
	Reserve	58,521				58,521		58,521
	Total	**$368,521**	**-**	**-**	**-**	**$368,521**	**-**	**$368,521**
M.	**General Capital Projects Fund**							
	Library, Recreation and Cultural Services	20,000				20,000		20,000
	Capital Projects	3,120,157			23,180,384	26,300,541		26,300,541
	Debt Service	50,000				50,000		50,000
	Reserve	26,560				26,560		26,560
	Balance Available	1,299,941				1,299,941		1,299,941
	Total	**$4,516,658**	**-**	**-**	**$23,180,384**	**$27,697,042**	**-**	**$27,697,042**
N.	**Systems Development Capital Projects Fund**							
	Planning and Development	91,129				91,129		91,129
	Public Works	496,588		5,660		502,248		502,248
	Capital Projects	5,029,372			6,877,694	11,907,066		11,907,066
	Interfund Transfers	41,000				41,000		41,000
	Balance Available	15,016,851				15,016,851		15,016,851
	Total	**$20,674,940**	**-**	**$5,660**	**$6,877,694**	**$27,558,294**	**-**	**$27,558,294**
O.	**Transportation Capital Projects Fund**							
	Capital Projects	15,283,662			13,324,347	28,608,009		28,608,009
	Debt Service	10,000				10,000		10,000
	Balance Available	1,442,872				1,442,872		1,442,872
	Total	**$16,736,534**	**-**	**-**	**$13,324,347**	**$30,060,881**	**-**	**$30,060,881**
P.	**Special Assessments Capital Projects Fund**							
	Interfund Transfers	20,000				20,000		20,000
	Balance Available	1,111,696				1,111,696		1,111,696
	Total	**$1,131,696**	**-**	**-**	**-**	**$1,131,696**	**-**	**$1,131,696**

	Fund / Department	FY17 Proposed Budget	Misc. Actions	<---------- Budget Committee Actions ----------> Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	Council Action	FY17 Adopted Budget
Q.	**Municipal Airport Fund**							
	Fire and Emergency Medical Services	880,671				880,671		880,671
	Police	576,555				576,555		576,555
	Public Works	7,548,568		490,409		8,038,977		8,038,977
	Capital Projects	13,047,643			7,598,605	20,646,248		20,646,248
	Interfund Transfers	603,000				603,000		603,000
	Reserve	1,387,902				1,387,902		1,387,902
	Balance Available	4,819,959				4,819,959		4,819,959
	Total	**$28,864,298**	**-**	**$490,409**	**$7,598,605**	**$36,953,312**	**-**	**$36,953,312**
R.	**Parking Services Fund**							
	Central Services	407,673				407,673		407,673
	Planning and Development	5,395,851		186,129		5,581,980		5,581,980
	Public Works	76,628		7,815		84,443		84,443
	Capital Projects	50,000			-	50,000		50,000
	Interfund Transfers	1,064,425				1,064,425		1,064,425
	Balance Available	906,667				906,667		906,667
	Total	**$7,901,244**	**-**	**$193,944**	**$0**	**$8,095,188**	**-**	**$8,095,188**
S.	**Wastewater Utility Fund**							
	Public Works	26,004,761		2,147,069		28,151,830		28,151,830
	Capital Projects	2,140,000			3,351,684	5,491,684		5,491,684
	Interfund Transfers	1,718,000				1,718,000		1,718,000
	Special Payments	27,254,200				27,254,200		27,254,200
	Balance Available	603,693				603,693		603,693
	Total	**$57,720,654**	**-**	**$2,147,069**	**$3,351,684**	**$63,219,407**	**-**	**$63,219,407**
T.	**Stormwater Utility Fund**							
	Public Works	14,823,084		511,600		15,334,684		15,334,684
	Capital Projects	2,265,000			4,909,728	7,174,728		7,174,728
	Interfund Transfers	1,154,000				1,154,000		1,154,000
	Special Payments	15,000				15,000		15,000
	Balance Available	2,234,751				2,234,751		2,234,751
	Total	**$20,491,835**	**-**	**$511,600**	**$4,909,728**	**$25,913,163**	**-**	**$25,913,163**
U.	**Ambulance Transport Fund**							
	Fire and Emergency Medical Services	7,474,415				7,474,415		7,474,415
	Interfund Transfers	899,998				899,998		899,998
	Balance Available	884,664				884,664		884,664
	Total	**$9,259,077**	**-**	**-**	**-**	**$9,259,077**	**-**	**$9,259,077**

	Fund / Department	FY17 Proposed Budget	Misc. Actions	<---------- Budget Committee Actions ----------> Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	Council Action	FY17 Adopted Budget
V.	**Fleet Services Fund**							
	Public Works	13,633,147		2,461,843		16,094,990		16,094,990
	Interfund Transfers	406,000				406,000		406,000
	Reserve	14,629,159				14,629,159		14,629,159
	Balance Available	448,034				448,034		448,034
	Total	**$29,116,340**	**-**	**$2,461,843**	**-**	**$31,578,183**	**-**	**$31,578,183**
W.	**Information Systems and Services Fund**							
	Central Services	13,636,758		1,181,920		14,818,678		14,818,678
	Interfund Transfers	339,000				339,000		339,000
	Reserve	1,364,919				1,364,919		1,364,919
	Balance Available	1,728,198				1,728,198		1,728,198
	Total	**$17,068,875**	**-**	**$1,181,920**	**-**	**$18,250,795**	**-**	**$18,250,795**
X.	**Facilities Services Fund**							
	Central Services	9,467,304		97,816		9,565,120		9,565,120
	Planning and Development	430,822		151,424		582,246		582,246
	Capital Projects	375,000			315,294	690,294		690,294
	Debt Service	212,000				212,000		212,000
	Interfund Transfers	421,000				421,000		421,000
	Reserve	536,500				536,500		536,500
	Balance Available	2,175,929				2,175,929		2,175,929
	Total	**$13,618,555**	**-**	**$249,240**	**$315,294**	**$14,183,089**	**-**	**$14,183,089**
Y.	**Risk and Benefits Fund**							
	Central Services	35,817,146		28,703		35,845,849		35,845,849
	Debt Service	6,364,500				6,364,500		6,364,500
	Interfund Transfers	156,000				156,000		156,000
	Reserve	6,813,473				6,813,473		6,813,473
	Balance Available	4,328,404				4,328,404		4,328,404
	Total	**$53,479,523**	**-**	**$28,703**	**-**	**$53,508,226**	**-**	**$53,508,226**
Z.	**Professional Services Fund**							
	Public Works	6,164,468		132,751		6,297,219		6,297,219
	Interfund Transfers	888,000				888,000		888,000
	Reserve	1,576,066				1,576,066		1,576,066
	Balance Available	1,146,210				1,146,210		1,146,210
	Total	**$9,774,744**	**-**	**$132,751**	**-**	**$9,907,495**	**-**	**$9,907,495**
	TOTAL CITY OF EUGENE BUDGET	**$550,267,414**	**-**	**$11,496,069**	**$61,799,350**	**$623,562,833**	**-**	**$623,562,833**

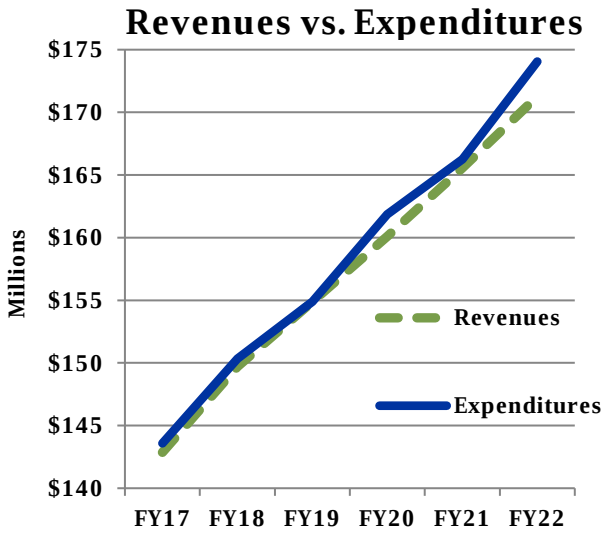
Summary of Changes to the Urban Renewal Agency FY17 Proposed Budget

Fund / Department	FY17 Proposed Budget	<---------- Budget Committee Actions ----------> Misc. Actions	Encumbrances Reserve/Carryover	Capital Carryover	Budget Comm. Recommend.	URA Board Action	FY17 Adopted Budget
A. Downtown General Fund							
Planning and Development	179,032				179,032		179,032
Special Payments	2,427,926				2,427,926		2,427,926
Balance Available	29,840				29,840		29,840
Total	**$2,636,798**	-	-	-	**$2,636,798**	-	**$2,636,798**
B. Downtown Debt Service Fund							
Debt Service	1,348,000				1,348,000		1,348,000
Interfund Transfers	179,032				179,032		179,032
Balance Available	1,555,569				1,555,569		1,555,569
Total	**$3,082,601**	-	-	-	**$3,082,601**	-	**$3,082,601**
C. Downtown Capital Projects Fund							
Capital Projects	-			515,972	515,972		515,972
Balance Available	27,466				27,466		27,466
Total	**$27,466**	-	-	**$515,972**	**$543,438**	-	**$543,438**
D. Riverfront General Fund							
Planning and Development	251,881				251,881		251,881
Balance Available	8,230,061				8,230,061		8,230,061
Total	**$8,481,942**	-	-	-	**$8,481,942**	-	**$8,481,942**
E. Riverfront Capital Projects Fund							
Capital Projects	-			324,118	324,118		324,118
Balance Available	407,746				407,746		407,746
Total	**$407,746**	-	-	**$324,118**	**$731,864**	-	**$731,864**
F. Riverfront Program Revenue Fund							
Special Payments	1,000,000				1,000,000		1,000,000
Reserve	2,005,000				2,005,000		2,005,000
Total	**$3,005,000**	-	-	-	**$3,005,000**	-	**$3,005,000**
TOTAL URBAN RENEWAL AGENCY BUDGET	**$17,641,553**	-	-	**$840,090**	**$18,481,643**	-	**$18,481,643**

General Fund (Main Subfund) Six-Year Financial Forecast FY17 to FY22

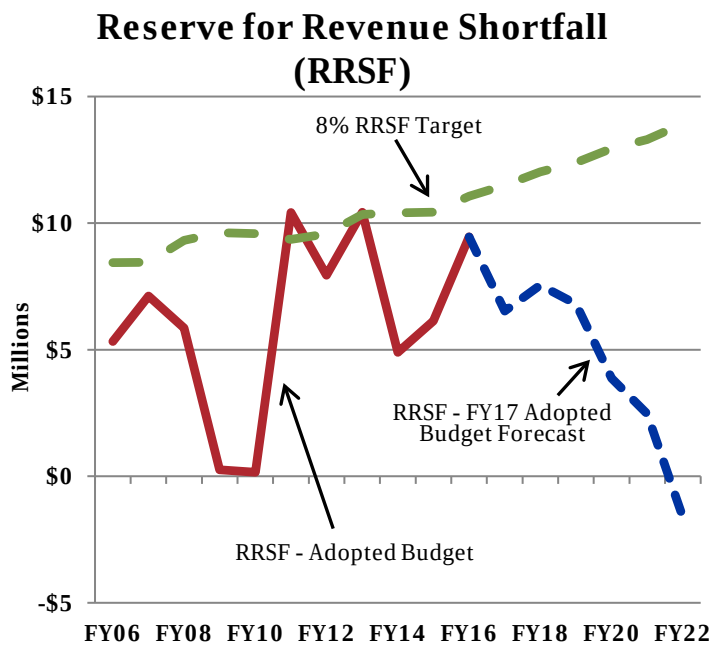
The General Fund Forecast has been updated to reflect the FY17 Adopted Budget. The primary differences between the FY17 Proposed and FY17 Adopted Budget are the Budget Committee recommendations for ongoing additions of $225,000 for Whitebird/CAHOOTS enhanced services, $200,000 for the Human Services Commission, $75,000 for Human Rights and Neighborhood Involvement grants and engagement, and $40,000 for Sister Cities. Also, per recommendation from the Budget Committee, one-time funding of $500,000 intended to support preparation for the 2021 IAAF World Championships was placed in a dedicated reserve account. Other forecast changes include the incorporation of $2.3 million Reserve for Encumbrance and an increase of $10,000 in the Unappropriated Ending Fund Balance. Other than these updates, all other actions and forecast variables are consistent with the previous forecast.

The General Fund Forecast for the FY17 Adopted Budget includes the City Manager's recommended changes, which includes ongoing funding for revenue-backed increases to the Spay and Neuter Clinic and Nuisance Abatement program, funding for downtown portable restrooms and handwashing stations, funding for Municipal Court Judges' salary increases, an increase for the implementation of the higher minimum wage, and additional funding for investigative services for the Police Auditor's Office. Limited duration funding on a one-time basis includes funds for the 2021 IAAF World Championships (dedicated reserve account), body camera grant matching funds, recreation program software funding, community justice, Greenhill contract cost increase, and a limited duration position for the Police Auditor's Office, as well as two years of funding for urban reserves (see FY17 General Fund Changes for more information).



After incorporating the service adjustments described above, the forecast shows that the service system is in a deficit position over the forecast period with expenditures greater than revenues in every year. The deficit grows larger beginning in FY20 as PERS rates increase. The deficit shown in the last few years of the forecast will translate into a $1 to $2 million dollar gap if projections continue as currently forecast. The forecast outlook remains in a cautionary status and finance staff will continue to monitor all forecast drivers closely.

The City maintains two key reserves: the Unappropriated Ending Fund Balance (UEFB) and the Reserve for Revenue Shortfall (RRSF). The UEFB is budgeted at two months of operating expenses to allow the City to pay bills and make payroll between the start of the fiscal year in July until November when property tax revenue is received. The RRSF is in essence the savings account for the General Fund and is a key measure of the City's fiscal health. The target level for the RRSF is 8% of General Fund expenditures. On average, the target level is approximately $12.9 million per year over the forecast period.



The RRSF drops from 4.5% in FY17 to 2.4% in FY20 and (0.9%) by the end of the forecast period after incorporating FY17 Adopted Budget changes. The accelerated decrease in the RRSF beginning in FY20 is due to anticipated increases in PERS rates in FY20 and FY22 to incorporate impacts from the outcome of litigation and financial market returns. The RRSF cushions the impact of FY20 PERS rate increase, and without revenues trending upward or other adjustments in the out years, the reserve will be drawn to zero in FY22. The City will be monitoring all forecast drivers very closely and will be thinking strategically about possible adjustments in the future. It will also be important to identify one-time resources that can be used to help bring the RRSF back toward target levels to continue to provide the flexibility we currently have to respond in a thoughtful way to unanticipated future events.

There are several areas of risk to the forecast that will be monitored moving forward:

Property Tax Revenues – Assessed value grew in FY16 at a rate of 5.2% which is largely attributed to property improvements coming onto the tax rolls after a spike in building permit activity as the recession ended. An analysis of current building activity does not support a continuation of that level of growth and the FY17 Adopted Budget includes a moderate growth rate of 4.5%, dropping to 4.25% through the remainder of the forecast. If the assessed value growth rate were reduced to 4.0% over the forecast period, property tax revenues would be reduced by an average of $1.2 million annually.

PERS Rates – The FY17 Adopted Budget includes PERS rate increases in FY18, FY20, and FY22. Rate increases will be impacted by how financial markets perform over time as about 75% of the funding is based on financial market performance. While the out year rates have been increased to include the impact from the outcome of litigation and weak financial market performance, those rates will be updated annually as we receive additional information from the actuary.

Inflation – When the forecast was prepared in spring 2016, inflation rates were anticipated to increase in the short-term. However, world events may have changed that outlook. Changes in the rate of inflation can have a large impact on the forecast. An increase of 0.5% annually over the inflation rates assumed in the FY17 Adopted Budget forecast would increase costs by an additional $8.5 million over the forecast period.

Legislation – Legislation increasing exemptions for centrally assessed properties takes effect in FY17 and will likely reduce property tax revenue to the City. This includes an infrastructure property tax exemption for telecommunications businesses that offer high-speed internet. Comcast applied for the high-speed fiber exemption, but the full impact to the City has not been determined if the exemption is granted.

Forecast Variables

Assessed Value – The FY17 assessed value growth rate is projected to be 4.5% and drops to 4.25% in FY18 and is forecast to remain at that level through the forecast period, which aligns with the growth levels seen before the economic downturn.

Property Tax Collection Rate – The projected property tax collection rate for current year taxes is estimated at 94.5% for FY16, and for all years of the forecast. The actual collection rates for FY14 and FY15 were 94.4% and 94.7%, respectively. These collection rates are applied against the gross taxes levied by the Lane County Assessor and incorporate the 3% early payment discount available to taxpayers for making full payment of taxes in November.

Property Tax Revenue – Total property tax revenue, including current and delinquent taxes, is projected at $92.1 million in FY16, $96.3 million in FY17 and $119.0 million by FY22, after taking into account the assessed value changes and property tax collection rates explained above. Delinquent tax collection appears to be returning to pre-recessionary levels from a higher collection of $2.3 million in FY14. Delinquent property tax revenues through the forecast period are estimated at $1.6 million beginning in FY17.

EWEB Contributions-in-lieu-of-taxes (CILT) – Revenue from EWEB is projected at $13.2 million in FY17 and continues to build to $14 million annually by the end of the forecast. These estimates incorporate the CILT methodology approved by Council in 2014, adjustments for winter months based on historical collection rates, and future anticipated rate increases in the out years of the forecast.

Licenses and Permits – Right-of-way use fees from CenturyLink, NW Natural, Comcast, and other providers are included at $6.2 million in FY17, increasing to $7.0 million annually by FY22.

Interest Earnings – Portfolio interest earnings are projected at 0.75% in FY16, 1.6% in FY17 and increasing in the out years of the forecast to 2.0% by FY22. This reflects the spring 2016 outlook of rising rates in the near future; however, world events may have changed this outlook.

State Shared Revenues – State shared revenue, although reduced from the prior year's forecast, is projected to increase from $4.5 million to $5.8 million over the forecast period. This includes conservative revenue estimates for the City's share of the new state marijuana tax of $20K in FY17and $100K per year thereafter.

Inflation Rates – Inflation rates beginning in FY18 are pegged at the inflation percentages used by the State Office of Economic Analysis in their February 2016 forecast. The FY17 rate is 2.1%. In FY18 the rate is 2.6%, increasing to a high of 2.7% by the end of the forecast period.

Cost of Living Adjustments – If a labor contract is in place, the forecast includes the COLA per the contract. If no contract is in place for a particular year, the forecast assumes the State Office of Economic Analysis inflation projections from their February 2016 forecast. Increases in the minimum wage, per recent Oregon Legislation, are also included.

Materials and Services – The FY17 rate is 2.1%, and increases beginning in FY18 are tied to the inflation percentages used by the State Office of Economic Analysis in their February 2016 forecast.

Health Benefits – The forecast includes a health benefits inflation rate of 4.9% in FY17. Based on preliminary projections from the City's actuary, the cost of health benefits are expected to rise to 6.0% in FY18 with the growth rate dropping to 5.0% by the end of the forecast period.

Retirement Costs – The forecast includes a PERS Tier 1 and Tier 2 rate increase of 3.6% of payroll in FY18, 4.0% in FY20, and 5.0% in FY22 based on the actuarial valuation from calendar year 2014 data and subsequent anecdotal PERS actuary information. An OPSRP General Service rate increase of 1.7% of payroll is projected in FY18, with additional increases of 2.2% in FY20 and FY22. The rate for OPSRP Police/Fire increases 2.4% in FY18 and an additional 2.8% in FY20 and FY22.

GENERAL FUND SIX-YEAR FINANCIAL FORECAST (MAIN SUBFUND 011), FY17 THROUGH FY22

FY17 Adopted Budget

June 27, 2016

Executive Summary: Resources and Requirements

				Projected	Adopted			Forecast		
		FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
Resources										
Beginning Working Capital		$35,415,888	$38,503,285	$36,559,410	$34,484,758	$33,762,000	$33,141,000	$33,139,000	$31,387,000	$30,703,000
Current Revenues		131,743,389	133,959,791	137,927,014	142,862,168	149,715,000	154,876,000	160,110,000	165,565,000	171,268,000
Total Resources		167,159,277	172,463,076	174,486,424	177,346,926	183,477,000	188,017,000	193,249,000	196,952,000	201,971,000
Requirements										
Departmental Expenditures										
Personnel		91,250,712	94,555,788	103,521,478	106,127,248	111,206,000	114,653,000	120,815,000	124,100,000	130,749,000
Materials and Services		30,268,581	33,144,452	32,770,379	32,227,204	32,685,000	33,611,000	34,265,000	35,198,000	36,175,000
Departmental Sub Total		121,519,293	127,700,239	136,291,857	138,354,452	143,891,000	148,264,000	155,080,000	159,298,000	166,924,000
Non-Departmental Expenditures		7,136,699	8,203,426	5,979,300	5,230,280	6,445,000	6,614,000	6,782,000	6,951,000	7,127,000
Total Expenditures		128,655,992	135,903,666	142,271,157	143,584,732	150,336,000	154,878,000	161,862,000	166,249,000	174,051,000
Change in UEFB	(1)	520,000	40,000	1,330,000	890,000	1,130,000	750,000	1,170,000	730,000	1,300,000
Total Expenditures plus Change in UEFB		129,175,992	135,943,666	143,601,157	144,474,732	151,466,000	155,628,000	163,032,000	166,979,000	175,351,000
Annual Operating Surplus/(Deficit)	(2)	**2,567,397**	**(1,983,875)**	**(5,674,143)**	**(1,612,564)**	**(1,751,000)**	**(752,000)**	**(2,922,000)**	**(1,414,000)**	**(4,083,000)**
Ending Fund Balance										
UEFB at June 30	(3)	21,670,000	21,710,000	23,040,000	23,930,000	25,060,000	25,810,000	26,980,000	27,710,000	29,010,000
Reserves										
Reserve for Revenue Shortfall (RRSF)	(4)	**5,480,301**	**5,539,141**	**8,551,371**	**6,530,703**	**7,549,000**	**6,797,000**	**3,875,000**	**2,461,000**	**(1,622,000)**
Other Reserves	(5)	1,000,000	1,000,000	695,000	3,301,491	532,000	532,000	532,000	532,000	532,000
Total Reserves		6,480,301	6,539,141	9,246,371	9,832,194	8,081,000	7,329,000	4,407,000	2,993,000	(1,090,000)
Mid-Year Adjustments or Experience Estimates	(6)	1,609,437	5,741,263	(71,104)						
Reserve For Encumbrance For the Next Fiscal Year	(7)	1,714,021	2,723,809	2,269,491						
Marginal Beginning Working Capital For The Next Fiscal Year	(8)	7,029,526	(154,803)							
Total Ending Fund Balance		38,503,285	36,559,410	34,484,758	33,762,194	33,141,000	33,139,000	31,387,000	30,703,000	27,920,000
Total Requirements		167,159,277	172,463,076	176,755,915	177,346,926	183,477,000	188,017,000	193,249,000	196,952,000	201,971,000

Notes:

(1) Increase necessary to keep Unappropriated Ending Fund Balance (UEFB) at Council adopted policy level of two months of operating expenditures, excluding reserves and contingency.
(2) Annual Operating Surplus/Deficit equals Current Revenues less Total Expenditures plus Change in UEFB.
(3) Per Council policy UEFB equals two months operating expenses (total department and non-departmental expenditures).
(4) RRSF as budgeted for actual and budgeted years. Forecast assumes any annual surpluses are set aside in RRSF and used to fully or partially fund any future operating deficits.
(5) Other Reserves include reserve for property tax appeals, reserve for 2021 IAAF World Championships, and contingency. For the Adopted Budget, includes Reserve for Encumbrance for the current year.
(6) Mid-year adjustments include supplemental budget actions, experience estimates for revenues/expenditures, and adjustments to Beginning Working Capital (BWC) to enact the Adopted Budget.
(7) Reserve for Encumbrance represents a reserve for uncompleted contracts carried over to the next fiscal year.
(8) Marginal Beginning Working Capital (MBWC) represents the audited difference between estimated BWC and actual BWC. MBWC is appropriated by City Council on supplemental budget in December each year.

Reserve For Revenue Shortfall (RRSF) as a % of Actual or Projected Expenditures	*4.3%*	*4.1%*	*6.0%*	*4.5%*	*5.0%*	*4.4%*	*2.4%*	*1.5%*	*-0.9%*
Reserve For Revenue Shortfall (RRSF) as a % of Expenditures per the Adopted Budget; Target is 8%	*3.8%*	*4.7%*	*6.8%*	*4.5%*					

FY17 General Fund Budget Changes

Main Subfund (Subfund 011)		
Ongoing Funding	**FTE**	**Amount**
Whitebird/CAHOOTS Enhanced Services	0.00	$225,000
Human Services Commission	0.00	200,000
Human Rights and Neighborhood Involvement Grants and Engagement	0.00	75,000
Sister Cities	0.00	40,000
Spay and Neuter Clinic Operations and Services (revenue-backed)	0.00	130,000
Downtown Portable Restrooms and Handwashing Stations	0.00	30,000
Municipal Court Judges' Salary Increase	0.00	20,760
Nuisance Abatement Contractual Services (revenue-backed)	0.00	20,000
Minimum Wage Impact (first year)	0.00	11,500
Police Auditor's Office Investigative Services	0.00	6,000
Total	**0.00**	**$758,260**

Limited Duration Funding	**FTE**	**Amount**
2021 IAAF World Championships Funding - dedicated reserve account (FY17)	0.00	$500,000
Urban Reserves (FY17 and FY18)	0.00	300,000
Body Camera Matching Grant Funding (FY17)	0.00	250,000
Replacement of Recreation Program Software (FY17)	0.00	150,000
Community Justice Initiative (FY17)	0.00	100,000
Greenhilll Contract Increase (FY17)	0.00	95,000
Police Auditor's Office Limited Duration Position (FY17)	0.00	49,407
Total	**0.00**	**$1,444,407**

Cultural Services Subfund (Subfund 031)		
Ongoing Funding	**FTE**	**Amount**
Staffing Expansion (revenue-backed)	4.88	$450,000
Total	**4.88**	**$450,000**

Main Subfund (Subfund 011)

Whitebird/CAHOOTS Enhanced Services – Provides additional ongoing funding to expand the existing on-call mobile crisis intervention services.

Human Services Commission – Provides additional ongoing funding to the Human Services Commission (HSC) to support social services.

Human Rights and Neighborhood Involvement Grants and Engagement – Provide additional ongoing funding to the Human Rights and Neighborhood Involvement program for neighborhood newsletter outreach and matching grants.

Sister Cities – Provides additional ongoing funding to Eugene's Sister City program, which maintains relationships with four sister cities: Irkutsk, Russia; Jinju, South Korea; Kakegawa, Japan; and Kathmandu, Nepal.

Spay and Neuter Clinic Operations and Services – Provides ongoing, revenue-backed funding to continue services at the current level. Revenues have increased through community outreach and education about the low-cost programs and services, including the sale of flea, tick and heartworm products.

Downtown Portable Restrooms and Handwashing Stations – Provides ongoing funding to support the continued placement and maintenance of portable restrooms and handwashing stations in the downtown area in order to improve public access, safety and sanitation.

Municipal Court Judges' Salary Increase – Provides ongoing funding to support the City Council-approved pay increase for the Municipal Court Judges.

Nuisance Abatement Contractual Services – Provides ongoing, revenue-backed funding for contractual services to address the backlog of public nuisance work, including hoarding, garbage build-up, and unsafe living condition abatement. The cost of the abatement is billed to the property owner.

Minimum Wage Impact – Provides ongoing funding to bridge the gap between the hourly rates paid to temporary employees and the wages required by recent changes to Oregon's minimum wage law. This represents the first year cost for temporary City employees but does not account for potential impacts to contracted services; additional increases are expected each year as the minimum wage increases are fully implemented.

Police Auditor's Office Investigative Services – Provides ongoing funding for investigative services for the Police Auditor's Office.

2021 IAAF World Championships Funding – Provides one-time funding intended to support preparation for the 2021 IAAF World Championships. On the recommendation of the Budget Committee, these funds were placed in a dedicated reserve account and the City Manager will develop clear criteria to guide the use of the funds to be approved by City Council.

Urban Reserves – Provides funding for two years to establish urban reserves that identify the land surrounding Eugene that can be used for Urban Growth Boundary (UGB) expansions as needed for up to 50 years to meet the City's land needs based on population growth. Staff and/or consultants will conduct technical analysis to determine needs and options.

Body Camera Matching Grant Funding – Provides one-time funding for the match portion of the Body Camera grant received by the Police Department.

Replacement of Recreation Program Software – Provides one-time funding to assist in the replacement of the Recreation program's CLASS registration and scheduling software.

Community Justice Initiative – Provides one-time funding to support the Community Justice Initiative project. Goals of the project include reducing behavioral crime and recidivism, achieving a better alignment between justice system processes, caseload and available resources, and creating a more nuanced community justice system that focuses on problem solving, individualized treatment of the offenders, providing restorative justice options, and achieving faster resolution of cases.

Greenhill Contract Increase – Provides one-time funding to address increased contract costs associated with the operation of the First Avenue Animal Shelter.

Police Auditor's Office Limited Duration Position – Provides one-time funding for a limited duration (0.5 FTE) position in the Police Auditor's Office. This position will work in the capacity of community engagement and translation specialist to assist community members whose primary language is Spanish.

Cultural Services Subfund (Subfund 031)

Staffing Expansion – Provides ongoing funding for expansion of staff to support additional marketing, administration and facilities as the Hult Center increases activity by more than 40 events. Revenues from the additional events will offset the increased expenditures.

FY17 Other Fund Budget Changes

Library Local Option Levy Fund (Fund 111)	FTE	Amount
Library Levy Implementation	18.40	$2,384,000
Telecom Registration/Licensing Fund (Fund 135)		
Website Annual Maintenance and Licensing Fees	0.00	53,000
Closed Captioning for City Council and Budget Committee Meetings	0.00	16,000
Construction and Rental Housing Fund (Fund 150)		
Project Contingency Funding (revenue-backed)	0.00	100,000
Code Compliance Officer	0.50	48,100
Community and Engagement Specialist (partially funded by Fund 155)	0.40	39,800
Solid Waste and Recycling Fund (Fund 155)		
Community and Engagement Specialist (partially funded by Fund 150)	0.10	9,900
Community Development Fund (Fund 170)		
Senior Program Coordinator	0.25	28,000
Systems Development Capital Projects Fund (Fund 330)		
Permit and Information Center Staffing (partially funded by Fund 530)	0.20	26,500
Municipal Airport Fund (Fund 510)		
Operational Duty Officer	1.00	104,900
Capital Equipment Replacement	0.00	175,000
Senior Program Coordinator	0.50	55,500
Parking Services Fund (Fund 520)		
Downtown Credit Card Parking Meters	0.00	186,000
Wastewater Utility Fund (Fund 530)		
Permit and Information Center Staffing (partially funded by Fund 330)	0.20	26,500
Risk and Benefits Fund (Fund 620)		
Emergency Management Analyst	1.00	87,600
Total	**22.55**	**$3,340,800**

Library Local Option Levy Fund (Fund 111)

- **Library Levy Implementation –** On November 3, 2015 voters approved measure 20-235, a five-year property tax levy to support expanded services at the Eugene Public Library. FY17 is the first year of the levy. The Library will add 18.4 FTE to support additional hours and programs at the Downtown and Branch Libraries, as well as expanded materials and technology offerings.

Telecom Registration/Licensing Fund (Fund 135)

- **Website Annual Maintenance and Licensing Fees –** The City selected a new vendor to host the public-facing website in FY11 and prepaid five years of licensing and maintenance from the Telecom Fund. FY16 is the final year covered by this prepayment. Beginning in FY17 staff has proposed paying the licensing and maintenance from the Telecom Fund on an annual basis at a cost of $53,000 per year.

- **Closed Captioning for City Council and Budget Committee Meetings –** Continues funding the closed captioning services for the City Council and Budget Committee meetings that are broadcast live on MetroTV which provides real-time access for people who are deaf or hard of hearing.

Construction and Rental Housing Fund (Fund 150)

- **Project Contingency Funding (revenue-backed) –** Provides one-time funding in anticipation of increased work in FY17 associated with large-scale retro-fitting and development projects, such as the former Hynix site.

- **Code Compliance Officer –** Provides the funding to increase FTE in the Code Enforcement Unit of the Building and Permit Services Division by 0.5. Since 2010 the number of code compliance cases has doubled and there is a current backlog of approximately 1,200 open cases.

- **Communications and Engagement Specialist –** Provides funding for 0.4 FTE increase (see Solid Waste and Recycling Fund for additional 0.1 FTE increase) to support the development and implementation of public information and outreach efforts specifically for Building and Permit Services including the eBuild program, and the Rental Housing Code program.

Solid Waste and Recycling Fund (Fund 155)

- **Communications and Engagement Specialist –** Provides funding for 0.1 FTE increase to support the development and implementation of public information and outreach efforts for the Solid Waste and Green Building program (see Construction and Rental Housing Fund for additional 0.4 FTE increase).

Community Development Fund (Fund 170)

- **Senior Program Coordinator –** Provides funding for 0.25 FTE increase using Community Development Block Grant funds to support the Business Development Loan program.

Systems Development Capital Projects Fund (Fund 330)

- **Permit and Information Center Staffing –** Provides funding for 0.2 FTE increase (see Wastewater Utility Fund for additional 0.2 FTE increase) to support the rising workload in the Permit and Information Center.

Municipal Airport Fund (Fund 510)

- **Operational Duty Officer –** Provides funding for 1.0 FTE increase for an Operational Duty Officer (ODO) at the Airport. This addition is to comply with Transportation Security Administration (TSA) regulations that require a regular ODO for all shifts on a 24/7 cycle.

- **Capital Equipment Replacement –** Provides funding to address deferred equipment needs. In FY17 the Airport anticipates replacing a utility pickup truck, a rock conveyer, deicing equipment, a paint machine, a no-till drill, a riding mower, and a leaf pickup system.

- **Senior Program Coordinator –** Provides funding for 0.5 FTE increase for a Senior Program Coordinator at the Airport. This addition will focus on accounting and financial processes to allow for more capacity to apply for additional grant opportunities and other long-term planning activities.

Parking Services Fund (Fund 520)

- **Downtown Credit Card Parking Meters (revenue-backed) –** Provides funding to install credit card meters downtown. Initial purchase of the meters would result in $150,000 in one-time costs with an additional $36,000 each year for merchant and software fees. It is anticipated that revenues generated by the meters will cover the initial purchase price and ongoing merchant and software fees.

Wastewater Utility Fund (Fund 530)

- **Permit and Information Center Staffing –** Provides funding for 0.2 FTE increase (see Systems Development Capital Projects Fund for additional 0.2 FTE) to support the rising workload in the Permit and Information Center.

Risk and Benefits Fund (Fund 620)

- **Emergency Management Analyst –** Provides funding through increased Risk rates for the addition of 1.0 Emergency Management Analyst FTE. The position will assist the Emergency Management program in continuing to develop and maintain the Emergency Operations Plan and annexes, the Continuity of Operations plans, and emergency exercises and community outreach activities.

Budget Summary

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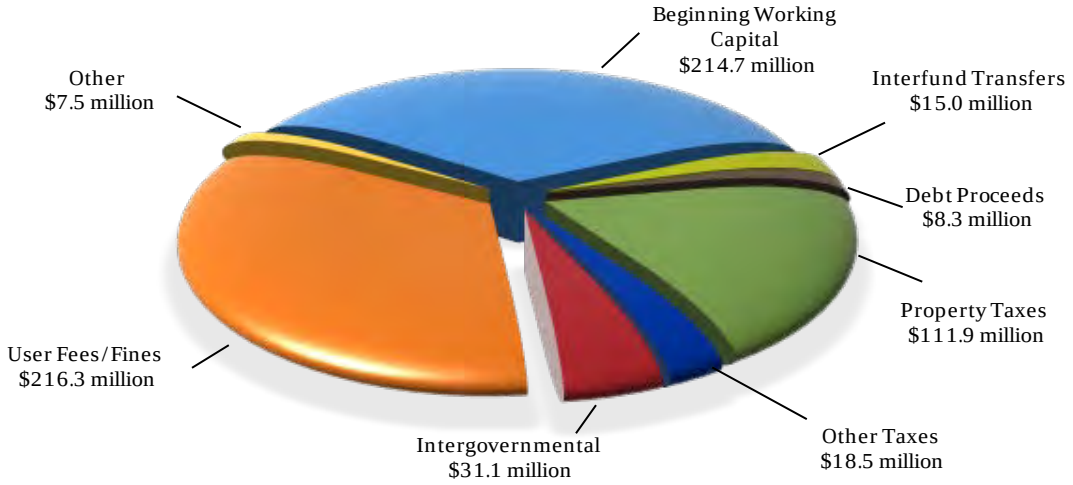
All Funds Summary

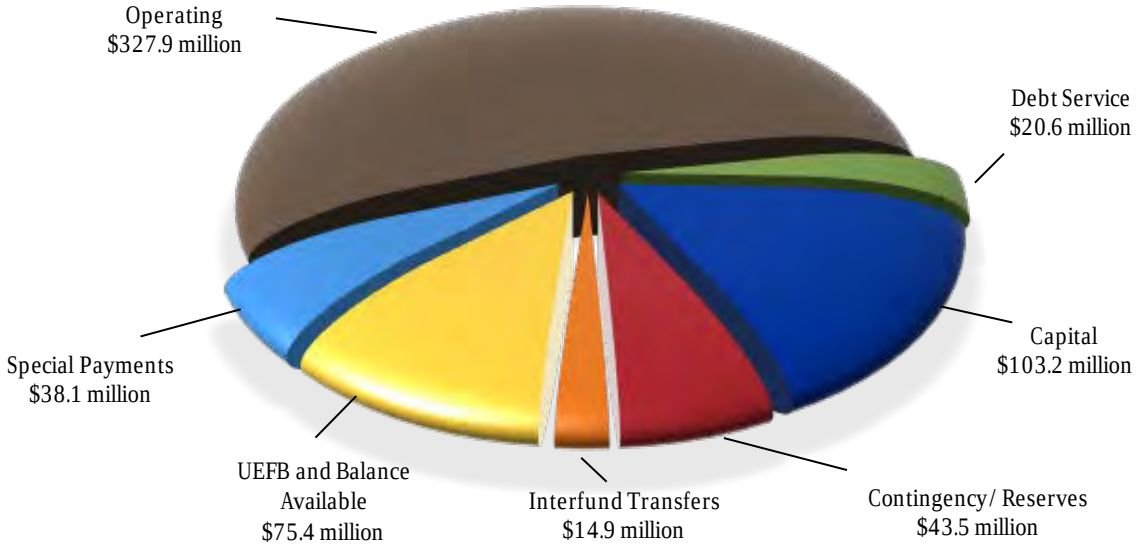
The total FY17 Adopted Budget for the City of Eugene is $623.6 million, a 6.3% increase from the FY16 Adopted Budget. When internal expenditures and transfers are omitted, the FY17 Adopted net budget is $525.4 million, an increase of 6.4% from the FY16 Adopted net budget.

Total Resources - $623.6 Million



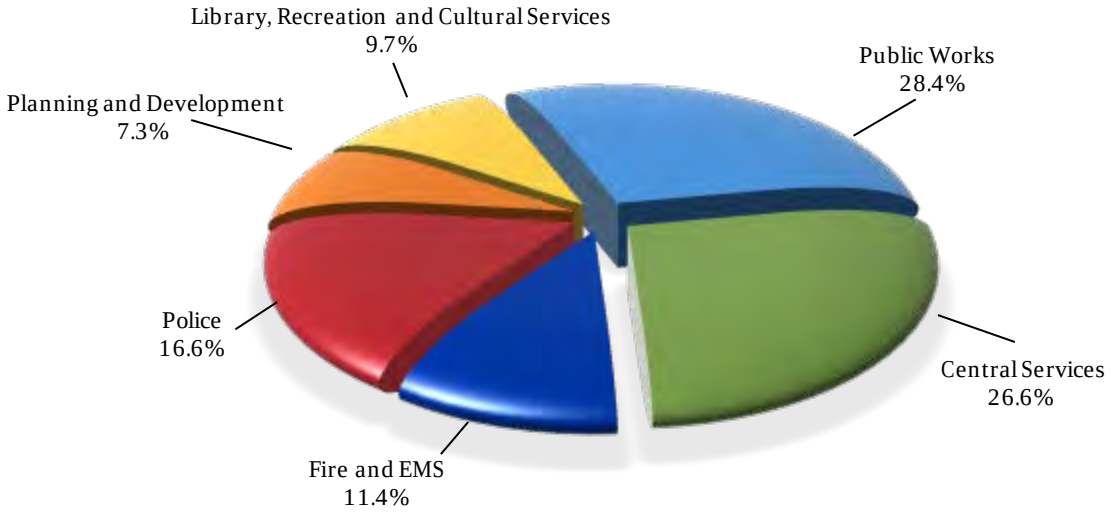
User fees and fines provide 52.9% of the operating revenues, followed by property tax receipts which provide 27.4% of operating revenues. The largest requirement is for the operating budget, at $327.9 million. The budget is balanced under Oregon Budget Law, meaning that resources (revenues plus carryover balances from prior years) equal requirements (expenditures plus balance available and reserves).

Total Requirements - $623.6 Million



The FY17 Adopted Operating Budget totals $327.9 million, with Public Works comprising the largest share at 28.4%:

Operating Budget by Department — $327.9 Million
All Funds



The operating budget has three components: Personnel Services, Materials and Services, and Capital Outlay.

Personnel Services

Personnel Services, which are comprised primarily of wages and fringe benefits is the largest share of the budget, accounting for 55.8% of operating expenses in the total City budget and 75.7% in the General Fund operating budget. Personnel Services is made up of wages and benefits.

Employee Wages

Budgeted wages are determined by contracts for represented employees and by the Executive Management Team for non-represented employees. Represented employees are budgeted to receive wage increases pursuant to their specific bargaining agreements. The Eugene Police Employee Association (EPEA) was without a contract in place covering FY17 cost of living adjustments (COLAs). The remaining bargaining units have contracts in place for FY17 with COLAs shown in the following table.

Bargaining Unit	FY17 COLA
AFSCME (American Federation of State, County, and Municipal Employees)	Per contract, 1.5% COLA on 7/1/16, another 1.5% COLA on January 1, 2017
EPEA (Eugene Police Employee Association)	No contract in place at the time of budget adoption
IAFF (International Association of Fire Fighters)	Per contract, 3.5% COLA on 7/1/16
IAFF, Battalion Chiefs	Per contract, 2.0% COLA on 7/1/16
IATSE (International Alliance of Theatrical Stage Employees)	Per contract, "Regular Performances Rates" and the "Resident Companies and Local Performances Rates" increased by $0.65/hour
Non-Represented Employees	2.1% COLA on 7/1/16

Employee Health Care

Health benefits, budgeted at $27.5 million in FY17, are the second largest component of Personnel Services expenses after wages. The FY17 Adopted Budget for health benefits represents an increase of $1.6 million, or 6.0%, from the FY16 Adopted Budget due to increases in health insurance premiums.

City employees contribute to the cost of health insurance. The following table summarizes FY17 employee contributions towards health care costs by bargaining unit.

Employee Group	FY17 Employee Share of Health Insurance Premium
AFSCME (American Federation of State, County, and Municipal Employees)	8% of health insurance premium or 4% of premium for the City Hybrid Plan (POS)
EPEA* (Eugene Police Employees Association)	5% of health insurance premium with a maximum based on a tiered rate (single, two-party and family)
IAFF (International Association of Fire Fighters)	5% of health insurance premium based on a tiered rate (single, two-party and family)
IAFF, Battalion Chiefs	5% of health insurance premium based on a tiered rate (single, two-party and family)
IATSE (International Alliance of Theatrical Stage Employees)	8% of health insurance premium for the City Health Plan (PPO) and the City Managed Care Plan (POS) on a tiered rate (single, two-party and family) or 4% of premium for the City Hybrid Plan (POS), based on a tiered rate (single, two-party and family)
Non-Represented Employees	8% of health insurance premium for the City Health Plan (PPO) and the City Managed Care Plan (POS), or 4% of premium for the City Hybrid Plan (POS)

* EPEA did not have a contract in place covering FY17 at the time of FY17 budget adoption. The FY17 EPEA Employee Share of Health Insurance Premiums is an assumption based on current contract provisions.

Employee Retirement Expenses

Retirement expenses, at $27.2 million, are the third largest component of the Personnel Services costs, after wages and health care costs. The FY17 increase in retirement costs for all funds is $0.9 million, which represents a 3.4% increase from the FY16 Adopted Budget level. Of this amount, $0.5 million is in the Main subfund of the General Fund and the remaining $0.4 million is in other funds. The increase in FY17 retirement costs is primarily due to increases in employee salary as a result of COLAs and the addition of FTE for the library and other programs.

Oregon Public Employees Retirement Plan: The City is a participating employer in the Oregon Public Employee Retirement System (PERS). After six full months of employment, all employees of the City are required to participate in PERS. There are three components to the PERS program: Tier 1 and Tier 2 pension program, the OPSRP program and the IAP program. These components are described below.

T1/T2 Pension Programs: Employees hired before August 29, 2003 participate in the “Tier 1” and “Tier 2” pension programs (the “T1/T2 Pension Programs”). The benefits provided through the T1/T2 Pension Programs are based primarily on a defined benefit model and provide retirement and disability benefits, annual cost-of-living adjustments, and death benefits to members and their beneficiaries. Different benefit structures apply to participants depending on their date of hire. Employer contributions fund the defined benefit program and employee contributions fund individual retirement accounts under the separate defined contribution program.

OPSRP: The Oregon Public Service Retirement Plan ("OPSRP") is a successor plan for PERS, created by the Oregon Legislature in 2003. OPSRP is effective for all employees hired on or after August 29, 2003 unless membership was previously established in the T1/T2 Pension Programs. OPSRP is a defined benefit pension plan with a lower benefit level and fewer pension calculation methods that are established by state statutes. The OPSRP pension provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to members and their beneficiaries. Employer contributions fund the defined benefit program and employee contributions fund individual retirement accounts under the separate defined contribution program.

Individual Account Program: In the 2003 legislative session, the Oregon Legislative Assembly created a successor plan for PERS. The Individual Account Program ("IAP") is a defined contribution pension plan for all PERS and OPSRP members. State statute requires that covered employees contribute 6 percent of their annual covered salary to the IAP plan effective January 1, 2004. Both T1/T2 and OPSRP employees receive an IAP account. Members retire from IAP when they retire from their T1/T2 or OPSRP pension program.

Employer Contribution Rates: The State legislature determines pension system benefit levels and the PERS Board sets employer contribution rates. These rates are adjusted every other year by PERS, leaving the City very little control over its retirement costs. Employer contribution rates are calculated as a percent of covered payroll. The rates are based on the current and projected cost of benefits and the anticipated level of funding available. Contribution rates are subject to future adjustment based on factors such as the result of subsequent actuarial valuations, litigation, decisions by the Public Employees Retirement Board and changes in benefits resulting from legislative modifications.

Employee Contributions: Employees are required to contribute six percent of their annual salary to the IAP. Employers are allowed to pay the employees' contribution in addition to the required employers' contribution. The City has elected to make the employee contribution, except the City does not make the contribution for the employees represented by the IAFF and IAFF Battalion Chiefs unions.

The City's Contribution Rates: The FY17 PERS rates are the same as in the previous fiscal year. However, retirement costs as a percentage of payroll are expected to increase in FY18 due to continued amortization of past service costs, low investment returns and the Oregon Supreme Court PERS ruling issued in April 2015. The 2013-15 and 2015-17 biennial employer contribution rates for the pension programs incorporate the impacts of changes to the programs approved by the 2013 Legislature, many of which were later reversed by the Supreme Court. The Supreme Court's actions do not affect the FY17 rates, but will impact rates in FY18 and beyond. The City's employer current contribution rates and advisory only contribution rates for the 2017-19 biennium are provided in the following table.

Eugene's PERS Contribution Rates						
	2015-17 Biennium			2017-19 Biennium (Advisory Only)		
	T1/T2	OPSRP General	OPSRP P and F	T1/T2	OPSRP General	OPSRP P and F
Normal cost rate	14.70%	7.33%	11.44%	17.43%	8.10%	12.90%
T1/T2 UAL rate	1.66	1.66	1.66	2.20	2.20	2.20
OPSRP UAL rate	0.61	0.61	0.61	1.01	1.01	1.01
Retiree Healthcare rate	0.53	0.45	0.45	0.50	0.43	0.43
Total net contribution rate	17.50%	10.05%	14.16%	21.14%	11.74%	16.54%

Other Retirement Expenses: Total retirement costs include the employer share of PERS/OPSRP costs, the employee share of IAP costs, an employer match in the deferred compensation program and pension bond costs. The City currently offers a deferred compensation match to the employees represented by the American Federation of State, County and Municipal Employees and to non-represented employees. Those employer match rates have not changed in FY17. The FY17 Adopted Budget assumes no increase in the pension bond rate, keeping it at 6%. The following chart sets out the total retirement rates as a percentage of payroll:

Retirement Cost	% of Payroll
Employer Share	
Tiers 1 and 2	17.50%
OPSRP General	10.05%
OPSRP Police and Fire	14.16%
Employee Share *	6.00%
Pension Bond	6.00%
Deferred Compensation Match	
AFSCME	2.00%
Non-Represented	3.00%
Total Retirement Cost Range	**24.05% - 32.50%**

*Paid by the City except for IAFF and IAFF Battalion Chief members, who pay the employee share of PERS/OPSRP costs

Materials and Services Inflation

The inflation increase for Materials and Services for FY17 is 2.1%. This increase is based on the State of Oregon forecast for the FY17 Consumer Price Index for All Urban Consumers (CPI-U). The total departmental materials and services budget for FY17 for all funds is $133.5 million. This is $8.1 million or approximately 6.5% greater than the FY16 Adopted Budget. For the General Fund (all subfunds), Materials and Services is projected to increase by $2.0 million or 6.2%. These increases are largely due one-time funding items, higher internal service fund rates and increased professional and contractual services.

Capital Outlay

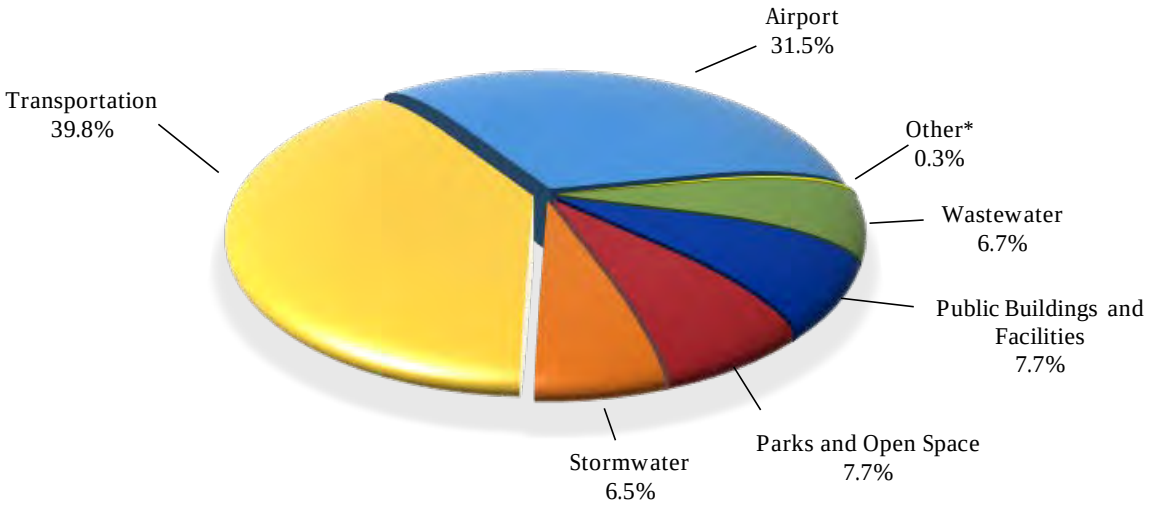
Capital Outlay is budgeted at $11.5 million for FY17, which is approximately $3.0 million or 34.9% more than the FY16 Adopted Budget. Additional Capital Outlay spending in FY17 is primarily attributable to the planned replacement of City-owned vehicles. Capital Outlay is best defined as budgeted departmental expenditures for materials and supplies with a useful life of more than one year and a cost greater than $5,000, such as specialized computer equipment.

Preparation of the Adopted Capital Budget is guided by the City's Capital Improvement Program (CIP). The CIP forecasts the City's capital needs over a six-year period based on various long-range plans, goals, and policies, as well as projected availability of funding from various sources. The CIP is updated every two years and is reviewed by citizens, the Budget Committee, and the City Council. The FY17 Adopted Capital Budget is based on the second year of the FY16-21 CIP that was approved by the City Council on March 9, 2015.

The FY17 Adopted Budget for new capital projects is $41.4 million, an increase of approximately $9.2 million from the FY16 Adopted Budget, excluding prior year carryovers. The increase in the FY17 Capital Budget is primarily attributable to capital projects for the municipal airport and the City's transportation system. Capital projects are typically budgeted in their entirety in their first year, and unspent balances are carried forward from year-to-year for those projects that require multiple years to complete. Capital spending can change dramatically from year-to-year due to the size of projects initiated, the length of time to complete the projects, and available resources, especially those from Federal and State sources.

Capital projects are organized into six main project categories. Transportation and Airport categories comprise over 70% of the FY17 Adopted Capital Budget:

FY17 Adopted Capital Budget — $41.4 Million
All Funds



*Other refers to $121,371 for a housing development acquisition by the Planning and Development Department. Figures do not total 100.0% due to rounding.

The total FY17 Adopted Capital Budget by category and some of the larger capital projects for FY17 are as follows:

- **Airport - $13.0 million**, including $5.6 million for the terminal building expansion, $4.0 million for the taxiway rehabilitation, $2.0 million for the automated car wash facility, $800,000 in roadway improvements, $400,000 for wetlands projects and $250,000 for improvement projects.

- **Parks and Open Space - $3.2 million**, including $1.5 million for Riverfront park and plan development, $900,000 for site renovation and rehabilitation projects, $550,000 in park land acquisition and $150,000 for ADA park improvements.

- **Public Buildings and Facilities - $3.2 million**, including $1.2 million dedicated to the preservation of existing facilities, $700,000 for building service systems, $480,000 on health, safety and welfare improvements and $300,000 for improvements to the Atrium Building.

- **Stormwater - $2.7 million**, including $575,000 for stormwater rehabilitation activities, $500,000 for the drywell elimination program, $500,000 for street and alley preservation, and $325,000 for stream bank stabilization.

- **Transportation - $16.5 million**, including $8.6 million for street rehabilitation related to the 2012 street bonds, $3.2 million for street and alley preservation, $1.9 million for the Jessen Path, $1.5 million for the Amazon Active Transportation Corridor, and $770,000 for Northeast Livable Streets.

- **Wastewater - $2.8 million**, including $1.8 million for rehabilitation of the wastewater system and $450,000 for pump station rehabilitation.

The City of Eugene's FY17 Adopted net budget is $525.4 million, an increase of 6.4% over the FY16 Adopted net budget. The net budget is a more realistic picture of City finances because it subtracts internal charges, transfers and loans, which are budgeted twice; once in the paying fund and also in the receiving fund.

For example, if a department budgets for the purchase of a vehicle, it is included in the department's budget as a payment to an internal service fund. That internal service fund actually purchases the vehicle and records the cost of the purchase in its operations, so the cost of the vehicle is budgeted twice. This is standard accounting practice for local governments. The net budget removes the amount budgeted in the internal service fund for that vehicle and similar transactions. It also removes transfers and loans from one fund to another in the Non-Departmental portion of the budget.

The budget is divided into two categories: Department (Department Operating Budgets, including internal charges) and Non-Departmental (Debt Service, Capital Budget, Special Payments, Contingency/Reserves, Interfund Transfers, and UEFB/Balance Available).

The total budget includes all expenditures in the Department Operating and Non-Departmental accounts. The total budget summary is prepared in accordance with Oregon Local Budget Law (ORS 294) and accounting requirements.

	FY15 Actual	FY16 Adopted Budget	FY16 Budget* 12/31/2015	FY17 Adopted Budget	% Change FY16 Adopted to FY17 Adopted
Total Budget	**$375,788,883**	**$586,579,963**	**$607,201,476**	**$623,562,833**	**6.3%**
Less Int. Expenditures/Trans./Loans	(77,456,634)	(92,705,945)	(94,191,381)	(98,172,805)	5.9%
Net Budget	**298,332,249**	**493,874,018**	**513,010,095**	**525,390,028**	**6.4%**
Resources					
Beginning Working Capital	180,417,778	198,229,538	186,706,043	214,729,879	8.3%
Revenues					
Property Taxes	102,473,009	106,106,159	107,306,159	111,941,486	5.5%
Other Taxes	17,362,945	18,041,000	18,041,000	18,461,000	2.3%
Licenses/Permits	15,570,217	15,474,162	15,474,162	15,718,200	1.6%
Intergovernmental	25,424,618	25,452,055	40,115,416	31,122,665	22.3%
Charges for Services/Rental	179,201,735	188,784,412	191,302,662	197,010,973	4.4%
Fines/Forfeitures	3,957,440	3,867,403	3,994,403	3,592,250	-7.1%
Miscellaneous	7,535,397	2,746,663	5,273,577	4,516,577	64.4%
Debt Proceeds	8,700,000	8,300,000	18,444,483	8,601,040	3.6%
Interfund Transfers/Loans	18,124,808	16,432,271	17,397,271	14,968,703	-8.9%
Principal on Notes/Assessments	3,726,977	3,146,300	3,146,300	2,900,060	-7.8%
Total Revenue	**382,077,146**	**388,350,425**	**420,495,433**	**408,832,954**	**5.3%**
Less Internal Expenditures	(59,331,826)	(76,273,674)	(76,794,110)	(83,204,102)	9.1%
Less Interfund Transfers/Loans	(18,124,808)	(16,432,271)	(17,397,271)	(14,968,703)	-8.9%
Net Revenues	**304,620,512**	**295,644,480**	**326,304,052**	**310,660,149**	**5.1%**
Net Resources	**485,038,290**	**493,874,018**	**513,010,095**	**525,390,028**	**6.4%**
Requirements					
Department					
Department Operating	267,828,964	306,706,841	315,984,498	327,925,206	6.9%
Less Internal Expenditures	(59,331,826)	(76,273,674)	(76,794,110)	(83,204,102)	9.1%
Net Department Operating**	**208,497,138**	**230,433,167**	**239,190,388**	**244,721,104**	**6.2%**
Non-Departmental					
Capital	40,394,994	93,449,468	92,835,741	103,235,666	10.5%
Debt Service	21,426,993	21,395,565	21,725,032	20,635,386	-3.6%
Interfund Transfers	18,124,808	16,432,271	17,332,271	14,903,703	-9.3%
Special Payments	28,013,124	37,581,859	36,875,968	38,000,121	1.1%
Contingency/Reserves	0	45,702,889	45,973,447	43,491,175	-4.8%
UEFB/Balance Available	0	65,311,070	76,474,519	75,371,576	15.4%
Total Non-Departmental	**107,959,919**	**279,873,122**	**291,216,978**	**295,637,627**	**5.6%**
Less Interfund Transfers and Loans	(18,124,808)	(16,432,271)	(17,397,271)	(14,968,703)	-8.9%
Net Non-Departmental	**89,835,111**	**263,440,851**	**273,819,707**	**280,668,924**	**6.5%**
Net Requirements	**$298,332,249**	**$493,874,018**	**$513,010,095**	**$525,390,028**	**6.4%**

* Includes changes from December 2015 Supplemental Budget.

** Net Department Operating Detail:

Central Services	$25,436,243	$26,179,362	$29,319,995	$27,077,212	3.4%
Fire and EMS Department	34,048,749	35,519,221	36,896,897	37,257,694	4.9%
Library, Recreation and Cultural Svcs.	26,054,484	27,735,754	28,418,821	31,754,081	14.5%
Planning and Development	16,282,035	19,960,147	22,220,302	23,485,321	17.7%
Police Department	51,224,154	52,948,420	53,965,723	54,297,308	2.5%
Public Works	55,451,473	68,090,263	68,368,650	70,849,488	4.1%
Net Department Operating	$208,497,138	$230,433,167	$239,190,388	$244,721,104	6.2%

Permanent Tax Rate – The City of Eugene levies its permanent tax rate of $7.0058 per $1,000 of taxable assessed value; although the effective tax rate paid in FY17 is expected to be about $6.88 per $1,000 of assessed value due to the impact of urban renewal division of tax calculations. In addition, voters have approved other special property tax levies as described below.

Local Option Levy – In November 2015, voters approved a five-year local option property tax levy for Library Operations, in the amount of $2.7 million annually, to expand hours and services from FY17 through FY21. The estimated levy tax rate in FY17 is $0.19 per $1,000 of assessed value.

Debt Levies – Voters have authorized the following General Obligation bonds that are repaid with property taxes:

- In November 2012, a five-year street repair bond issue in the amount of $43 million was approved to fix 76 streets and provide funding for bicycle and pedestrian projects.
- In November 2006, $27.5 million was approved for parks, athletic fields, and open space preservation.
- In May 2002, $8.7 million was approved for construction of a downtown fire station located at 13th Avenue and Willamette Street.
- In November 1998, $25.3 million was approved for parks and open space projects.

The estimated tax rate to pay this debt in FY17 is $0.96 per $1,000 of taxable assessed value, which is lower than the debt tax rate of $1.08 in FY16. This decrease is due to the final payoff of $19 million in bond authorization approved in September 1995 for construction of the Emergency Services Center located at 2nd Avenue and Chambers Street and other public safety projects.

Total Taxes – The estimated total taxes for the City of Eugene and the Eugene Urban Renewal Agency for a typical home, which include voter-approved levies and the Urban Renewal Districts, are expected to increase by $61 in FY17. This increase is due to projected growth in the assessed taxable value of a typical Eugene home plus the addition of the local option property tax levy for Library Operations, partially offset by the decrease in debt taxes.

City and Urban Renewal Taxes for a Typical Eugene Home

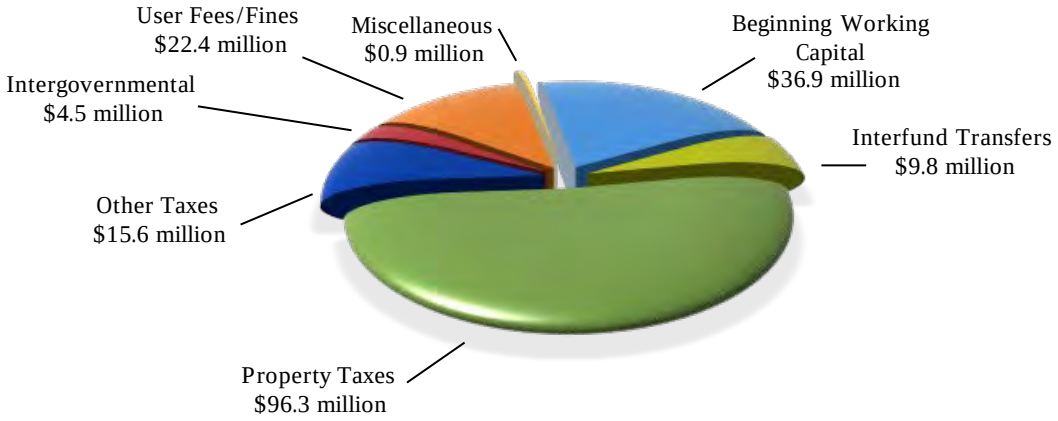
	FY16	FY17 Estimate
City Permanent Operating Levy	$1,306	$1,346
City Local Option Levy for Library Operations (FY17-21)	0	37
City Debt Taxes	206	188
Total City Taxes	1,512	1,571
Urban Renewal Agency Taxes	55	57
Total Taxes	$1,567	$1,628
Assessed taxable value of a typical Eugene home*	$189,821	$195,516

** FY16 value provided by Lane County Assessment & Taxation; assumed increase of 3% for FY17.*

The tax bill includes the Downtown and Riverfront Urban Renewal districts. These are not added costs to taxpayers, but represent a redistribution of taxes from other overlapping districts.

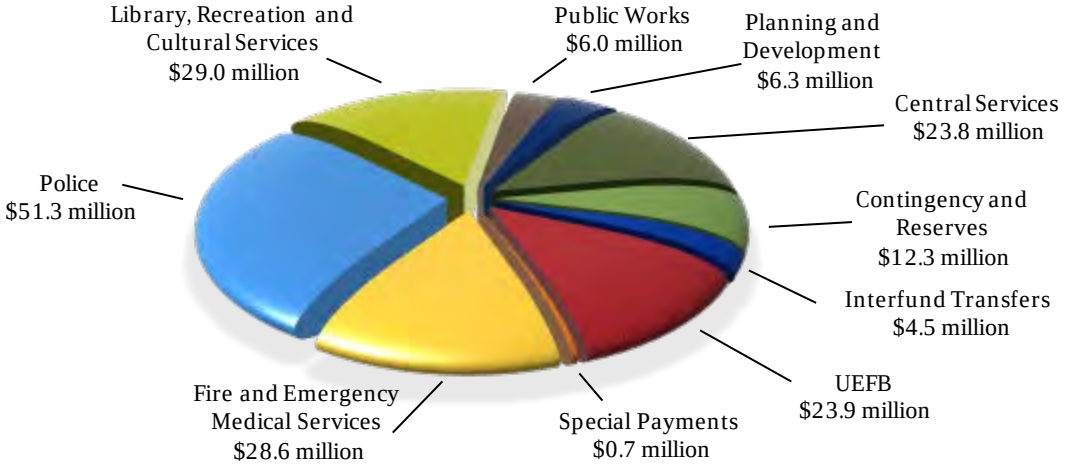
The General Fund is comprised of three subfunds: the Main subfund ($177.3 million), the Cultural Services subfund ($8.1 million), and the Equipment Replacement subfund ($1.0 million). Property taxes continue to remain the largest revenue source in the General Fund, representing 52% of total General Fund resources, and 64% of the total General Fund operating revenue sources (excluding carryover balance):

Total General Fund Resources — $186.4 Million
All Subfunds



General Fund resources are up 2.0% from the FY16 Adopted Budget. Beginning Working Capital is down by 5.8%, and property taxes are up by 4.8%. The total FY17 Adopted General Fund Budget of $186.4 million is $3.7 million higher than the FY16 Adopted Budget.

Total General Fund Requirements — $186.4 Million
All Subfunds



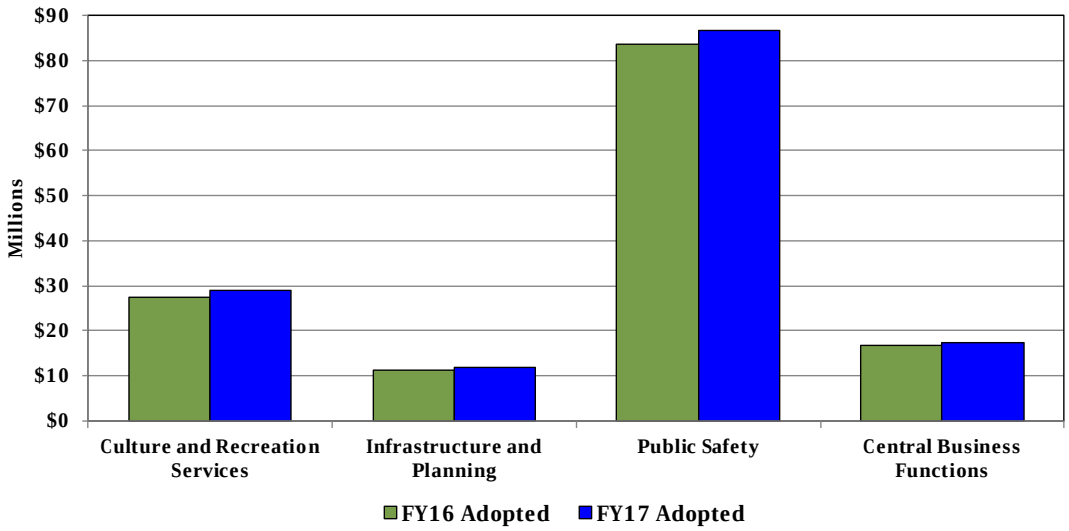
The FY17 Adopted General Fund department operating budget is $145.0 million, which is approximately $5.8 million more than the FY16 Adopted Budget. The increase is due to normal inflationary budget increases such as cost of living adjustments and increases in health benefit premiums. Also included is $1.4 million in one- or two-time costs associated with body-worn cameras for the Police Department, the Urban Reserves project, the Community Justice project, increased contract costs for operation of the First Avenue Animal Shelter, replacement of the Recreation Division's registration and scheduling software, and a limited duration position in the Police Auditor's Office. Additionally, as the City continues to recover from the recession, the internal service funds are moving towards more sustainable funding models that also address inadequate reserve balances.

The FY17 Adopted Budget includes a Reserve for Revenue Shortfall budgeted at $6.5 million and a Reserve for Property Tax Appeals budgeted at $0.5 million. The Reserve for Revenue Shortfall of $6.5 million represents approximately 4.5% of the General Fund (Main subfund) operating budget, which is below the target for this reserve of 8% of expenditures. Additionally, $500,000 for the upcoming 2021 IAAF World Championships was moved to a dedicated reserve, with the intent that the City Manager will develop clear criteria to guide the use of the funds to be approved by City Council.

The services provided by the City rely heavily on employees such as firefighters, police officers, librarians and planners. As a result, personnel services costs comprise 76% of the FY17 Adopted operating budget for the General Fund.

The largest use of General Fund dollars is for the Police Department, which accounts for $51.3 million, followed by the Library, Recreation and Cultural Services Department at $29.0 million. The Fire and Emergency Medical Services Department is the third largest recipient of General Fund dollars at $28.6 million. The two public safety departments represent 55% of the total General Fund operating budget.

Service Budget Comparison
General Fund — All Subfunds



The FY17 General Fund budget represents a continued effort to achieve a stable and sustainable budget that funds quality public services while maintaining a prudent reserve. The increase to internal service fund rates for facilities, risk and information technology allows those funds to build reserves while maintaining services, but does result in cost increases to the General Fund. Fleet rates decreased for the General Fund primarily due to lower fuel costs.

Specific changes in General Fund department operating budgets include ongoing funding for enhanced CAHOOTs services ($225,000), Human Services Commission additional funding ($200,000), additional funding for neighborhood association grants and engagement ($75,000), additional funding for the Sister Cities program ($40,000), revenue-backed increase for the Spay and Neuter Clinic operations and services ($130,000), portable restrooms and handwashing stations in downtown ($30,000), a salary increase for Municipal Court judges ($20,760), revenue-backed increase for contractual services associated with nuisance abatement ($20,000), the first year impact of the increase in the minimum wage ($11,500), and additional funding for investigative services at the Police Auditor's Office ($6,000).

In the Cultural Services Subfund of the General Fund, the budget includes an on-going increase of $450,000 and 4.88 FTE to support a projected addition of approximately 40 events in FY17 at the Hult Center. Between the two subfunds, FY17 represents an increase of $1.2 million in ongoing costs for the General Fund.

Limited duration funding changes include funding for the Urban Reserves project in FY17 and FY18 ($300,000 each year), as well as the following one-time funding items for FY17: providing one-time matching funds for a body worn camera grant ($250,000), replacement of the Recreation Program's scheduling software ($150,000), funding for the Community Justice Initiative ($100,000), an increase in the contract with Greenhill for the operation of the First Avenue Animal Shelter ($95,000), and a limited duration community engagement position in the Police Auditor's Office ($49,407).

General Fund Operating Budget Summary by Department
All Subfunds

Department	FY16 Adopted Budget	FY17 Adopted Budget	FY16-FY17 Change
Central Services	$22,906,243	$23,837,327	4.1%
Fire and Emergency Medical Services	27,594,830	28,595,704	3.6%
Library, Recreation and Cultural Services	27,348,754	28,980,020	6.0%
Planning and Development	5,919,055	6,344,533	7.2%
Police	49,611,910	51,252,004	3.3%
Public Works	5,790,248	5,975,207	3.2%
Total	**$139,171,040**	**$144,984,795**	**4.2%**

General Fund (Main Subfund) reserves are a way that the City plans for financial flexibility to handle unexpected events and allow the City to pay for regular operations until property taxes are received. Maintenance of adequate reserve levels is a critical factor in the City's "Aa1" bond rating from Moody's Investors Service. A high credit rating translates into lower borrowing costs on street bonds and other borrowings, saving taxpayer dollars.

For the FY17 Adopted Budget, General Fund reserves are projected to decrease by $1.7 million, or 5.2%, from FY16 Adopted Budget levels (excluding reserve for encumbrance). The projected decrease in FY17 budget reserves is primarily due to three factors: (i) the audited actual carry-over balance from FY16 was lower than anticipated when the FY16 Budget was approved; (ii) reserves were utilized in December 2015 to cover the $900,000 General Capital Transfer; (iii) reserves were utilized to provide additional funds for the Human Services Commission, Human Rights and Neighborhood Involvement, Sister Cities, and Whitebird/Cahoots as recommended by the Budget Committee and approved by Council. As a result, the FY17 Budget reserves remain below targeted levels.

The FY17 Proposed Budget reserves has five components. The first reserve is the Unappropriated Ending Fund Balance (UEFB), which equals $23.9 million, or two months of expenditures. This reserve enables the City to pay bills and make payroll between the start of the fiscal year in July until property tax revenue is received in November. The UEFB allows the City to operate during this time without borrowing money. By utilizing this reserve the City does not have to pay borrowing costs to provide services prior to property tax collection and is also able to earn interest on reserve balances.

The second reserve is the Reserve for Revenue Shortfall (RRSF), which is set at $6.5 million in the FY17 Budget, or about 4.5% of expenditures. The target for this reserve is 8% of General Fund expenditures, so the reserve is below target. The third reserve, the Council Contingency reserve, is set at $32,000 in FY17. This reserve is for unanticipated needs which can include items such as election costs for City measures. The fourth reserve, referred to as Other, has two parts. One part is designed to buffer potential impacts from large property tax appeals, and it is set at $500,000 in FY17. The second part is $500,000 that was set aside by Council in preparation for the IAAF 2021 World Track Championships. Finally, the fifth reserve is the Reserve for Encumbrance, which is set at $2.3 million for contracts that are in progress but are not expected to be completed by June 30, 2016.

All together, these reserves total nearly three months or 23.5% of General Fund expenditures. To put this in perspective, three months of expenditures is on the low end of what financial experts recommend as a best practice for families to keep in their emergency savings account.

Adopted Budget	FY12	FY13	FY14	FY15	FY16	FY17
UEFB	$21,260,000	$21,150,000	$21,670,000	$21,710,000	$23,040,000	$23,930,000
RRSF	7,945,638	10,428,107	4,895,575	6,134,237	9,451,371	6,530,703
Council Contingency	100,000	47,000	47,000	47,000	32,000	32,000
Other	1,000,000	1,000,000	1,000,000	1,000,000	695,000	1,000,000
Encumbrance	2,111,101	2,188,759	1,556,669	1,714,021	2,723,809	2,269,491
Total	$32,416,739	$34,813,866	$29,169,244	$30,605,258	$35,942,180	$33,762,194
As a % of Expenditures						
UEFB	17.0%	17.0%	16.9%	16.9%	17.0%	16.7%
RRSF	6.4%	8.4%	3.8%	4.8%	7.0%	4.5%

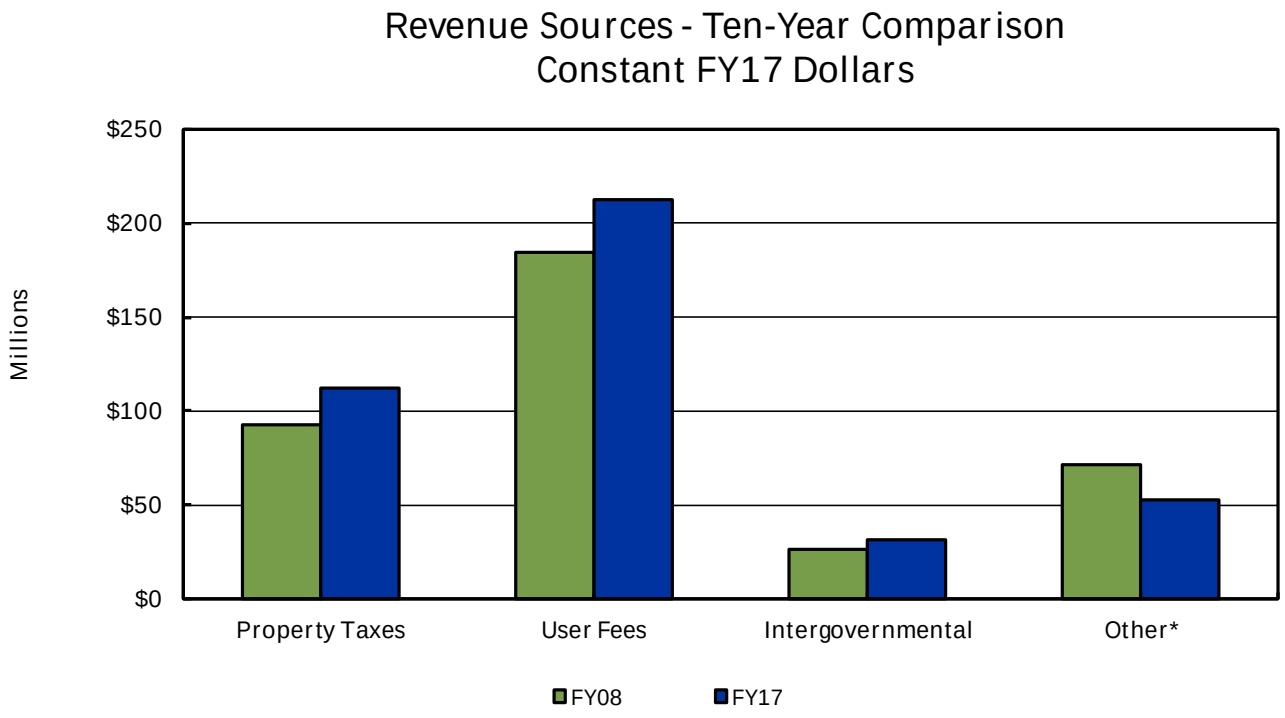
General Trends

The charts below present financial trends over the last ten years. Dollar figures are presented in FY17 constant dollars - that is, the FY08 dollar amounts have been increased by the rate of inflation to make the comparisons more meaningful.

Ten-Year Comparison	FY08 Actual	FY17 Adopted	Change FY08-FY17
Full-Time Equivalent (FTE) Positions	1,549.13	1,473.99	-6.1%
Population	153,690	165,447	6.3%
Positions/1,000 Population	10.1	8.9	-11.9%
Assessed Value, constant FY17 $*	$12,133,998,511	$14,300,000,000	17.9%
Dept. Operating Budget, constant FY17 $*	$283,559,128	$327,925,206	15.6%
Property Tax as % of Current Revenue	24.8%	27.4%	10.5%

** CPI-U adjustment is based on the State of Oregon Economic and Revenue Forecast released June 2016.*

User fees are the fastest growing source of revenues for the entire budget. Fees charged by special revenue and enterprise funds continue to rise to pay for the cost of operations. However, the increase in General Fund user fees has been significantly slower.



** Other includes other taxes, fines and forfeits, interest, interfund transfers, and debt proceeds.*

City and Urban Renewal Tax Trends

The ten-year history in the chart below shows the change in property taxes over time on a typical home in the City of Eugene. For comparison purposes, the taxable assessed value for a typical home, as reported by Lane County Assessment & Taxation, is used. Total City and Urban Renewal property taxes for the typical Eugene home, assuming no significant improvements or other changes, are expected to increase by $61 in FY17.

A reduced library local option levy and a $27.5 million bond measure for parks, athletic fields, and open space preservation were approved by voters in November 2006. The library levy approved in 2006 subsequently expired in FY11. In November 2008, voters approved a $35.9 million street bond which ended in FY14. In November 2012, voters approved a new five-year, $43 million General Obligation bond to fix streets and FY15 was the first year this tax was levied. In November 2015, voters approved a new five-year library levy, in the amount of $2.7 million annually, to expand library hours and services from FY17 through FY21.

City and Urban Renewal Taxes for a Typical Eugene Home

	Assessed Value*	City Operating Taxes	City Bonded Debt Taxes	Total City Taxes	URA Taxes	Total Taxes	Constant FY17 $**
FY08	$148,276	$1,060	$82	$1,142	$67	$1,209	$1,382
FY09	153,405	1,096	90	1,186	38	1,224	1,380
FY10	158,447	1,131	187	1,318	39	1,357	1,515
FY11	163,303	1,164	195	1,359	41	1,400	1,532
FY12	168,546	1,163	192	1,355	42	1,397	1,485
FY13	172,965	1,194	194	1,388	45	1,433	1,498
FY14	177,522	1,224	197	1,421	48	1,469	1,513
FY15	183,945	1,268	201	1,469	50	1,519	1,553
FY16	189,821	1,306	206	1,512	55	1,567	1,593
FY17 Est.	195,516	1,383	188	1,571	57	1,628	1,628

** Historical values provided by Lane County Assessment & Taxation; assumed increase of 3% for FY17.*
*** CPI-U adjustment is based on the State of Oregon Economic and Revenue Forecast released June 2016.*

With personnel services expenditures comprising 76% of the General Fund operating budget, reducing the organizational footprint has been one of the main strategies for realizing ongoing savings and achieving a stable budget.

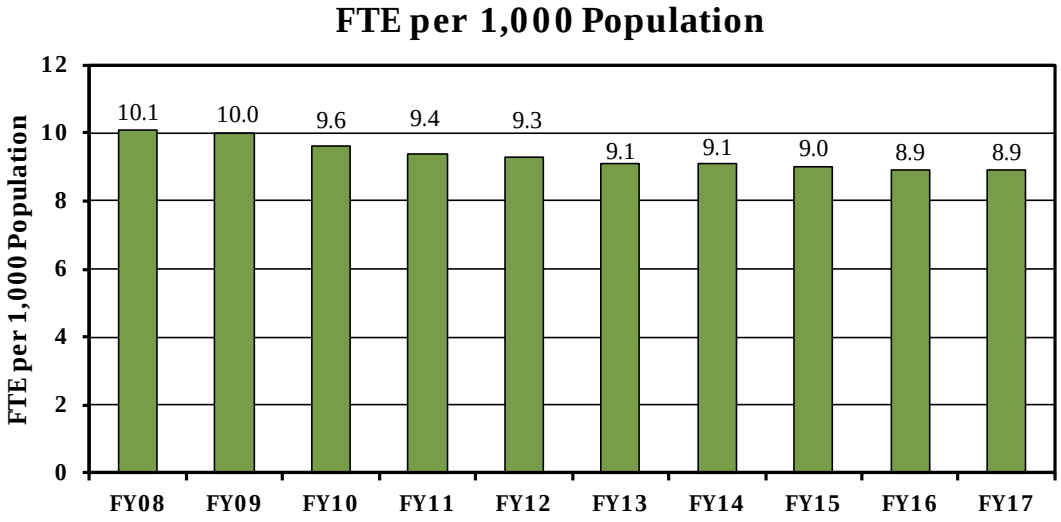
Starting in FY09, the City made a deliberate effort to bring down its employee count. Between FY09 and FY15, the City reduced its organizational footprint by over 100 full-time equivalents (FTEs) through a variety of approaches, including elimination of vacancies, voluntary severances, streamlining operations, service level reductions and changes in service delivery models. Some examples of different approaches to service delivery include contracting custodial services at the downtown public library and consolidation of Fire and EMS services with the City of Springfield. Even as the City's population and corresponding demand for municipal services grew by 6.3% from FY08 to FY16, the City's position count was reduced by 6.7% from the peak in FY09.

For the first time since the last economic recession, the FY17 Adopted Budget includes a considerable increase in the number of FTE. This is primarily due to the Library Levy approved by voters in November 2015. The FY17 Adopted Budget includes 27.63 additional FTE positions compared to the FY16 Budget as of 12/31/2015 (0.2 FTE of the total increase was added in FY16 after 12/31/2015). 18.40 FTE will be funded by the Library Levy. The remaining additional FTE positions in FY17 are in Cultural Services, Public Works, Central Services and Planning and Development. Despite a projected increase in the number of FTE in FY17, the ratio of FTE per 1,000 population is expected to remain unchanged as the city's population continues to grow.

Year*	Eugene Pop.	General Fund FTE	Non-GF FTE	Total FTE	FTE per 1,000 Pop.	Major Staffing Changes
FY08	153,690	898.42	650.71	1,549.13	10.1	Library and Youth programing staff addition
FY09	154,620	901.42	648.71	1,550.13	10.0	No major changes
FY10	157,100	883.17	627.36	1,510.53	9.6	FY10 organizational footprint reductions
FY11	156,295	871.62	595.41	1,467.03	9.4	FY11 footprint reductions, Fire Svcs. merger, and downtown safety
FY12	157,010	871.57	586.46	1,458.03	9.3	Mid-year deauthorizations
FY13	158,335	855.82	591.06	1,446.88	9.1	Library, court and parks reductions; eliminate vacant positions
FY14	159,580	852.15	597.06	1,449.21	9.1	Airport Fund added 3.0 FTE mid-year
FY15	160,775	837.05	603.06	1,440.11	9.0	Civic leadership and community engagement services, parks maintenance and downtown library reductions
FY16 12/31/2015	163,400	839.30	607.06	1,446.36	8.9	In the General Fund, Central Services added 1.0 FTE in the City Prosecutor's Office by reducing contract work and 0.25 FTE in the Spay and Neuter Clinic, Fire and EMS added 1.0 FTE, Planning and Development Department added 3.0 FTE in the Construction Permits Fund, Public Works added 1.0 FTE in the Professional Services Fund
FY17 Adopted	165,447	844.38	629.61	1,473.99	8.9	18.4 FTE funded by the Library Levy, 4.88 FTE backed by Hult Center ticket revenue, 1.5 FTE for Airport, 0.4 FTE in the Permit and Information Center, 1.0 FTE in Construction Permits, 0.25 FTE in Community Development and 1.0 FTE in Risk

* Unless otherwise noted, FTE figure shown is the authorized FTE at the end of each fiscal year.

Over the past 10 years, the ratio of City FTEs per 1,000 population has declined from a high point of 10.1 in FY08 to 8.9 in the FY17 Adopted Budget. Although the number of FTE will increase in FY17, the ratio of FTE per 1,000 population is expected to remain at a 30-year low, due to years of FTE reductions following the last recession and continued growth in the service area population.



Even as the City's overall organizational footprint was being reduced, several new positions were added in areas identified as high priority by the City Council. For example, in FY11, six new positions were added in the Police Department to enhance downtown public safety and to address property crime. Revenue-supported positions were added for FY14, FY16 and FY17 in the Planning and Development Department to support the City's economic development efforts.

The following summary provides a breakdown of FTE changes by department over the past five years:

Department	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Current	FY17 Adopted	Change FY13-FY17
Central Services	218.67	220.00	217.50	218.75	220.75	1.0%
Fire and Emergency Medical Services	205.00	205.00	205.00	206.00	206.00	0.5%
Library, Recreation and Cultural Services	177.25	177.25	172.80	172.80	196.08	10.6%
Planning and Development	97.05	97.55	95.40	98.40	99.65	2.7%
Police	327.16	327.16	328.16	328.16	328.16	0.3%
Public Works	421.75	422.25	421.25	422.25	423.35	0.4%
Total	**1,446.88**	**1,449.21**	**1,440.11**	**1,446.36**	**1,473.99**	**1.9%**

FTE by Service Area

The City of Eugene works each year to respond to the evolving needs and growth of the community. Comparing full-time positions in the FY17 Adopted Budget to the FY08 Adopted Budget shows that the City has reduced FTE in each of the four service areas in part due to the last economic downturn.

Department	FY08 Adopted	FY17 Adopted	Change FY08-FY17
Central Business Functions	174.17	165.45	-5.0%
Culture and Recreation	200.60	196.83	-1.9%
Infrastructure and Planning	610.64	564.16	-7.6%
Public Safety	561.97	547.35	-2.6%
Total	**1,547.38**	**1,473.99**	**-4.7%**

Some of the changes that have occurred during this period include:

- Central Business Functions staffing has decreased over the last ten years due to efficiency gains through leveraging technology, and as a result of organizational footprint reductions and streamlined operations.
- Culture and Recreation staffing decreased from a high point of 201.10 in FY09 due to reductions of library hours at all three branches as well as organizational footprint reductions and streamlined operations. However, with the passage of the Library Local Option Levy in November 2015 as well as the addition of 40 events at the Hult Center, 23.28 FTE have been added for FY17, bringing the total of 196.83 FTE closer to FY09 levels.
- Infrastructure and Planning has decreased over the years, primarily as a result of eliminating positions in Facilities, Building and Permit Services, Engineering and Parks and Open Spaces as part of the organizational footprint reductions and response to economic conditions. Positions were added in FY14, FY16 and FY17 in response to the improved economy and increased service demand.
- Public Safety staffing has decreased due to elimination of vacant positions in the Fire and Emergency Medical Services Department and decreases in administrative positions, offset by increases in police officer staffing. A Fire Maintenance Worker was added in FY16, as well as FTEs in the City Prosecutor's Office and the Spay/Neuter Clinic.

Overall, the FY17 Adopted Budget reflects an increase of 27.63 FTE from 1,446.36 FTE in the FY16 Budget as of 12/31/2015.

FTE by Department and Fund

FUND	Central Services	Fire and EMS	Library, Rec. and Cultural Svcs.	Planning and Development	Police	Public Works	Total
Ambulance Transport		30.08					30.08
Community Development				7.79			7.79
Construction and Rental Housing		2.00		43.35		4.00	49.35
Facilities Services	54.00			0.30			54.30
Fleet Services						29.20	29.20
General	122.36	168.66	177.68	28.76	310.30	36.62	844.38
Information Systems and Services	23.00						23.00
Library Local Option Levy			18.40				18.40
Municipal Airport		5.26			3.00	38.91	47.17
Parking Services	3.55			14.50			18.05
Professional Services						42.29	42.29
Public Safety Communications					14.86		14.86
Risk and Benefits	14.93						14.93
Road						60.76	60.76
Solid Waste and Recycling				4.45			4.45
Special Assessment Management	1.00						1.00
Stormwater Utility						86.63	86.63
Systems Development Capital Projects				0.50		2.00	2.50
Telecom Registration/Licensing	1.91						1.91
Wastewater Utility						122.94	122.94
Total	220.75	206.00	196.08	99.65	328.16	423.35	1,473.99

City Overview

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Introduction

Eugene is located in the southern Willamette Valley of western Oregon, in close proximity to the Pacific Ocean and the Cascade Mountain Range. Citizens and visitors enjoy a mild climate, extensive outdoor recreation and fitness opportunities, and diverse and dynamic cultural offerings. Incorporated in 1862, Eugene has grown to cover approximately 44 square miles. It is the largest city in Lane County and is the second largest city in Oregon, with a population of 163,400.

The Union Pacific Railroad line between Portland and New Orleans by way of Los Angeles serves the area. Amtrak stops in Eugene on its twice-daily passenger run. Intra-city public bus service is provided by Lane Transit District. The Eugene Airport, operated by the City of Eugene, is the largest airport between Portland and San Francisco. Nonstop air service is provided by five airlines. Destinations include Portland, Seattle, San Jose, San Francisco, Oakland, Los Angeles, Denver, Salt Lake City, Las Vegas, and Phoenix-Mesa.

Eugene's Economy

The City of Eugene is at the heart of a metropolitan area that encompasses the adjacent city of Springfield with a population of 60,135, adjacent unincorporated urbanized areas and nearby small cities including Coburg, Creswell, Veneta and Cottage Grove, all within commuting distance. The Eugene-Springfield area has a highly integrated economy and the U.S. Census has designated all of Lane County as the Eugene-Springfield Metropolitan Statistical Area (MSA).

The two pillars that have historically provided relative stability in Eugene's economy are the large public sector employment base and population in-migration. In-migration has bolstered the area's population growth over the past decade. The University of Oregon (UO), available health care, and abundant outdoor recreation amenities make Lane County a favorable place to live. California has been the largest source of new residents to the area due to Eugene's proximity, natural and cultural amenities, and relatively lower cost of living.

Federal, state and county government agencies are centered in Eugene, as well as the University of Oregon. In the 2015-16 academic year, 24,125 students were enrolled at UO. Among University faculty members and alumni, there are two Nobel Prize recipients, 14 Pulitzer Prize winners, 19 Rhodes scholars, 58 Guggenheim fellows, and 129 Fulbright scholars. The University of Oregon was also ranked within the top 2% of U.S. research universities by the Carnegie Foundation in 2010. In fiscal year 2015, the University generated over $114 million in sponsored research activity and $8 million in licensing revenue, putting UO among top performers nationally for research institutions. The University is also a major contributor to Oregon's economy, generating economic activity estimated at more than $2.3 billion. Northwest Christian University and Lane Community College are also located in Eugene.

Eugene's economy typically follows the trends of the state and national economies. The unemployment rate for the Eugene-Springfield MSA rose sharply as a result of the Great Recession, from an average annual rate of 6.7% in 2008 to a high of 12.3% in 2009. This was partly due to job losses in the metropolitan area in RV manufacturing, wood products, and high-tech manufacturing. Since the end of the recession the local economy has steadily improved and by May, 2016, Eugene-Springfield's annual unemployment rate dropped to 4.8%. This is the lowest unemployment rate in the last 25 years, although the Eugene-Springfield area has yet to regain all the jobs lost during the recession.

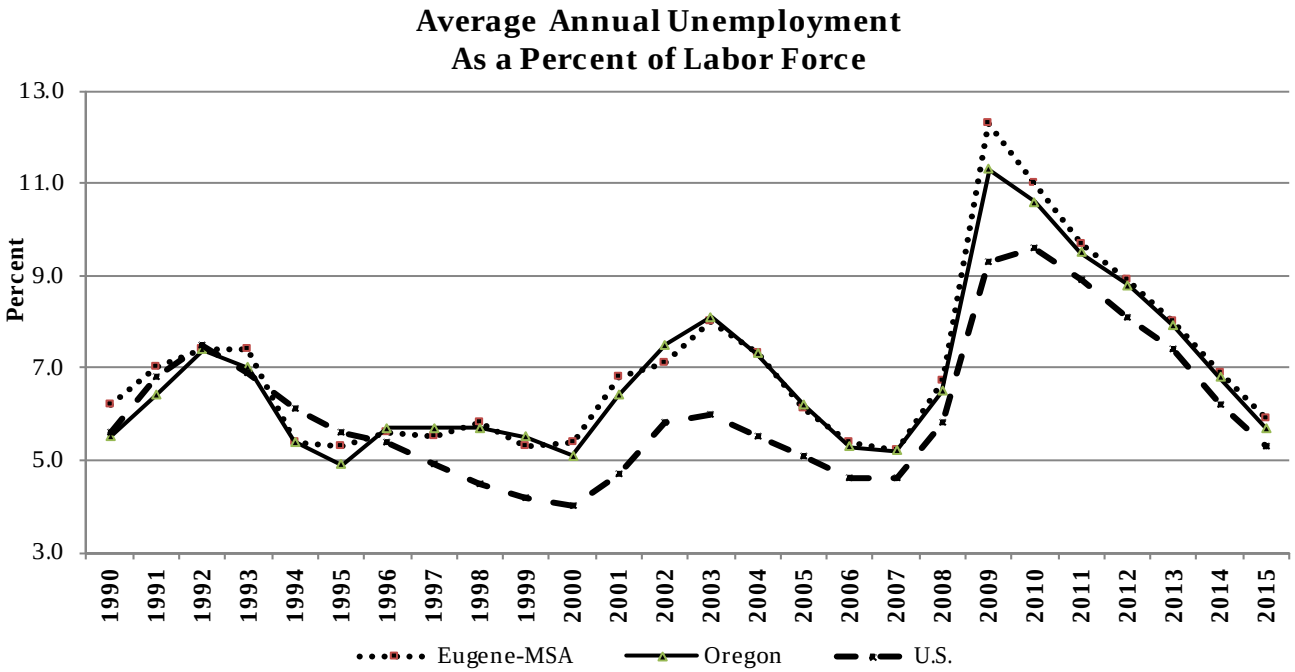
Eugene's economy continues to grow with construction projects related to the University of Oregon, an expansion in health care services, the food and beverage sector, hospitality and events, as well as the city's resurging high tech manufacturing and small burgeoning tech sector. Several recent projects at UO have boosted local construction activity such as the recent completion of the state-backed Regional Accelerator and Innovation Network (RAIN), a $3 million downtown renovation to house a new business innovation program. Last fall, UO also announced plans to complete a $19.2 million sports science center near Autzen Stadium. And the student housing market, which experienced extensive investments in prior years, is being revived with a developer filing a permit for a 139-unit structure near campus, valued at $11.8 million.

The University District campus is home to the Center for Medical Education and Research, a partnership among the University of Oregon, Oregon Health Sciences University and Sacred Heart to train new physicians. The campus employs more than 1,250 people and serves to strengthen the city's health care sector. With the federal Affordable Care Act of 2010 now fully implemented, the number of uninsured Oregonians has dropped, providing greater payment stability to hospitals, clinics and the city's economy. Kaiser Permanente, one of the nation's largest nonprofit health care providers serving 9.6 million people, recently opened two new clinics in the Eugene market. The U.S. Department of Veterans Affairs (VA) completed a new a $60 million, 100,000 square-foot facility in north Eugene that is expected to employ 265 people. And the Oregon Medical Group, a multispecialty doctor's group, announced plans for a $27 million building upgrade for a clinic set to open in 2017.

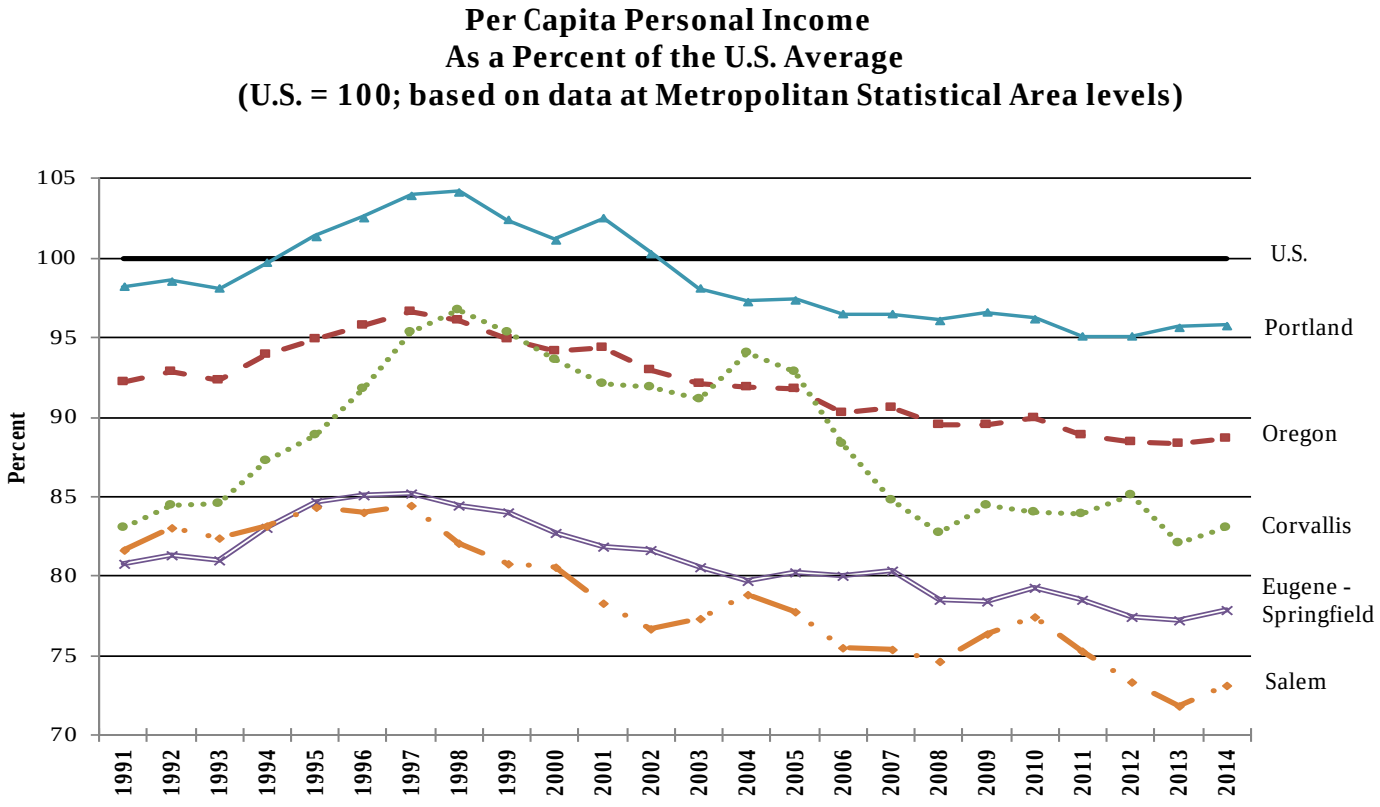
Eugene's high tech manufacturing is also being revived by Broadcom, a multi-billion dollar semi-conductor firm that announced plans to redevelop the former Hynix plant on the west side of the city. Broadcom anticipates spending $100 million to upgrade the building and $300 million for new equipment installation. The company expects to initially hire 229 employees and is projecting the project will create 700 construction jobs.

Eugene hosted the U.S. Olympic Team Trials for track and field in 2016. The University's venerable Hayward Field held the event that draws approximately 20,000 visitors. Eugene has also been selected to host the 2021 IAAF World Outdoor Track and Field Championship, marking the first time this prestigious event has been held in the United States. Large events are helping to expand the city's lodging amenities. Hilton Hotels is nearing completion on a new 120-room hotel in downtown Eugene, Hyatt is scheduled to open a new 124-room hotel just north of downtown and InterContinental Hotel is scheduled to open a new 100-room hotel near UO sometime in 2017. These and other developments are helping the city evolve and grow from its traditional lumber and manufacturing based economy.

Economic and Demographic Tables



Source: U.S. Bureau of Labor Statistics, Local Area Unemployment Statistics
Local data is shown at the Eugene-Springfield Metropolitan Statistical Area (MSA) level.



Source: U.S. Bureau of Labor Statistics, Regional Economic Accounts;
Local data is shown at the Metropolitan Statistical Area (MSA) level. 2015 data not available at time of printing.

Lane County: Eugene-Springfield MSA
Employment Distribution by Industry

Calendar Year	2006		2015		2006-2015
	Average Annual	% of Total Employment	Average Annual	% of Total Employment	Average Annual Rate of Change
Manufacturing					
Wood Products Manufacturing	4,800	3.1%	3,300	2.2%	-3.1%
Transportation Equipment Manufacturing	4,400	2.9%	500	0.3%	-8.9%
Other Goods	11,100	7.2%	9,400	6.2%	-1.5%
Total Manufacturing	**20,300**	**13%**	**13,200**	**9%**	-3.5%
Non-Manufacturing					
Mining and Logging	1,000	0.6%	900	0.6%	-1.0%
Construction	8,100	5.2%	6,000	4.0%	-2.6%
Wholesale Trade	6,000	3.9%	6,100	4.0%	0.2%
Retail Trade	19,700	12.8%	20,100	13.2%	0.2%
Transportation, Warehousing and Utilities	3,400	2.2%	3,400	2.2%	0.0%
Information	3,700	2.4%	3,200	2.1%	-1.4%
Financial Activities	8,300	5.4%	7,800	5.1%	-0.6%
Professional and Business Services	16,400	10.6%	16,400	10.8%	0.0%
Educational and Health Services	19,600	12.7%	24,100	15.9%	2.3%
Leisure and Hospitality	14,300	9.3%	16,200	10.7%	1.3%
Government	28,700	18.6%	29,500	19.4%	0.3%
Other Services	5,100	3.3%	5,000	3.3%	-0.2%
Total Non-Manufacturing	**134,100**	**87%**	**138,500**	**91%**	0.3%
Total Employment	**154,400**	**100%**	**151,700**	**100%**	-0.2%

Source: Oregon Employment Department. Figures may not add due to rounding.

Demographic Statistics

Fiscal Year	Population	Area (square miles)	Average density (persons/square mile)
1960	50,977	14.5	3,516
1970	76,346	26.3	2,903
1980	106,486	32.0	3,328
1990	112,733	38.2	2,951
2000	137,893	41.4	3,331
2005	144,640	41.5	3,485
2006	146,160	41.5	3,522
2007	148,595	41.5	3,581
2008	153,690	42.0	3,659
2009	154,620	43.8	3,530
2010	157,100	43.8	3,587
2011	156,295	43.8	3,568
2012	157,010	43.9	3,577
2013	158,335	44.0	3,599
2014	159,580	44.1	3,619
2015	160,775	44.2	3,637
2016	163,400	44.2	3,697

Source: Population Research Center at Portland State University, City of Eugene

Ten Principal Taxpayers - City of Eugene
Tax Year 2015 (Fiscal Year 2016)

Taxpayer	Type of Business	Tax Amount	% of Total Taxes Imposed	Assessed Valuation	% of Total Assessed Valuation
Comcast Corporation	Telecommunications	$2,490,731	2.25%	$132,618,300	0.97%
Valley River Center LLC	Retail	2,002,869	1.81%	117,328,763	0.86%
Verizon Communications	Telecommunications	1,365,313	1.23%	81,747,000	0.60%
CCC-Eugene LLC	Real Estate	1,249,689	1.13%	66,539,333	0.49%
Shepard Investment Group LLC	Real Estate	1,189,132	1.07%	66,193,681	0.48%
McKay Investment Co. LLC	Retail	1,132,135	1.02%	62,751,584	0.46%
Centurylink	Telecommunications	778,469	0.70%	46,331,000	0.34%
Chase Village LLC	Real Estate	727,086	0.66%	38,713,494	0.28%
Northwest Natural Gas Co	Utility	605,962	0.55%	36,115,500	0.26%
Molecular Probes Inc.	Biotechnology	598,098	0.54%	35,549,729	0.26%
Total		$12,139,483	10.94%	$683,888,384	5.00%

Source: Lane County Department of Assessment and Taxation

Miscellaneous Statistical Data

Police:	
Number of full-time budgeted employees (police officers and support staff)	328.2
Number of patrol vehicles	67
Fire and Emergency Medical Services:	
Number of full-time budgeted employees (firefighters, EMTs, support staff)	206
Number of fire engines/trucks	26
Number of fire stations	11
Number of ambulances	10
Public Works:	
Miles of streets owned/maintained by City	543
Miles of alleys	43
Miles of sidewalks	756
Miles of enclosed stormwater lines & major channe	601
Miles of local and regional wastewater lines	821
Parks and Recreation:	
Community parks	16
Neighborhood parks	46
Park acres (developed and natural)	4,800
Playgrounds	52
Amphitheater	1
Performing arts center	1
Community garden plots	346
Libraries	3
Parks and Recreation (cont.):	
9-hole golf course	1
Indoor/outdoor pool	3
Athletic fields (maintained by City)	47
Historic districts	2
Historic properties (Natl. Register)	68
Jogging and hiking trails (miles)	44
Bikes lanes on streets (miles)	158
Bike paths (off-street miles)	45
Community gardens	6
Skateparks	6
Tennis Courts	23
Education:	
Number of public school programs:	
Elementary	24
Middle	13
High School	10
University	2
Community College	1
Grades K-12	
Number of students	21,700

Source: City of Eugene, School District No. 4j and No. 52

City Government Organization

The City of Eugene, incorporated in 1862, is a home rule charter city. This charter is the basic law under which the City operates. Amendments to the charter can only be made by a vote of the people and can be placed on the ballot by the Council or by the voters through an initiative process.

Ordinances enacted by the City Council also govern the City. The Council can change an ordinance at any time or the voters of Eugene can initiate an ordinance change. City ordinances become effective 30 days after they are passed by the Council and approved by the Mayor. Emergency measures needed for the health, peace and safety of the city are effective immediately following a favorable vote by two-thirds of the Council.

The Mayor is the formal representative of the City of Eugene and is elected to a four-year term by the voters at large on a non-partisan ballot. The Mayor presides over Council meetings and does not vote, except in the case of a tie. The Mayor can veto any Council decision, but a two-thirds vote of the Council can override the veto.

The City Council is composed of eight councilors elected to four-year terms on a non-partisan ballot. One councilor is elected from each of the eight wards in the city, with one-half of the Council elected every two years. New wards may be created or the boundaries of wards may be changed by Council action. The Council's authority extends over all the City's powers and sets the policies by which the City serves its citizens. The Council takes official action at regular Council meetings, which are open to the public. The Mayor may call a special meeting, provided that the public is given 24-hour notice.

Under a Council-Manager form of government, the Council is responsible for selecting a City Manager. The City Manager is responsible for the business, financial, and property transactions of the City, as well as preparation of the annual budget, appointment and supervision of personnel, enforcement of City ordinances, and the organization and general management of City departments. As chief administrator, the City Manager has no vote in the Council, but may take part in discussions of matters coming before the legislative body.

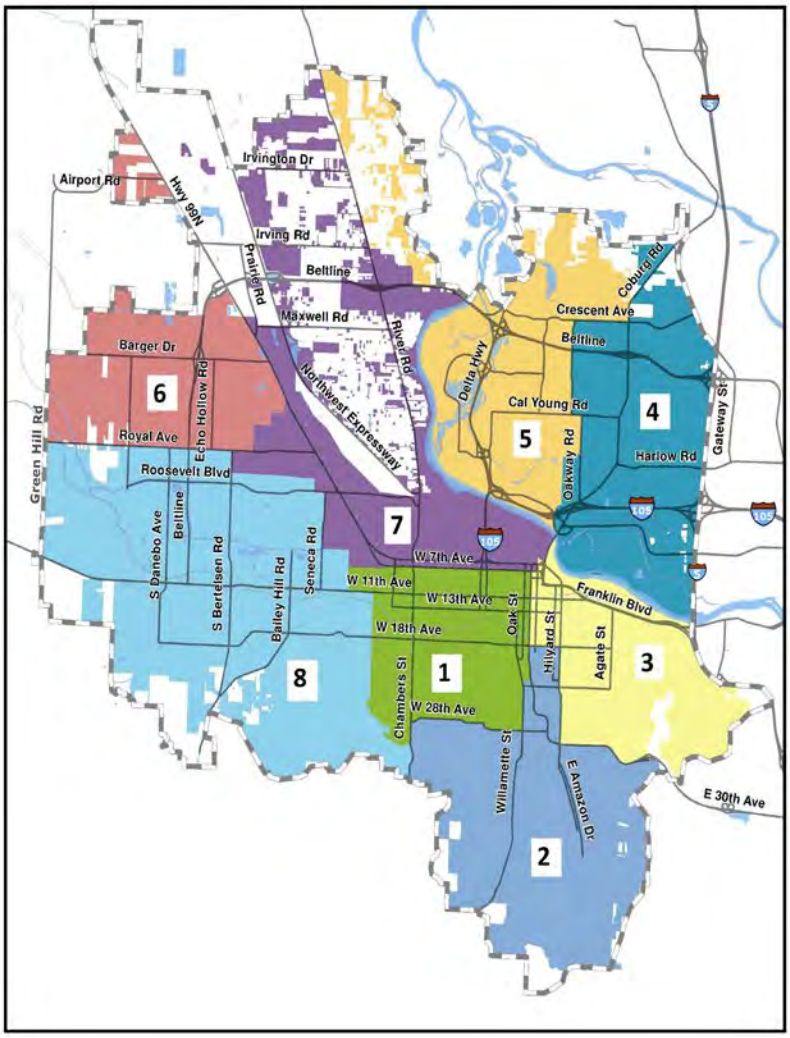
Eugene Mayor, City Council, and Ward Map

George Brown
Term: 01/2013 - 01/2017
Ward 1

Kitty Piercy
Term: 01/2013 - 01/2017
Mayor

Betty Taylor
Term: 01/2013 - 01/2017
Ward 2

Alan Zelenka
Term: 01/2015 - 01/2019
Ward 3



George Poling
Term: 01/2015 - 01/2019
Ward 4

Mike Clark
Term: 01/2015 - 01/2019
Ward 5

Greg Evans
Term: 01/2015 - 01/2019
Ward 6

Claire Syrett
Term: 01/2013 - 01/2017
Ward 7

Chris Pryor
Term: 01/2013 - 01/2017
Ward 8

The City Council adopts goals that provide major policy direction for budget allocations and service delivery. The City Council adopted the following vision and goals in spring 2009.

VISION

Value all people, encouraging respect and appreciation for diversity, equity, justice, and social well-being. We recognize and appreciate our differences and embrace our common humanity as the source of our strength;

Be responsible stewards of our physical assets and natural resources. We will sustain our clean air and water, beautiful parks and open spaces, livable and safe neighborhoods, and foster a vibrant downtown, including a stable infrastructure;

Encourage a strong, sustainable and vibrant economy, fully utilizing our educational and cultural assets, so that every person has an opportunity to achieve financial security.

GOALS AND OUTCOMES

Safe Community

A community where all people are safe, valued and welcome.

- **Decreased property crime**
- **Greater sense of safety (especially downtown)**
- **Visible and accessible police presence**
- **Better police/community relations**

Sustainable Development

A community that meets its present environmental, economic and social needs without compromising the ability of future generations to meet their own needs.

- **Increased downtown development**
- **Strategic job creation/decreased unemployment**
- **Support for small and local business**
- **Decision-making that weighs economic, social equity and environmental (triple bottom line) effects**

Accessible and Thriving Culture and Recreation

A community where arts and outdoors are integral to our social and economic well-being and are available to all.

- **Accessible to all incomes**
- **Preserve strength in arts and outdoors**
- **Invest in arts and culture as an economic engine**

Effective, Accountable Municipal Government

A government that works openly, collaboratively, and fairly with the community to achieve measurable and positive outcomes and provide effective, efficient services.

- **Transparent and interactive community**
- **Public engagement that involves the community broadly**
- **Stronger partnership between government entities**

Fair, Stable and Adequate Financial Resources

A government whose ongoing financial resources are based on a fair and equitable system of revenues and are adequate to maintain and deliver municipal services.

- **A long-term sustainable budget**
- **New or expanded revenue sources**
- **Accessible and transparent financial information**

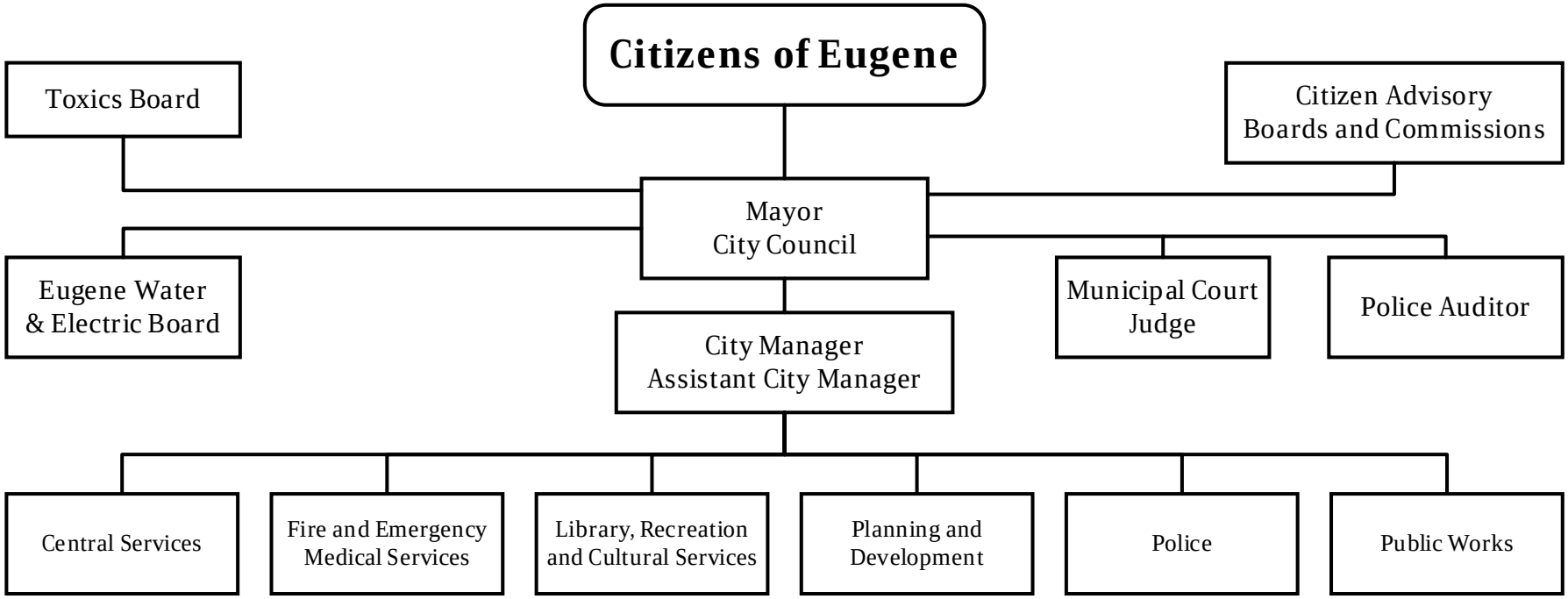
The citizens of Eugene are the most important part of the City organization. Councilors are elected by the citizens to represent their interests on the Council, and City services are directed to meet their needs. Public hearings are routinely held so that citizens can contribute to the planning and budgeting process of the City.

Another way for citizens to have input in how the City is governed is through the City's advisory groups. The City of Eugene uses three types of advisory groups. The first is the standing committee. The Mayor and City Council appoint citizens to serve on six standing committees: the Budget Committee, the Human Rights Commission, the Planning Commission, the Police Commission, the Civilian Review Board, and the Sustainability Commission. These committees make recommendations to the City Council on policy issues and advise City staff on certain operational matters.

The second type of advisory group is the ad hoc committee. The City Council appoints ad hoc committees to study and make recommendations on specific issues. These committees disband when the assigned task is completed.

The City's third type of advisory group is the departmental advisory committee. These groups are formed on an as-needed basis to develop recommendations for City staff. Members of these groups are appointed by City staff, work on one issue and meet for a limited period of time.

To ensure a wide range of viewpoints on departmental advisory committees, members are selected from three pools. The special interest pool is made up of people with technical expertise or other previous involvement on the issue. The neighborhood pool is comprised of representatives from Eugene's neighborhood organizations. The voter pool is a randomly generated list of registered voters who have expressed a willingness to serve on advisory committees.



The services provided by Central Services include support for the City Manager and elected officials; legal services; information services; neighborhood services; facility planning, construction oversight and maintenance and preservation of public buildings; management of City finances; personnel and risk services including hiring, training and development, labor relations, employee benefits, workers' compensation, safety, liability and property claims management and emergency management. The City Prosecutor's Office and Municipal Court services are also provided within Central Services.

This department provides fire and emergency medical services to Eugene and the adjacent districts that contract for services. The department also responds to regional hazardous materials incidents.

The mission of this department is to broaden community access to lifelong learning, recreation, and cultural experiences. The facilities managed by this department include the Hult Center for Performing Arts, the Eugene Public Library, community centers, senior centers, and swimming pools.

By focusing on planning, development, and building safety activities, this department aids the City Council in setting the course for social, economic, and physical development in Eugene. Specific services include long-range planning, land use application processing, permit services, building code enforcement, and community development.

This department provides emergency and incident response to calls to protect the lives, rights, and property of citizens. The department also provides proactive problem management and community services which promote a safer community and prevent crime.

Among the services and programs managed by the Public Works Department are the Wastewater Treatment Plant; the Eugene Airport; streets, sidewalks, street trees, bike paths, traffic lights, and street lights; engineering services; and the construction and maintenance of parks and sewers.

Services in the Budget Document

The City of Eugene provides a wide range of services to its citizens. This budget document provides two views of the Operating Budget: the department view and the service view.

Department View

The department view presents the budget for each department and division and includes organization charts and a description of department functions. The City is comprised of six departments: Central Services; Fire and Emergency Medical Services; Library, Recreation and Cultural Services; Planning and Development; Police; and Public Works. The department view answers such questions as: "How is the City organized to deliver services? What appropriation is budgeted for each major organizational unit?"

Service View

The service view presents the operating budget for the City's 44 service categories. In the budget, these services have been grouped into the following broad service areas:

- **Public Safety Services** include fire prevention and firefighting, emergency medical services, 9-1-1 call taking and dispatch services, police patrol and investigation services, municipal court, and animal control services. The City also provides social services through partnerships with other public and private non-profit agencies.
- **Infrastructure and Planning Services** include acquisition, development and maintenance of streets, sewers, parks, buildings, parking lots and structures. These services also include land use planning, issuance of building permits, administration of the Community Development Block Grant and Urban Renewal Agency, and operation of the airport.
- **Culture and Recreation Services** include the Eugene Public Library, recreational services, and operation of the Hult Center for the Performing Arts and Cuthbert Amphitheater.
- **Central Business Functions** include civic leadership and collaboration services, community engagement services, human resources, financial services, fleet services, legal services, information technology, and other business management services. Although these services are primarily internal to the organization, they enable the City to provide services to the community in an efficient manner.

Local Budget Law

The framework for municipal budgeting is established by Oregon's Local Budget Law as set forth in Chapter 294 of the Oregon Revised Statutes. This law has two major objectives:

- To provide standard procedures for preparing, presenting, adopting and administering local government budgets; and
- To ensure citizen involvement in the preparation of the budget by providing public exposure to the budget and opportunities for public comment before its final adoption.

Budgeting in Oregon is a joint effort between the people affected by the budget and the appointed and elected officials responsible for providing the services. Elected or appointed officials determine the allocation of resources to the service system. The budget process encourages citizens to provide comments about proposed programs and fiscal policies. The State of Oregon Department of Revenue verifies that local government budgets are prepared according to the Oregon Local Budget Law.

To give the public ample opportunity to participate in the budgeting process, Local Budget Law requires that a budget officer be appointed and a Budget Committee be formed. The budget officer draws together necessary information and prepares the first draft of the budget. The Budget Committee then reviews and revises the proposed budget before making a recommendation to the City Council. Notices are published, budgets are made available for review and at least two public hearings are held – one before the Budget Committee and one before the City Council. These requirements encourage public participation in the budget-making process and give public exposure to budgeted programs and fiscal policies before the governing body of the municipal corporation adopts the budget.

Citizen involvement in the budget cycle varies from one community to the next. Each local government prepares a budget that clearly outlines its fiscal policies and is satisfactory to the voters of the jurisdiction. If a budget is clear and concise, taxpayers have a better understanding of the purposes for which their tax dollars are spent.

In addition to governing the budget process, Oregon law limits the taxing authority of municipalities. While fees and charges for services provide some revenues for local government, the primary source of revenue in the City's General Fund is property taxes. When determining the level of services deemed essential, the Budget Committee also determines the amount of property taxes that need to be levied to meet expenditures.

Oregon Administrative Rules, implementing Chapter 294 of the Oregon Revised Statutes, require jurisdictions within Oregon to propose and adopt balanced budgets. According to the State of Oregon definition (OAR 150-294.388), a balanced budget is an estimate of expenditures and resources whereby total resources in a fund equal the total expenditures and requirements for that fund, and the total of all resources equal the total of all expenditures and all requirements for all funds of the jurisdiction.

City of Eugene Budget Process

There are four distinct phases in the City's budget cycle:

- The **preparation** stage, when the City Manager develops strategies for the upcoming budget, and City staff balances projected revenues and expenses and develops the City Manager's proposed budget;

- The **review and approval** stage, when the Budget Committee reviews the City Manager's proposed budget, holds a public hearing, formulates and forwards its budget recommendation to the City Council, which adopts the annual budget for the next fiscal year;

- The **implementation** stage, when services and policies financed by the approved budget are carried out; and

- The **evaluation** stage, when audits are conducted and annual financial reports are produced.

The process involves a coordinated effort between the City Council, the Budget Committee, the City Manager, the Finance Division, and department staff. The entire process covers a period of more than two years.

Adjusting the Adopted Budget

Local Budget Law outlines a supplemental budget process whereby changes can be incorporated into the approved budget. Supplemental budgets typically require a public hearing prior to City Council approval.

Examples of adjustments to the budget might include any of the following:

- Unanticipated expenditures;
- Adjustments resulting from the year-end audit;
- Grants received for specific programs or services; or
- Reprogramming existing appropriations to different purposes or to continued programs that were not completed the prior year.

Prior to the meeting, the City Council receives a briefing memo on the proposed supplemental budget. Council then holds a public hearing and accepts testimony from those wishing to speak. At the meeting, Council has the opportunity to ask questions.

Following testimony and any further discussion, the City Council takes action on the supplemental budget. Once it has been approved, the legal appropriations for the fiscal year are changed.

Evaluation

The City prepares a Comprehensive Annual Financial Report (CAFR) at the close of each fiscal year. The CAFR includes, among other things, a comparison of the budget and the actual results for the just-ended fiscal year, and a statement about the ending balance for each fund. The purpose of

the CAFR is to provide citizens, investors, grantor agencies, and other interested parties with reliable financial information about the City on a standardized basis.

The City is required to contract with an authorized accounting firm for the audit of its accounts and fiscal affairs under Oregon laws (ORS 297.425). The auditors conduct the audit of the City's basic financial statements in accordance with generally accepted auditing standards and the Minimum Standards for Audits of Oregon Municipal Corporations. The main purpose of the audit is to ensure that there is reasonable assurance about whether the basic financial statements are free of material misstatement and whether the City complied with the laws and regulations pertaining to Federally-funded programs. In addition to State and Federal requirements, the City has a contractual obligation in connection with its debt issuances requiring the City to issue annual audited financial statements.

The City contracted with the firm of Isler CPA for the audit of the City of Eugene's financial statements for the fiscal year ended June 30, 2015. Isler CPA issued an unqualified opinion ("clean opinion") on the basic financial statements. A clean opinion is an important indicator of sound financial management and creditworthiness to the citizens, other governmental jurisdictions (State and Federal), credit rating agencies, investment bankers, bond holders, and other private sector entities. In addition, two reports that specifically address compliance with Federal laws, regulations, contracts and grants, indicated that the auditors found no material instances of the City's noncompliance with these requirements, nor were there any findings or questioned costs noted in relation to Federal awards made to the City.

September - December 2015

- Citizen members of the Budget Committee conduct service profile reviews for seven City services.
- FY15 financial audit is completed.
- Staff prepare the FY16 Supplemental Budget (SB) #1 which amends the FY16 Budget for unanticipated revenues and expenditures and audited beginning working capital.
- ⓘ FY16 SB1 advertisement, public hearing and Council action for adoption.

January - April 2016

- City staff prepare the FY17 Proposed Budget.

May 2016

- City Manager presents the FY17 Proposed Budget which contains no current budget gap but does foreshadow possible $1-2 million gap in the future.
- ⓘ Budget Committee conducts an opportunity for public comment and one public hearing.
- Budget Committee votes to recommend to the City Council the FY17 Proposed Budget with the following additions:
  - $225,000 ongoing to Whitebird/CAHOOTS for enhanced service
  - $200,000 ongoing for Human Services Commission
  - $75,000 ongoing for neighborhood grants and engagement
  - $40,000 ongoing to Sister Cities
  - $500,000 one-time funding for 2021 IAAF World Track and Field Championships in FY17 Proposed Budget moved from operating budget to a designated reserve

June 2016

- Summary of the FY17 budget as recommended by the Budget Committee is published per Oregon Local Budget Law.
- ⓘ City Council conducts a public hearing and adopts the FY17 budget for the City of Eugene, including approval to receive State Revenue Sharing.
- Supplemental Budget (SB) #2 amending the FY16 budget for unanticipated revenues and expenditures is advertised and presented to the City Council for approval.
- ⓘ City Council conducts a public hearing and adopts the Supplemental Budget.
- Fiscal year ends on June 30.

July 2016

- New fiscal year begins July 1.
- FY17 tax levies are certified and sent to the Lane County Assessor by July 15.
- FY16 financial audit begins.

ⓘ Indicates opportunities for public input

Basis of Budgeting

A legally-adopted budget is required by State law for all funds of the City. The legal level of budgetary control within each fund is at the following levels: current departmental requirements, debt service, capital projects, interfund transfers, special payments, interfund loans and intergovernmental expenditures. Expenditures cannot legally exceed appropriations at these control levels. Council may amend the budget by adopting supplemental budgetary appropriations during the course of the year.

The City of Eugene maintains accounting records on a budget basis as well as a Generally Accepted Accounting Principles (GAAP) basis. Budgets for all City funds are essentially prepared on a modified accrual basis consistent with GAAP, except to the extent they also include various revenues and expenditures which, according to State law, are required to be accounted for on a basis other than GAAP. Under the GAAP modified accrual basis of accounting, revenues are recorded when both measurable and collectible during the current period (or shortly after the end of the period). Modified accrual expenditures are generally recognized when the liability is incurred, with the notable exception of interest on general long-term debt.

For transactions which were initially recorded in compliance with Oregon Local Budget Law, adjustments may be required for GAAP-basis reporting. For example, disbursements for prepaid expenditures and for the acquisition of proprietary fund capital assets are considered expenditures under Oregon Local Budget Law but would not be reported as current-year GAAP expenditures. Conversely, receipts of proceeds of proprietary fund debt financing and principal payments received on interfund loans are examples of budgetary resources which would not be reported as revenues under GAAP.

Encumbrance accounting is employed for administrative control in all funds. Encumbrances are established for the estimated purchase amounts prior to the release of purchase orders to vendors and for construction contracts upon bid award. Purchase orders which would result in budgetary over expenditures are not released until budgetary authority has been arranged, as appropriate. Encumbrances outstanding at year end do not constitute expenditures or liabilities. Such encumbrances are cancelled and, if appropriate, are then re-encumbered against the new year's budget, based on allowable appropriations.

Financial Management

It is the responsibility of City staff, in particular the Finance Division, to monitor the City's financial status. Revenues and expenditures are monitored continually to determine whether resources are materializing as projected and to ensure that expenditures do not exceed allowable limits. Supplemental budgets are designed to facilitate the review and adjustment process necessary to ensure expenditures do not exceed legal spending limits.

City staff takes an active role in investing available cash balances. The City has an investment policy that is designed to ensure that the public's monies are invested in a manner that is safe and secure and available when they are needed, yet at the same time are yielding market rates of return.

Debt Management

The City issues both short-term and long-term debt. Short-term notes or a line of credit are issued for construction-period financing for some capital improvements. The notes are repaid from the sale of long-term bonds or from property tax levies for general obligation bonds. The City does not borrow on a short-term basis to support on-going operations. The Non-Departmental Debt Service Section and the Financial Summaries Section provide further details regarding the City's outstanding debt.

Policy Direction

The Financial Management Goals and Policies for the City of Eugene provide the framework and direction for financial planning and decision making by the City Council, City Boards, Commissions and Committees, and City staff. They are designed to ensure the financial integrity of the City and a service delivery system that addresses the needs and desires of Eugene's citizens and policies are periodically updated to reflect changes in Council policy, legal and professional requirements, and changes in accepted industry practices. The City Council adopted the Financial Management Goals and Policies on April 8, 1996. Minor edits have occurred since initial adoption. These include approval of the Debt Issuance Guidelines on May 14, 2007, and the Unappropriated Ending Fund Balance Policy (B.7.) in July, 2007.

Prudent management of Eugene's financial resources allows for the continued ability to provide municipal services, both operating services and infrastructure maintenance and enhancement. The management of municipal resources is complex. Competent financial management is needed to make effective and efficient use of City resources and ensure the security of City assets. An important process for assuring that financial management is both consistent and rational is through the adoption of financial management goals and policies.

NOTE: If the City Council chooses to deviate from any policy, it will propose at one meeting and adopt at a subsequent meeting a motion waiving the particular policy in question related to a specific issue and stating the reason for the waiver. Any waiver will be communicated to the Budget Committee with appropriate background material. This process was adopted by the City Council on April 8, 1996.

A. Resource Planning and Allocation Policies

Policy A.1. *(City Council Goals and Policies)*
The City budget will support City Council goals and policies, Council adopted long-range plans and service needs of the community.

Policy A.2. *(Reporting and Control)*
The City will maintain financial systems which will develop budgets, provide control, and report revenues and expenditures at the line-item detail.

Policy A.3. *(Service Budgeting)*
The City will budget and report actual expenditures by service as well as by fund and organizational unit.

Policy A.4. *(Service Priorities)*
Operating and Capital budgets which reflect Council adopted service levels, will be prepared by the City Manager and reviewed by the Budget Committee consistent with the following municipal service priorities:

a. Service Level 1. Preserve the public safety system, which includes the police, fire and emergency services, Municipal Court, and the Intergovernmental Human Services program.

b. Service Level 2. Maintain and replace the City's fixed assets, which include equipment, infrastructure, and facilities so as to optimize their life.

c. Service Level 3. Maintain and enhance efficiency of the administrative support and community planning systems in order to provide efficient and effective business management service and orderly community growth.

d. Service Level 4. Provide affordable housing, specialized services for the less advantaged population, land use permits, and cultural, educational and recreational services.

e. Service Level 5. Address the balance of municipal services when required for the preservation of health, safety or quality of life in the community, or community demand for incremental services.

Policy A.5. *(Operating and Capital Budgets)*
The relationship between the Operating and Capital budgets will be explicitly recognized and incorporated into the budget process. Funding for the Operating and Capital budgets shall be sufficient to provide for operating services and maintenance or enhancement of fixed assets needed to support City services.

Policy A.6. *(Revenue and Expenditure Projections)*
Revenues, operating and capital expenditures, and debt service will be projected each year for at least the succeeding six years.

Policy A.7. *(New Program Funding)*
Prior to authorizing funds for a new program, Council will receive an estimate of fiscal impact from the City Manager.

B. Accounting and Financial Practices Policies

Policy B.1. *(Accounting and Financial Reporting System)*
The City will maintain an accounting and financial reporting system that allows reporting in conformance with Generally Accepted Accounting Principles and Oregon Local Budget Law, and will issue a Comprehensive Annual Financial Report each fiscal year.

Policy B.2. *(Fund Management)*
The City will manage its funds as independent financial entities in accordance with legal, administrative, and Generally Accepted Accounting Principles and will ensure that funds are not co-mingled.

Policy B.3. *(Cost Allocation Plan)*
The City will annually prepare an internal Cost Allocation Plan (CAP). The CAP's purpose is to determine the cost of providing central business management services, or indirect costs, to the City's various funds. These indirect costs will be recovered from Non-General funds through the Central Services Allocation (CSA). This practice ensures the cost of General Fund central business management services are paid by Non-General funds receiving those services.

Policy B.4. *(Enterprise Funds)*
Whenever financially feasible, business type activities which receive their funding principally through user charges, will be established as Enterprise Funds if doing so will facilitate rate setting for cost recovery and provide information to determine the efficiency and effectiveness of operations.

Policy B.5. *(Contingency Funds)*
Each fund, as appropriate, will maintain a contingency account to meet unanticipated requirements during the budget year.

Policy B.6. *(Cash Balance and Financing)*
Each fund will maintain an adequate cash balance, borrow internally from another City fund, or, as a last resort, borrow externally to provide for cash flow requirements.

Policy B.7. *(Unappropriated Ending Fund Balance)*
In order to maintain a prudent level of reserves in the General Fund and any local option levy funds, the target amount of Unappropriated Ending Fund Balance (UEFB) to be budgeted shall be at least two months of operating expenses (excluding reserves and contingency).

Policy B.8. *(Replacement Accounts)*
The City will develop and fund replacement accounts for the City's fixed assets.

Policy B.9. *(Non-Dedicated Revenues)*
With the exception of grants or earmarked donations, the City will not normally earmark revenue for specific public purposes in general service funds such as the General Fund.

Policy B.10. *(Reserve Accounts, Non-Departmental)*
Non-Departmental Reserve accounts will be used for non-departmental resources designated for specific purposes. Appropriation by City Council is required prior to expenditure of funds.

Policy B.11. *(Marginal Beginning Working Capital)*
The highest priorities for use of Marginal Beginning Working Capital (difference between Actual Ending Working Capital in the prior year and Budgeted Beginning Working Capital in the current year) are: General Capital Projects Fund; Unappropriated Ending Fund Balance (up to target amount as defined in Policy B.7); General Fund Contingency, (not in priority order).

C. Revenue and Collection Policies

Policy C.1. *(Revenue Base)*
The City will work to diversify the supporting revenue base in the General Fund.

Policy C.2. *(Cost Recovery – Fee Supported Services)*
The City Council will establish cost recovery policies for fee supported services which consider the relative public/private benefits received from the services being provided and/or the desirability of providing access to services for specialized populations. These policies will determine the percent range of full service costs to be recovered through fees. The level of cost recovery will be routinely adjusted to ensure that rates are current, equitable, and competitive and cover that percentage of the total cost deemed appropriate.

Policy C.3. *(Serial Tax Levies)*
To the maximum extent possible, serial tax levies will be used only for time-limited operating services or for capital improvements subject to the rate limitation for non-school governments.

Policy C.4. *(Dedicated Revenue – Capital Projects)*
To the maximum extent possible, the City will secure a dedicated revenue source to fund general and storm sewer capital projects.

Policy C.5. *(Foreclosure on Delinquent Accounts)*
Properties foreclosed under the Assessment Program and other programs which use foreclosure as a collection device, such as the Systems Development Charges Program, will be managed and disposed of in such a manner so as to attempt to reimburse the program for all direct and indirect costs incurred and so as not to disrupt the private real estate marketplace.

Policy C.6. *(Non-Recurring Revenue)*
Except for local option levies approved by the voters, the City will use non-recurring revenue on limited-duration services, capital projects, equipment requirements, or services

that can be terminated without significant disruption to the community or City organization.

D. Capital Improvements Policies

Policy D.1. *(Capital Improvement Program)*
The City will plan for capital improvements over a multi-year period of time. The Capital Improvements Program will directly relate to the long-range plans and policies of the City. Operating funds to maintain capital improvements and to fund additional staff and service needs will be estimated and identified prior to making the decision to undertake specific capital improvements.

Policy D.2. *(Revenue Bonds – Capital Projects)*
Whenever a service is an enterprise or utility-based operation and where the ratepayer directly benefits, the City will work to finance capital improvements by using self-supporting revenue bonds, which could be General Obligation backed.

Policy D.3. *(General Obligation Bonds – Capital Projects)*
Use of General Obligation bonds will be limited to major capital construction or improvements as defined in ORS 310.140 in support of general municipal services.

Policy D.4. *(Assessments Bonds – Capital Projects)*
Financing of infrastructure improvements through use of Assessment bonds will be limited to those projects where the required assessed value-to-assessment ratio is met and to the extent the City's financial position permits the use of this financing device.

Policy D.5. *(City's Physical Assets)*
To maintain the City's physical assets, a current inventory of all of the City's physical assets and their condition and maintenance costs will be maintained.

Policy D.6. *(Sinking Funds)*
Council will make a specific determination whether to establish a replacement reserve sinking fund when creating an asset with a value in excess of $1 million and a useful life in excess of 10 years.

E. Debt and Investment Management Policies

Policy E.1. *(Bond Rating)*
The City will seek to maintain, and, if possible, improve its current Aa1 bond rating so its borrowing costs are minimized and its access to credit is preserved.

Policy E.2. *(Debt Issuance Guidelines)*
The City will have a specific set of debt issuance guidelines consistent with Federal, State, and local laws and policies.

Policy E.3. *(Investments)*
When making investments, the City will follow State law and local investment guidelines, and shall abide by the following criteria in priority order:

a. Preservation of capital
b. Maintenance of a liquid position
c. Maximum yield

F. Organizational Policies

Policy F.1. *(Organizational Structure Reviews)*
The City Manager will review the organizational structure at frequent intervals to assure that it is responsive to current conditions and minimizes service duplication in the organization and with other local government jurisdictions.

Policy F.2. *(City Employment Force Funding)*
The City will provide adequate funding to stabilize the City employment force to minimize uncertainty about the continuity of the service delivery system.

Policy F.3. *(Staffing Levels)*
The City will match job classifications and number of positions to the service delivery system and will communicate service and staff adjustments to the public and parties affected by changes.

Policy F.4. *(Service Levels and Performance Standards)*
The City Council will adopt service levels and performance standards which reflect community expectations and requirements set by other levels of government. The City is committed to examining how it provides services so that service levels and performance standards are met or exceeded at the least cost to the public.

Policy F.5. *(Market Based Employee Compensation)*
Consistent with available resources, employee compensation will be market based, comparable to public and private sector compensation paid in the relevant recruiting area.

Policy F.6. *(Evaluation of Service Delivery System)*
The City will routinely evaluate both its administrative and direct service delivery systems, according to established efficiency and effectiveness criteria, to determine whether a service should be provided by the City, or by agreement with another provider, or eliminated due to changes in community requirements.

Policy F.7. *(Intergovernmental Contracts)*
The City will evaluate its use of intergovernmental service contracts to prevent duplication of services in overlapping jurisdictions and to assure an effective and efficient service delivery system to the community.

Policy F.8. *(Multi-Agency Service Reviews)*
The City will participate in multi-agency reviews (including local government, public utilities, school districts, and not-for-profit agencies) to evaluate and change service systems to ensure optimal use of public funds.

G. Other Policies

Policy G.1. *(Compliance with Laws and Standards)*
The City will comply with mandatory Federal, State, and local laws and regulations and, when appropriate, will comply with industry and professional requirements or standards.

Policy G.2. *(Budget Committee)*
A Budget Committee will be appointed in conformance with ORS 294.335 and Eugene Code 2.013. Lay members of the Budget Committee serve for terms of three years. The Budget Committee's chief purpose is to review the City Manager's Proposed Budget and prepare a recommendation for Council consideration. The Budget Committee may consider and develop recommendations on other financial issues at the direction of City Council.

Policy G.3. *(Supplemental Budgets)*
After adoption of the City's annual budget, the Council will process supplemental budgets in compliance with ORS 294.480 as needed to keep the budget reflective of the current service environment and to ensure that the appropriations are as current as possible.

Policy G.4. *(Related Entities)*
Entities established or sanctioned by the City Council for which the City is deemed to be 'financially accountable', will comply with the Eugene Code and City Council-adopted policies and procedures and will be accountable for operational and financial compliance and reporting standards as established by the Council or its designee.

Debt Issuance Guidelines

(Revisions approved by City Council on May 14, 2007)

The following debt issuance guidelines apply to debt issued by the City of Eugene and the Eugene Urban Renewal Agency.

Credit Worthiness

1. The City will seek to maintain and, when feasible, improve its credit rating so its borrowing costs are minimized and its access to credit is preserved and enhanced.
2. The City will maintain good communications about its financial condition with credit rating agencies and the credit market.
3. The City will follow a policy of full disclosure that meets or exceeds the disclosure guidelines developed by the Government Finance Officers Association and the Governmental Accounting Standards Board.

Purposes for Borrowing

1. The City will not fund current operations from externally borrowed funds, except to meet short term cash flow requirements.
2. The City may borrow on a short-term basis for capital improvements in anticipation of issuing long-term debt or for cash flow purposes during a construction project.

3. The City will confine long-term borrowing to capital improvements or projects that cannot be fully funded from current revenues.
4. The City will encourage the use of pay-as-you-go financing for capital improvements when feasible and affordable.
5. Assessment bonds may be issued for local improvements in accordance with the City's assessment policies.
6. The City may refund existing debt according to the policies set out under "Refunding Debt" section below.
7. The City may act as a conduit issuer according to the policies set out under "Conduit Financings" section below.

Refunding Debt

1. Borrowing externally to fund the unfunded accrued liability of the Public Employees Retirement System (PERS) is considered refunding of an existing liability to PERS.
2. The City will issue advance refunding bonds (as defined by federal tax law) when advantageous, legally permissible, prudent and when the net present value savings is a minimum of three percent of the refunding par amount, as required by state law.
3. The City will issue current refunding bonds (as defined by federal tax law) when advantageous, legally permissible, prudent and when the net present value savings exceed $100,000.
4. Refundings may also be undertaken for other reasons when legally permissible, prudent and when in the best interests of the City.

Security for Debt Issues

1. Approval to use the general obligation pledge will be sought from voters only for projects that cannot be self-supporting and that provide a general benefit to City residents.
2. The City's full faith and credit (i.e., the General Fund) may be pledged as a primary or secondary source of repayment of long-term debt obligations when it is determined that this pledge is in the best interests of the City. Debt secured by the City's full faith and credit should be supported by predictable revenues. In addition, the City may require administrative measures designed to protect the City's General Fund, such as internal rate covenants and reserves. These internal administrative measures will not be pledged to bondholders.
3. Enterprise funds and other revenue-backed bond issues will maintain the highest level of debt service coverage ratios and reserves as possible, balanced against the cost of such measures, the need to preserve equity and a desire to maintain affordability in user fees.
4. Credit enhancement should be considered for debt issues where the cost of the enhancement is expected to be less than the savings in interest over the life of the issue.
5. Prior to issuing Bond Anticipation Notes, the City will have secured authority for the permanent bond financing that will be used to repay the notes.

Financing Methods

1. The City will analyze the various financing methods available for any proposed borrowing and choose the method that is most cost effective, that is appropriate from a risk perspective, and that is legally and administratively feasible. Financing methods examined could include, but are not limited to, general obligation bonds, full faith and credit securities, revenue bonds,

notes, lines of credit, commercial paper, lease or lease purchase transactions, grants, federal or state loans, intergovernmental agreements, or partnerships with the private sector.
2. Lease purchase debt, including certificates of participation, will be considered as an alternative financing method for capital projects or long-term vendor leases when cost effective and when the City does not want to seek the General Obligation pledge from voters.

Administration of City Debt

1. The City will consider affordability prior to entering into any new borrowing program. The debt ratio guidelines contained in this policy define the affordable level of debt for the City.
2. When the City issues long-term debt, it will repay the debt within a period not to exceed the useful life of the improvements or equipment.
3. The City will repay debt rapidly to recapture its credit capacity for future use and to minimize interest costs. For major capital projects, repayment on such debt will not exceed 21 years. Assessment debt will mature over a 10-year period. Debt issued to fund a pension obligation may be for a longer period of time to match the amortization schedule used by PERS in determining the City's annual payment obligation.
4. Revenues dedicated to make bond payments are to be budgeted for debt service payments before they are appropriated for any other purpose.
5. All voter-approved general obligation debt will be sold through competitive bids. Exceptions may be made for refunding bond issues or where the City is issuing bonds with different security pledges at the same time as the general obligation debt. Non-general obligation debt may be sold on a negotiated basis if the City determines that it offers significant advantages in marketing the issue.
6. Private placement of debt may be appropriate under certain circumstances. The costs of private placement of debt will be compared to market financing before recommending this method.

Conduit Financings

1. Conduit financings are financings that the City provides for the benefit of non-governmental entities to allow those non-governmental entities to obtain low cost, tax-exempt financing. Conduit financings are not secured by any revenues or assets of the City except revenues and assets provided by the non-governmental entities that benefit from the conduit financings. The United States Internal Revenue Code substantially limits the ability of the City to provide conduit financing; conduit financings are only available for small manufacturing facilities, facilities used by qualified 501(c)(3) organizations, certain kinds of low income housing projects, and other projects that can be financed with "qualified bonds" as defined in the Internal Revenue Code.
2. Recognizing that the City is able to issue debt for broad purposes, it may be appropriate to enter into a conduit financing on behalf of another party when the City Council determines that the proposed project will provide a general benefit to City residents and/or the City economy.
3. Conduit financing will be considered only when a project is consistent with the city's overall service and policy objectives.
4. The City should not incur any moral or financial obligation under a conduit borrowing.
5. The City will only consider conduit financings that will insulate the City from any credit risk.
6. Any financing issued through the City must qualify for an investment grade rating by one of the nationally recognized statistical rating agencies or provide alternative credit enhancement

from a third party satisfactory to the City or a corporate guaranty if the corporation carries an investment grade rating.
7. All expenses related to conduit financing will be borne by the third-party applicant for whom the debt is being issued.
8. The City will establish review procedures of the requesting party for projects, including adherence to public contracting requirements, development of a financial feasibility study of the project, and submission of annual financial statements to ensure the ability to repay the debt.

Key Debt Ratios

The City's ability to issue general obligation debt is limited by state statutes to 3% of real market value. This level of outstanding debt would be financially burdensome and not considered a prudent amount of debt by credit analysts and bond investors. There are several key debt ratios that investors and financial analysts use when reviewing a city's credit worthiness. The City of Eugene has established this set of debt ratio guidelines that are to be used as a measure of the affordability of a new debt program. These guidelines are periodically reviewed by the Investment Advisory Board, and are listed below.

1. Net direct debt as a percentage of real market value shall be a maximum of 1.0%.
2. A minimum of 50% of net direct debt shall be retired within 10 years.
3. Maximum annual debt service on all General Fund-backed debt shall be limited to 10% of General Fund expenditures in the year in which the debt is issued. Of this amount, long-term debt that has a primary pledge of General Fund resources shall be no more than 5% of General Fund expenditures.

The following definitions apply to the City's debt ratio guidelines:

- ***Net direct debt*** includes all debt that is repaid from taxes (excluding URA tax increment revenues), such as General Obligation bonds and bonds backed by the City's full faith and credit pledge. Debt secured solely by revenues and Urban Renewal Agency debt are excluded from the City's net direct debt.
- Debt that includes a General Obligation or full faith and credit pledge may be excluded from the calculation of net direct debt as ***self-supporting debt*** where it can be demonstrated that there are other non-tax revenues available that are sufficient to make the debt service payments.
- ***Pension obligation debt*** will be excluded from the City's calculation of net direct debt in order to provide a debt statement comparable to other jurisdictions. This debt does not represent a new obligation of the City; rather, it represents replacement of an existing obligation that the City had in the form of an unfunded pension obligation that had previously been paid in installments to PERS.
- Short-term debt and leases that are subject to appropriation are not included in the statement of gross direct debt or net direct debt.
- The definition of net direct debt may change as the revenues supporting a debt issue change, or as new types of debt are added to the City's debt position. In categorizing debt on the statement of net direct debt, the City will attempt to mirror the calculation prepared by the bond rating agencies that rate the City's debt.

- ***General Fund-backed debt*** is debt that has a primary or secondary security pledge from the City's General Fund, such as limited tax assessment bonds, Library Full Faith and Credit Obligations, Broadway Place Limited Tax Bonds, and Atrium Full Faith and Credit Obligations. Voter-approved General Obligation bonds and the pension obligation bonds are excluded from the definition of General Fund debt.
- The ***General Fund expenditures*** used for the purpose of measuring debt service to expenditures will be those in the main General Fund, excluding any subfunds.
- Extraordinarily high debt service on a bond issue in the first or last year (such as a long first interest payment or a balloon payment at the end) shall not be subject to the debt service to expenditures policy.

Revenue Summary

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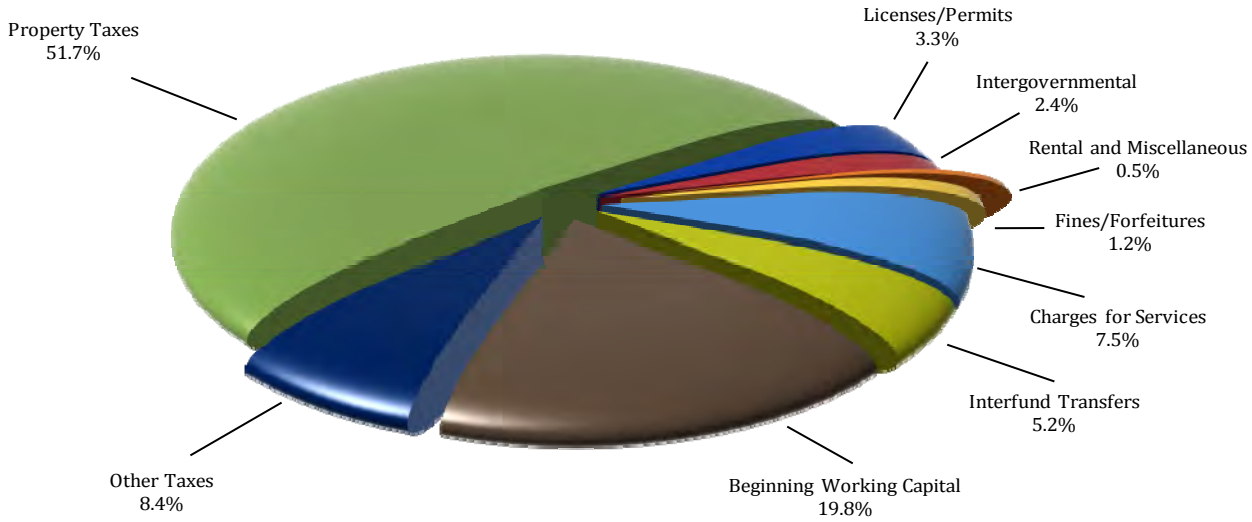
ALL FUNDS

	Resources	Requirements		
		Department Operating	Capital Projects	Non-Departmental
General Fund	$186,370,098	$144,984,795	$0	$41,385,303
Special Revenue Funds				
Community Development	15,666,496	3,776,835	1,336,143	10,553,518
Construction and Rental Housing	14,002,411	7,478,558	0	6,523,853
Library Local Option Levy	2,552,000	2,384,000	0	168,000
Library, Parks and Recreation	4,602,680	370,061	1,030,953	3,201,666
Public Safety Communications	4,369,104	2,468,749	0	1,900,355
Road	15,373,637	12,312,222	0	3,061,415
Solid Waste and Recycling	1,612,878	969,067	0	643,811
Special Assessment Management	1,316,375	97,870	0	1,218,505
Telecom Registration/Licensing	6,679,278	2,734,342	0	3,944,936
Debt Service Funds				
General Obligation Debt Service	13,333,507	0	0	13,333,507
Special Assessment Bond Debt	368,521	0	0	368,521
Capital Projects Funds				
General Capital Projects	27,697,042	20,000	26,300,541	1,376,501
Special Assessments Capital Projects	1,131,696	0	0	1,131,696
Systems Development Capital Projects	27,558,294	593,377	11,907,066	15,057,851
Transportation Capital Projects	30,060,881	0	28,608,009	1,452,872
Enterprise Funds				
Ambulance Transport	9,259,077	7,474,415	0	1,784,662
Municipal Airport	36,953,312	9,496,203	20,646,248	6,810,861
Parking Services	8,095,188	6,074,096	50,000	1,971,092
Stormwater Utility	25,913,163	15,334,684	7,174,728	3,403,751
Wastewater Utility	63,219,407	28,151,830	5,491,684	29,575,893
Internal Service Funds				
Facilities Services	14,183,089	10,147,366	690,294	3,345,429
Fleet Services	31,578,183	16,094,990	0	15,483,193
Information Systems and Services	18,250,795	14,818,678	0	3,432,117
Professional Services	9,907,495	6,297,219	0	3,610,276
Risk and Benefits	53,508,226	35,845,849	0	17,662,377
Total	$623,562,833	$327,925,206	$103,235,666	$192,401,961

Total General Fund Resources — $186.4 Million
All Subfunds

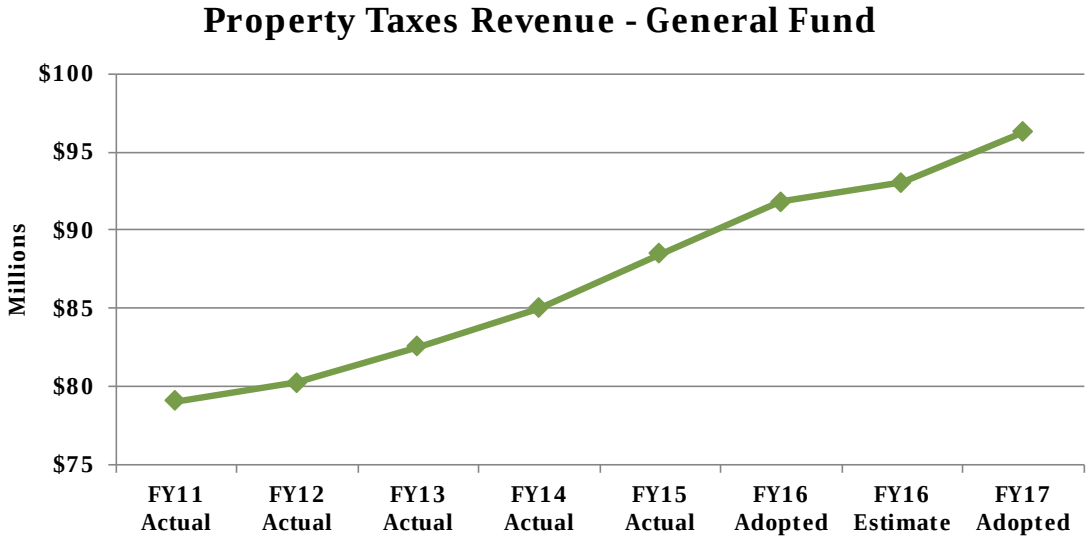


General Fund

	FY16 Adopted	FY17 Adopted	$ Change	% Change
Taxes				
Property Taxes	$91,838,000	$96,272,000	$4,434,000	4.8%
Other Taxes	15,161,000	15,581,000	420,000	2.8%
Subtotal Taxes	106,999,000	111,853,000	4,854,000	4.5%
Licenses/Permits	6,170,000	6,169,200	(800)	0.0%
Intergovernmental	4,560,357	4,516,849	(43,508)	-1.0%
Rental	127,040	126,040	(1,000)	-0.8%
Charges for Services	13,112,253	13,919,806	807,553	6.2%
Fines/Forfeitures	2,474,200	2,211,250	(262,950)	-10.6%
Miscellaneous	477,947	847,000	369,053	77.2%
Interfund Transfers	9,519,145	9,803,423	284,278	3.0%
Beginning Working Capital	39,214,362	36,923,530	(2,290,832)	-5.8%
Total Resources	**$182,654,304**	**$186,370,098**	**$3,715,794**	**2.0%**

Property Taxes

Property taxes are the largest source of revenue in the General Fund, representing 64% of the General Fund's annual operating revenues. The total FY17 estimated property tax collection (current and delinquent taxes) is $96.3 million.



Oregon Property Tax Limitation Measure 50, passed by the voters in May 1997, determines the methodology by which properties are assessed and taxed. The City of Eugene has a permanent tax rate of $7.0058 per $1,000 of assessed property value. However, the effective tax rate is lower than the permanent rate due to the impact of the Urban Renewal Agency division of tax calculations. Additionally, growth in the assessed value of a property may not exceed 3% from the previous year, unless there are significant improvements to the property. Tables with historical and current property tax levies and rates can be found at the end of this section.

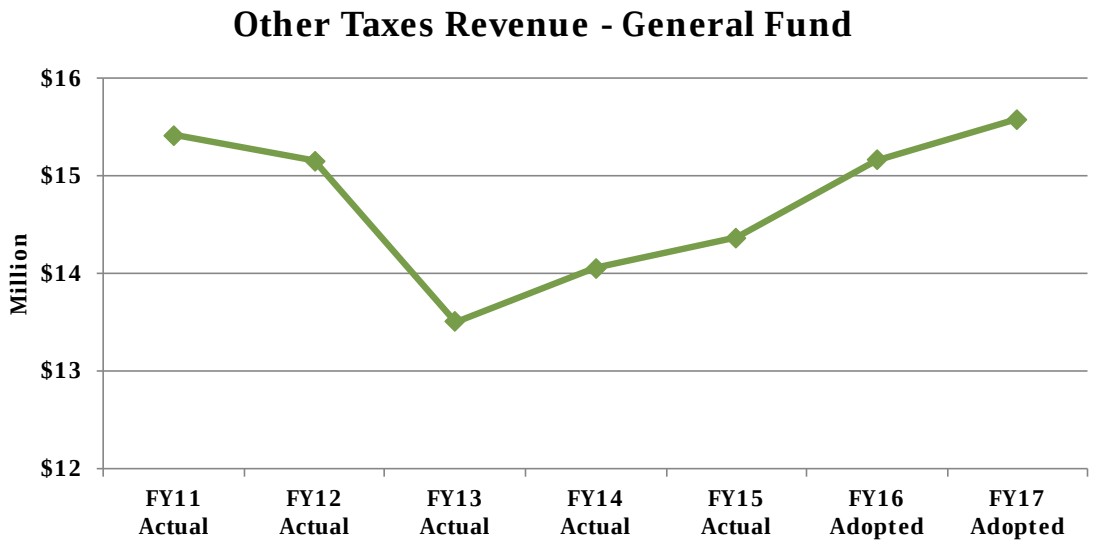
Property taxes are dependent primarily on two other factors, besides rates: total taxable assessed value and property tax collection rate. The FY16 Adopted Budget assumed a 94.3% collection rate (applied against the gross tax levy) and a 4.0% growth in total taxable assessed value. Actual assessed value grew by 5.2% in FY16, a growth rate not seen since before the most recent recession. The FY17 Adopted Budget assumes a slight increase in the tax collection rate at 94.5%, and a moderate taxable assessed value growth of 4.5%.

Delinquent property tax payments appear to be returning to pre-recessionary levels and are projected to decrease significantly to $1.6 million, down from $2.3 million in the FY16 Adopted Budget.

Methodology
The current property tax revenue projection for the upcoming fiscal year is produced by a model that combines a number of qualitative and quantitative components. The model's independent variables include the City's permanent tax levy rate, prior year's certified taxable assessed property value, trends in real market values, application of constitutional property tax limitations, prior years' property tax collection experience, expert opinions of state and local economists regarding employment, inflation and building activity, and experienced judgment of taxpayers' ability to pay given economic conditions and total tax load.

Other Taxes

Other taxes are the second largest category of operating revenue in the General Fund. This revenue category is projected to increase by 2.8% or $0.4 million over the FY16 Adopted Budget.



The primary revenue source in this category is the Contributions in Lieu of Taxes (CILT) from the Eugene Water & Electric Board (EWEB). EWEB pays the City a CILT on electric utility revenues according to a memorandum of understanding signed in 2014. This agreement can only be changed by mutual consent between the EWEB Board and the Eugene City Council. The methodology removes the volatility in wholesale CILT revenues experienced in years prior to FY15. The FY17 Adopted Budget assumes a 0.5% increase and projects a total of $13.2 million in EWEB CILT revenue.

The transient room tax supports the Cultural Services subfund of the General Fund and is a 4.5% room tax collected from any person occupying lodging within Eugene for 30 days or less. For FY17, Eugene's share of the transient room tax is projected to increase 17.1% from the FY16 Adopted Budget to $2.4 million.

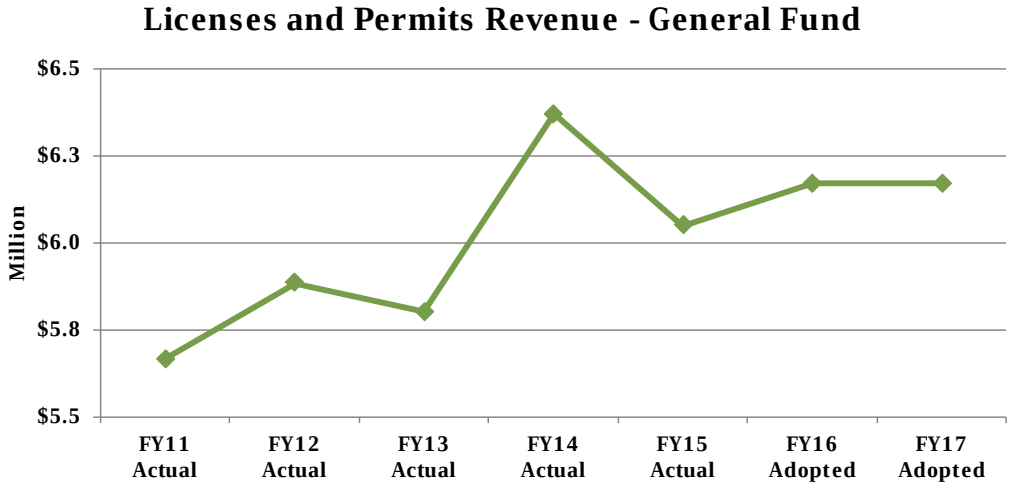
City Council placed a local three percent tax on marijuana sales on the November 2017 ballot. The FY17 budget does not include any revenue from this source.

Methodology
CILT revenues are projected by EWEB and City staff using a quantitative/qualitative model based on trends in electricity sales, adjusted for expected retail electricity rate changes, expected change in local industrial demand, and overall community growth. Beginning in FY15, CILT revenues are determined based on a revised methodology that was approved by the City Council and the EWEB Board.

Transient room tax revenue is estimated based on a number of variables, including trends experienced over the last several fiscal years, any large events that have been booked in the immediate area that are likely to attract out-of-town visitors, increases in the number of available rooms, and the overall state of the economy.

Licenses and Permits

Licenses and Permits revenue in the General Fund is projected to reach $6.2 million, essentially identical to the FY16 Adopted Budget. Overall, franchise fees account for 94% of the revenue in this category and are assessed to companies such as natural gas and telecommunication providers that distribute products and services using the City's right-of-way. Due to various increases and decreases in rates for franchise fees, no growth is anticipated in FY17.



Northwest Natural Gas franchise fees represent 23% of the total revenue in the Licenses and Permits category. The FY17 Adopted Budget assumes that Northwest Natural Gas franchise fee revenue will decrease by $0.2 million from the FY16 Adopted Budget to $1.4 million. Northwest Natural Gas pays a 5% fee on revenue earned from City of Eugene customers for use of the City's right-of-way for its gas distribution system.

Telecommunication franchise fees account for 32% of the Licenses and Permits revenue category. The Telecommunications Ordinance #20083 was enacted in 1997, and revenue is directed into the General Fund and the Telecommunications Registration and Licensing (Telecom) special revenue fund. The General Fund receives 7% of gross revenues earned in the city for use of the right-of-way and the Telecom Fund receives funds from a 2% tax on gross revenues from telecommunications activity in the City (see Non-General Fund Revenue). The Telecom franchise fee revenue is projected to increase by 4.8%, or $0.1 million over the FY16 Adopted Budget, to $2.0 million.

Comcast Cable franchise fee revenues account for 35% of Licenses and Permits revenue and are estimated to increase by 4.9%, or $0.1 million over the FY16 Adopted Budget, to $2.2 million.

CenturyLink franchise fee revenue is budgeted at $0.3 million in FY17, a decrease of $0.1 million or 14.3% from the FY16 Adopted Budget. This component of franchise fees has been flat-to-declining in recent years due to technological changes in the telecommunications industry, which affect the ways in which these services are delivered, and used by consumers.

Methodology
Franchise fees for use of the City's right-of-way and licenses and permits revenue are based on a time series trend of the past five years and expected growth rates. Northwest Natural Gas franchise fee is estimated using predicted thermal rates, expected consumption growth, and rate changes.

Intergovernmental Revenues

In FY17, intergovernmental revenue is projected to decrease by 1%, or approximately $44,000 compared to the FY16 Adopted Budget, to $4.5 million. The primary reason for this decrease is the projected drop in state alcoholic beverage tax revenue. This figure does not include new grants that may be received throughout the fiscal year.

State Shared Revenues represent over 99% of the budgeted intergovernmental revenues. These revenues are received as tax distributions from the State of Oregon as governed by the provisions of Oregon Revised Statues (ORS) 471.810, ORS 221.770, ORS 323.455 and Section 44, Chapter 1 of Oregon Laws 2015. They include liquor taxes distributed to cities on a per capita basis; liquor taxes distributed on a formula basis which compares a city's consolidated property tax rate, per capita income and population against a statewide average (often referred to as State Revenue Sharing); and $0.02 of the cigarette tax distributed on a per capita basis.

The City is expected to begin receiving revenues from recreational marijuana sales in FY17 per the revenue sharing formula described in statute, which allocates 10% of tax revenues from recreational sales to cities on the basis of population. However, revenues will be distributed net of marijuana program costs incurred by the Oregon Liquor Control Commission and the Department of Revenue. Those costs are expected to utilize the majority of new revenues during the recreational marijuana program's initial setup stage. As there is no history to help establish an estimate for receipt of taxes, the City included only $20,000 for the State marijuana tax in the FY17 Adopted Budget.

Intergovernmental grant revenues are typically not included in the adopted budget because the exact amounts of future grant revenues are not known during the budget preparation process. Instead, grant revenues and corresponding expenditure increases are recognized via the supplemental budget process, after the grants are awarded and the exact revenue amounts are known.

Methodology
The League of Oregon Cities provides per capita liquor and cigarette revenue estimates. State Revenue Sharing is based on five years of historical data and legislative appropriations, subsequently adjusted up or down based on the State fiscal outlook. A conservative estimate for State marijuana tax was used as there is currently no reliable sales data or estimates of State program administrative costs.

Rental Revenues

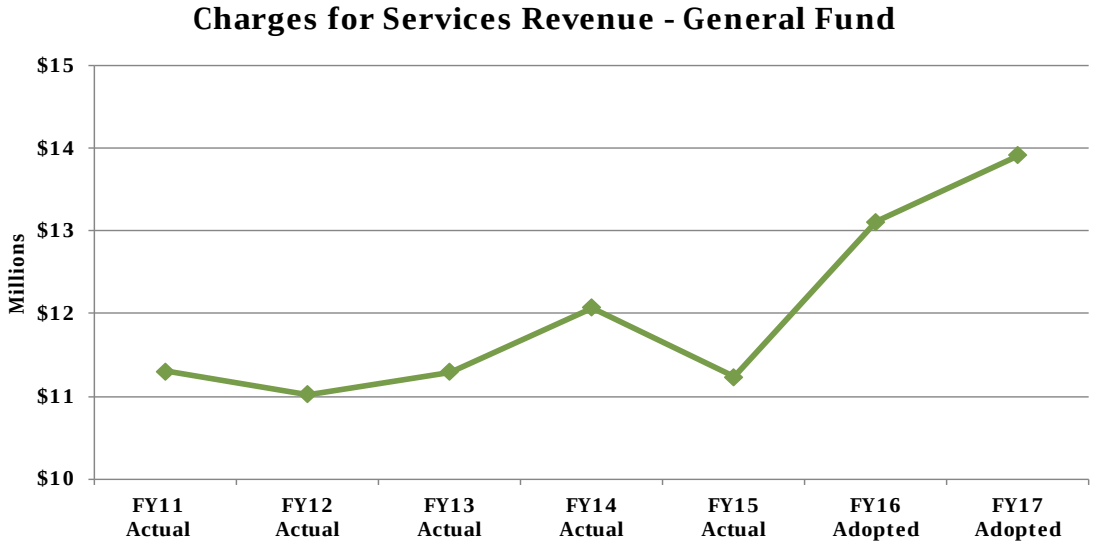
General Fund rental revenues are largely generated by fees paid for exclusive use of picnic shelters or other park, recreation, and library facilities. The FY17 budgeted rental revenue is $126,000, a decrease of 0.8%, or $1,000 from the FY16 Adopted Budget.

Methodology
Rental revenue is based on a time-series trend of the past five years and anticipated rental fee increases.

Charges for Services

Charges for Services are the third largest operating revenue category in the General Fund and are projected to total $13.9 million in FY17, which reflects an increase of $0.8 million over the FY16 Adopted Budget.

Many activities provided by the City of Eugene charge a user fee to offset some or all of the cost of providing the service. Nearly all of the revenue in this category comes from program operations. Examples are recreation and cultural services, fire dispatching contracts, spay/neuter services, and zoning and vacation charges.



Charges for Services also include some non-operating revenues. For example, Municipal Court is required to impose and collect a unitary assessment that is distributed to the State and County for cases of conviction for the commission of a crime or violation.

Notable increases include Fire dispatching and Cultural Services charges. Fire dispatching charges include an additional $300,000 over FY16 Adopted Budget levels. In FY17, the Hult Center plans to increase activity by more than 40 events. The revenues from these additional events will fund the addition of 4.88 FTE to support this activity.

The City is reimbursed for operating expenses in the Riverfront and Downtown Urban Renewal Districts. The FY17 Urban Renewal Agency expense reimbursements are included in this revenue category and are projected to decrease by $34,000 from the FY16 Adopted Budget to $260,000.

Methodology
Charges for Services revenues are based on a time-series trend of the past five years and are adjusted for changes in user fee schedules, inflation, population growth, police staffing levels, land use application activity, court filings and other program-specific variables.

Fines and Forfeitures

Municipal Court generates 77% of Fines and Forfeitures revenue. This revenue category also includes animal control fines, library fines, civil penalties associated with nuisance abatement, and police confiscations and towing charges. For FY17, revenues are expected to decrease by 10.6%, or approximately $263,000, to $2.2 million. This decrease is due primarily to a projected drop in court fines and forfeits revenue over the previous fiscal year based on a substantial decline in the number of violation citations compared to the historical averages.

Most of the Municipal Court fine revenues for specific offenses fall into a range established by the State of Oregon and defined in the Oregon Revised Statutes (ORS). Fines pertaining to ordinance violations are set by City Council. The judge is given the authority, per Eugene Code 2.755, to establish a bail/base fine schedule within the limit set by the offense and State law. The judge has the discretion to impose a fine based on various factors including severity of the offense and previous offenses.

Methodology
Fines and Forfeiture revenues are based on a time-series trend of the past five years and adjusted for any increase in the fines schedule.

Miscellaneous

Overall revenues in this category are projected to increase by almost $0.4 million from FY16 to FY17, an increase of 77%. For budgeting purposes, Finance Division staff estimate that the City's portfolio rate will increase from FY16's rate of 0.75% to 1.6% in FY17, although the actual amount of this increase will be affected by world economic trends. General Fund interest income is expected to increase from $0.3 million in FY16 to $0.7 million in FY17 due to the increase in the anticipated interest rate.

Methodology
Interest earnings are projected based on a combination of expected future interest rates and projected cash balances in each City fund. Interest rates are expected to trend upward in FY17. As a result, the City's portfolio interest rate is projected to average 1.6% in this fiscal year. Cash balances in each fund are estimated based on historic trends and any extraordinary activity expected during the year.

Interfund Transfers

Most interfund transfers are payments to the General Fund for central business support services used by other funds. For efficiency purposes, the City budgets central business support services, such as Finance and Human Resources, in the General Fund and then charges other funds for these services. The Central Services Allocation (CSA) is based on a modified version of the approved Federal Cost Allocation Plan. The FY17 CSA that will be charged to all funds is approximately $8.2 million, which is an increase of 9.4% or $0.7 million over the FY16 Adopted Budget. This increase is primarily due to personnel and M&S cost increases from inflation.

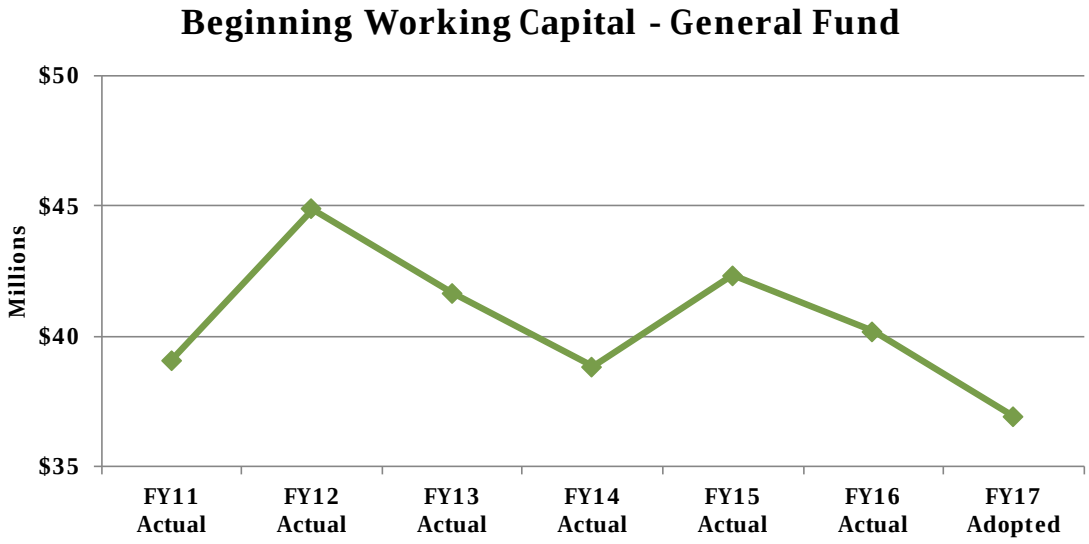
The FY17 Adopted Budget also includes other transfers, such as $0.5 million from the Telecommunications Fund to cover a portion of the General Fund telephone costs. The Ambulance Transport Fund will transfer approximately $0.4 million to the General Fund for reimbursement of dispatch services. The Parking Fund will transfer $0.8 million to the General Fund to provide funding for downtown public safety enhancements. The Parking Fund transfer to support general operations was eliminated in FY17.

Methodology
The City allocates certain indirect costs incurred by the central services function of the General Fund to General Fund direct programs (Police, Fire, etc.) and Non-General Fund programs to recover expenditures made on behalf of those programs. The methodology for this approach is to allocate the costs of central business functions and department/division administration based on use statistics, and then divide that allocation by personnel costs (direct wages and benefits) for a particular service. The allocation basis is the same for the General Fund and Non-General Funds; General Fund programs do not budget a CSA transfer because their expenses are already accounted for in the General Fund.

Beginning Working Capital

The total budgeted FY17 Beginning Working Capital (BWC) in the General Fund is $36.9 million, a decrease of 8.1% or $3.3 million from the FY16 actual BWC level. Most of this decline is in the main subfund of the General Fund and is a result of result of City Council budget decision that resulted in operating expenditures exceeding operating revenues, however the Equipment Replacement Subfund also experienced a significant decline in BWC of $0.7 million, or 55.3% due to planned equipment purchases in FY16.

Methodology
The Adopted Budget's Beginning Working Capital estimate is equal to the previous year's ending working capital estimate. This is determined by taking the previous year's audited Beginning Working Capital value and adjusting it up or down based on year-end revenue and expenditure estimates.



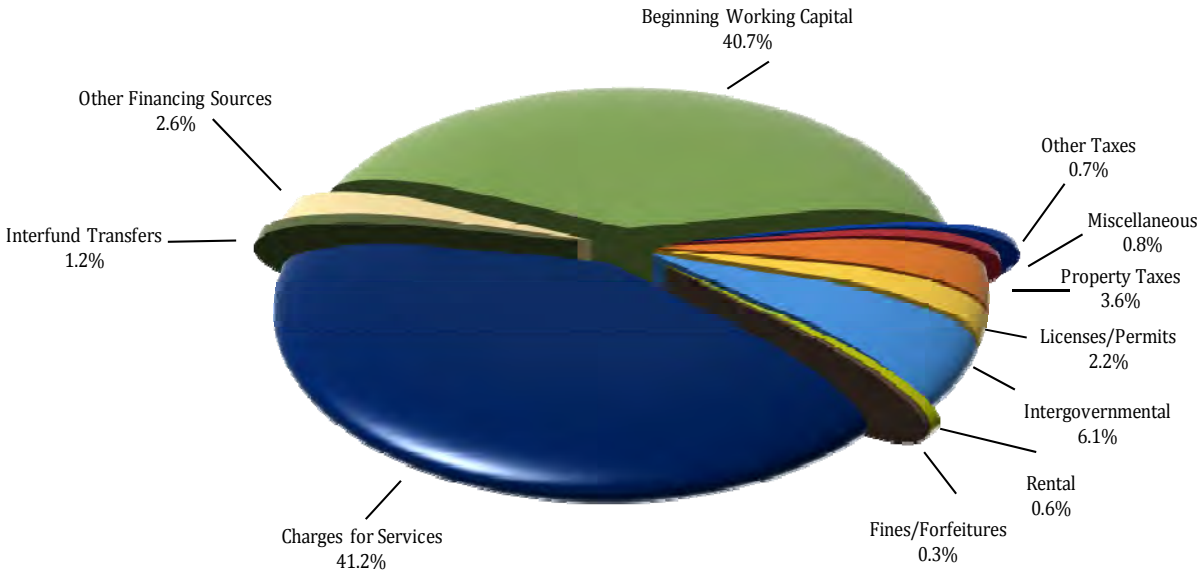
General Fund Resources Ten-Year Trends

Fiscal Year	Taxes[1]	Licenses and Permits	Inter-governmental	Rental	Charges for Service	Fines and Forfeitures	Misc.	Interfund Transfers	Beginning Working Capital	Total
FY08	$84,020,259	$6,320,501	$7,672,403	$113,493	$12,343,536	$3,349,616	$2,193,356	$9,261,887	$30,811,226	$152,959,045
FY09	89,336,225	6,351,156	4,909,938	101,567	11,862,822	3,063,763	1,154,939	10,378,015	29,939,118	157,097,543
FY10	93,555,106	5,820,404	4,094,217	96,641	10,962,825	2,950,245	828,858	10,688,615	31,959,457	160,956,368
FY11	94,477,143	5,664,386	4,492,415	96,942	11,300,032	2,864,390	791,835	10,957,741	39,066,297	169,711,181
FY12	95,408,813	5,882,739	5,728,876	114,379	11,020,946	2,631,021	653,589	8,966,512	44,902,016	175,308,891
FY13	96,049,499	5,800,117	5,438,925	118,269	11,291,868	2,251,846	1,566,053	9,320,241	41,673,438	173,510,256
FY14	99,063,832	6,827,650	5,072,898	121,745	12,070,614	2,286,976	1,396,136	9,767,993	38,845,192	175,453,036
FY15	102,866,020	6,091,361	4,945,367	114,574	12,443,858	2,386,546	588,688	9,654,131	42,332,747	181,423,292
FY16 - Estimate	107,188,630	6,096,980	4,841,519	128,302	13,011,077	2,107,042	514,514	9,519,145	40,179,466	183,586,675
FY17 - Adopted	111,853,000	6,169,200	4,516,849	126,040	13,919,806	2,211,250	847,000	9,803,423	36,923,530	186,370,098

Data Source: City of Eugene, Finance Division.

(1) Includes property taxes, contributions in lieu of tax, and the transient room tax.

Total Non-General Fund Resources — $437.2 Million
All Subfunds



Non-General Funds

	FY16 Adopted Budget	FY17 Adopted Budget	$ Change	% Change
Taxes				
Property Taxes	$14,268,159	$15,669,486	$1,401,327	9.8%
Other Taxes	2,880,000	2,880,000	0	0.0%
Subtotal Taxes	17,148,159	18,549,486	1,401,327	8.2%
Licenses/Permits	9,304,162	9,549,000	244,838	2.6%
Intergovernmental	20,891,698	26,605,816	5,714,118	27.4%
Rental	2,425,055	2,705,630	280,575	11.6%
Charges for Services	173,120,064	180,259,497	7,139,433	4.1%
Fines/Forfeitures	1,393,203	1,381,000	(12,203)	-0.9%
Miscellaneous	2,268,716	3,670,617	1,401,901	61.8%
Interfund Transfers	6,913,126	5,100,280	(1,812,846)	-26.2%
Other Financing Sources	11,446,300	11,565,060	118,760	1.0%
Beginning Working Capital	159,015,176	177,806,349	18,791,173	11.8%
Total Resources	**$403,925,659**	**$437,192,735**	**$33,267,076**	**8.2%**

Property Taxes

Aside from General Fund services, property taxes support General Obligation bonds and the Library services added by the passage in November 2015 of the Library Local Option Levy. Property tax revenues supporting General Obligation bonds are projected to decrease by 8.1% or approximately $1.2 million from the FY16 Adopted Budget level. The property tax collection rate for FY17 is anticipated to be 94.5%. This is an increase from the FY16 projected rate of 94.3%. As the economy continues to recover from the recent recession the City expects a slight increase in the rate of current year property tax collections and a decrease in delinquent property tax collections.

Local Option Levy - In November 2015, voters approved a five-year local option property tax levy for Library Operations, in the gross amount of $2.7 million annually, to expand hours and services from FY17 through FY21. The estimated levy tax rate in FY17 is $0.19 per $1,000 of assessed value.

Debt Levies - Voters have authorized the following General Obligation bonds to be repaid with property taxes:

- In November 2012, a five-year street repair bond issue in the amount of $43 million was approved to fix 76 streets and provide funding for bicycle and pedestrian projects.
- In November 2006, $27.5 million was approved for parks, athletic fields, and open space preservation.
- In May 2002, $8.7 million was approved for construction of a downtown fire station located at 13th Avenue and Willamette Street.
- In November 1998, $25.3 million was approved for parks and open space projects.

The estimated tax rate to pay this debt in FY17 is $0.96 per $1,000 of taxable assessed value, which is lower than the debt tax rate of $1.08 in FY16. This decrease is due to the final payoff of $19 million in bond authorization approved in September 1995 for construction of the Emergency Services Center located at 2nd Avenue and Chambers Street and other public safety projects.

Methodology
The property tax revenue projections for bonds for the upcoming fiscal year are calculated using voter-approved amount of debt service, prior years' property tax collection experience, expert opinions of state and local economists regarding employment, inflation, and experienced judgment of taxpayers' ability to pay given economic conditions and total tax load.

Other Taxes (Motor Vehicle Fuel Tax)

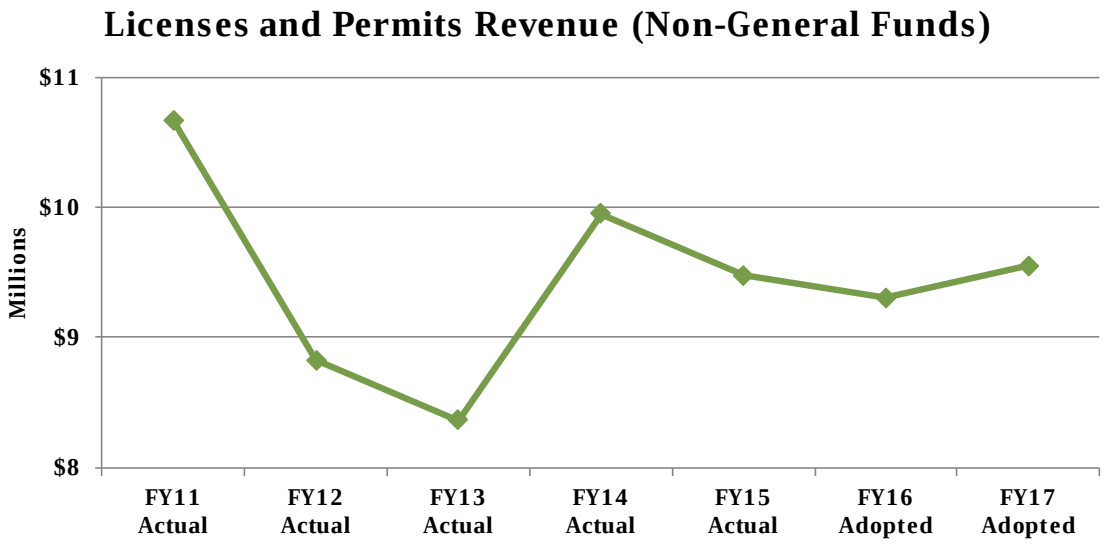
Other tax revenue is derived from the local motor vehicle fuel tax (MVFT). The MVFT is authorized by Eugene City Council Ordinance 20278, which contains provisions for administration, enforcement, and collection of the tax. The MVFT is a business license tax on motor vehicle fuel dealers. In January 2005, the City Council adopted an ordinance increasing the current local motor vehicle fuel tax from the existing $0.03 per gallon to $0.05 per gallon. Fuel dealers pay a license tax computed on the basis of $0.05 per gallon of motor vehicle fuel sold. Payments are made to the State of Oregon tax administrator and are then transferred to the City.

The FY17 Adopted Budget for MVFT revenue is $2.9 million, an amount equivalent to the FY16 Adopted Budget level.

Methodology
The forecast for local motor vehicle fuel tax revenue is based on the historical trends for monthly revenue yield per penny of tax. Over the seven years prior to FY15, the average monthly yield per penny of tax declined from $56,000 to $48,000, and reached $49,585 in FY15. This decline was due to a combination of lower vehicle miles traveled, high fuel prices and greater use of alternative transportation modes, as well as wider use of fuel efficient vehicles. This decline is expected to continue with FY17 projections of average monthly yield per penny of tax at $48,000, yielding $2.9 million in total for the fiscal year.

Licenses and Permits

Non-General Fund Licenses and Permits revenue is projected to increase by 2.6% or $245,000 in FY17 compared to the FY16 Adopted Budget. This increase is primarily due to the projected increase in commercial and residential construction activity as well as right of way fees. Increased commercial and residential construction activity is expected to result in additional building permit revenues in the Construction and Rental Housing Fund while the right of way fees contribute to the Road Fund. The largest components in this category are building permits and telecommunications registration fees.



Note: FY11 experienced a one-time increase due to a $2.5 million back payment from Verizon that included past-due telecommunications fees, penalties and interest.

Construction and Rental Housing Fund license and permit revenue projections for FY17 are based on revenue trends over the last several years and anticipated increases in commercial and residential construction activity. Staff in this service area review site and structural plans, issue construction permits, and inspect construction activities within the City of Eugene and the Urban Growth Boundary. Forecasts are based on State of Oregon economic indicators for new housing starts, current land use applications that could result in developable land (new subdivisions, planned unit developments, etc.), Eugene building permit activity trends, local economic conditions, and project proposal discussions being held in the community and with individual designers and architects. All building permit services are paid through fees assessed to each

project. The Construction and Rental Housing Fund represents 39% of the Non-General Fund License and Permit revenues.

Telecommunications 2% Registration Fee is essentially a business privilege tax recognized as revenue in the Telecommunications Fund. Telecommunications Ordinance (20083) was enacted in 1997 and revenue was deferred through 2003 until four legal challenges were resolved. The Telecommunications Fund receives a 2% business privilege tax on gross revenues from all telecommunications activity in the city (see General Fund Revenue Assumptions). The FY17 Adopted Budget assumes that this revenue will decrease slightly to $2.9 million from the FY16 Adopted Budget level of $2.95 million. This represents 30% of the Non-General Fund License and Permit revenues.

Forecast Methodology

Construction permit revenue forecasts are produced by a model that considers past trends in building activity combined with several economic and local development factors. These variables include permit activity level assumptions based on current and proposed land use and economic development data, local supply of buildable land and vacant buildings, and the expert opinions of state and local economists regarding population growth, inflation and building activity.

The revenue stream for the Telecommunications Fund is 2% of registrants' gross revenues derived from their telecommunication activities within the city. Generally, the top ten providers account for approximately 96% of the revenue collected. The forecast is based on current year revenues collected.

Intergovernmental

Non-General Fund intergovernmental revenues include funds received for any City project or program from federal, state, and local governments. In FY17, intergovernmental revenues are projected to increase by 27.4% from $20.9 million to $26.6 million. This increase is attributable to several funds receiving additional grant funding for the upcoming fiscal year. The Transportation Capital Fund is anticipating a $1.7 million grant from ODOT for Jessen Path as well as $2.0 million in contributions from other agencies for project costs. The Road Fund anticipates an increase in grant funding from ODOT of $0.5 million. The Community Development Fund anticipates an additional $1.1 million in CDBG and HOME grant funds. The Municipal Airport Fund budgeted an increase of $1.3 million in additional passenger facility charges and Airport Improvement Program (AIP) funds from the Federal Aviation Administration (FAA) for capital improvement projects.

The Road Fund is the largest recipient of Non-General Fund intergovernmental revenues, accounting for 38.9% of those revenues. Most of this revenue is generated from two sources: the State Highway Fund and Oregon Transportation Investment Act (OTIA) III distributions from the State of Oregon. The forecast for Highway Fund and OTIA III revenue is based on the most recently published growth forecast from the Oregon Department of Transportation, with Eugene's share estimated at approximately 5.9% of the amount allocated to incorporated Oregon cities. The budgeted intergovernmental revenue in FY17 for the Road Fund is anticipated to increase by 13.3% from the FY16 Adopted Budget level, or approximately $1.2 million, due to the factors mentioned above.

The City anticipates receiving approximately $5.8 million in Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) revenue in FY17 from the U.S. Department of Housing and Urban Development (HUD). The HOME grant is awarded to the City as

lead agency, with 30% allocated to the City of Springfield in previous years. The City of Eugene handles administration of the entire HOME grant and receives all income. As of FY16, and in five year increments thereafter, funds are allocated over each five year period such that 70% of funds are allocated within Eugene and 30% of funds are allocated within Springfield. Overall intergovernmental revenues in the Community Development fund are up by 22.3%, or $1.1 million. The Community Development Fund represents 21.7% of the Non-General Fund intergovernmental revenues.

The Municipal Airport Fund receives Airport Improvement Program (AIP) funds from the Federal Aviation Administration (FAA) for capital improvement projects. The fund also imposes Passenger Facility Charges (PFC) on passengers using the Airport. The proceeds are restricted for use in financing eligible projects. FY17 intergovernmental revenue in this fund is estimated at $5.8 million and represents 21.8% of all Non-General Fund intergovernmental revenue. FY17 intergovernmental revenues in this fund are up 28.2%, or $1.3 million from the FY16 Adopted Budget.

Forecast Methodology
Intergovernmental revenues are estimated based on existing intergovernmental agreements and state and federal appropriations.

The FY17 Adopted Budget does not include any potential grant revenues that have not been secured yet. Additional grant revenues received in FY17 will be recognized through the supplemental budget process.

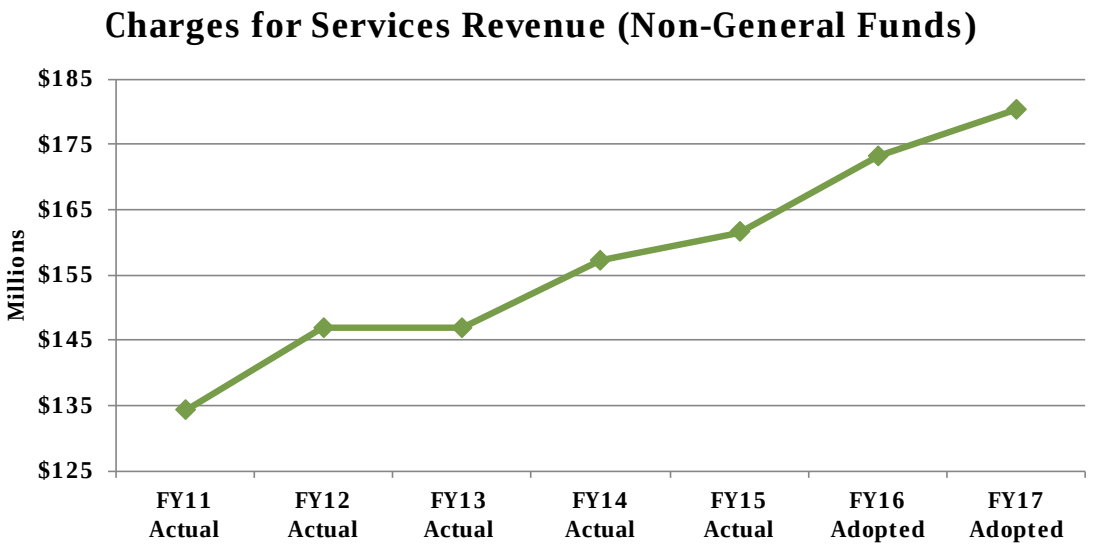
Rental

FY17 rental revenues are estimated to be $2.7 million, which is 11.6% or $0.3 million higher than the FY16 Adopted Budget level. Various rental revenues from car rental agencies, airlines, advertisers, concessionaires and tenants at the Eugene Airport (Municipal Airport Fund) account for 43.2% of the total rental revenue. Tenants in the Atrium building, both private and public, account for 20% of Non-General Fund rental revenue which is accounted for in the Facilities Services Fund. Rental space in the downtown parking structures represents another 20% of Non-General Fund rental revenue and is accounted for in the Parking Services Fund. The FY17 increase in this revenue category is primarily due to an extra $0.2 million budgeted for park properties that are rented until a park is developed, which is accounted for in the Systems Development Capital Projects (SDC) Fund.

Forecast Methodology
Rental revenue is based on time-series trend of the past several years, adjusted for changes in lease agreements and projected occupancy rates.

Charges for Services

Charges for services is the largest revenue category in the Non-General Funds at $180.3 million. The FY17 Adopted Budget estimates a 4.1% increase in this revenue over the FY16 Adopted Budget, or $7.1 million.



The System Development Charges (SDC) Capital Projects Fund revenue is primarily related to construction of capacity-enhancing capital projects. Financing is provided via SDCs levied against developing properties. The City of Eugene currently has SDC charges for transportation, wastewater, stormwater, and parks systems. The FY17 SDC charges for services are budgeted at $4.0 million, which is $0.1 million, or 2.3%, higher than the FY16 Adopted Budget due to projected increases in construction activity. SDC revenue represents 2.2% of all Non-General Fund charges for services.

Wastewater user fees represent the majority of charges for services in the Wastewater Utility Fund, which accounts for wastewater operations, maintenance, and capital improvements for the local collection and regional treatment infrastructure. User fees are based on the use of water by individual customers. The budgeted FY17 wastewater user fee revenue is $9.9 million in local revenue and $25.1 million in regional revenue. Total Wastewater Charges for Services represent 31% of all Non-General Fund charges for services, although the majority of these revenues are passed-through to the Metropolitan Wastewater Management Commission (MWMC).

Stormwater user fees represent the majority of charges for services in the Stormwater Utility Fund. User fees are based on a property's impervious surface area. The budgeted FY17 stormwater charges for services revenue is $17.9 million, which represents 10% of all Non-General Fund charges for services. Stormwater charges for services revenue is projected to increase by 7.6% in FY17, or approximately $1.3 million, from the FY16 Adopted Budget level. The increase is needed to continue to improve water quality, protect public health and safety, enhance fish and wildlife habitat, maintain a growing inventory of green infrastructure and meet the other objectives of Eugene's stormwater program.

The Risk and Benefits Fund is an internal service fund which, among other resources, accounts for costs of the City's self-insurance program. The City of Eugene is self-insured for workers' compensation, unemployment compensation, general liability, and employee medical and dental insurance. Actuarial valuations are the basis for recording the claims liability. User charges are based on actual experience or an estimate, depending on the nature of the insurance. This fund

also accounts for the City's pension bonds. Charges are collected from each department based on the number of employees and the amount needed to pay the debt service on the pension bonds.

The FY17 charges for services in the Risk and Benefits Fund total $41.4 million, about 4.2% or $1.7 million higher than the FY16 Adopted Budget, and represents 23% of all Non-General Fund Charges for Services. Increases in FY17 health insurance premiums, pension system payments, and the addition of 1.0 FTE to serve as an Emergency Management Analyst are the primary reasons for the change in charges for services in the Risk and Benefits Fund.

The City has four other Internal Service Funds (ISF) that charge other City funds for their services. These funds represent 18% of all Non-General Fund charges for services, in addition to the Risk and Benefits Fund discussed above. These funds include Fleet Services, Information Systems and Services, Facilities Services, and Professional Services Funds. As a group, the FY17 charges for services in these four funds will decrease by 0.2% or approximately $0.1 million from the FY16 Adopted Budget level to $32.3 million.

The Fleet Services Fund accounts for the purchase of vehicles, equipment, and radio infrastructure and corresponding maintenance. Fleet user charges cover vehicle and equipment maintenance expenditures, as well as the purchase of new vehicles and equipment. Radio user charges cover radio equipment maintenance expenses. Total FY17 charges for services in this fund are projected to decrease by 3.7%, or $0.4 million, from the FY16 Adopted Budget. The decrease is primarily due to lower fuel costs.

The Information Systems and Services Fund accounts for the information system implementation and services provided to other City funds and, to a limited extent, outside agencies for printing services. The fund also allocates resources for the purpose of purchasing and implementing enterprise software applications. Information Services charges for services are expected to decrease by 5.6% or $0.4 million from the FY16 Adopted Budget. There is a projected operating deficit of approximately $0.6 million in FY17, largely due to a new method of calculating the rate model and budget. The new rate model allows for a larger contingency built into materials and services that may not be needed, which would reduce or eliminate the operating deficit.

The Facility Maintenance Fund accounts for general facility operations and maintenance services in City buildings. Activities supported by this fund ensure that City buildings provide a safe, functional and pleasant environment for the public and employees. Facility preservation and maintenance of public building assets reflects sound fiscal policy. FY17 charges for services in this fund are projected to increase by $0.5 million, or 5.1%, from the FY16 Adopted Budget.

The Professional Services Fund accounts for the financing, construction, and preservation of capital facilities not financed by proprietary or other capital projects funds. The architectural and project management services are performed by Facilities Management Division staff. This fund has a direct relationship to City capital funds that support building construction projects, primarily the General Capital Projects Fund. FY17 charges for services in this fund are projected to increase by $0.2 million, or 3.7%, from the FY16 Adopted Budget level based on anticipated project activity.

Forecast Methodology
Charges for service revenue in SDC, Stormwater, and Wastewater Funds is projected based on a time series trend of the past five years, adjusted for construction activity, population, rate changes, and projected usage.

Internal Service Fund rates are typically set at the start of the budget building process. Each model incorporates different variables and estimation methods.

- *Facilities Maintenance* rates are based on two components: maintenance services based on building type, intensity of usage, and mix of services provided to the occupying departments; and historic utility usage, as well as projected changes in utility rates.

- *Fleet Services* rates are based on three components: 1) the cost of fuel, operations, insurance, maintenance, and administration calculated using the actual expenditures from the prior fiscal year and 2) projected City and Fleet administration and risk insurance costs for the upcoming year; and 3) the estimated vehicle replacement charges.

- *Professional Services* rates are a flat rate per job classification that recovers the direct cost of that employee's time and a share of the budgeted fund and City wide administration.

- *Risk* rates are based on actuarial projections of the City's loss experience for workers' compensation and liability claims, insurance broker projections of insurance premiums for other lines of coverage, and administrative costs. The City uses a cost allocation methodology which allocates the costs based on experience and exposure. The allocation methodology varies by insurance program and is described in detail in the annual Risk Report, available on the Risk Services website.

- *Health* rates are based on actuarial projections of health insurance claims and administrative costs.

- *Information Systems and Services* rates include a monthly infrastructure rate covering services provided by the division and a monthly hardware rate covering the cost of replacement of City computing hardware. Other rates or charges are based upon a usage of the service including printing services, multi-function printing, and special order technology purchases.

Fines and Forfeitures

Fines and forfeiture revenues in non-General funds are projected to decrease by $12,000 from the FY16 Adopted Budget to $1.4 million, a decrease of 0.9%. Parking ticket revenues collected represent 99% of this revenue category.

Miscellaneous

Miscellaneous revenue is comprised primarily of interest income. At the time of budget development, Finance Division staff estimated that the City's portfolio rate would increase from FY16's rate of 0.75% to 1.6% in FY17. As a result, miscellaneous revenues are budgeted to increase by 61.8% or $1.4 million from the FY16 Adopted Budget level due to the increase in the anticipated interest rate.

Methodology
Interest earnings are projected based on a combination of expected future interest rates and projected cash balances in each City fund. Interest rates are expected to trend upward in FY17. As a result, the City's portfolio interest rate is projected to average 1.6% in the next fiscal year. Cash

balances in each fund are estimated based on historic trends and any extraordinary activity expected during the year.

Interfund Transfers

Interfund transfers in the Non-General Funds are projected to decrease by $1.8 million from FY16, to $5.1 million in FY17. This decrease is attributable to a one-time transfer that occurred in FY16 to the Information Systems and Services Fund for the replacement of core business software ($2.0 million).

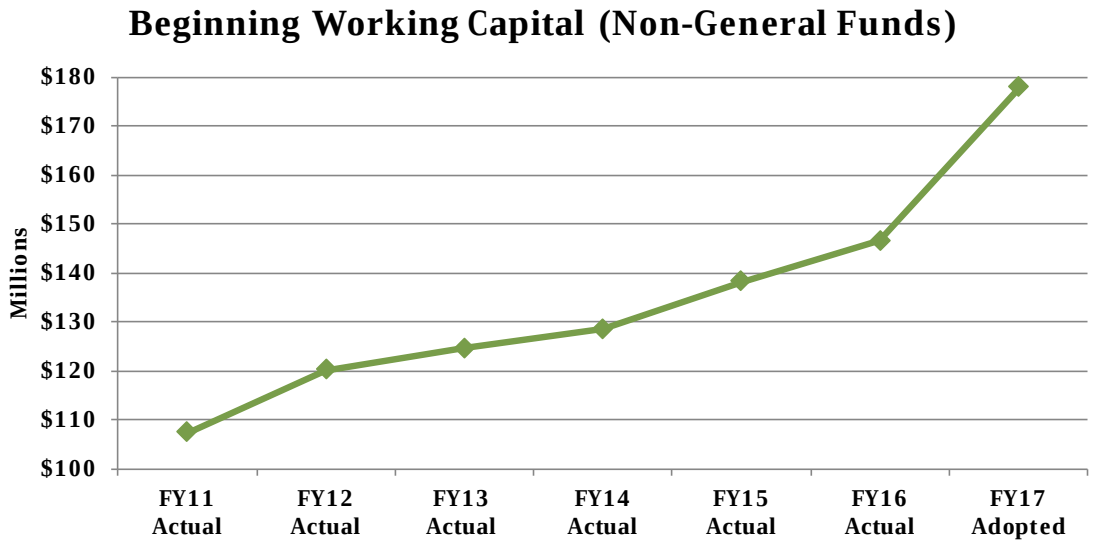
Other Financing Sources

Other financing sources are transactions such as loans between funds or bonded debt proceeds. The FY17 Adopted Budget for these revenues is 1.0%, or approximately $0.1 million, higher than the FY16 Adopted Budget for this revenue category.

Methodology
Other Financing Sources revenue is primarily determined by anticipated capital project activity in each fiscal year.

Beginning Working Capital

There is a 21.3% or $31.3 million increase in the Beginning Working Capital (BWC) from the FY16 actual level to the FY17 Adopted Budget. The FY17 increase in BWC indicates that Non-General Fund revenues and carryover balance are projected to exceed expenditures in the preceding fiscal year.



Methodology
The adopted budget's Beginning Working Capital estimate is equal to the previous year's ending working capital estimate. This is determined by taking the previous year's audited Beginning Working Capital value and adjusting it up or down based on the year-end revenue and expenditure estimates. BWC in the Adopted Budget includes a factor for Reserve for Encumbrances plus Capital Carryover Reserve.

Property Taxes Levied

Property taxes represent the single largest revenue source in the City's budget at more than $110 million annually. The chart below sets out the projected operating and debt service levies, along with the revenues budgeted as a result.

Actual Current Tax Receipts FY15	Estimated Current Tax Receipts FY16	Current Levy Classification	Gross Levy FY17	Less Discounts and Delinquency	Budgeted Current Tax Receipts FY17
		OPERATING LEVY			
$86,384,043	$90,832,000	Permanent Operating Levy	$100,182,494	$5,510,494	$94,672,000
0	0	Five-year Local Option Levy for Library Operations	2,700,000	148,000	2,552,000
86,384,043	90,832,000	TOTAL OPERATING LEVY	102,882,494	5,658,494	97,224,000
		DEBT SERVICE LEVY			
13,631,869	14,270,000	General Obligation Bonds	13,870,354	762,869	13,107,485
$100,015,912	$105,102,000	**GRAND TOTAL PROPERTY TAX**	$116,752,848	$6,421,363	$110,331,485

Source: City of Eugene Finance Division; FY17 amounts are estimates.

Property Tax Collections

The City does not receive 100% of taxes levied for two primary reasons. First, taxpayers can take advantage of an early payment discount of up to 3%. Second, not everyone pays their taxes on time and thus taxes owed become delinquent. However, even throughout the most recent recession, collection rates have remained strong, as seen below.

Fiscal Year	Total City Tax Levy Imposed	Current Tax Collections	Percent of Levy Collected*	Delinquent Tax Collections	Total Tax Collections	Total Collections as Percent of Current Levy
FY08	$83,045,097	$78,122,713	94.1%	$1,008,182	$79,130,895	95.3%
FY09	86,233,674	81,354,720	94.3%	1,934,233	83,288,953	96.6%
FY10	96,751,699	93,616,166	96.8%	2,196,405	95,812,571	99.0%
FY11	98,139,027	92,557,680	94.3%	2,712,680	95,270,361	97.1%
FY12	97,004,407	91,801,363	94.6%	1,654,934	93,456,297	96.3%
FY13	98,930,968	93,319,364	94.3%	2,652,663	95,972,027	97.0%
FY14	101,659,370	96,000,761	94.4%	2,714,108	98,714,869	97.1%
FY15	105,675,104	100,015,912	94.6%	2,457,097	102,473,009	97.0%
FY16 Estimate	110,929,231	105,102,000	94.7%	1,490,000	106,592,000	96.1%
FY17 Budget	116,752,848	110,331,485	94.5%	1,610,001	111,941,486	95.9%

Source: Lane County Assessment & Taxation for historic information; City of Eugene Finance Division for budget year estimates.

* Collection percentage of total amount levied by Lane County Assessment & Taxation. The collection rate takes into account early payment discounts up to 3%, which reduce the expected amount of City tax receipts.

Tax Rate History

City tax rates consist of an operating rate used to pay for General Fund services, plus any bonds or local option levies approved by voters. A 10-year history is shown below.

	Tax Rates per $1,000 of Assessed Value[1]					
Fiscal Year	Operating[2]	Library	Debt Service	Total City	Total City Tax Levy Imposed[3]	Assessed Valuation[4]
FY08[5]	$6.90	$0.25	$0.55	$7.70	$83,045,097	$10,616,633,066
FY09	6.90	0.24	0.58	7.73	86,233,674	10,994,414,109
FY10[6]	6.91	0.23	1.18	8.32	96,751,699	11,466,487,764
FY11	6.90	0.23	1.20	8.33	98,139,027	11,613,161,618
FY12[7]	6.90	-	1.14	8.04	97,004,407	11,884,137,444
FY13	6.90	-	1.12	8.03	98,930,968	12,144,046,177
FY14	6.89	-	1.11	8.01	101,659,370	12,501,814,739
FY15[6]	6.89	-	1.09	7.98	105,675,104	13,029,838,380
FY16	6.88	-	1.08	7.97	110,929,231	13,685,478,306
FY17[8] Budget	6.88	0.19	0.96	8.03	116,752,848	14,300,000,000

Source: Lane County Assessment & Taxation for historic information; City of Eugene Finance Division for budget year estimates.

(1) These are the typical rates applied to tax bills for a majority of the City's taxpayers, per $1,000 of assessed taxable value. Small variances in rate calculations are due to additional variables used by Lane County for generating the rates. Totals may differ slightly from the sum of individual rates due to rounding.

(2) A permanent tax rate of $7.0058 is the City's base operating levy. The applied rate is adjusted each year due to urban renewal tax increment calculations.

(3) Net of gains and losses from individual extensions, compression losses, urban renewal taxes imposed, and roll corrections.

(4) Net of urban renewal incremental value.

(5) The four-year local option property tax levy for Library Operations was renewed at a reduced amount of $10.8 million starting in FY08 and ending in FY11. In November 2006, voters approved $27.5 million in General Obligation bonds for parks, athletic fields, and open space preservation. The debt tax rate starting in FY08 reflects a portion of that bond authorization.

(6) In November 2008, voters approved a $35.9 million five-year General Obligation bond measure for street repairs. The debt tax rate starting in FY10 reflects a portion of that bond authorization. In November 2012 voters approved a new $43 million five-year General Obligation bond measure for street repairs. The taxes to repay the new authorization started in FY15, after the 2008 street bond taxes ended.

(7) In December 2011, the City refinanced certain General Obligation bond issues in order to achieve interest rate savings.

(8) In November 2015, voters approved a five-year local option property tax levy for Library Operations, in the gross amount of $2.7 million annually, to expand hours and services from FY17 through FY21. The FY17 estimated debt tax rate reflects final payoff of $19 million in General Obligation bonds for construction of the Emergency Services Center located at 2nd Avenue and Chambers Street and other public safety projects approved by voters in September 1995.

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Fund Summary

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Fund Schedules
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This section contains information for all funds. The first schedule provides an overview of the City's financial structure. The next two schedules in this section show the fund structure for the City and the different fund types, followed by the Combined Statement of Revenues, Expenditures and Changes in Fund Balance by fund type.

Fund Summaries

Following the schedules described above are individual fund summaries organized by fund type. Included in these summaries are Fund Overviews, Schedules, and Long-Range Forecasts. Fund Overviews and Fund Schedules are provided for a majority of the funds. There is also a Six-Year Fund Forecast presented for selected funds. The Fund Overviews describe the purpose of the fund and provide general information about the fund, both in the upcoming budget year and longer term. The Six-Year Fund Forecasts present a long-range financial picture of the fund. Each forecast is based on a common set of assumptions for interest rates, population growth, and inflation as well as the unique factors that may influence the financial status of each fund. Specific program information is provided in the Service View and information by organization and unit is contained in the Department View.

Policy Direction

The Financial Management Goals and Policies provide the framework and direction for financial planning and decision-making by the City Council and City staff. They are designed to ensure the financial integrity of the City and facilitate a service delivery system that addresses the needs and desires of citizens.

Fund Accounting

Governmental accounting is distinctly different from accounting in private businesses. Business' financial reports are used as a tool to generate profits for owners and shareholders. The focus of governmental accounting and financial reporting is to control the use of public resources and disclose financial results of spending and service delivery decisions made by elected officials and government executives.

To accomplish this, a fund accounting system is used. The fund accounting system groups revenues and expenditures together into accounting entities, called "funds," which are segregated by the different purposes and legal restrictions surrounding government resources and activities. Each fund is a set of accounts, recording all assets, liabilities, and residual equities, within the fund.

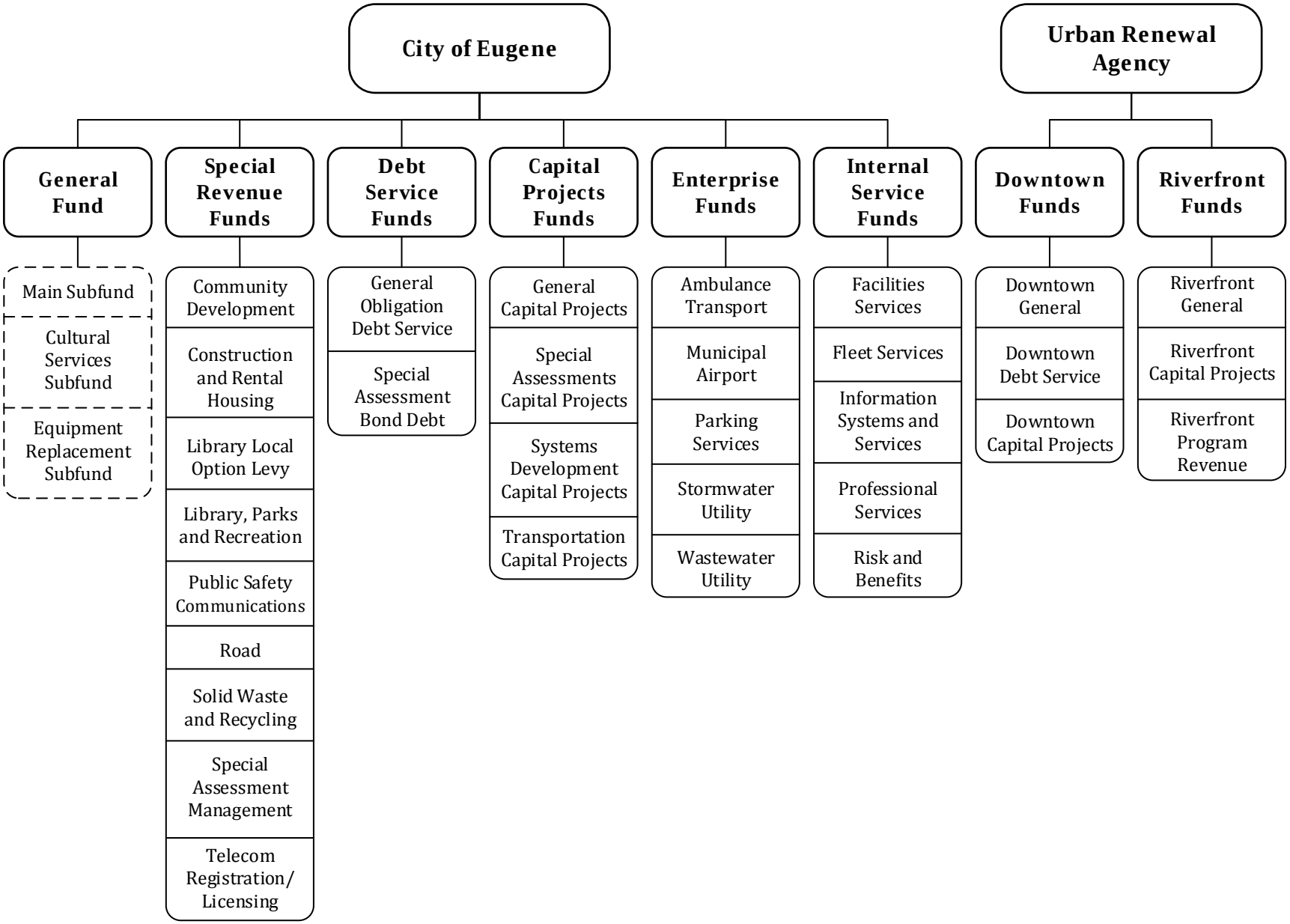
Since there are legal, administrative, and political constraints on the use of resources, they are grouped into respective funds for the purpose of monitoring and controlling expenditures. The reports generated from the fund accounting system present information according to Oregon Local Budget Law and Generally Accepted Accounting Principles (GAAP) for governments. Municipalities may incur expenditures only for the purposes and amounts approved by the governing body.

The various funds of the City are grouped into two categories, as follows:

Governmental Fund Types – Governmental funds provide financial accounting for most functions of the City including the General Fund, special revenue funds, capital projects funds, and debt service funds. The focus of governmental funds is determining the change in current financial resources rather than determining net income.

Proprietary Fund Types – Proprietary funds are used to account for the City's ongoing activities that are similar to those in the private sector, including enterprise funds and internal service funds. The focus of proprietary funds is determining net income.

Although monies may be transferred or loaned from one fund to another, the overall objective is to maintain the independence of each fund as much as possible. Fund accounting allows the City to maintain the appropriate controls over fund expenditures and provides for reporting fund activities to interested citizens. The diagrams on the following pages provide additional details regarding the various types of funds. The Fund Matrix Section in this document includes more specific information about the City's funds, including their purpose, primary revenue sources and expenditures, and restrictions.


City of Eugene
Urban Renewal Agency
General Fund
Special Revenue Funds
Debt Service Funds
Capital Projects Funds
Enterprise Funds
Internal Service Funds
Downtown Funds
Riverfront Funds
Main Subfund
Cultural Services Subfund
Equipment Replacement Subfund
Community Development
Construction and Rental Housing
Library Local Option Levy
Library, Parks and Recreation
Public Safety Communications
Road
Solid Waste and Recycling
Special Assessment Management
Telecom Registration/ Licensing
General Obligation Debt Service
Special Assessment Bond Debt
General Capital Projects
Special Assessments Capital Projects
Systems Development Capital Projects
Transportation Capital Projects
Ambulance Transport
Municipal Airport
Parking Services
Stormwater Utility
Wastewater Utility
Facilities Services
Fleet Services
Information Systems and Services
Professional Services
Risk and Benefits
Downtown General
Downtown Debt Service
Downtown Capital Projects
Riverfront General
Riverfront Capital Projects
Riverfront Program Revenue

GOVERNMENTAL FUND TYPES

Governmental funds provide financial accounting for most functions of the City. The financial measurement focus for these funds is determining the change in current financial resources rather than determining net income.

General Fund
Records financial activities not accounted for in other funds. These resources support most central business services, public safety, cultural/recreation services, and some public development services.

Special Revenue Funds
Account for restricted resources designated for specific uses such as Telecom Registration/Licensing revenues or the Road Fund.

Debt Service Funds
Account for resources used for the payment of debt, including principal and interest.

Capital Projects Funds
Account for financial resources for the acquisition, construction, and maintenance of capital facilities.

PROPRIETARY FUND TYPES

Proprietary funds are used to account for the City's ongoing activities that are similar to those in the private sector. The financial measurement focus for these funds is determining net income.

Enterprise Funds
Account for goods or services which are provided on a continuing basis to the general public and are financed primarily through user charges. An enterprise fund is managed much like a business in that it is self-supporting in nature such as the Airport or Wastewater Funds.

Internal Service Funds
Account for goods or services furnished internally from one division to another such as Fleet or Facility Services. The goal of these programs is to appropriately apportion the costs of the programs and services across City divisions.

Fund Summary

Combined Statement of Revenues, Expenditures, and Changes in Fund Balance

All Governmental Fund Types, Three-Year Comparison

	General Fund			(a)	Special Revenue Funds			(a)
	FY15 Actual	FY16 Projections	FY17 Adopted		FY15 Actual	FY16 Projections	FY17 Adopted	
Fund Balance, Beginning of Year	**$42,332,747**	**$40,179,466**	**$36,923,530**	**(b)**	**$26,976,231**	**$27,446,709**	**$25,993,548**	
Revenues								
Taxes	102,866,020	107,188,630	111,853,000		0	0	2,552,000	**(c)**
Licenses and Permits	6,091,361	6,096,980	6,169,200		9,359,895	9,180,133	9,438,000	
Intergovernmental	4,945,367	4,841,519	4,516,849		12,359,551	14,397,750	**(d)** 16,875,024	**(e)**
Rental	114,574	128,302	126,040		143,873	108,211	75,420	
Charges for Services	12,443,858	13,011,077	13,919,806		6,114,113	5,809,336	6,475,502	
Fine and Forfeitures	2,386,546	2,107,042	2,211,250		42,789	5,000	0	
Miscellaneous	588,688	514,514	847,000		954,569	1,504,773	2,042,105	
Interfund Transfers	9,654,131	9,519,145	9,803,423		121,068	10,000	30,000	
Other Financing Sources	0	0	0		3,615,417	2,092,350	2,693,260	
Total	**139,090,545**	**143,407,209**	**149,446,568**		**32,711,275**	**33,107,553**	**40,181,311**	
Operating Expenditures								
Central Services	22,228,468	24,432,218	23,837,327		2,863,543	4,054,535	**(f)** 2,832,212	
Fire and EMS	25,963,611	28,415,976	28,595,704		274,796	303,275	306,904	
Planning and Development	5,555,437	6,899,696	6,344,533		7,280,100	8,892,705	**(g)** 11,467,679	**(h)**
Police	47,991,488	49,873,062	51,252,004		2,720,251	2,310,396	2,468,749	
Library, Rec. and Cultural Svcs.	25,823,638	27,453,800	28,980,020		230,846	617,000	2,754,061	
Public Works	5,477,758	6,064,159	5,975,207		10,722,850	13,990,124	**(i)** 12,762,099	
Total	**133,040,400**	**143,138,911**	**144,984,795**		**24,092,386**	**30,168,035**	**32,591,704**	
Capital Projects	**0**	**0**	**0**		**284,179**	**1,419,485**	**2,367,096**	
Non-Departmental Expenditures								
Debt Service	0	0	0		1,594,224	327,642	365,379	
Interfund Transfers	7,643,328	5,279,300	4,530,280		2,705,752	3,577,000	2,653,000	
Special Payments	560,098	700,000	700,000		3,564,256	2,948,030	10,030,921	**(j)**
Total	**8,203,426**	**5,979,300**	**5,230,280**		**7,864,232**	**6,852,672**	**13,049,300**	
Total Expenditures	**141,243,826**	**149,118,211**	**150,215,075**		**32,240,797**	**38,440,192**	**48,008,100**	
Revenues Over (Under) Expenditures	**(2,153,281)**	**(5,711,002)**	**(768,507)**	**(b)**	**470,478**	**(5,332,639)**	**(7,826,789)**	**(k)**
Fund Balance, End of Year	**$40,179,466**	**$34,468,464**	**$36,155,023**		**$27,446,709**	**$22,114,070**	**$18,166,759**	

Notes:

(a) For individual fund budgets, see Fund Summary Section.

(b) Decline in the General Fund beginning working capital is primarily due to planned drawdown of resources to balance the budget in the Main Subfund in FY16 and FY17.

(c) The increase in FY17 tax collections for special revenue funds is due to the Library Levy approved by voters in November 2015.

(d) The increase in intergovernmental revenues in FY16 was primarily due to a $2 million budgeted increase in grant revenues for U.S. Department of Housing and Urban Development Community Development Block Grant funds.

(e) The projected increase in intergovernmental revenues in FY17 is primarily due to a $2.6 million budgeted increase in grant revenues from the U.S. Department of Housing and Urban Development HOME grant program.

(f) The increase in Central Services operating expenditures from special revenue funds in FY16 was due to the carryforward of unspent appropriations from the prior year for uncompleted telecom projects. The projects are funded by Telecom Registration/Licensing fees.

(g) The projected increase in Planning and Development operating expenditures in FY16 was due primarily to an increase in Community Development Block Grants.

(h) The projected increase in Planning and Development operating expenditures in FY17 is due primarily to an increase in Community Development Block Grants and increased construction activity.

(i) The projected increase in Public Works operating expenditures in FY16 is due to additional spending within the Road Fund from increased State Highway Trust Fund revenues.

(j) The increase in special payments in FY17 is due to an increase in HOME Consortium Loan Program disbursements.

(k) Annual deficits result when expenditures exceed current revenues and are covered by revenues accumulated in prior fiscal years (fund balance).

Combined Statement of Revenues, Expenditures, and Changes in Fund Balance

All Governmental Fund Types, Three-Year Comparison

	Debt Service Funds			(l)	Capital Projects Funds			(l)
	FY15 Actual	FY16 Projections	FY17 Adopted		FY15 Actual	FY16 Projections	FY17 Adopted	
Fund Balance, Beginning of Year	$520,068	$790,414	$265,942		$39,415,359	$43,879,827	$63,115,964	(m)
Revenues								
Taxes	13,972,976	14,460,000	13,117,486		2,996,958	2,974,561	2,880,000	
Intergovernmental	0	0	0		747,367	5,790,513	(n) 3,720,662	(n)
Rental	0	0	0		171,166	206,132	303,840	
Charges for Services	0	0	0		6,390,383	5,220,820	(o) 4,017,100	(o)
Miscellaneous	52,239	39,020	58,400		4,410,394	1,935,127	159,447	(p)
Interfund Transfers	0	0	0		6,987,609	4,439,300	(q) 3,639,300	(q)
Other Financing Sources	78,969	55,024	260,200		8,719,791	16,953,462	(r) 8,611,600	(r)
Total	14,104,184	14,554,044	13,436,086		30,423,668	37,519,915	23,331,949	
Operating Expenditures								
Library, Rec. and Cultural Svcs.	0	0	0		0	20,000	20,000	
Planning and Development	0	0	0		80,380	114,035	91,129	
Public Works	0	0	0		330,961	359,066	502,248	
Total	0	0	0		411,341	493,101	613,377	
Capital Projects (s)	0	0	0		25,505,071	60,449,471	66,815,616	
Non-Departmental Expenditures								
Debt Service	13,833,838	14,714,981	13,633,507		8,788	60,000	60,000	
Interfund Transfers	0	363,535	10,000		34,000	669,291	61,000	
Total	13,833,838	15,078,516	13,643,507		42,788	729,291	121,000	
Total Expenditures	13,833,838	15,078,516	13,643,507		25,959,200	61,671,863	67,549,993	
Revenues Over (Under) Expenditures	270,346	(t) (524,472)	(t) (207,421)	(t)	4,464,468	(24,151,948)	(t) (44,218,044)	(t)
Fund Balance, End of Year	$790,414	$265,942	$58,521		$43,879,827	$19,727,879	$18,897,920	

Notes:

(l) For individual fund budgets, see Fund Summary Section.

(m The increase in beginning working capital for Capital Projects Funds is primarily due to the capital carry over for ongoing capital projects.

(n) The increase in Intergovernmental revenues in FY16 is due to the projected increase in grant revenues in the Road General Capital Projects Fund and subsequent decline in FY17.

(o) Decreases in FY16 and FY17 Charges for Services are due to projected decline of System Development Charges (SDCs) and assessments.

(p) The decline in FY17 Miscellaneous revenues in is due to the projected expiration of future fund transfers to the City Hall Replacement Fund.

(q) The decline in FY16 and FY17 Interfund Transfers is primarily due to decreases of transfers to the General Capital Projects Fund.

(r) Changes in other financing sources are due to General Obligation bond budget amounts versus the timing of draws on the General Obligation line of credit.

(s) Capital projects are typically budgeted in their entirety in their first fiscal year of the project, and unspent appropriation balances are carried forward from year to year for those projects that required multiple years to complete.

(t) Annual deficits result when expenditures exceed current revenues and are covered by revenues accumulated in prior fiscal years (fund balance).

Combined Statement of Revenues, Expenditures, and Changes in Fund Balance

All Proprietary Fund Types, Three-Year Comparison

	Enterprise Funds			(u)	Internal Service Funds			(u)
	FY15 Actual	FY16 Projections	FY17 Adopted		FY15 Actual	FY16 Projections	FY17 Adopted	
Fund Balance, Beginning of Year	$30,047,638	$28,477,157	$37,878,072		$41,125,735	$45,932,470	$50,552,823	
Revenues								
Licenses and Permits	118,960	122,300	111,000		0	0	0	
Intergovernmental	6,910,533	14,755,453	5,800,130	(v)	461,800	266,923	210,000	
Rental	4,316,316	1,652,406	1,752,770		586,946	555,205	573,600	
Charges for Services	80,441,855	86,475,545	96,044,830	(w)	68,478,651	70,506,177	73,722,065	
Fine and Forfeitures	1,528,104	1,258,280	1,381,000		0	0	0	
Miscellaneous	365,098	312,632	472,345		1,164,413	769,448	938,320	
Interfund Transfers	0	0	0		1,362,000	3,343,826	1,430,980	
Other Financing Sources	12,800	0	0		0	0	0	
Total	93,693,666	104,576,616	105,562,075		72,053,810	75,441,579	76,874,965	
Operating Expenditures								
Central Services	344,232	428,331	407,673		44,468,057	50,140,131	60,229,647	(x)
Fire and EMS	7,810,341	8,284,116	8,355,086		0	0	0	
Planning and Development	3,366,118	4,009,965	5,581,980		258,912	343,141	582,246	
Police	512,415	551,207	576,555		0	0	0	
Public Works	38,919,904	43,200,587	51,609,934	(y)	14,604,858	16,187,804	22,392,209	(z)
Total	50,953,010	56,474,206	66,531,228		59,331,827	66,671,076	83,204,102	
Capital Projects (aa)	14,530,236	28,248,789	33,362,660		75,508	356,801	690,294	
Non-Departmental Expenditures								
Debt Service	0	0	0		5,990,143	6,281,100	6,576,500	
Interfund Transfers	5,892,131	5,561,145	5,439,423		1,849,598	1,882,000	2,210,000	
Special Payments	23,888,770	24,094,600	27,269,200	(ab)	0	0	0	
Total	29,780,901	29,655,745	32,708,623		7,839,741	8,163,100	8,786,500	
Total Expenditures	95,264,147	114,378,740	132,602,511		67,247,076	75,190,977	92,680,896	
Revenues Over (Under) Expenditures	(1,570,481)	(9,802,124)	(27,040,436)	(ac)	4,806,734	250,602	(15,805,931)	(ac)
Fund Balance, End of Year	$28,477,157	$18,675,033	$10,837,636		$45,932,470	$46,183,072	$34,746,892	

Notes:

(u) For individual fund budgets, see Fund Summary Section.

(v) The increase in Intergovernmental revenues in FY16 is primarily due to additional grant revenues from the Federal Aviation Administration for capital improvements at the City's municipal airport.

(w) Charges for Services includes the pass-through expense to the Metropolitan Wastewater Management Commission for regional wastewater user fees.

(x) The projected increase in Central Services expenditures in FY17 is primarily due to the corporate renovation project.

(y) The projected increase in Public Works expenditures in FY17 is primarily due to the Wastewater Utility Fund.

(z) The projected increase in Public Works expenditures in FY17 is primarily due to additional spending in the Fleet Fund and Fleet reserve for encumbrance.

(aa) Capital projectes are budgeted in their entirety in their first year, and unspent appropriation balances are carried forward from year to year for those projest that require multiple years to complete. Increased spending in FY17 is primarily due to capital projects at the airport funded by grant revenues and user fees.

(ab) Special payments includes the pass-through regional wastewater revenues.

(ac) Annual deficits result when expenditures exceed current revenues and are covered by revenues accumulated in prior fiscal years (fund balance).

General Fund (GF) - used to account for financial activities not reported in another fund					
Subfund Name and Number	**Purpose**	**Primary Funding Sources**	**Primary Expenditures**	**Spending Restrictions**	**FY17 Adopted Budget Document Reference**
Reporting Fund (010)	Fund 010 is the General Fund reporting fund. The subfunds (011, 031, 041) "roll up" to this fund for reporting purposes.				Page 109
Main Subfund (011)	General purpose government operations.	Property tax revenues, contributions in lieu of tax and user fees.	Police and fire services, library and recreation services, parks maintenance services, planning services and general administration.	Most revenues are unrestricted; grant funds are restricted by granting agency. Some funds are pass throughs to other governments.	Page 110
Cultural Services Subfund (031)	To account for the operation of the Hult Center, community events, public art and Cuthbert Amphitheater.	Transient room tax revenue, rental, ticket office and patron user fees.	Operation and management of the Hult Center and Cuthbert Amphitheater.	State statute requires that 100% of revenue from the City's 4.5% transient room tax is used to promote tourism and tourism-related facilities.	Page N/A
Equipment Replacement Subfund (041)	To account for resources associated with future replacement of General Fund equipment other than vehicles.	General Fund transfer and Department matching funds.	General Fund equipment including fire turnouts, fire self-contained breathing apparatus (SCBA), police weapons and forensic equipment, generators and library materials handling system.	Revenue source is unrestricted, however, Departments must contribute 50% match to access equipment replacement funds, and typically the item must total at least $20,000.	Page N/A

General Fund (010) Reporting Fund

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Taxes	99,063,832	102,866,020	106,999,000	108,199,000	107,188,630	111,853,000
Licenses/Permits	6,827,650	6,091,361	6,170,000	6,170,000	6,096,980	6,169,200
Intergovernmental	5,072,898	4,945,367	4,560,357	5,341,144	4,841,519	4,516,849
Rental	121,745	114,574	127,040	127,040	128,302	126,040
Charges for Services	12,070,614	12,443,858	13,112,253	13,560,253	13,011,077	13,919,806
Fines/Forfeitures	2,286,976	2,386,546	2,474,200	2,601,200	2,107,042	2,211,250
Miscellaneous	1,396,136	588,689	477,947	477,947	514,514	847,000
Interfund Transfers	9,767,993	9,654,131	9,519,145	9,519,145	9,519,145	9,803,423
Total Revenues	136,607,844	139,090,546	143,439,942	145,995,729	143,407,209	149,446,568
Expenditures						
Central Services	20,822,224	22,228,468	22,906,243	24,801,998	24,432,218	23,837,327
Fire and Emerg. Med. Srvcs.	25,421,463	25,963,611	27,594,830	28,837,506	28,415,976	28,595,704
Library, Rec. and Cultural Srvcs.	23,771,270	25,823,638	27,348,754	27,781,821	27,453,800	28,980,020
Planning and Development	5,464,560	5,555,437	5,919,055	7,004,768	6,899,696	6,344,533
Police	44,745,581	47,991,488	49,611,910	50,631,822	49,873,062	51,252,004
Public Works	5,758,492	5,477,758	5,790,248	6,156,507	6,064,159	5,975,207
Debt Service	223,600	0	0	0	0	0
Interfund Transfers	6,295,350	7,643,328	4,379,300	5,279,300	5,279,300	4,530,280
Special Payments	617,749	560,099	700,000	700,000	700,000	700,000
Total Expenditures	133,120,289	141,243,827	144,250,340	151,193,722	149,118,211	150,215,075
Excess (deficiency) of revenues over expenditures	**3,487,555**	**(2,153,281)**	**(810,398)**	**(5,197,993)**	**(5,711,002)**	**(768,507)**
Beginning Working Capital (Fund Balance), July 1	38,845,192	42,332,747	39,214,362	40,179,466	40,179,466	36,923,530
Ending Working Capital (Fund Balance), June 30	42,332,747	40,179,466	38,403,964	34,981,473	34,468,464	36,155,023

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	38,845,192	42,332,747	39,214,362	40,179,466	40,179,466	36,923,530
Total Revenues	136,607,844	139,090,546	143,439,942	145,995,729	143,407,209	149,446,568
Total Resources	175,453,036	181,423,293	182,654,304	186,175,195	183,586,675	186,370,098
Requirements						
Total Expenditures	133,120,289	141,243,827	144,250,340	151,193,722	149,118,211	150,215,075
Ending Working Capital (Fund Balance)	42,332,747	40,179,466	38,403,964	34,981,473	34,468,464	36,155,023
Total Requirements	175,453,036	181,423,293	182,654,304	186,175,195	183,586,675	186,370,098

Reserves (Budgeted amounts only)						
Contingency	47,000	0	32,000	0	0	32,000
Reserve	8,861,491	8,526,301	15,331,964	11,941,473	11,941,473	12,193,023
UEFB*	21,670,000	21,710,000	23,040,000	23,040,000	23,040,000	23,930,000
Total Reserves	30,578,491	30,236,301	38,403,964	34,981,473	34,981,473	36,155,023

*Unappropriated Ending Fund Balance

General Fund (011) Main Subfund

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Taxes	97,165,368	100,703,269	104,949,000	106,149,000	105,138,630	109,453,000
Licenses/Permits	6,827,650	6,091,361	6,170,000	6,170,000	6,096,980	6,169,200
Intergovernmental	5,072,898	4,945,367	4,560,357	5,341,144	4,841,519	4,516,849
Rental	121,745	114,574	127,040	127,040	128,302	126,040
Charges for Services	9,669,186	9,993,134	9,665,153	10,113,153	10,036,477	10,160,406
Fines/Forfeitures	2,286,976	2,386,546	2,474,200	2,601,200	2,107,042	2,211,250
Miscellaneous	1,356,574	546,410	452,947	452,947	458,919	822,000
Interfund Transfers	9,242,993	9,179,131	9,119,145	9,119,145	9,119,145	9,403,423
Total Revenues	131,743,390	133,959,792	137,517,842	140,073,629	137,927,014	142,862,168
Expenditures						
Central Services	20,660,224	22,078,468	22,756,243	24,651,998	24,282,218	23,687,327
Fire and Emerg. Med. Svcs.	25,309,475	25,901,599	27,594,830	28,102,022	27,680,492	28,527,879
Library, Rec. and Cultural Srvcs.	19,609,433	20,748,707	21,576,889	21,868,088	21,540,067	22,630,083
Planning and Development	5,464,560	5,555,437	5,919,055	7,004,768	6,899,696	6,344,533
Police	44,717,110	47,938,271	49,573,310	50,583,985	49,825,225	51,189,423
Public Works	5,758,492	5,477,758	5,790,248	6,156,507	6,064,159	5,975,207
Debt Service	223,600	0	0	0	0	0
Interfund Transfers	6,295,350	7,643,328	4,379,300	5,279,300	5,279,300	4,530,280
Special Payments	617,749	560,099	700,000	700,000	700,000	700,000
Total Expenditures	128,655,993	135,903,667	138,289,875	144,346,668	142,271,157	143,584,732
Excess (deficiency) of revenues over expenditures	**3,087,397**	**(1,943,875)**	**(772,033)**	**(4,273,039)**	**(4,344,143)**	**(722,564)**
Beginning Working Capital (Fund Balance), July 1	35,415,888	38,503,285	36,714,213	36,559,410	36,559,410	34,484,758
Ending Working Capital (Fund Balance), June 30	38,503,285	36,559,410	35,942,180	32,286,371	32,215,267	33,762,194

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	35,415,888	38,503,285	36,714,213	36,559,410	36,559,410	34,484,758
Total Revenues	131,743,390	133,959,792	137,517,842	140,073,629	137,927,014	142,862,168
Total Resources	167,159,278	172,463,077	174,232,055	176,633,039	174,486,424	177,346,926
Requirements						
Total Expenditures	128,655,993	135,903,667	138,289,875	144,346,668	142,271,157	143,584,732
Ending Working Capital (Fund Balance)	38,503,285	36,559,410	35,942,180	32,286,371	32,215,267	33,762,194
Total Requirements	167,159,278	172,463,077	174,232,055	176,633,039	174,486,424	177,346,926

Reserves (Budgeted amounts only)						
Contingency	47,000	0	32,000	0	0	32,000
Reserve	6,480,301	6,539,141	12,870,180	9,246,371	9,246,371	9,800,194
UEFB*	21,670,000	21,710,000	23,040,000	23,040,000	23,040,000	23,930,000
Total Reserves	28,197,301	28,249,141	35,942,180	32,286,371	32,286,371	33,762,194

*Unappropriated Ending Fund Balance

The purpose of this subfund of the General Fund is to account for the operation of the Hult Center, Community Events, Public Art and Cuthbert Amphitheater.

Service Categories: Cultural Services

Legal Limitations on use of Fund resources: Approximately one-third of revenues in this fund are derived from the City's 4.5% Transient Room Tax. State law requires that 100% of the revenue from the City's current Transient Room Tax must go to tourism promotion and tourism-related facilities. Use of other revenue is directed by Council policy.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: Cultural Policy Review Goals continue to be driven by the 2007 policy review priority strategies, by information gathered from the public in the Eugene Counts process, and by creative innovations to all service areas which meet or exceed industry standards. Cultural Services operates the Hult Center for the Performing Arts, Community Events and Public Art and leases the management of Cuthbert Amphitheater. Cuthbert Amphitheater in Alton Baker Park is expected to schedule up to 15 events with a total of over 38,000 in attendance in FY17. The current contract was renewed for FY16-2021. The FY17 budget allows for additional full-time employees to help staff 40 more shows at the Hult Center.

For fiscal years beyond FY17: The current long range forecast shows target reserves above the required four months of operating expenses. Rates and fees are analyzed annually and may be adjusted based on projected cost increases from data provided by the City Finance Division. Transient Room Tax revenue forecasts indicate small increases from this revenue source in future years.

Important fund accomplishments, opportunities or challenges: Planned improvements include upgrade and/or replacement of the Listen! Assisted Listening Device System, upgrade of the Silva rigging system and replacement of the Silva main curtain. The Hult Center anticipates one of the highest revenue years since opening in 1982. This results from an increase in rentals, an expanded and extremely popular Broadway series, a return to "Hult Presents" programming, efforts to increase utilization of the Hult Center and development of a marketing team to support ticketing and marketing services for all partners, renters, and the Hult's own presenting series.

Relationships with other funds: The number of events at the Hult Center impacts revenue to the City's Parking Funds. Vehicle event parking revenue, after expenses, is split 50/50 between the Parking Fund (520) and the Cultural Services Fund. The Cultural Services Fund is also helping the Public Art Fund (319) by providing $10,000 for maintenance expenses attributable to public art.

Revenue sources and forecast methodology (top 75% of revenues): Transient Room Tax revenue (34%) is based on prior three-year averages and current-year trends. Hult Reimbursable Fees (32%) and Rental Fees/Ticket Office Fees (10%) are primarily based on anticipated activity.

The purpose of this subfund of the General Fund is to set aside resources associated with future replacement of General Fund equipment other than vehicles.

Service Categories: Information Technology, Fire and Emergency Medical Services, Police Operations, Library and Cultural Services, Aquatics

Legal limitations on use of Fund resources: There are no legal restrictions on the use of the resources in this fund.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: Funding for equipment was allocated to Central Services, LRCS, Fire and Police. The allocation to the Central Services Department is for future replacement of core business software. Other items include recreational reader boards, Hult Center chairs, library reader tables, aquatics cardio equipment, a water rescue boat, thermal imaging cameras, and bullet proof vests.

For fiscal years beyond FY17: Based on the Equipment Replacement Fund inventory, the fund should be able to provide adequate resources for equipment replacement through FY22. Large equipment purchases scheduled to occur include: self-contained breathing apparatus' for the Fire Department; call dispatch work stations and mobile robots for the Police Department; and a grand piano, Hult Center lighting and Hult Street marquee for Cultural Services.

Important fund accomplishments, opportunities or challenges: Departments are required to contribute half of the cost of the equipment from their department budgets to receive the remaining funding from the Equipment Replacement Fund. In the last five fiscal years, $2.5 million in equipment replacement funds have been utilized to replace equipment needed by the City.

Relationships with other funds: There is an annual transfer of $400,000 from the General Fund main subfund (011) to the Equipment Replacement Fund.

Revenue sources and forecast methodology (top 75% of revenues): The Equipment Replacement Fund receives an annual allocation of $400,000 from the General Fund main subfund (011).

Special Revenue Funds - used to account for the proceeds of certain revenue sources that are legally restricted to expend for specific purposes					
Reporting Fund Name and Number (listed alphabetically)	**Purpose**	**Primary Funding Sources**	**Primary Expenditures**	**Spending Restrictions**	**FY17 Adopted Budget Document Reference**
Community Development Fund (170)	To account for grant revenues received from the federal government related to economic development and affordable housing.	Federal grants and loan repayments.	Eligible capital projects, Broadway Commerce Center, low income housing, loans for historic properties and commercial revitalization.	Community Development Block Grant (CDBG) and HOME funds must meet the federal government criteria of benefiting low to moderate income individuals' needs, eliminating slums and blight and addressing an urgent need.	Page 119
Construction and Rental Housing Fund (150)	To account for construction permit activities and collection of rental housing fund program activities.	Construction permit fees and annual fees from rental housing program.	Program activities including land use enforcement, structural integrity and safety.	City Code 7.300 and 8.440 - Recover all of the City's costs related to processing the application for the permit and inspecting the work during and after completion of the work; to provide a reasonable return to the public for the permitted on-going use of the public way; and offsetting the costs to the City associated with the enforcement of rental housing code.	Page 122
Library Local Option Levy (111)	To account for local option levy property taxes for library service enhancements.	Local option property tax levy from FY17 through FY21.	Library enhancement services described in Ballot Measure 20-235: expand access by adding more hours; increase programming, with focus on supporting early literacy, success in school and career development (including "makerspace"), and providing additional offsite programming directly to community members; providing $300,000 per year for new books and other resources; and providing laptops/tables for public use.	Can only be used for purposes identified in the ballot measure. The measure requires an annual report on spending to be reviewed by the Library Advisory Board and made available to the City Council and the public.	Page 125
Library, Parks and Recreation Fund (180)	To account for contributions from private donors to support the public library and City-owned parks and recreation facilities and the Arts.	Private donations.	Per the designation of the donor.	Designation upon receipt of donation.	Page 127
Public Safety Communications Fund (130)	To account for the operation of 9-1-1 call taking and the operations and maintenance of the regional radio system.	Telephone excise tax, intergovernmental revenue and revenues from other governments who subscribe to the communications systems.	9-1-1 call taking center and operations and maintenance of the public safety regional radio system.	Oregon Revised Statutes (ORS) 403 restricts use of state 9-1-1 tax funds to 9-1-1 operations and an Intergovernmental Agreement (IGA) between participating jurisdictions limits use of those revenues to funding of the regional radio system.	Page 131
Road Fund (131)	To account for the operations and maintenance of the City's street transportation system.	State Highway Trust Fund allocations, revenue from the utility systems for the use and occupancy of the City's right-of-way and other grants, fees and permits.	Street surface repair, street lighting, signing and striping, traffic signal maintenance, transportation planning and engineering and street tree maintenance.	Funding must be used for road related purposes defined by ORS 366.785-366.820, 366.514, and Article IX, section 3a, of the Oregon Constitution and may be limited to specific projects stated in each grant award.	Page 133
Solid Waste and Recycling Fund (155)	To account for activity associated with solid waste and recycling efforts.	Solid waste hauler license fees.	Regulation of solid waste collection services and development/promotion of waste prevention and green building efforts.	City Code 3.250(1)(g) - Fees that allow the City, at a minimum, to recover regulatory and enforcement costs associated with solid waste and/or recycling collection.	Page 136

Special Revenue Funds (Continued) - used to account for the proceeds of certain revenue sources that are legally restricted to expend for specific purposes					
Reporting Fund Name and Number (listed alphabetically)	**Purpose**	**Primary Funding Sources**	**Primary Expenditures**	**Spending Restrictions**	**FY17 Adopted Budget Document Reference**
Special Assessment Management Fund (110)	To account for activities related to support of the special assessment program and assessment deferral programs.	Assessment bond proceeds and fees paid by property owners.	Collection activities for principal and interest on contracts; collection activities for transient room taxes. (Deferral of assessments for low income property owners and low income senior property owners under City Code 7.195)	Council authorized programs for property owners to finance assessments and participate in deferral programs; funding is unrestricted but generally used for these purposes.	Page 138
Telecom Registration/Licensing Fund (135)	To account for revenues and expenditures associated with the 2% registration fee/business privilege tax for providers of telecommunications services in Eugene.	2% of registrants' gross revenues derived from their telecommunication activities within the city.	City telecom-related projects and activities that benefit the community.	Program administration and telecom projects that benefit the community. Funds will not be used to replace property tax revenue: City Code 3.415 and Ordinance 20083 Findings #13 and #15.	Page 140

This reporting fund accounts for Federal grants received under the provisions of Title I of the Community Development Act of 1974 and Title II of the Cranston-Gonzalez National Affordable Housing Act. The fund includes seven subfunds (171-178). Program activities are primarily for the benefit of low-income persons. It also accounts for General Fund low-income housing development and the historic preservation, downtown revitalization and arts loan programs administered by the Community Development Division.

Service Categories: Capital infrastructure; Affordable Housing and Job Creation; Social Services; Financial Services; Greater Downtown Services

Legal limitations on use of Fund resources: Funds 171 and 177 are restricted by limitations placed on their use by the rules and regulations of the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG).

Fund 172, the HUD 108 Loan/BEDI Grant Fund, is restricted to the uses identified by the CDBG HUD Section 108 Loan and Brownfield Economic Development Initiative (BEDI) grant rules and regulations.

Fund 174, the Historic Preservation Loan Fund, is a loan program established for rehabilitation of historic properties; restricted to properties which meet eligibility criteria. Projects must match loan funding with other sources.

Fund 175, the Low-Income Housing Fund, is restricted to public interest housing loans, operating and capital expenditures.

Fund 176, the Commercial Revitalization Loan Fund, was originally created with HUD Urban Renewal funds to use for commercial revitalization loans to businesses located in the Urban Renewal Area. The ERA Early Financial Settlement Agreement between the City of Eugene and HUD provides guidance for managing these funds and restricts these funds for perpetuity to be used only for the purposes of the initial grant for development in the identified Urban Renewal area.

Fund 178, the HOME Fund, is restricted to the uses identified in the rules and regulations of the HUD HOME Investment Partnership Program for the development and provision of low income housing.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: CDBG and HOME Programs (171, 177 and 178): The City receives annual Community Development Block Grant (CDBG) and HOME Investment Partnership Program entitlements from HUD, along with program income derived from the repayment of loans. The HOME grant is awarded to the Eugene-Springfield HOME Consortium. Previously HOME grant awards were divided, with 70% to Eugene and 30% to Springfield. The City of Eugene, as lead agency, collected all receipts and reimbursed the City of Springfield for HOME grant expenditures. However, in FY16, Eugene and Springfield staff members worked together to conduct a review of the HOME program with guidance from HUD and moved to a lead entity

model. In the model, which was approved by both Cities, Eugene will manage implementation of the HOME program and use of HOME funds in both Eugene and Springfield. Springfield will still participate in the selection of projects and allocation of HOME funds. This model preserves the regional partnership as well as use of these funds in the Eugene-Springfield metropolitan area. The new model provides for a Consortium Governing Board consisting of the two Mayors, one Springfield City Councilor, and one Eugene City Councilor, a combined request for proposals and approval process, and delegates overall management responsibilities for the HOME Consortium to Eugene in accordance with federal regulations.

The allocation of CDBG and HOME funds is now guided by the Consolidated Plan, a five-year, inter-jurisdictional strategic plan that addresses the needs for housing, homelessness and community development throughout the Lane County area. FY17 is the second year of the Consolidated Plan 2015.

CDBG-HUD 108 Loan/BEDI Grant Fund (172): Fund 172 will continue to receive repayments in FY17 and into the future.

Historic Preservation Loan Fund (174): Loan activity fluctuates based on applications received and balance available. This year $10,000 was set aside for small Historic Property Restoration Grants ($1,000 maximum per grant max).

Low-Income Housing Fund (175): Available resources in this fund consist mainly of principal and interest from housing loans and are used for operating and capital expenditures, as well as loan disbursements related to low-income housing development. In FY16, the fund received a loan from Fund 151 for the purchase of a small parcel of property as an access point for a larger landbank site on River Road. The parcel will be annexed to be within the City of Eugene limits. Once annexation is complete, CDBG funds can then be used to repay the interfund loan.

Commercial Revitalization Loan Fund (176): Loan activity fluctuates based on applications received and balance available.

For fiscal years beyond FY17:
CDBG Operating and Loan Programs (171, 177): The CDBG entitlement award changes annually and affects the City's ability to fund projects such as human services, non-profit capital projects, neighborhood improvements and city-wide accessibility enhancements.

HOME Operating and Loan Programs (178): The HOME entitlement award changes annually and affects the funding available for low-income housing development.

Historic Preservation Loan Fund (Fund 174): Possible minor changes to support new Historic Property Restoration Grant.

Commercial Revitalization Loan Fund (176): PDD will continue to operate this loan program to benefit downtown improvements.

Important fund accomplishments, opportunities or challenges:

CDBG and HOME Programs (171, 177 and 178):

- CDBG Human Services contracts for agencies providing social services to low-income persons/families total about $350,000 per year.
- Housing Development – The Eugene-Springfield HOME Consortium proposes to allocate $1.9 million in FY17 HOME funds for Housing Development activities to be made available through the Consortium's Housing RFP processes. Proposals that address priority needs identified in the Consolidated Plan will be prioritized for funding.
- Community Housing Development Organizations (CHDO) Operating Support – The Eugene-Springfield HOME Consortium proposes to allocate $48,300 in FY17 HOME funds to provide operating support to CHDOs serving both cities.
- The Business Development Fund (BDF) provides loans to new and existing businesses via the CDBG Program. Established to create jobs and stimulate private sector investment, the BDF has loaned over $21 million to over 270 Eugene businesses, leveraging an additional $81 million in private capital. The City identified a new provider of microenterprise training and entered into a contract for services with NEDCO in FY16. The City has allocated funds to continue this program in FY17.
- The City continues to provide resources for capital improvements to human services agency facilities. CDBG funds were allocated in FY15 to Catholic Community Services (CCS) to convert warehouse space to office space and renovate the interior to increase service capacity. The project was completed in April, 2015. St. Vincent dePaul (SVdP) signed a contract to upgrade showers, restrooms, and laundry facilities at a day use center for homeless adults, in addition to a contract for a similar project at a day use center for homeless adults that began in spring 2016. A request for proposals for a $1 million human service capital facility project is underway in FY17.
- Land Acquisition for Affordable Housing Development – In FY15, the City entered into an option to purchase a site for future affordable housing development. After all required environmental reviews were completed and the site approved for HUD use, City Council approved the staff recommendation and the site was purchased in FY16. This site will be developed in future years.
- Affordable housing developments underway – Bascom Village Phase 1 (53 units) was completed in FY16. Bascom Village Phase II (48 units) will be underway throughout 2016. Neighborhood Economic Development Corporation (NEDCO) completed acquisition of the 12-unit North Polk Apartments for conversion to affordable housing in FY15 and rehabilitation was completed in FY16.
- Eugene Homebuyer Assistance Program –Staff is planning to use the remaining balance from FY16 to allocate $100,000 in FY17 CDBG funds to support its Homebuyer Assistance Program.
- Housing rehabilitation projects –The City is planning to allocate $250,000 in FY17 CDBG funds to support housing rehabilitation loans and project delivery costs for rehabilitation programs.
- Fair Housing Activities – The City plans to continue offering fair housing services to residents in FY17. Services will include a 24-hour Fair Housing Hotline, outreach and education, and enforcement of fair housing laws. The City also plans to allocate $20,000 of FY17 CDBG funds to support fair housing activities.

Historic Preservation Loan Fund (174): Several historic properties have been rehabilitated in past years. Loan activity slowed in FY16.

Low-Income Housing Fund (175): Income from this fund has been used to repay HUD for the Willow Creek Landbank purchased with federal grant funds and which the City has been unable to develop or sell due to loss of a large employer in the area and the downturn in the economy. It is anticipated that the fund will receive repayment in full in FY17 from the sale of the Willow Creek Landbank site.

Commercial Revitalization Loan Fund (176): In FY16, this fund began the new Arts and Business Loan Program as a match to the newly created Fund 183, which holds the Arts and Business Alliance of Eugene's contributed portion of the loan program.

Relationships with other funds:
CDBG and HOME Programs (171, 177 and 178): CDBG and HOME allocations may be combined with other General Fund resources from subfund 175 (Low-Income Housing) and subfund 314 (Housing Capital Projects) to provide assistance to low-income housing development projects.

CDBG – HUD 108 Loan/BEDI Grant Fund (172): The BEDI grant and 108 Loan funds were combined with Urban Renewal District resources to support Beam Development's rehabilitation of the Broadway Commerce Center at Willamette and Broadway. HUD funding was transferred from the City's Fund 172 to the Urban Renewal Agency's funds as necessary for each project.

Historic Preservation Loan Fund (174): No specific relationship with any other fund. However, projects may use a wide variety of other City funding sources for rehabilitation of property.

Low-Income Housing Fund (175): These monies could be combined with other funding, (i.e. CDBG subfunds 171 and 177, HOME subfund 178, the General Capital Projects subfund 314) for low-income housing development.

Commercial Revitalization Loan Fund (176): DRLP also uses non-tax increment monies in Fund 817 (URA-Downtown General Fund), however, there is no co-mingling of subfund 176 and Fund 817 resources. FY16 was the first year of the new Arts and Business Loan Program.

Revenue sources and forecast methodology (top 75% of revenues): Fund revenues depend primarily on federal HUD appropriations and local loan repayments. For budgeting purposes, the City tracks loan repayments and estimates revenue to be received the following year. The City is also in continual communication with the local HUD office to obtain information about future federal funding levels. By May of each year, the City submits its Annual Action Plan to HUD for approval, which includes anticipated loan repayments and grant revenues. The action plan includes details about planned expenditure of these resources. The plan must be approved by HUD prior to expenditures.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	2,416,330	2,178,168	4,728,957	7,832,415	3,271,781	5,781,910
Charges for Services	3,772	13,979	83,950	83,950	5,000	5,000
Miscellaneous	361,834	332,087	515,670	1,292,584	738,697	1,073,349
Principal on Notes/Loans	1,607,083	3,594,095	2,748,600	2,748,600	2,019,850	2,624,160
Interfund Loans	0	0	0	65,000	65,000	0
Interfund Transfers	30,000	0	0	0	0	0
Total Revenues	4,419,019	6,118,329	8,077,177	12,022,549	6,100,328	9,484,419
Expenditures						
Planning and Development	1,925,027	1,501,864	2,372,481	3,570,844	2,416,652	3,776,835
Capital	6,024	55,483	1,582,134	1,582,134	343,259	1,336,143
Debt Service	163,626	1,594,224	368,000	368,000	327,642	365,379
Interfund Transfers	124,000	140,000	123,000	123,000	123,000	105,000
Special Payments	946,317	2,777,343	9,329,959	8,459,068	2,305,030	9,098,915
Total Expenditures	3,164,994	6,068,914	13,775,574	14,103,046	5,515,583	14,682,272
Excess (deficiency) of revenues over expenditures	**1,254,025**	**49,415**	**(5,698,397)**	**(2,080,497)**	**584,745**	**(5,197,853)**
Beginning Working Capital (Fund Balance), July 1	2,347,220	3,601,245	6,888,397	3,650,660	3,650,660	6,182,077
Ending Working Capital (Fund Balance), June 30	3,601,245	3,650,660	1,190,000	1,570,163	4,235,405	984,224

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	2,347,220	3,601,245	6,888,397	3,650,660	3,650,660	6,182,077
Total Revenues	4,419,019	6,118,329	8,077,177	12,022,549	6,100,328	9,484,419
Total Resources	6,766,239	9,719,574	14,965,574	15,673,209	9,750,988	15,666,496
Requirements						
Total Expenditures	3,164,994	6,068,914	13,775,574	14,103,046	5,515,583	14,682,272
Ending Working Capital (Fund Balance)	3,601,245	3,650,660	1,190,000	1,570,163	4,235,405	984,224
Total Requirements	6,766,239	9,719,574	14,965,574	15,673,209	9,750,988	15,666,496

Reserves (Budgeted amounts only)						
Reserve	809,266	992,056	1,190,000	1,064,224	1,064,224	984,224
Balance Available	2,413	413,752	0	505,939	505,939	0
Total Reserves	811,679	1,405,808	1,190,000	1,570,163	1,570,163	984,224

This reporting fund includes two subfunds. The Construction Permits Fund (151) is fully supported through assessed fees and accounts for all activities in the construction process from the review of proposed construction plans and permit issuance, to final inspections and occupancy. The Rental Housing Fund (152) is also fully supported through program-generated revenue and accounts for the collection of annual rental unit fees. Staff provides assistance with habitability issues in rental units and helps facilitate the completion of health and life safety improvements with rental owners and tenants.

Service Categories: Infrastructure and Planning Services; Construction Permits

Legal limitations on use of Fund resources: Fees collected for the administration of the Building Inspection Program assumed under agreement with the State can only be used to fund that program. City Code 7.300 and 8.440 authorizes rental housing fees for the purpose of offsetting rental housing code enforcement costs.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: Construction activity continues to vary. After increases in construction activity in FY14 and FY15, apartment building construction has slowed. Construction valuation for both commercial and residential has dropped but is trending up heading into FY17. City staff is expecting a typical number of large projects coming in FY17. Commercial activity is expected to increase gradually throughout the year along with more new residential construction to address the low housing inventory. eBuild – the digital plans review software built by City staff – is targeted to be the sole repository for large commercial projects, helping to reduce printing and archiving costs as well as the community's overall carbon footprint.

For fiscal years beyond FY17:
Assumptions for this fund include an increase in building permit valuation of 0.5% in FY17 and 1.5% FY18 through FY22. A 2% fee increase is proposed for FY17 with 2 to 3% increases forecast for FY18 through FY22.

The latest sunset date for the Rental Housing Code has been extended to September 2016. City Council directed staff to work with the Housing Policy Board to review the program and make recommendations for changes. This overview and the fund forecast assumes that the program will continue past the fall of 2016 with no significant changes to either fees or enforcement. Rental Housing Program projections are based on population growth statistics for Eugene.

Important fund accomplishments, opportunities or challenges: Construction levels fell during the beginning of FY16 and only started to rebound by the end of the fiscal year. Additional FTE were included in the FY17 budget for both public outreach as well as code compliance. Aging permit tracking software is being reviewed for eventual replacement in years beyond FY17.

Relationships with other funds: Development activity has a direct impact on System Development Charge (SDC) fee revenue and growth of the property tax base, which would impact the SDC Capital Development Fund and the General Fund, respectively.

Revenue sources and forecast methodology (top 75% of revenues): State of Oregon economic indicators are considered when forecasting local building permit activity for new housing starts, land use activity, building permit activity, local economic conditions, and project proposal discussions. Rental Housing activity forecasts are based on growth rates equal to 25% of the estimated population increase for Eugene.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Licenses/Permits	4,276,796	3,919,494	3,598,529	3,598,529	3,570,436	3,725,600
Intergovernmental	0	500	0	0	0	0
Charges for Services	5,312,739	4,016,168	4,362,554	4,362,554	3,824,778	4,525,500
Fines/Forfeitures	19,910	39,989	41,103	41,103	5,000	0
Interfund Loans	0	0	0	0	0	65,000
Miscellaneous	27,788	45,530	281,150	281,150	37,050	341,040
Total Revenues	9,637,233	8,021,681	8,283,336	8,283,336	7,437,264	8,657,140
Expenditures						
Fire and Emerg. Med. Svcs.	261,138	274,796	303,275	303,275	303,275	306,904
Planning and Development	5,100,251	5,114,208	6,533,652	6,532,035	5,705,843	6,721,777
Public Works	380,346	405,328	440,639	440,639	440,639	449,877
Interfund Transfers	677,000	744,000	820,000	820,000	820,000	884,000
Special Payments	647,407	585,470	800,000	865,000	633,000	800,000
Total Expenditures	7,066,142	7,123,802	8,897,566	8,960,949	7,902,757	9,162,558
Excess (deficiency) of revenues over expenditures	**2,571,091**	**897,879**	**(614,230)**	**(677,613)**	**(465,493)**	**(505,418)**
Beginning Working Capital (Fund Balance), July 1	2,228,744	4,799,835	5,297,081	5,697,714	5,697,714	5,345,271
Ending Working Capital (Fund Balance), June 30	4,799,835	5,697,714	4,682,851	5,020,101	5,232,221	4,839,853

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	2,228,744	4,799,835	5,297,081	5,697,714	5,697,714	5,345,271
Total Revenues	9,637,233	8,021,681	8,283,336	8,283,336	7,437,264	8,657,140
Total Resources	11,865,977	12,821,516	13,580,417	13,981,050	13,134,978	14,002,411
Requirements						
Total Expenditures	7,066,142	7,123,802	8,897,566	8,960,949	7,902,757	9,162,558
Ending Working Capital (Fund Balance)	4,799,835	5,697,714	4,682,851	5,020,101	5,232,221	4,839,853
Total Requirements	11,865,977	12,821,516	13,580,417	13,981,050	13,134,978	14,002,411

Reserves (Budgeted amounts only)						
Balance Available	1,901,993	4,689,372	4,682,851	5,020,101	5,020,101	4,839,853
Total Reserves	1,901,993	4,689,372	4,682,851	5,020,101	5,020,101	4,839,853

Construction Permit and Rental Housing Fund (Fund 150) Six-Year Financial Forecast, FY17-FY22
Executive Summary

Construction activity is constantly changing. New home construction is increasing throughout FY16 and is expected to continue into FY17. New commercial and public building construction in Eugene has remained steady with several large commercial expansions. We are expecting this to continue in the coming years. This forecast assumes the City's Rental Housing Code extends beyond the sunset date, currently scheduled for September 2016, pending action by the City Council. Council has directed staff to review the program and make recommendations for changes. Long-term work plans and financial projections for the program are contingent upon the outcome of further City Council discussions and policy decisions.

		Actual	Actual	Estimate	Proposed	Forecast				
		FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
Resources										
Beginning Working Capital		$2,228,744	$4,799,835	$5,697,713	$5,232,221	$4,839,853	$4,587,755	$4,339,947	$3,990,188	$3,649,475
Revenues										
Operating	(1-3)									
PDD Total		7,444,405	6,200,522	5,849,349	6,103,100	6,300,498	6,504,516	6,715,474	6,933,623	7,158,228
PW Total		332,981	308,149	222,865	276,500	284,795	293,339	302,139	311,203	320,539
Fire Total		591,141	275,773	120,000	435,500	448,565	462,022	475,883	490,159	504,864
Other Revenue Total		604,887	624,492	644,200	944,000	973,264	1,003,435	1,034,542	1,066,612	1,099,677
Operating Total		8,973,415	7,408,936	6,836,414	7,759,100	8,007,122	8,263,312	8,528,037	8,801,597	9,083,309
Non-Departmental										
Interest on Investment		16,411	27,275	32,850	32,000	29,600	31,600	32,500	32,500	32,300
Interfund Loan	(4)				65,000					
Interest on Interfund Loan	(4)				1,040					
Pass-Thru										
Bethel Const Tax Pass Thru	(5)	144,135	123,440	128,000	160,000	160,000	160,000	160,000	160,000	160,000
State Surcharge Pass Thru	(6)	503,272	462,030	440,000	640,000	640,000	640,000	640,000	640,000	640,000
Pass-Thru Total		647,407	585,470	568,000	800,000	800,000	800,000	800,000	800,000	800,000
Total Revenues		9,637,233	8,021,681	7,437,264	8,657,140	8,836,722	9,094,912	9,360,537	9,634,097	9,915,609
Total Resources		11,865,977	12,821,516	13,134,977	13,889,361	13,676,574	13,682,668	13,700,485	13,624,285	13,565,084
Requirements										
Operating										
PDD Total	(7)	5,100,250	5,114,209	5,705,843	6,608,727	6,564,651	6,760,420	7,053,966	7,256,920	7,604,083
PW Total		380,347	405,328	440,639	449,877	472,454	487,965	512,028	528,200	556,510
Fire Total		261,138	274,796	303,275	306,904	336,773	347,373	364,196	375,280	387,753
Total Operating		5,741,735	5,794,333	6,449,757	7,365,508	7,373,879	7,595,758	7,930,190	8,160,400	8,548,345
Non-Departmental										
Central Service Allocation		677,000	744,000	820,000	884,000	914,940	946,963	980,107	1,014,410	1,049,915
Bethel Const Tax Pass Thru	(5)	144,135	123,440	128,000	160,000	160,000	160,000	160,000	160,000	160,000
State Surcharge Pass Thru	(6)	503,272	462,030	440,000	640,000	640,000	640,000	640,000	640,000	640,000
Interfund Loans Granted	(4)			65,000						
Total Non-Departmental	(8)	1,324,407	1,329,470	1,453,000	1,684,000	1,714,940	1,746,963	1,780,107	1,814,410	1,849,915
Total Expenditures		7,066,142	7,123,803	7,902,757	9,049,508	9,088,819	9,342,721	9,710,297	9,974,810	10,398,260
Annual Surplus/(Deficit)		2,571,091	897,878	(465,493)	(392,368)	-252,098	-247,808	-349,759	-340,713	-482,651
Balance Available	(9)	4,799,835	5,697,713	5,232,221	4,839,853	4,587,755	4,339,947	3,990,188	3,649,475	3,166,824
Total Requirements		11,865,977	12,821,516	13,134,977	13,889,361	13,676,574	13,682,668	13,700,485	13,624,285	13,565,084
Target Balance Available	(9)	2,870,868	2,897,167	3,868,149	3,682,754	3,686,940	3,797,879	3,965,095	4,080,200	4,274,173
Amount Above or (Below) Target		1,928,968	2,800,547	1,364,072	1,157,099	900,816	542,068	25,093	-430,725	-1,107,348

Notes:

(1) The rental housing subfund is included in this forecast between FY14 and FY22, with rental permit fees remaining at $10/unit. Revenue growth is projected in-line with the population growth forecast.
(2) Assumes building permit valuation increase of 0.5% for FY17 and 1.5% per year from FY18-FY22.
(3) This projection assumes construction permit fees increase 2% for FY17 and 3% per year from FY18-FY22.
(4) Interfund Loan with Fund 171/175 reimbursed in FY17
(5) Beginning in FY09 Eugene began collecting a construction excise tax on behalf of Bethel School District, the tax revenue is passed-thru to Bethel on a quarterly basis.
(6) The City of Eugene collects a surcharge on all building permit fees on behalf of the State of Oregon, the revenue is passed-thru to the State each month.
(7) The Construction Permit Fund operating budget includes an amount equal to approximately 6% of salaries and fringe in contingency to allow for a more timely response to increases in building activity. Revenue estimates through FY22 include a corresponding offset to this expense under the assumption the service area will not increase staffing levels if associated revenues are not first received.
0.9 FTE added in FY17: 0.5 FTE for a Code Enforcement Officer and 0.4 FTE for a Public Information Program Coordinator postion.
(8) The Central Service Allocation is projected at the inflation rate for materials and services.
(9) Balance Available is currently above the target amount throughout the forecast.
Balance Available is targeted at six months of operational expenses less reserve and contingency for the Construction Permits Fund and three months for the Rental Housing Fund.

Ballot Measure 20-235, approved by voters in November 2015, is a five-year property tax levy to fund expanded Eugene Public Library services. The levy will add an additional $2.5 million (net) annually to the Library's budget for fiscal years 2017-2021. The expanded services to be supported by the levy funding include additional hours and access, more programs for all ages, and more materials and technology.

Service Category: Library

Legal limitations of use of Fund resources:

- Levy funds will be budgeted and accounted for in a separate fund that is easily identifiable by members of the public, in accordance with state law.
- Staff will prepare an annual summary of levy spending and performance measures. The report will clearly lay out the Library's budget and the split between the General Fund and levy funds. The Library Advisory Board will review the report annually to determine whether spending complied with the intention of the ballot measure.
- The City Manager will provide an annual memorandum to the City Council about library levy spending and key performance measures for the services. The memorandum will include the staff report and any comments from the Library Advisory Board after their review.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: FY17 will be the first year of the new five-year local option levy. Some services, like expanded hours, will start as early as July 1, 2016. Other services mentioned as part of the levy will begin as soon as planning has been completed.

For fiscal years beyond FY17: The levy funds will continue to contribute on average $2.5 million (net) every year to library services through FY21.

Relationships with other funds:
Library services are funded both in the General Fund and the Library Local Option Levy Fund.

Revenue sources and forecast methodology (top 75% of revenues):
Revenue is derived from a property tax set at the levy amount approved by voters.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Taxes	0	0	0	0	0	2,552,000
Total Revenues	0	0	0	0	0	2,552,000
Expenditures						
Library, Rec. and Cultural Srvcs.	0	0	0	0	0	2,384,000
Total Expenditures	0	0	0	0	0	2,384,000
Excess (deficiency) of revenues over expenditures	**0**	**0**	**0**	**0**	**0**	**168,000**
Beginning Working Capital (Fund Balance), July 1	0	0	0	0	0	0
Ending Working Capital (Fund Balance), June 30	0	0	0	0	0	168,000

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	2,552,000
Total Resources	0	0	0	0	0	2,552,000
Requirements						
Total Expenditures	0	0	0	0	0	2,384,000
Ending Working Capital (Fund Balance)	0	0	0	0	0	168,000
Total Requirements	0	0	0	0	0	2,552,000

Reserves (Budgeted amounts only)						
Reserve	0	0	0	0	0	168,000
Total Reserves	0	0	0	0	0	168,000

Note: New fund beginning in FY17

This reporting fund is to account for contributions from private donors in support of the Library, and parks and recreational facilities. It includes four subfunds (181, 185, 186, and 187). Revenues are from contributions, private donors, grants, reimbursable services, bequests, and memorials.

Service Categories: Library; Adaptive Recreation; Aquatics; Senior Program; Youth and Family Recreation Services; Capital

Legal limitations on use of Fund resources: No legal limitations. Fund resources are restricted to honor the intent of the donors or requirements of the granting agencies.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17:
Library Misc. Trust Fund (181): Includes the Friends of the Eugene Public Library annual gift which supports programming like Summer Reading and the Eugene Public Library Foundation annual gift which supports Library enhancements, including new materials for the collection.

Arts and Business Loan Program (183): Fund 183 was new in FY16 and included a donation by the Arts and Business Alliance of Eugene to start the revolving loan program. In FY17 and future years, the fund will account for principal and interest revenue as well. Loans from this fund will be made to support individual artists and organizations with bridge, opportunity, and creative capital loans.

Parks and Recreation Trust Fund (185): Includes donation and grant revenue for recreation equipment or scholarship purposes. Resources are appropriated to honor the intent of the granting agencies or the donor request. No substantial changes are expected.

Hayes Trust Fund (186): Revenues are expected to stay at a level consistent with the past two years.

Parks Maintenance Fund (187): Includes donation and grant revenue for capital projects specific for park maintenance and development. Revenues are expected to stay at a level consistent with the past two years.

For fiscal years beyond FY17: No substantial changes are expected.

Important fund accomplishments, opportunities or challenges: The fund is restricted to honor the intent of the donors or requirements of the granting agencies. Some of these restrictions result in the funds being held and spent in future years. This is the reason for the fund reserve.

Relationships with other funds: The primary purpose of this fund is to enhance services to the public that cannot be provided within the core services funded by the City's General Fund.

Revenue sources and forecast methodology (top 75% of revenues): Revenue is forecasted based on historic trends.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	5,097	63,790	0	0	63,061	0
Rental	16,920	16,920	16,920	16,920	37,670	17,920
Charges for Services	48,280	64,977	43,000	43,000	52,000	43,000
Miscellaneous	600,826	285,053	405,308	505,308	523,437	416,666
Principal on Notes/Loans	0	0	60,000	60,000	0	0
Total Revenues	671,123	430,740	525,228	625,228	676,168	477,586
Expenditures						
Library, Rec. and Cultural Srvcs.	241,517	230,846	367,000	617,000	617,000	370,061
Capital	48,971	228,696	1,234,442	1,037,143	1,028,143	1,030,953
Special Payments	0	0	62,000	162,000	0	102,006
Total Expenditures	290,488	459,542	1,663,442	1,816,143	1,645,143	1,503,020
Excess (deficiency) of revenues over expenditures	**380,635**	**(28,802)**	**(1,138,214)**	**(1,190,915)**	**(968,975)**	**(1,025,434)**
Beginning Working Capital (Fund Balance), July 1	3,763,504	4,144,139	4,161,879	4,115,337	4,115,337	4,125,094
Ending Working Capital (Fund Balance), June 30	4,144,139	4,115,337	3,023,665	2,924,422	3,146,362	3,099,660

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	3,763,504	4,144,139	4,161,879	4,115,337	4,115,337	4,125,094
Total Revenues	671,123	430,740	525,228	625,228	676,168	477,586
Total Resources	4,434,627	4,574,879	4,687,107	4,740,565	4,791,505	4,602,680
Requirements						
Total Expenditures	290,488	459,542	1,663,442	1,816,143	1,645,143	1,503,020
Ending Working Capital (Fund Balance)	4,144,139	4,115,337	3,023,665	2,924,422	3,146,362	3,099,660
Total Requirements	4,434,627	4,574,879	4,687,107	4,740,565	4,791,505	4,602,680

Reserves (Budgeted amounts only)						
Reserve	2,454,811	2,233,809	2,639,530	2,390,316	2,390,316	2,459,461
Balance Available	205,224	353,183	384,135	534,106	534,106	640,199
Total Reserves	2,660,035	2,586,992	3,023,665	2,924,422	2,924,422	3,099,660

This reporting fund includes two management funds. The Public Safety Answering Point (PSAP) Fund (132) accounts for the operation of 9-1-1 call taking in the emergency dispatch center. Resources come from telephone excise taxes collected and distributed by the State of Oregon Office of Emergency Management. The Regional Radio System Fund (134) accounts for the operations, maintenance and equipment replacement reserves of the Regional Radio Systems owned by and/or managed through the Eugene Police Department's Central Lane Communications Center (CLCC). Resources are primarily derived from revenue collected from other authorized government agencies which subscribe to the communication systems or have executed service contracts for use of the systems.

Service Categories: Call Taking/Dispatch

Legal Limitations on use of Fund Resources:

Public Safety Answering Point Fund (132): Oregon law (ORS Chapter 403) restricts the use of the 9-1-1 tax revenues to be used for 9-1-1 call taking and processing, and maintenance, development or enhancement of the emergency network system.

Regional Radio System Fund (134): Use of fire dispatch user fees are restricted to the purposes detailed in the intergovernmental agreements between the agencies.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17:

Public Safety Answering Point Fund (132): The City of Eugene anticipates distribution from a projected $85 million in collected taxes that is shown in the State of Oregon budget document. The tax distribution is impacted by the timing of the tax revenues collected by the State and the other items those revenues are expected to cover. In recent years, decreased telephone landline subscribers and prepaid cellphone devices is appearing to have a negative impact on the ability to have a stable base of tax revenue for use by this fund.

Regional Radio System Fund (134): The resources in the Regional Radio System Fund are designated for system management and equipment replacement and upgrades. Intergovernmental agreements (IGA) dictate the fee collection and distribution methods. For example, this fund includes City of Eugene managed VHF radio system reserves collected from CLCC regional fire dispatch user agencies through the Lane Fire Defense Board. Also, the City of Eugene receives contractual revenue to maintain equipment for the Lane Radio Interoperability Group (LRIG) Regional Radio System. This system is owned and insured by the City of Eugene, but Lane County holds fiduciary responsibilities including the collection of maintenance/subscriber fees that partially pay for maintenance of this equipment. In addition, in a separate intergovernmental arrangement, members of the Southwest Seven Counties (SW7) consortium pay maintenance/subscriber fees to Lane County to maintain master site equipment which also supports radio communications. A portion of those fees is provided to the City of Eugene to maintain the master site equipment housed at CLCC and used by all agencies.

For fiscal years beyond FY17:

Public Safety Answering Point Fund (132): A fund shortfall, projected to begin in FY19, is included in the FY16-21 Multi-Year Financial Plan.

Regional Radio System Fund (134): Additional system users, including those on the Master Site equipment (equipment used by the SW7), could impact rates applied to infrastructure upgrades, replacement and operations.

Important fund accomplishments, opportunities or challenges:

Public Safety Answering Point Fund (132): Costs continue to outpace growth in revenue and are further challenged by state and federal legislation. PSAP Board members and City of Eugene staff will continue to assess long-term strategies to rebuild reserves and respond to legislative changes. The NET 911 Improvement Act of 2008 includes federal plan development at a national level to ensure the 9-1-1 network is capable of responding to all types of citizen contact and improves information sharing among all emergency response entities. This network capability includes receiving text messages, and sending photos or video content through 9-1-1 initial call routing. Technical challenges to receive these calls from non-traditional sources will require new equipment, standard operating procedures, additional technical staff, as well as significant training for call taking and dispatch staff. The Oregon Office of Emergency Management 9-1-1 Program estimates Next Generation technology could be in place statewide within the next few years.

Regional Radio System Fund (134): The LRIG system is challenged by state and federal legislation and infrastructure costs that outpace revenue. Governance groups and the City of Eugene will continue to assess long-term strategies to respond to these challenges.

Relationships with other funds:

Public Safety Answering Point Fund (132): This fund supplements City of Eugene general funds for 9-1-1 call taking and dispatching operations, providing the majority of funds for staffing and required equipment for these operations.

Regional Radio System Fund (134): This fund is the primary source for maintaining required radio communications equipment both locally and regionally. Other local governments and agencies contribute to this fund on a proportionate usage basis. In addition, the City of Eugene provides its share of these funds for equipment maintenance and replacement. Cost sharing strategies for the regional systems expand critical communications capabilities beyond the limits of a single jurisdiction's budget.

Revenue sources and forecast methodology (top 75% of revenues):

Public Safety Answering Point Fund (132): Telephone excise taxes are collected and distributed by the State of Oregon to Public Safety Answering Points throughout Oregon, with 35% funding networks and 60.5% directly distributed to local entities for 9-1-1 call taking and processing. The remaining 4.5% is distributed to the Office of Emergency Management, State 9-1-1 Program for administrative costs (4%) and to the Department of Revenue for the collection of the tax (0.5%). The Legislature approves a distribution budget based on a 2-year cycle. The PSAP Board approves the local budget annually.

Regional Radio System Fund (134): Subscriber fee revenues are collected and support the maintenance and management of the Regional Radio system and the master site equipment. The Lane Fire Defense Board (LFDB), LRIG and SW7 Governance Committees approve annual budgets and establish equitable annual subscriber rates.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	753,218	746,001	809,571	809,571	750,000	750,000
Charges for Services	2,379,071	1,842,584	2,155,495	2,155,495	1,893,595	1,743,082
Miscellaneous	9,138	10,656	4,590	4,590	7,500	10,750
Interfund Transfers	81,050	121,068	0	0	0	0
Total Revenues	3,222,477	2,720,309	2,969,656	2,969,656	2,651,095	2,503,832
Expenditures						
Police	2,818,065	2,720,251	2,785,303	2,782,694	2,310,396	2,468,749
Interfund Transfers	188,000	186,000	197,000	197,000	197,000	160,000
Special Payments	500,000	201,443	0	0	0	0
Total Expenditures	3,506,065	3,107,694	2,982,303	2,979,694	2,507,396	2,628,749
Excess (deficiency) of revenues over expenditures	**(283,588)**	**(387,385)**	**(12,647)**	**(10,038)**	**143,699**	**(124,917)**
Beginning Working Capital (Fund Balance), July 1	2,392,546	2,108,958	1,518,345	1,721,573	1,721,573	1,865,272
Ending Working Capital (Fund Balance), June 30	2,108,958	1,721,573	1,505,698	1,711,535	1,865,272	1,740,355

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	2,392,546	2,108,958	1,518,345	1,721,573	1,721,573	1,865,272
Total Revenues	3,222,477	2,720,309	2,969,656	2,969,656	2,651,095	2,503,832
Total Resources	5,615,023	4,829,267	4,488,001	4,691,229	4,372,668	4,369,104
Requirements						
Total Expenditures	3,506,065	3,107,694	2,982,303	2,979,694	2,507,396	2,628,749
Ending Working Capital (Fund Balance)	2,108,958	1,721,573	1,505,698	1,711,535	1,865,272	1,740,355
Total Requirements	5,615,023	4,829,267	4,488,001	4,691,229	4,372,668	4,369,104

Reserves (Budgeted amounts only)						
Reserve	1,188,070	900,357	903,409	903,409	903,409	908,520
Balance Available	598,734	445,716	602,289	808,126	808,126	831,835
Total Reserves	1,786,804	1,346,073	1,505,698	1,711,535	1,711,535	1,740,355

The purpose of this fund is to account for the operations and maintenance (O&M) of the City's street transportation system. Activities include street surface repair, street lighting, signing and striping, traffic signal maintenance, transportation planning and engineering and street tree maintenance. Resources are provided from Eugene's share of State Highway Trust Fund allocations, revenues from the utility systems for the use and occupancy of the City's right-of-way, and other miscellaneous grants, fees and permits.

Service Categories: Transportation; Parks and Open Space; Urban Forestry

Legal limitations on use of Fund resources: Revenues from the State Highway Trust Fund are legally restricted by ORS 366.785-366.820, 366.514, and Article IX Section 3a of the Oregon Constitution to use for public roads, streets and bridges. Use of other revenue is limited by terms of grants, by ordinance, or by Council policy.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures.

For FY17: The completion of LED street light retrofit phase one was completed in FY16 and FY17 will see savings from this project. Since the State Highway Trust Fund is a major funding source it is important to track legislative actions and the miles driven tax effect on this revenue stream.

For fiscal years beyond FY17: The State Highway Trust Fund and utility fund payments for use of the right-of-way are the two major sources of revenue for this fund (94%). A future challenge for this fund is the anticipation of expenses increasing faster than revenues.

Important fund accomplishments, opportunities or challenges:
The fund forecast remains positive but does not maintain a two-month balance available at the end of the six-year period. The most significant challenges for this fund are an increase in the fuel efficiency of vehicles and the gain in market share of non-gasoline vehicles. A broad range of economic and demographic variables also have an impact on fuel demand. Public Works will be conservative in projecting future revenues. The forecast limits growth in out years to the State Highway Trust Fund projections.

Relationships with other funds:
The operations and maintenance activities for the City's transportation system conducted out of the Road Fund have a close relationship with the Pavement Preservation Program. This program addresses the road repair backlog and is accounted for in the Pavement Preservation Capital Fund (subfund 342), which is part of the Transportation Capital Projects Fund (340). An adequately funded program in either of these areas reduces costs in the other program area. While the operation and maintenance (O&M) program in the Road Fund is currently stable and over time reduces capital preservation costs, the City still faces considerable challenges with the Pavement Preservation Program (capital).

Revenue sources and forecast methodology (top 75% of revenues): Roughly 75% of this fund's revenue is generated from the State Highway Trust Fund. The State Highway Trust Fund revenue forecast is based upon the most recent projection data from ODOT, which shows growth in the revenue stream throughout the six-year forecast period.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Licenses/Permits	1,775,365	1,782,825	1,796,500	1,796,500	1,830,807	1,928,500
Intergovernmental	9,456,140	9,364,592	9,132,000	9,342,423	10,170,313	10,343,114
Rental	67,340	126,953	55,000	55,000	70,541	57,500
Charges for Services	97,636	123,384	76,000	76,000	114,492	113,700
Fines/Forfeitures	0	2,800	0	0	0	0
Miscellaneous	215,637	219,389	182,500	182,500	152,889	146,600
Total Revenues	11,612,118	11,619,943	11,242,000	11,452,423	12,339,042	12,589,414
Expenditures						
Public Works	10,251,366	10,317,522	13,345,508	13,549,485	13,549,485	12,312,222
Interfund Transfers	779,000	1,032,752	863,000	863,000	863,000	965,000
Total Expenditures	11,030,366	11,350,274	14,208,508	14,412,485	14,412,485	13,277,222
Excess (deficiency) of revenues over expenditures	**581,752**	**269,669**	**(2,966,508)**	**(2,960,062)**	**(2,073,443)**	**(687,808)**
Beginning Working Capital (Fund Balance), July 1	3,485,395	4,067,147	3,907,530	4,336,816	4,336,816	2,784,223
Ending Working Capital (Fund Balance), June 30	4,067,147	4,336,816	941,022	1,376,754	2,263,373	2,096,415

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	3,485,395	4,067,147	3,907,530	4,336,816	4,336,816	2,784,223
Total Revenues	11,612,118	11,619,943	11,242,000	11,452,423	12,339,042	12,589,414
Total Resources	15,097,513	15,687,090	15,149,530	15,789,239	16,675,858	15,373,637
Requirements						
Total Expenditures	11,030,366	11,350,274	14,208,508	14,412,485	14,412,485	13,277,222
Ending Working Capital (Fund Balance)	4,067,147	4,336,816	941,022	1,376,754	2,263,373	2,096,415
Total Requirements	15,097,513	15,687,090	15,149,530	15,789,239	16,675,858	15,373,637

Reserves (Budgeted amounts only)						
Balance Available	2,485,895	3,311,674	941,022	1,376,754	1,376,754	2,096,415
Total Reserves	2,485,895	3,311,674	941,022	1,376,754	1,376,754	2,096,415

Road Fund (Fund 131) Six-Year Financial Forecast, FY17 - FY22
Executive Summary

Major Issues for this Fund

The State Highway Trust Fund is a major funding source and currently Oregon Department of Transportation has projected revenue growth at a lower rate than actual growth. It will be important to track legislative actions and the miles driven tax effect on this revenue stream and adjust expenditures accordingly.

	Actual FY14	Actual FY15	Estimate FY16	Proposed FY17	Forecast FY18	FY19	FY20	FY21	FY22
Resources									
Beginning Working Capital	$3,485,395	$4,067,147	$4,336,816	$2,263,373	$2,096,415	$2,042,880	$1,879,674	$1,595,967	$1,081,034
Revenues									
State Highway Fund	9,087,589	9,256,213	9,615,675	9,540,000	9,730,800	9,925,416	10,123,924	10,326,403	10,532,931
City Utilities- Right of Way	1,364,915	1,412,635	1,507,307	1,605,000	1,718,000	1,819,000	1,893,000	1,968,000	2,047,000
Other	1,159,615	951,094	1,216,060	1,444,414	792,928	791,858	788,593	782,919	772,621
Total Revenue	11,612,118	11,619,942	12,339,042	12,589,414	12,241,728	12,536,274	12,805,518	13,077,322	13,352,552
Total Resources	15,097,514	15,687,089	16,675,858	14,852,787	14,338,143	14,579,154	14,685,191	14,673,290	14,433,586
Requirements									
Expenditures									
Operations	10,017,272	10,244,817	13,298,113	11,591,372	11,121,263	11,497,480	11,986,224	12,454,255	13,026,285
Pothole Program	234,094	72,705	251,372	200,000	200,000	200,000	200,000	200,000	200,000
Non-Departmental	779,000	1,032,752	863,000	965,000	974,000	1,002,000	903,000	938,000	980,000
Total Expenditures	11,030,366	11,350,274	14,412,485	12,756,372	12,295,263	12,699,480	13,089,224	13,592,255	14,206,285
Annual Surplus/(Deficit)	581,752	269,668	(2,073,443)	(166,958)	(53,534)	(163,207)	(283,706)	(514,933)	(853,733)
Balance Available	4,067,147	4,336,816	2,263,373	2,096,415	2,042,880	1,879,674	1,595,967	1,081,034	227,301
Total Requirements	15,097,514	15,687,089	16,675,858	14,852,787	14,338,143	14,579,154	14,685,191	14,673,290	14,433,586
Target Balance Available*	1,838,394	1,891,712	2,402,081	2,126,062	2,049,210	2,116,580	2,181,537	2,265,376	2,367,714
Amount Above/(Below) Target	2,228,753	2,445,103	(138,708)	(29,647)	(6,330)	(236,907)	(585,570)	(1,184,342)	(2,140,413)

Notes:

*Target balance available per City policy is two months of operating expenditures, where operating expenditures exclude balance available, reserves, contingency and capital.

Forecast was prepared prior to adoption of FY17 Budget. FY17 amounts do not include adjustments for encumbrances or potential changes to the FY17 budget.

FY18 - 22 assumes 5% of the budget left unspent.

The purpose of this fund is to account for revenue and expenditures associated with regulating solid waste collection services and promoting waste prevention and green building efforts in Eugene. The principal source of revenue is hauler license fees.

Service Categories: Waste Prevention/Green Building and Business Licensing; Governmental Services

Legal limitations on use of Fund resources: City of Eugene Code 3.250(1)(g) authorizes solid waste hauler license fees for the purpose of defraying, at a minimum, the City's regulatory and compliance expenses, and providing educational and business assistance programs to the public.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures.

For FY17: The work team will be implementing the first year of the Residential Composting Program, whereby residents of test areas are offered curbside compost pick up. This pilot works directly towards Council waste reduction goals and pairs with the food waste reduction education program that the group will be pursuing as well. The team will also continue work with the Lane County Waste Management Division to update the regional Lane County Wasteshed Solid Waste Master Plan, provide outreach to zero waste communities and economic development activities related to materials management, expand the commercial food waste collection program, support waste prevention education and grant programs in area K-12 schools, advance community sustainability through sporting events, implement the City's internal Zero Waste project and a multifamily recycling program. Additional activities within this fund include education and training activities for green building strategies, collaborating with EWEB on energy efficiency in buildings, providing funding to the BRING - RE:think Business Conservation Assistance program, and identifying cost-effective strategies to pursue from the Climate and Energy Action Plan as it relates to waste prevention and green building.

For fiscal years beyond FY17: Staff will continue to implement waste reduction and green building programs in an effort to reduce our community's carbon footprint, provide integrated waste management services, and support our local economy. Program activities will continue to integrate with other City of Eugene departments and the private sector as opportunities arise.

Important fund accomplishments, opportunities or challenges: During the last ten years the recycling recovery rate for the Lane wasteshed has grown from 39%, and remains above 55%, with the 2013 Diversion Rate leading at 56.9%. Eugene constitutes approximately 52% of the material generated and diverted within the Lane wasteshed; therefore staff uses these figures from Oregon Department of Environmental Quality as a guide.

Relationships with other funds: None.

Revenue sources and forecast methodology (top 75% of revenues): Revenue projections are based on population growth and historical trend analysis for tonnage of materials hauled by the licensees.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Licenses/Permits	827,375	839,053	850,133	850,133	878,890	883,900
Intergovernmental	4,276	6,500	0	0	0	0
Charges for Services	32	8	0	0	646	0
Miscellaneous	3,547	8,332	5,000	5,000	7,500	6,000
Total Revenues	835,230	853,893	855,133	855,133	887,036	889,900
Expenditures						
Central Services	49,456	0	0	0	0	0
Planning and Development	652,215	664,028	820,644	798,340	770,210	969,067
Interfund Transfers	77,000	104,000	74,000	74,000	74,000	52,000
Total Expenditures	778,671	768,028	894,644	872,340	844,210	1,021,067
Excess (deficiency) of revenues over expenditures	**56,559**	**85,865**	**(39,511)**	**(17,207)**	**42,826**	**(131,167)**
Beginning Working Capital (Fund Balance), July 1	458,471	515,030	596,536	600,895	600,895	722,978
Ending Working Capital (Fund Balance), June 30	515,030	600,895	557,025	583,688	643,721	591,811

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	458,471	515,030	596,536	600,895	600,895	722,978
Total Revenues	835,230	853,893	855,133	855,133	887,036	889,900
Total Resources	1,293,701	1,368,923	1,451,669	1,456,028	1,487,931	1,612,878
Requirements						
Total Expenditures	778,671	768,028	894,644	872,340	844,210	1,021,067
Ending Working Capital (Fund Balance)	515,030	600,895	557,025	583,688	643,721	591,811
Total Requirements	1,293,701	1,368,923	1,451,669	1,456,028	1,487,931	1,612,878

Reserves (Budgeted amounts only)						
Balance Available	407,909	414,530	557,025	583,688	583,688	591,811
Total Reserves	407,909	414,530	557,025	583,688	583,688	591,811

The purpose of this reporting fund is to account for activities related to support of the special assessment program, specifically: receivables work (legal notifications, billings, account servicing), collections (delinquencies and foreclosure sales), and treasury (debt management), as well as a loan program to pay for assessments on behalf of property owners when they meet some qualifying criteria. The fund includes three subfunds (114, 115, and 117).

Service Category: Financial Services

Legal limitations of use of Fund resources: There are no legal restrictions on the use of the resources in this fund. Use is directed by Council policy. The City has contracts with property owners to provide services through this fund.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: Following are brief descriptions of the various subfunds used by the City for its special assessment program.

- Fund 114 – Low Income Senior Deferral Fund
- Fund 115 – Special Assessment Management Fund
- Fund 117 – Low Income Sewer Deferral Fund

The major types of revenue recognized in the deferral funds are principal and interest payments on deferred assessments which have been released from their deferred status, as well as interest on investments. The Special Assessment Management Fund is used to administer these programs. The major revenue source is a 5% finance administration charge that is charged to all property owners at the time of assessment. Effective with Local Improvement Districts formed after October 2005, an additional finance fee (for those wishing to finance with the City) made up of a flat fee of $420 and a percentage of the assessment was added to help cover the costs of financing these accounts over time, as well as bond issuance costs. The percentage fee was initially set at 0.5% and increased in 2008 to 1.5%. Due to the decreased assessment activity in the last few years, as well as the low interest rates and accounts paying off early, these accounts have decreased substantially in number. There are no projects scheduled for FY17.

For fiscal years beyond FY17: There are no projects scheduled.

Relationships with other funds: When property owners qualify for some type of low income or age deferral, accounts are transferred from the construction fund (before bonding) or bond fund (after bonding) and deferred. When property owners no longer qualify for these deferrals, the accounts are transferred back to their originating fund.

Revenue sources and forecast methodology (top 75% of revenues): Revenues are forecasted based upon the projected project list supplied by Public Works.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Charges for Services	37,443	53,013	45,380	45,380	51,420	45,220
Miscellaneous	25,049	22,613	49,671	49,671	15,700	15,700
Interfund Transfers	0	0	30,000	30,000	10,000	30,000
Principal on Assessements	14,338	17,103	3,000	3,000	4,300	3,000
Prin. on Assmts. - Finance Fee	6,546	4,218	1,900	1,900	3,200	1,100
Total Revenues	83,376	96,947	129,951	129,951	84,620	95,020
Expenditures						
Central Services	78,914	81,594	130,758	130,758	95,627	97,870
Interfund Transfers	8,000	9,000	7,000	7,000	7,000	8,000
Special Payments	0	0	30,000	30,000	10,000	30,000
Total Expenditures	86,914	90,594	167,758	167,758	112,627	135,870
Excess (deficiency) of revenues over expenditures	**(3,538)**	**6,353**	**(37,807)**	**(37,807)**	**(28,007)**	**(40,850)**
Beginning Working Capital (Fund Balance), July 1	1,246,547	1,243,009	1,216,372	1,249,362	1,249,362	1,221,355
Ending Working Capital (Fund Balance), June 30	1,243,009	1,249,362	1,178,565	1,211,555	1,221,355	1,180,505

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	1,246,547	1,243,009	1,216,372	1,249,362	1,249,362	1,221,355
Total Revenues	83,376	96,947	129,951	129,951	84,620	95,020
Total Resources	1,329,923	1,339,956	1,346,323	1,379,313	1,333,982	1,316,375
Requirements						
Total Expenditures	86,914	90,594	167,758	167,758	112,627	135,870
Ending Working Capital (Fund Balance)	1,243,009	1,249,362	1,178,565	1,211,555	1,221,355	1,180,505
Total Requirements	1,329,923	1,339,956	1,346,323	1,379,313	1,333,982	1,316,375

Reserves (Budgeted amounts only)						
Reserve	50,000	50,000	50,000	50,000	50,000	50,000
Balance Available	1,163,608	1,154,122	1,128,565	1,161,555	1,161,555	1,130,505
Total Reserves	1,213,608	1,204,122	1,178,565	1,211,555	1,211,555	1,180,505

The purpose of this fund is to account for revenues and expenditures associated with the City's 2% registration fee/business privilege tax imposed on providers of telecommunications services in Eugene.

Service Categories: Information Technology Services; Capital

Legal limitations on use of Fund resources: As established in 1997 by Ordinance 20083 and by City Code 3.415, the 2% registration fee/business privilege tax is to be used in development and implementation of telecommunications policies, programs and projects that protect and advance the citizen's health, safety and welfare.

Facts, decisions or conditions that are expected to have a significant effect on revenues or expenditures.

For FY17: Telecom tax revenues will be used for City telecommunications related projects and activities that benefit the community. Projects eligible for telecom funding are developed and reviewed concurrently with the Information Services Division's work plan and are approved by the Executive Management Team. Telecommunications equipment replacement needs are approved by Department Budget Managers in consultation with the Finance Division. Approximately $1.4 million will be spent in FY17 on telecommunications projects, equipment replacement and public safety systems.

For fiscal years beyond FY17: Both telecommunications technology and the regulatory environment are rapidly evolving. Major telecommunications providers are active at state and federal levels, seeking to influence the degree to which the industry may be taxed, and these activities continue to be a significant threat to this source of revenue.

Important fund accomplishments, opportunities or challenges: In addition to establishing a telecommunications technology equipment replacement program, this fund has supported over 170 City telecommunication technology projects to date, which can be found at http://www.eugene-or.gov/telecom. Several of the projects funded through the City's telecom program have won innovation awards. Funded projects have introduced technology advancements to the City organization and community that would otherwise leave functional deficits, especially in the area of public safety. Challenges include the continued management of the work plan in an environment where there are fast-changing technology-driven needs of the City organization, pre-emptive state and federal regulatory challenges to City of Eugene Ordinance 20083, court challenges, and state and federal pre-emptive legislative initiatives.

Relationships with other funds: Telecom tax revenues are used to implement and support new telecommunication-related projects/activities including a dedicated portion of the fund as an equipment replacement reserve fund for telecommunication-related General Fund equipment. The Telecom Fund also helps support the Public Safety Information Systems Fund.

Revenue sources and forecast methodology (top 75% of revenues): The revenue stream for this fund is 2% of registrants' gross revenues derived from their telecommunication activities within the city. While over 165 wireline, wireless and cable communications providers are registered in the program, generally, the top ten providers account for 95% or more of the revenue collected. The forecast is based on a projection of current yearly revenues collected.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Licenses/Permits	2,938,581	2,818,523	2,950,000	2,950,000	2,900,000	2,900,000
Miscellaneous	31,185	30,910	32,000	32,000	32,000	32,000
Total Revenues	2,969,766	2,849,433	2,982,000	2,982,000	2,932,000	2,932,000
Expenditures						
Central Services	1,700,943	2,781,949	2,710,592	3,958,908	3,958,908	2,734,342
Capital	12,134	0	169,850	169,850	48,083	0
Interfund Transfers	2,490,000	490,000	1,493,000	1,493,000	1,493,000	479,000
Total Expenditures	4,203,077	3,271,949	4,373,442	5,621,758	5,499,991	3,213,342
Excess (deficiency) of revenues over expenditures	**(1,233,311)**	**(422,516)**	**(1,391,442)**	**(2,639,758)**	**(2,567,991)**	**(281,342)**
Beginning Working Capital (Fund Balance), July 1	7,730,179	6,496,868	4,646,605	6,074,352	6,074,352	3,747,278
Ending Working Capital (Fund Balance), June 30	6,496,868	6,074,352	3,255,163	3,434,594	3,506,361	3,465,936

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	7,730,179	6,496,868	4,646,605	6,074,352	6,074,352	3,747,278
Total Revenues	2,969,766	2,849,433	2,982,000	2,982,000	2,932,000	2,932,000
Total Resources	10,699,945	9,346,301	7,628,605	9,056,352	9,006,352	6,679,278
Requirements						
Total Expenditures	4,203,077	3,271,949	4,373,442	5,621,758	5,499,991	3,213,342
Ending Working Capital (Fund Balance)	6,496,868	6,074,352	3,255,163	3,434,594	3,506,361	3,465,936
Total Requirements	10,699,945	9,346,301	7,628,605	9,056,352	9,006,352	6,679,278

Reserves (Budgeted amounts only)						
Reserve	340,907	340,907	340,907	340,907	340,907	302,847
Balance Available	3,041,915	3,683,356	2,914,256	3,093,687	3,093,687	3,163,089
Total Reserves	3,382,822	4,024,263	3,255,163	3,434,594	3,434,594	3,465,936

Debt Service Funds - used to account for the accumulation of resources and payment of long-term debt principal and interest					
Reporting Fund Name and Number (listed alphabetically)	**Purpose**	**Primary Funding Sources**	**Primary Expenditures**	**Spending Restrictions**	**FY17 Adopted Budget Document Reference**
General Obligation Debt Service Fund (211)	To account for revenues and expenditures related to voter-approved General Obligation bonds issued by the City.	Property tax revenues.	Payments of principal and interest on outstanding General Obligation bonds approved by voters.	ORS 294.388 requires a separate fund to be set up for payment of General Obligation bonds. ORS 287A.140 states that the City may not divert funds while principal or interest on G.O. bonds remain unpaid.	Page 142
Special Assessment Bond Debt Fund (250)	To pay principal and interest on bonds issued to pay for property owner assessment financing contracts.	Assessment bond proceeds and fees paid by property owners.	Payments of principal and interest to bond holders.	Bond covenants restrict property owner payments to paying off principal and interest on assessment bonds issued by the City.	Page 143

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Taxes	13,706,731	13,972,976	14,268,159	14,268,159	14,460,000	13,117,486
Miscellaneous	14,824	26,607	12,000	12,000	18,180	18,000
Total Revenues	13,721,555	13,999,583	14,280,159	14,280,159	14,478,180	13,135,486
Expenditures						
Debt Service	14,046,093	13,720,968	14,318,963	14,635,011	14,635,011	13,333,507
Total Expenditures	14,046,093	13,720,968	14,318,963	14,635,011	14,635,011	13,333,507
Excess (deficiency) of revenues over expenditures	**(324,538)**	**278,615**	**(38,804)**	**(354,852)**	**(156,831)**	**(198,021)**
Beginning Working Capital (Fund Balance), July 1	400,775	76,237	38,804	354,852	354,852	198,021
Ending Working Capital (Fund Balance), June 30	76,237	354,852	0	0	198,021	0

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	400,775	76,237	38,804	354,852	354,852	198,021
Total Revenues	13,721,555	13,999,583	14,280,159	14,280,159	14,478,180	13,135,486
Total Resources	14,122,330	14,075,820	14,318,963	14,635,011	14,833,032	13,333,507
Requirements						
Total Expenditures	14,046,093	13,720,968	14,318,963	14,635,011	14,635,011	13,333,507
Ending Working Capital (Fund Balance)	76,237	354,852	0	0	198,021	0
Total Requirements	14,122,330	14,075,820	14,318,963	14,635,011	14,833,032	13,333,507

Reserves (Budgeted amounts only)						
Reserve	0	0	0	0	0	0
Total Reserves	0	0	0	0	0	0

Special Assessment Bond Debt Fund (250)

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Miscellaneous	29,148	25,632	49,500	49,500	20,840	40,400
Principal on Assessments	141,221	80,739	320,900	320,900	63,500	260,200
Prin. on Assmts. - Finance Fee	(40,523)	(1,770)	0	0	(8,476)	0
Total Revenues	129,846	104,601	370,400	370,400	75,864	300,600
Expenditures						
Debt Service	164,613	112,870	367,502	380,921	79,970	300,000
Interfund Transfers	0	0	363,535	363,535	363,535	10,000
Total Expenditures	164,613	112,870	731,037	744,456	443,505	310,000
Excess (deficiency) of revenues over expenditures	**(34,767)**	**(8,269)**	**(360,637)**	**(374,056)**	**(367,641)**	**(9,400)**
Beginning Working Capital (Fund Balance), July 1	478,598	443,831	417,355	435,562	435,562	67,921
Ending Working Capital (Fund Balance), June 30	443,831	435,562	56,718	61,506	67,921	58,521

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	478,598	443,831	417,355	435,562	435,562	67,921
Total Revenues	129,846	104,601	370,400	370,400	75,864	300,600
Total Resources	608,444	548,432	787,755	805,962	511,426	368,521
Requirements						
Total Expenditures	164,613	112,870	731,037	744,456	443,505	310,000
Ending Working Capital (Fund Balance)	443,831	435,562	56,718	61,506	67,921	58,521
Total Requirements	608,444	548,432	787,755	805,962	511,426	368,521

Reserves (Budgeted amounts only)						
Reserve	452,546	419,937	56,718	61,506	61,506	58,521
Total Reserves	452,546	419,937	56,718	61,506	61,506	58,521

Capital Projects Funds - used to account for financial resources to be used for the acquisition or construction of major capital facilities					
Reporting Fund Name and Number (listed alphabetically)	**Purpose**	**Funding Sources**	**Primary Expenditures**	**Spending Restrictions**	**FY17 Adopted Budget Document Reference**
General Capital Projects Fund (310)	To account for financing, construction and preservation of capital facilities not financed by proprietary or other capital projects funds and affordable housing.	General Fund transfer, bond proceeds, grants and loan repayments.	Preservation and major repairs of General Fund buildings, public art, City Hall replacement and park and open space land acquisitions.	Funding provided by bond proceeds (including interest earnings) are restricted by the terms of the bond measure approved by voters. Grants are usually restricted to a specific project or type of project. General Fund transfers are unrestricted. Fund 314 is restricted by Council Policy to provide capital funding for affordable housing projects. The revenue generated from loan repayment is designated for future affordable housing projects.	Page 149
Special Assessments Capital Projects Fund (350)	To account for interim financing and related costs of construction for public improvements which primarily benefit the property owners against whose properties special assessments are levied.	Debt issuance and repayment.	Construction of public improvements.	State law restricts assessments to the specific improvement constructed.	Page 151
Systems Development Capital Projects Fund (330)	To account for Systems Development Charge (SDC) revenues and expenditures in four major infrastructure systems.	SDC fees paid when permits are issued.	Capacity-enhancing projects for the following systems: transportation, wastewater, stormwater and parks.	ORS 223.297 to 223.314 restricts expenditures to capacity-enhancing projects for the four systems.	Page 153
Transportation Capital Projects Fund (340)	To account for revenues from dedicated sources and related non-development transportation capital project expenditures.	State and federal transportation grants, a $0.05 per gallon local motor vehicle fuel tax and the 2012 voter-approved Street Bond.	Pavement preservation program fixing streets and funding bicycle and pedestrian projects.	Funding provided by bond proceeds (including interest earnings) are restricted by the terms of the bond measure approved by voters. Grants are usually restricted to a specific project or type of project. Gas tax revenues are dedicated to the preservation and maintenance of the street system per Oregon State Constitution, Article 9, Section 3a; ORS 366 and 367 and City Code 3.489 (2).	Page 155

The purpose of this reporting fund is to account for the financing, construction and preservation of capital facilities not financed by proprietary or other capital projects funds. This fund has six subfunds, each dedicated to a particular project type.

Service Categories: Capital; Housing; Parks and Open Space; Cultural Services

Legal limitations on use of Fund resources:
General Capital Projects Fund (311): No legal limitations. Council policy determines use.

Housing Capital Projects Fund (314): No legal limitations. Council policy directs this fund to provide capital funding affordable housing projects. The revenue generated from loan repayment is designated for future affordable housing projects.

Public Art Fund (319): Specific use of Fund 319 is outlined in sections 2.638 to 2.648 of the Eugene Municipal Code. Resources can only be used for expenses related to public art projects.

Parks and Open Space Capital Projects Fund (321): Funds are restricted by the bond measure approved by the voters in 1998 to purchase parkland, build parks and youth sports fields and replace Amazon Pool.

City Hall Replacement Fund (323): No legal limitations. Council policy determines use.

2006 PROS Bond Fund (324): Funds are restricted by the bond measure approved by the voters to purchase land for parks and open space and construct and improve park facilities.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17:
General Capital Projects Fund (311): Supports preservation and major repairs of over 100 General Fund buildings valued at $300 million. The annual General Fund transfer of $900,000 is a critical component of the Capital Improvement Program for addressing critical seismic deficiencies, exterior preservation to prevent additional damage to structures, and mechanical systems which affect the continued operation of City programs.

Housing Capital Projects Fund (314): Revenues include proceeds from sales of properties previously purchased or developed with General Fund monies. Expenditures are determined by the balance available and certain landbank acquisitions/development sites that are not eligible for federal grant use.

Public Art Fund (319): The Public Art Program oversees acquisitions, donations, maintenance, budgeting and planning for Eugene's public art. Revenue relies on eligible capital projects. The City Hall project will be the largest source of revenue and expense in FY17.

Parks and Open Space Capital Projects Fund (321): No significant sources of new revenue projected. The fund is preparing to close once all active projects are completed.

City Hall Replacement Fund (323): The current funding appropriation is being used to fund the City Hall Phase 1 project.

2006 PROS Bond Fund (324): Park and open space land acquisitions are programmed for FY17, as outlined in the bond measure.

For fiscal years beyond FY17:
General Capital Projects Fund (311): The projected funding will continue to be below minimum standards for adequate preservation of the City's General Fund building assets.

Housing Capital Projects Fund (314): Revenues include proceeds from sales of properties previously purchased or developed with General Fund monies. Expenditures are determined by the balance available and certain landbank acquisitions/development sites that are not eligible for federal grant use.

Public Art Fund (319): Routine and preventative maintenance for Eugene's public art is underfunded. This includes maintenance for art in parks, art in the right-of-way and art in and around City-owned buildings. A small routine maintenance fund has been established via Cultural Services as a stopgap to ongoing maintenance needs. In the interest of protecting the investment in Eugene's public art, major public art repairs need an additional funding source.

Parks and Open Space Capital Projects Fund (321): No significant sources of new revenue projected. The fund is preparing to close once all active projects are completed.

City Hall Replacement Fund (323): Fund will continue to be utilized for construction as directed by Council.

2006 PROS Bond Fund (324): Additional parks and open space land acquisitions are projected to complete the bond.

Important fund accomplishments, opportunities or challenges:
General Capital Projects Fund (311): Industry standards call for reinvesting 2 to 4% of the total asset value in ongoing preservation and maintenance. However, the addition of new facilities without a proportionate increase in building preservation funding has lowered the City's level of reinvestment to well below 2% of asset value. The City Hall project will help in the short run by reducing the previous estimated backlog of deficiencies by about half. However, without increased funding, the backlog of deficiencies will grow at an accelerated pace as newer buildings age and the overall condition of General Fund facilities will deteriorate. For example, the 2nd and Chambers public safety campus is over 15 years old, the Eugene Public Library is over 10 years old, and the "new" Police Headquarters is a 30 year-old building that was only partially updated when remodeled in 2012. In addition, Recreation programs may experience revenue reduction if patron enjoyment is negatively affected by the condition of the facilities. These facilities and others will require major capital reinvestment in the coming years in order to continue operating safely, efficiently, and appropriately.

There is also a growing need to fund preservation of park infrastructure: children's play areas, sports fields, pedestrian bridges, irrigation systems, lighting, pathways and parking areas. The majority of these facilities are not included in the inventory of General Fund buildings. Currently,

the fund is focused on preservation of City buildings and the identification and measurement of building deficiencies has been the basis for establishing funding levels. There is no detailed analysis of infrastructure preservation needs in existing City parks comparable to that found in the Facility Condition Report.

Housing Capital Projects Fund (314): In previous years, funds have been used to purchase landbank properties for low-income housing development. During FY14 this fund was used to repay the U.S. Department of Housing and Urban Development for a portion of the Willow Creek landbank site which has not been developed or sold due to economic conditions. In FY16, the fund received partial repayment from the initial down payment made on the sale of the Willow Creek land bank site. Repayment in full should occur during FY17.

Public Art Fund (319): This fund was established with the intent to dedicate a portion of funds used for the construction of City facilities to purchase public art. Within certain guidelines, an equivalent of 1% of the funds to construct or purchase public buildings is to be deposited in the fund. Fewer capital projects means less revenue for this fund. The 2010 Public Art Plan calls for Eugene to follow national trends and increase its percentage art formula from 1% to 2% or base revenue on a per capita formula. Currently, the City is responsible for ongoing inventory management and maintenance without a sustainable funding mechanism.

Parks and Open Space Fund (321): Almost all categories of projects making up a voter-approved $25 million park bond are completed and in use by the community.

2006 PROS Bond Fund (324): Six synthetic surface athletics fields have been successfully constructed within the 4J and 52 school districts. Improvements at Golden Gardens Park have been completed, including a new trail system circumnavigating the ponds. More than 680 acres of ridgeline properties for the Ridgeline Trail system have been purchased that provide key linkages along the Ridgeline corridor. Over 300 acres have been successfully purchased for neighborhood and community parks.

Relationships with other funds:

General Capital Projects Fund (311): This fund relies primarily on the General Fund to support ongoing preservation of the City's General Fund building assets. ADA deficiencies in City buildings and facilities are also addressed through the CDBG prioritization and funding process. Inadequate fund resources could impact the Facility Maintenance Fund's (Fund 618) ability to maintain General Fund buildings. In addition, the 1998 Parks and Open Space bond measure has funded construction of a number of new parks, sports fields, and open space recreation areas. These new facilities will also require investment in capital preservation.

Housing Capital Projects Fund (314): In the future, these resources may be combined with CDBG (Fund 171 and 177) and HOME (Fund 178) allocations and Low Income Housing Trust (Fund 175) monies to acquire and develop additional landbank sites.

Public Art Fund (319): Revenues are derived primarily from the Capital Project Fund and support from the Cultural Services subfund 031.

Parks and Open Space Fund (321): Storm water acquisition funds, Parks SDC funds, and Park Maintenance fund donations and grants are used in conjunction with Parks and Open Space Bond funds to maximize the use of available resources.

City Hall Replacement Fund (323): This fund relies on revenues from other funds to provide the resources to fund capital expenditures. If additional major capital facilities are to be constructed beyond completion of the first phase of City Hall, this fund will likely require revenues from other sources.

2006 PROS Bond Fund (324): Where appropriate, stormwater acquisition funds, Parks SDC funds, and Park Maintenance fund donations and grants are planned to be used in conjunction with the 2006 PROS Bond funds to maximize the use of available resources.

Revenue sources and forecast methodology (top 75% of revenues): Fund revenues have typically changed from year to year, and may be derived from interfund transfers, property sales, and interest earned on fund balances.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Rental	20,172	14,257	15,000	15,000	15,000	15,000
Miscellaneous	18,555	4,209,371	15,000	1,665,000	1,745,580	16,000
Interfund Transfers	14,989,300	6,762,857	3,509,300	4,409,300	4,409,300	3,609,300
Draws on Line of Credit	1,050,000	1,900,000	0	0	2,740,000	0
Gen. Obligation Bonds Issued	0	0	0	7,635,863	5,000,000	0
Total Revenues	16,078,027	12,886,485	3,539,300	13,725,163	13,909,880	3,640,300
Expenditures						
Library, Rec. and Cultural Srvcs.	1,000	0	20,000	20,000	20,000	20,000
Capital	5,476,280	11,645,861	26,447,051	30,079,741	30,101,650	26,300,541
Debt Service	12,741	5,106	50,000	50,000	50,000	50,000
Interfund Transfers	30,000	0	0	0	0	0
Total Expenditures	5,520,021	11,650,967	26,517,051	30,149,741	30,171,650	26,370,541
Excess (deficiency) of revenues over expenditures	**10,558,006**	**1,235,518**	**(22,977,751)**	**(16,424,578)**	**(16,261,770)**	**(22,730,241)**
Beginning Working Capital (Fund Balance), July 1	5,344,604	15,902,610	24,199,900	17,138,128	17,138,128	24,056,742
Ending Working Capital (Fund Balance), June 30	15,902,610	17,138,128	1,222,149	713,550	876,358	1,326,501

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	5,344,604	15,902,610	24,199,900	17,138,128	17,138,128	24,056,742
Total Revenues	16,078,027	12,886,485	3,539,300	13,725,163	13,909,880	3,640,300
Total Resources	21,422,631	28,789,095	27,739,200	30,863,291	31,048,008	27,697,042
Requirements						
Total Expenditures	5,520,021	11,650,967	26,517,051	30,149,741	30,171,650	26,370,541
Ending Working Capital (Fund Balance)	15,902,610	17,138,128	1,222,149	713,550	876,358	1,326,501
Total Requirements	21,422,631	28,789,095	27,739,200	30,863,291	31,048,008	27,697,042

Reserves (Budgeted amounts only)						
Reserve	27,560	26,560	566,560	26,560	26,560	26,560
Balance Available	643,812	673,619	655,589	686,990	686,990	1,299,941
Total Reserves	671,372	700,179	1,222,149	713,550	713,550	1,326,501

The purpose of this reporting fund is to account for the interim financing and related costs of construction for public improvements which primarily benefit the property owners against whose properties special assessments are levied. It is made up of two subfunds: the Special Assessments Capital Fund (351) and the Delayed Assessments Fund (352). Construction period financing is obtained through draws on a line of credit and the debt service thereon is financed through special assessment collections, proceeds of long-term bonded debt and interest on investments.

Service Category: Capital

Legal limitations on use of Fund resources: There are contractual and fiduciary limitations on the use of this fund's resources. Per City Code, developers are required to pay their share of an arterial/collector street improvement before the project takes place. These advance payments are held in a liability account and accrue interest.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: There are no new assessment projects scheduled in FY17.

For fiscal years beyond FY17: At this time, there are no projects scheduled to be assessed. A delayed assessment may be granted for assessment costs in excess of 100 feet until further development for partially-developed lots which are greater than ½ acre. All assessment costs may be delayed until development for vacant parcels. Assessable projects are either identified by Council or initiated by property owner petition.

Important fund accomplishments, opportunities or challenges: None identified.

Relationships with other funds: The assessment fund receives City reimbursement from SDC funds or other City funds that contribute to the non-assessable portions of an assessment project.

Revenue sources and forecast methodology (top 75% of revenues): Revenues are based upon the projected list of projects supplied by Public Works.

Special Assessments Capital Projects Fund (350) Capital Projects Funds

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Charges for Services	155,429	0	0	0	104,000	0
Miscellaneous	17,284	16,706	11,600	11,600	17,500	14,500
Principal on Assessments	35,594	19,791	11,900	11,900	15,900	11,600
Total Revenues	208,307	36,497	23,500	23,500	137,400	26,100
Expenditures						
Interfund Transfers	0	0	630,291	630,291	630,291	20,000
Total Expenditures	0	0	630,291	630,291	630,291	20,000
Excess (deficiency) of revenues over expenditures	**208,307**	**36,497**	**(606,791)**	**(606,791)**	**(492,891)**	**6,100**
Beginning Working Capital (Fund Balance), July 1	1,353,683	1,561,990	1,594,990	1,598,487	1,598,487	1,105,596
Ending Working Capital (Fund Balance), June 30	1,561,990	1,598,487	988,199	991,696	1,105,596	1,111,696

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	1,353,683	1,561,990	1,594,990	1,598,487	1,598,487	1,105,596
Total Revenues	208,307	36,497	23,500	23,500	137,400	26,100
Total Resources	1,561,990	1,598,487	1,618,490	1,621,987	1,735,887	1,131,696
Requirements						
Total Expenditures	0	0	630,291	630,291	630,291	20,000
Ending Working Capital (Fund Balance)	1,561,990	1,598,487	988,199	991,696	1,105,596	1,111,696
Total Requirements	1,561,990	1,598,487	1,618,490	1,621,987	1,735,887	1,131,696

Reserves (Budgeted amounts only)						
Balance Available	1,305,619	1,504,126	988,199	991,696	991,696	1,111,696
Total Reserves	1,305,619	1,504,126	988,199	991,696	991,696	1,111,696

System Development Capital Projects Fund (330) Capital Projects Funds

The purpose of this reporting fund is to account for System Development Charge (SDC) revenues and expenditures in four major infrastructure systems. SDCs are fees paid at the time of development permits being issued to cover a property's fair share of the infrastructure benefitting the property. Eugene's SDCs combine improvement and reimbursement components for transportation, wastewater, stormwater, and the parks system. Expenditures of the improvement component of SDCs are restricted by state law to capacity-enhancing projects for the system for which the fee is imposed. The reimbursement portion of SDCs may be used to rehabilitate existing systems. This fund includes five subfunds: one operating fund for administration (332) and four capital system funds (333, 334, 335 and 336).

Service Category: Capital; Construction Permits; Parks and Open Space

Legal limitations on use of Fund resources: Oregon statutes (ORS 223.297-223.314) require that local system development charge revenue be used only to fund capital improvements or for repayment of indebtedness for capital improvements associated with the systems for which the fees were assessed.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

> **For FY17:** Oregon state law (ORS 223.297-223.314) provides the statewide framework for guiding SDCs and constrains local government's flexibility in establishing the methodologies and criteria for setting SDC rates. Future changes to the City's SDC methodologies, adopted by Council resolution, must comply with revisions to state law. The level of SDC activity is highly dependent on construction activity in the community. Due to the unpredictability of development activity, revenues are budgeted at a conservative level based upon recent trends. When activity from development increases, SDC revenues typically increase. Public Works will increase expenditures in the out years for revenues received.

For fiscal years beyond FY17: The expenditures for the years beyond FY17 will be responsive to developmental activity in each system.

Important fund accomplishments, opportunities or challenges: In the current economy, revenue has increased from historical lows but has not yet reached the highs before the economic decline.

Relationships with other funds: SDC revenues help fund the City's share of costs for assessable system improvement projects. The reimbursement fee component of applicable SDC funds provides an additional resource to the Pavement Preservation, Stormwater Capital and Wastewater Capital Funds in the form of preservation dollars for existing systems. Parks SDC funds are being used in conjunction with Parks, Recreation & Open Space (PROS) bond funds to ensure that park capital projects provide adequate capacity for both existing and future park users. Additionally, Park SDC reimbursement funds are used in conjunction with general capital funds to rehabilitate existing park system components.

Revenue sources and forecast methodology (top 75% of revenues): The forecast of SDC revenue is based on projected increases or decreases in building permit activity in combination with historical revenue collections.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	175,205	0	0	0	2,500	0
Rental	121,412	131,751	138,840	138,840	155,132	288,840
Charges for Services	7,970,220	6,055,062	3,903,500	4,004,083	5,004,620	3,992,100
Miscellaneous	146,662	163,001	73,172	73,172	151,597	112,947
Total Revenues	8,413,499	6,349,814	4,115,512	4,216,095	5,313,849	4,393,887
Expenditures						
Planning and Development	41,594	80,380	114,035	114,035	114,035	91,129
Public Works	228,012	330,961	408,146	396,243	359,066	502,248
Capital	3,380,246	2,034,025	8,661,107	9,397,847	9,397,847	11,907,066
Interfund Transfers	42,000	34,000	39,000	39,000	39,000	41,000
Total Expenditures	3,691,852	2,479,366	9,222,288	9,947,125	9,909,948	12,541,443
Excess (deficiency) of revenues over expenditures	**4,721,647**	**3,870,448**	**(5,106,776)**	**(5,731,030)**	**(4,596,099)**	**(8,147,556)**
Beginning Working Capital (Fund Balance), July 1	12,285,056	17,006,703	19,554,398	20,877,152	20,877,152	23,164,407
Ending Working Capital (Fund Balance), June 30	17,006,703	20,877,151	14,447,622	15,146,122	16,281,053	15,016,851

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	12,285,056	17,006,703	19,554,398	20,877,152	20,877,152	23,164,407
Total Revenues	8,413,499	6,349,814	4,115,512	4,216,095	5,313,849	4,393,887
Total Resources	20,698,555	23,356,517	23,669,910	25,093,247	26,191,001	27,558,294
Requirements						
Total Expenditures	3,691,852	2,479,366	9,222,288	9,947,125	9,909,948	12,541,443
Ending Working Capital (Fund Balance)	17,006,703	20,877,151	14,447,622	15,146,122	16,281,053	15,016,851
Total Requirements	20,698,555	23,356,517	23,669,910	25,093,247	26,191,001	27,558,294

Reserves (Budgeted amounts only)						
Balance Available	7,970,859	13,128,580	14,447,622	15,146,122	15,146,122	15,016,851
Total Reserves	7,970,859	13,128,580	14,447,622	15,146,122	15,146,122	15,016,851

The purpose of this reporting fund is to account for revenues from dedicated sources and related non-development transportation capital project expenditures. This fund includes three subfunds: Road General Capital Projects Fund (341), Pavement Preservation Capital Fund (342), and 2012 Street Bond Fund (344). Revenues are generated primarily from state and federal transportation grants, a $0.05 per gallon local motor vehicle fuel tax, and the 2012 Street Repair Bond.

Service Categories: Capital

Legal limitations on use of Fund resources: Revenues from the motor vehicle fuel taxes are restricted by the Oregon Constitution Article 9 Section 3a, ORS 366 and 367, and by City Code 3.489(2) to preservation and maintenance of the street system. Capital bond fund revenue is restricted under the terms of the bond measure approved by the voters. Capital grant resources are restricted to the purposes of each grant.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: The $0.05 per gallon local motor vehicle fuel tax is a significant ongoing revenue stream for funding the Pavement Preservation Program. The fuel tax is projected to generate roughly $2.8 million in FY17. In November 2012, Eugene voters passed a 5-year, $43 million General Obligation (G.O.) Bond measure to fix the streets and fund bicycle and pedestrian projects. The third set of the 76 projects funded by the bond measure will be constructed in FY17.

For fiscal years beyond FY17: The local motor vehicle fuel tax is expected to generate about $2.8 million annually for the pavement preservation program. The 2012 bond measure will fund the completion of the 76 street projects authorized under that measure and an average of $516,000 of bicycle and pedestrian projects per year.

Important fund accomplishments, opportunities or challenges: The 2016 Pavement Management Report calculated the backlog on improved asphalt streets at $79 million, a decrease of $5 million from the 2015 report. The projected level of funding beyond the 2012 bond measure is insufficient to stabilize this backlog. Annually, a number of streets are falling into a more costly treatment category due to lack of funding to repair them.

Relationships with other funds: The transportation capital funds have a close relationship with the operations and maintenance (O&M) activities for the city's transportation system accounted for in the Road Fund (131). An adequately funded O&M program reduces capital preservation costs. Similarly, repairing more streets through capital preservation over time reduces street O&M costs. When either ongoing O&M or capital preservation activities are underfunded, the deferred work increases overall system costs. Also, resources from this transportation system capital fund are often combined with resources from the assessment fund, transportation SDC capital fund, and/or other capital funds to complete transportation system capital projects.

Revenue sources and forecast methodology (top 75% of revenues): The top two revenues are the local motor vehicle fuel tax and the 2012 G.O. Bond. The forecast for local motor vehicle fuel tax revenue is based on the historical trend. The G.O. Bond is based upon the voter approved measure. Federal and state grants are utilized as they are awarded.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Taxes	2,868,768	2,996,958	2,880,000	2,880,000	2,974,561	2,880,000
Intergovernmental	466,059	747,367	1,433,645	5,502,533	5,788,013	3,720,662
Rental	35,597	25,159	0	0	36,000	0
Charges for Services	92,610	335,321	10,000	57,200	112,200	25,000
Miscellaneous	19,376	21,314	10,000	10,000	20,450	16,000
Draws on Line of Credit	9,530,000	6,800,000	8,300,000	10,808,620	9,197,562	8,600,000
Interfund Transfers	30,000	224,752	30,000	30,000	30,000	30,000
Total Revenues	13,042,410	11,150,871	12,663,645	19,288,353	18,158,786	15,271,662
Expenditures						
Capital	14,105,996	11,825,185	22,339,747	21,466,497	20,949,974	28,608,009
Debt Service	15,987	3,682	10,000	10,000	10,000	10,000
Total Expenditures	14,121,983	11,828,867	22,349,747	21,476,497	20,959,974	28,618,009
Excess (deficiency) of revenues over expenditures	**(1,079,573)**	**(677,996)**	**(9,686,102)**	**(2,188,144)**	**(2,801,188)**	**(13,346,347)**
Beginning Working Capital (Fund Balance), July 1	6,023,629	4,944,056	10,060,232	4,266,060	4,266,060	14,789,219
Ending Working Capital (Fund Balance), June 30	4,944,056	4,266,060	374,130	2,077,916	1,464,872	1,442,872

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	6,023,629	4,944,056	10,060,232	4,266,060	4,266,060	14,789,219
Total Revenues	13,042,410	11,150,871	12,663,645	19,288,353	18,158,786	15,271,662
Total Resources	19,066,039	16,094,927	22,723,877	23,554,413	22,424,846	30,060,881
Requirements						
Total Expenditures	14,121,983	11,828,867	22,349,747	21,476,497	20,959,974	28,618,009
Ending Working Capital (Fund Balance)	4,944,056	4,266,060	374,130	2,077,916	1,464,872	1,442,872
Total Requirements	19,066,039	16,094,927	22,723,877	23,554,413	22,424,846	30,060,881

Reserves (Budgeted amounts only)						
Balance Available	186,516	254,281	374,130	2,077,916	2,077,916	1,442,872
Total Reserves	186,516	254,281	374,130	2,077,916	2,077,916	1,442,872

Enterprise Funds - used to account for operations that are financed and operated in a similar manner as a private business; intended to be self-supporting					
Reporting Fund Name and Number (listed alphabetically)	**Purpose**	**Primary Funding Sources**	**Primary Expenditures**	**Spending Restrictions**	**FY17 Adopted Budget Document Reference**
Ambulance Transport Fund (592)	To account for the operations of ambulance transportation services and associated pre-hospital life support care.	User fees and subscription program membership fees.	Costs related to ambulance transport and associated pre-hospital life support care.	The proceeds of user fees are retained in the fund for operating the service.	Page 158
Municipal Airport Fund (510)	To account for the operation of the municipal airport.	Airline, parking and concession revenues, Airport Improvement Program (AIP) grant monies and Passenger Facility Charges (PFC).	Airport operations and capital improvements.	Revenues are restricted for use in financing airport operations and eligible airport projects as determined by FAA regulation.	Page 161
Parking Services Fund (520)	To account for operations of the City's municipal parking program.	Parking fees, fines, and commercial space rentals.	To maintain parking assets and operations as well as a transfer to the General Fund to pay for a portion of a dedicated downtown police unit.	Proceeds are retained in the fund for operating the municipal parking program.	Page 163
Stormwater Utility Fund (539)	To account for activities related to the stormwater system and providing wetland mitigation credits.	Stormwater user fees and mitigation credit sales.	For the operation, construction and maintenance of the stormwater system and the wetland resource protection and enhancement program.	As allowed under state statute, the proceeds of user fees are retained in the fund for planning, constructing and/or operating the system. Wetland mitigation credits are restricted to appropriate projects within the wetland bank service area.	Page 166
Wastewater Utility Fund (530)	To account for activities related to the wastewater collection and treatment system.	Wastewater user fees.	For the construction, operation and maintenance of the wastewater collection and treatment system.	Partial restriction for outstanding regional wastewater system debt payments. As allowed under state statute, the proceeds of user fees are retained in the fund for planning, constructing and/or operating the system. Per IGA, all regional revenues are required to be passed through to the Metropolitan Wastewater Management Commission (MWMC).	Page 168

The purpose of this fund is to account for the operations of ambulance transportation services and associated pre-hospital life support care provided to the public. Revenues are provided through user fees, Medicare and Medicaid reimbursements, and subscription program membership fees.

Service Categories: Fire and Emergency Medical Services; Fire and Emergency Medical Services Department Administration

Legal limitations of use of Fund resources: There are no legal limitations on the use of fund resources. Use is directed by Council policy.

Facts, decisions, or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: The U.S. Centers for Medicare and Medicaid Services continues to incrementally reduce ambulance transport reimbursement rates and implement new billing regulations, both resulting in reduced net revenue for the fund. Since FY09, a public/private partnership has been in place with a private ambulance company to provide predetermined basic and intermediate calls for services from facilities and, in some cases, from non-emergency calls. This partnership assists with the depth of services available in the community, addresses system capacity and workload issues within the department, and avoids the expense of adding another 24-hour transport unit. The fund continues to serve those that are either under-insured or not insured and have no other ability to pay, often resulting in uncollectible accounts. Based on current transport projections, the fund is balanced through the end of FY19. However, the fund does not have reserves equal to two months of operating expenditures which is City policy.

For fiscal years beyond FY17: The fund will not have adequate resources under current projections through the life of the forecast. Federally administered health programs are expected to continue decreasing reimbursement rates. And the costs of providing emergency medical transport services are expected to continue to increase. Additionally, system capacity will continue to be an issue. The department is working to develop funding options to stabilize the fund including increasing transport rates.

Important fund accomplishments, opportunities, or challenges: Fire and EMS has implemented a multi-phased redesign plan with a number of operational and business modifications designed to bring system costs closer to revenues. The two major challenges the fund continues to face are the balance between financial stability and capacity needs based on call volume. Department recommendations include balancing within the current fund structure with General Fund support, privatization of the service, or creating an Ambulance Transport District.

Relationships with other funds: The fund pays dispatching fees to the General Fund.

Revenue sources and forecast methodology (top 75% of revenues): The forecast is based on a historical trend analysis of gross revenues, write-downs, write-offs, and FireMed memberships.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	25,671	377,714	0	0	0	0
Charges for Services	6,557,226	7,664,189	7,279,494	7,414,494	8,068,626	8,075,178
Miscellaneous	107,676	133,808	75,758	75,758	91,419	92,655
Total Revenues	6,690,573	8,175,711	7,355,252	7,490,252	8,160,045	8,167,833
Expenditures						
Fire and Emerg. Med. Srvcs.	6,423,563	7,004,682	6,772,184	6,907,184	7,435,184	7,474,415
Interfund Transfers	898,418	947,031	932,390	932,390	932,390	899,998
Total Expenditures	7,321,981	7,951,713	7,704,574	7,839,574	8,367,574	8,374,413
Excess (deficiency) of revenues over expenditures	**(631,408)**	**223,998**	**(349,322)**	**(349,322)**	**(207,529)**	**(206,580)**
Beginning Working Capital (Fund Balance), July 1	1,706,183	1,074,775	351,331	1,298,773	1,298,773	1,091,244
Ending Working Capital (Fund Balance), June 30	1,074,775	1,298,773	2,009	949,451	1,091,244	884,664

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	1,706,183	1,074,775	351,331	1,298,773	1,298,773	1,091,244
Total Revenues	6,690,573	8,175,711	7,355,252	7,490,252	8,160,045	8,167,833
Total Resources	8,396,756	9,250,486	7,706,583	8,789,025	9,458,818	9,259,077
Requirements						
Total Expenditures	7,321,981	7,951,713	7,704,574	7,839,574	8,367,574	8,374,413
Ending Working Capital (Fund Balance)	1,074,775	1,298,773	2,009	949,451	1,091,244	884,664
Total Requirements	8,396,756	9,250,486	7,706,583	8,789,025	9,458,818	9,259,077

Reserves (Budgeted amounts only)						
Balance Available	618,876	35,004	2,009	949,451	949,451	884,664
Total Reserves	618,876	35,004	2,009	949,451	949,451	884,664

Ambulance Transport Fund (592) - Six-Year Financial Forecast, FY17-22
Executive Summary

Major Issues for This Fund

For this forecast period, gross revenues are projected to slightly increase due to fee increases. However, to address capacity deficiencies, the department has contracted with a private provider for non-emergency transports. For forecast years FY18-FY22, call volume is projected to stay relatively static due to these same capacity constraints. For the same period, the U.S. Centers for Medicare and Medicaid Services have been incrementally reducing ambulance transport reimbursement rates and implementing new billing regulations, resulting in increased writedowns. The fund also continues to serve those that are either under-insured or not insured and have no other ability to pay, causing an increase in uncollectible accounts. In addition, the fund continues to experience increased operating costs. Combined, these issues result in operating costs outpacing revenues in the outyears of the forecast.

		Actual FY14	Actual FY15	Estimate FY16	Proposed FY17	Forecast FY18	FY19	FY20	FY21	FY22
Resources										
Beginning Working Capital		$1,706,184	$1,074,775	$1,298,773	$1,091,244	$884,664	$632,263	$212,901	($383,098)	($1,164,149)
Revenues	(1)	6,690,573	8,178,042	8,160,045	8,167,833	8,231,866	8,286,847	8,341,342	8,397,201	8,458,508
Total Resources		8,396,757	9,252,817	9,458,818	9,259,077	9,116,530	8,919,110	8,554,244	8,014,103	7,294,359
Requirements										
Expenditures										
Operation		6,497,146	7,169,026	7,515,573	7,552,413	7,632,487	7,823,550	8,022,666	8,230,376	8,590,964
Capital (Medic Units)		293,836	212,018	300,000	310,000	319,300	328,879	338,745	348,908	359,375
Non-Departmental		531,000	573,000	552,000	512,000	532,480	553,779	575,930	598,968	622,926
Total Expenditures		7,321,982	7,954,044	8,367,573	8,374,413	8,484,267	8,706,208	8,937,342	9,178,251	9,573,265
Annual Surplus/(Deficit)		(631,409)	223,998	(207,528)	(206,580)	(252,401)	(419,361)	(595,999)	(781,051)	(1,114,757)
Balance Available		1,074,775	1,298,773	1,091,244	884,664	632,263	212,901	(383,098)	(1,164,149)	(2,278,906)
Total Requirements		8,396,757	9,252,817	9,458,817	9,259,077	9,116,530	8,919,110	8,554,244	8,014,103	7,294,359
Target for Balance Available	(2)	1,171,358	1,290,338	1,344,595	1,344,069	1,360,828	1,396,222	1,433,099	1,471,557	1,535,648
Amount Above/(Below) Target		(96,583)	8,435	(253,351)	(459,405)	(728,565)	(1,183,320)	(1,816,197)	(2,635,706)	(3,814,555)

Notes:
(1) The increase in revenues beginning in FY15 is due to fewer uninsured individuals as a result of the implementation of the Affordable Care Act and rate increases.
(2) Target balance available per City policy is two months of operating expenditures, where operating expenditures exclude balance available, reserves, contingency and capital.

The purpose of this reporting fund is to account for operation of the municipal airport. It includes two subfunds: Airport Operations Fund (511) and Airport Construction Fund (512). Principal sources of funding are airline, parking, and concession revenues. The fund receives Airport Improvement Program (AIP) monies and imposes charges on passengers using the Airport and on car rentals originating at the airport with proceeds restricted for use in financing eligible projects.

Service Categories: Airport; Capital

Legal limitations on use of Fund resources: Use of resources is restricted to financing airport operations and eligible airport projects as determined by Federal Aviation Administration (FAA) regulations.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: The Airport's contract with the signatory airlines was renegotiated for FY16 for a five year agreement. The Airport is proposing a modest increase to airline rates and charges in FY17. The Airport will continue to invest in the preservation and maintenance of the airfield pavements and terminal building. The completion of the Baggage Screening area and Security Checkpoint redesign will occur in early FY17. FAA Airport Improvement grants cover 93.75% of the total costs with 6.25% coming from other funds or fund reserves. Passenger charges will also contribute a significant amount to projects in FY17.

For fiscal years beyond FY17: The Federal government has not yet reauthorized FAA funding through FY17. It is essential that federal Airport Improvement funding is maintained at a minimum authorization of $3.2 billion in order to protect existing levels of entitlement grant funding for the Eugene Airport at approximately $2.8 million per year. Having a full FAA bill passed by October 2016 is critical to maintain uninterrupted grant funding.

Important fund accomplishments, opportunities or challenges: The Airport and area businesses are devoted to air service retention and expansion of existing markets. The Airport has seen record levels of passengers in FY13, FY14, FY15 and FY16. As price is the driving factor, the Airport must work to maintain rates and charges comparable to other airports competing for the same commercial air service. New service to San Jose California was started in FY16 bringing the total number of direct routes back to ten destinations.

Relationships with other funds: The Airport Fund currently utilizes the services of the Eugene Fire Department, the Eugene Police Department, Public Works Administration, and the Public Works Maintenance Division. These services are charged to the Municipal Airport Fund.

Revenue sources and forecast methodology (top 75% of revenues): Airline revenue is calculated using the Airline Rate model and costs are reimbursed based on the number of enplanements, landed weight, and rentable square footage. Major non-airline revenues include parking fees which are in direct correlation with passenger activity. Parking was expanded in FY15 to accommodate increased demand.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	3,833,819	6,290,807	4,523,250	9,880,059	13,611,874	5,800,130
Rental	3,605,584	3,711,608	1,146,690	1,146,690	1,057,697	1,168,993
Charges for Services	5,421,497	5,714,863	8,147,256	8,197,256	8,852,137	8,908,652
Fines/Forfeitures	4,352	3,043	6,500	6,500	6,500	5,000
Miscellaneous	82,967	94,000	10,000	10,000	160,320	245,215
Principal on Notes/Loans	62,270	12,799	0	0	0	0
Total Revenues	13,010,489	15,827,120	13,833,696	19,240,505	23,688,528	16,127,990
Expenditures						
Fire and Emerg. Med. Srvcs.	743,310	805,659	848,932	848,932	848,932	880,671
Police	530,455	512,415	551,207	551,207	551,207	576,555
Public Works	6,331,224	6,346,607	7,092,982	7,649,923	7,649,923	8,038,977
Capital	5,911,193	9,248,168	19,893,550	17,016,351	17,016,351	20,646,248
Interfund Transfers	512,000	508,000	520,000	520,000	520,000	603,000
Total Expenditures	14,028,182	17,420,849	28,906,671	26,586,413	26,586,413	30,745,451
Excess (deficiency) of revenues over expenditures	**(1,017,693)**	**(1,593,729)**	**(15,072,975)**	**(7,345,908)**	**(2,897,885)**	**(14,617,461)**
Beginning Working Capital (Fund Balance), July 1	18,245,615	17,227,922	22,832,272	15,634,193	15,634,193	20,825,322
Ending Working Capital (Fund Balance), June 30	17,227,922	15,634,193	7,759,297	8,288,285	12,736,308	6,207,861

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	18,245,615	17,227,922	22,832,272	15,634,193	15,634,193	20,825,322
Total Revenues	13,010,489	15,827,120	13,833,696	19,240,505	23,688,528	16,127,990
Total Resources	31,256,104	33,055,042	36,665,968	34,874,698	39,322,721	36,953,312
Requirements						
Total Expenditures	14,028,182	17,420,849	28,906,671	26,586,413	26,586,413	30,745,451
Ending Working Capital (Fund Balance)	17,227,922	15,634,193	7,759,297	8,288,285	12,736,308	6,207,861
Total Requirements	31,256,104	33,055,042	36,665,968	34,874,698	39,322,721	36,953,312

Reserves (Budgeted amounts only)						
Balance Available	7,199,390	5,702,076	5,149,296	5,678,284	5,678,284	4,819,959
Reserve	2,639,040	3,969,706	2,610,001	2,610,001	2,610,001	1,387,902
Total Reserves	9,838,430	9,671,782	7,759,297	8,288,285	8,288,285	6,207,861

This reporting fund provides for the operations of Epark Eugene, the City's municipal parking program. The reporting fund includes two subfunds: On-Street Parking Operations (525), and the Off-Street Parking Operations (527). The Parking Fund's goals are to enhance neighborhood livability, facilitate economic activity, and reinvest parking revenue where it's collected. The program's primary service delivery area is downtown to campus, but Epark also enforces parking code and manages parking issues throughout the City of Eugene.

Service Categories: Parking; Capital; Public Buildings and Facilities

Legal limitations on use of Fund resources: No legal limitations on use of fund resources. Council policy determines use.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: The FY17 budget has three significant changes: (1) The potential sunset of the 12-block free parking investment for downtown development with the re-installation of parking meters; (2) Capital project investments in the Parcade Garage for LED lights and security cameras; and, (3) A full phase out of the General Fund general operations transfer. The Parking Fund will continue funding downtown public safety services with an $817,425 transfer to the General Fund. The possible reinstallation of the downtown meters will generate revenue to partially fund and implement the downtown wayfinding plan in FY17 and in future years.

For fiscal years beyond FY17: The Parking Fund transfer for Police Services is projected to remain at $838,350 per year in FY18 and beyond. The fund is expected to rebuild its reserves which will be used to address a $15 million backlog of parking structure capital maintenance, elevator modernization, equipment replacement, wayfinding, and seismic upgrades.

Important fund accomplishments, opportunities or challenges: This fund is self-sufficient with no outside subsidies, and is unique among municipal parking programs in providing support to a municipal general fund for public safety services. The Fund has had financial stability challenges since 2010 due to investments in downtown (foregoing $220,000 of annual meter revenue), increased transfers to the General Fund for general operation support, and required capital project needs (e.g. steam heat conversion). The fund's beginning work capital declined from $3 million in FY09 to $13,000 by FY15. The opportunity to rebuild reserves exists now that transfers to the General Fund have been phased out with the exception of resources for downtown public safety.

Relationships with other funds: The Parking Fund supports staff in other funds including the General Fund, Road Fund, the Downtown Urban Renewal Agency, Community Development Block Grant Fund and the Facilities Fund. The Parking Fund also transfers resources to the General Fund to support downtown public safety services.

Revenue sources and forecast methodology (top 75% of revenues): The forecast methodology for major revenue sources includes reviewing historical trends and projecting changes to parking rates and occupancy.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	459	0	0	0	0	0
Rental	553,598	566,247	513,400	513,400	543,000	532,000
Charges for Services	3,897,205	4,553,260	4,222,780	4,262,780	4,481,540	4,782,940
Fines/Forfeitures	1,041,078	1,518,351	1,340,600	1,340,600	1,249,500	1,371,500
Miscellaneous	14,995	8,343	8,000	8,000	250	40,250
Total Revenues	5,507,335	6,646,201	6,084,780	6,124,780	6,274,290	6,726,690
Expenditures						
Central Services	266,069	344,232	431,769	428,331	428,331	407,673
Planning and Development	3,343,006	3,366,118	4,200,280	4,200,280	4,009,965	5,581,980
Public Works	54,049	47,163	50,237	90,237	90,237	84,443
Capital	28,557	0	84,801	84,801	30,000	50,000
Interfund Transfers	1,984,575	1,940,100	1,502,755	1,502,755	1,502,755	1,064,425
Total Expenditures	5,676,256	5,697,613	6,269,842	6,306,404	6,061,288	7,188,521
Excess (deficiency) of revenues over expenditures	**(168,921)**	**948,588**	**(185,062)**	**(181,624)**	**213,002**	**(461,831)**
Beginning Working Capital (Fund Balance), July 1	181,885	12,964	272,826	961,552	961,552	1,368,498
Ending Working Capital (Fund Balance), June 30	12,964	961,552	87,764	779,928	1,174,554	906,667

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	181,885	12,964	272,826	961,552	961,552	1,368,498
Total Revenues	5,507,335	6,646,201	6,084,780	6,124,780	6,274,290	6,726,690
Total Resources	5,689,220	6,659,165	6,357,606	7,086,332	7,235,842	8,095,188
Requirements						
Total Expenditures	5,676,256	5,697,613	6,269,842	6,306,404	6,061,288	7,188,521
Ending Working Capital (Fund Balance)	12,964	961,552	87,764	779,928	1,174,554	906,667
Total Requirements	5,689,220	6,659,165	6,357,606	7,086,332	7,235,842	8,095,188

Reserves (Budgeted amounts only)						
Balance Available	224,209	28,163	87,764	779,928	779,928	906,667
Total Reserves	224,209	28,163	87,764	779,928	779,928	906,667

Parking Services Fund (Fund 520) - Six-Year Financial Forecast, FY17 - FY22
Executive Summary

Major Issues for this Fund

The Parking Fund is able to cover its operating expenditure needs and meet the City's target balance available over the forecast horizon. This is due to a phase out of one of the transfers to the General Fund, and the projected sunsetting of the downtown free parking investment. The forecast also includes initial funding for the downtown wayfinding program. Capital investments are projected to be $3.3 million, although the parking structures are facing a projected $10 million backlog of deferred capital maintenance. Parking rates are assumed to remain constant throughout the forecast horizon.

		Actual FY14	Actual FY15	Estimate FY16	Proposed FY17	Forecast FY18	FY19	FY20	FY21	FY22
Resources										
Beginning Working Capital		$181,885	$12,964	$961,552	$1,174,554	$906,667	$899,617	$935,467	$965,517	$991,067
Revenue	(1)									
Downtown On-Street	(2)	586,813	766,824	772,000	1,072,000	1,104,200	1,137,300	1,171,400	1,206,500	1,242,700
Downtown Off-Street	(3)	1,648,434	2,021,638	1,854,540	1,850,940	1,906,500	1,963,700	2,022,600	2,083,300	2,145,800
Campus District		1,692,681	1,749,967	1,855,000	1,860,000	1,915,800	1,973,300	2,032,500	2,093,500	2,156,300
Citations		1,040,419	1,518,351	1,249,500	1,371,500	1,412,600	1,455,000	1,498,700	1,543,700	1,590,000
Commercial Space Rentals		523,423	581,078	543,000	532,000	548,000	564,400	581,300	598,700	616,700
Other Revenue	(4)	15,567	8,343	250	40,250	41,500	42,700	44,000	45,300	46,700
Total Revenues		5,507,336	6,646,201	6,274,290	6,726,690	6,928,600	7,136,400	7,350,500	7,571,000	7,798,200
Total Resources		5,689,221	6,659,165	7,235,842	7,901,244	7,835,267	8,036,017	8,285,967	8,536,517	8,789,267
Requirements										
Expenditures										
Department Operating	(5)	3,663,125	3,757,513	4,528,533	5,880,152	5,242,900	5,400,200	5,562,200	5,729,100	5,901,000
Capital Expenditures	(6)	28,557	-	30,000	50,000	600,000	600,000	650,000	700,000	750,000
Non-Departmental										
General Fund Transfer (Police)	(7)	783,575	797,100	806,755	817,425	838,350	838,350	838,350	838,350	838,350
General Fund Transfer (Gen. Ops)	(8)	928,000	917,000	444,000	-	-	-	-	-	-
Other Transfers (CSA)		273,000	226,000	252,000	247,000	254,400	262,000	269,900	278,000	286,300
Total Non-Departmental		1,984,575	1,940,100	1,502,755	1,064,425	1,092,750	1,100,350	1,108,250	1,116,350	1,124,650
Total Expenditures		5,676,257	5,697,613	6,061,288	6,994,577	6,935,650	7,100,550	7,320,450	7,545,450	7,775,650
Annual Surplus/(Deficit)		(168,920)	948,588	213,002	(267,887)	(7,050)	35,850	30,050	25,550	22,550
Ending Fund Balance		12,965	961,552	1,174,554	906,667	899,617	935,467	965,517	991,067	1,013,617
Total Requirements		5,689,221	6,659,165	7,235,842	7,901,244	7,835,267	8,036,017	8,285,967	8,536,517	8,789,267
Target Balance Available*	(9)	610,521	626,252	754,756	980,025	873,817	900,033	927,033	954,850	983,500
Amount Above or (Below) Target Balance		(597,556)	335,299	419,799	(73,358)	25,800	35,434	38,484	36,217	30,117

Notes:

(1) Revenues and expenses grow by 3.0% over the forecast horizon.
(2) Beginning in FY17, the forecast includes an additional $300,000 annually in new revenues, assuming the installation of downtown meters.
(3) Downtown off-street parking system forecast assumes no rate increase for permits, hourly, or all-day parking in the surface lots and garages.
(4) FY17 Proposed Budget assumes EWEB conservation rebate of $35,000 for retrofitting Parcade lights. Additional other revenues in out years is projected based upon future LED upgrades at parking facilities.
(5) FY17 Proposed Budget includes $740,000 of one-time expenses: (A) $420,000 for LED lighting retrofit, power washing, security cameras, and booth replacement; (B) $56,000 for multispace meter replacement in five downtown off-street locations; (C) $150,000 for the purchase of on-street parking meters; and (D) $114,000 for downtown wayfinding project.
(6) Parking Structure Facility Report (2016) identifies $10 million in deferred maintenance in the parking garages, but prioritizes $2.6 million for immediate work leading into the 2021 World Championships.
(7) Parking Fund transfer to the General Fund for downtown public safety services will continue after FY18 at a fixed value. This transfer enabled the funding of the downtown police substation and was created by having the Urban Renewal Agency take on the Broadway Garages debt service allowing the Parking Fund's debt service payment amount to instead be used for a transfer to the General Fund.
(8) The General Fund contribution was reduced by $350,000 in FY16 and the remaining amount by FY17, eliminating this portion of the transfer in FY17 and thereafter.
(9) *Target balance available per City policy is two months of operating expenditures, where operating expenditures exclude balance available, reserves, contingency and capital.

The purpose of this fund is to account for the construction, restoration, operation and maintenance of the stormwater system, and the restoration and maintenance of wetlands. It includes the Stormwater Utility Fund – Capital (531), Stormwater Utility Fund - Operating (535) and Wetlands Mitigation Bank (536). Primary revenues are stormwater user fees and mitigation credit sales.

Service Category: Capital; Construction Permits; Stormwater; Urban Forestry; Transportation; Parks and Open Space

Legal limits on use of Fund resources: City Code 6.4111 provides that stormwater user fee revenue be primarily based upon and used for costs of stormwater services. Use of wetland mitigation revenue is restricted to appropriate projects within the wetland bank service area.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: To address a structural imbalance in program funding, several actions were taken in FY16 to realign revenues and expenditures. A review of the stormwater operating and capital funds allowed the department to "right size" the budget and maintain a level of service without relying on reserves. Public Works takes pride in the stormwater services provided, and values excellence and stewardship in all work. The FY17 budget assumes a 7.5% increase in stormwater user fees to cover ongoing operations and maintenance, capital costs and to increase green infrastructure.

For fiscal years beyond FY17: Maintaining sufficient resources to support the program, while maintaining reasonable user fees, will continue to be a priority. Staff will continue to seek efficiencies and optimize interagency collaborations. The City plans to complete all remaining wetland mitigation bank projects over the next four years and sell all of its inventory of credits.

Important fund accomplishments, opportunities or challenges: Program objectives include clean water, healthy habitat for fish and wildlife, and reduced risk of flooding. Significant accomplishments over the years include the restoration of acres of wetlands and miles of waterway segments. Despite improving trends, water quality issues persist. The City's Clean Water Act National Pollutant Discharge Elimination System (NPDES) municipal stormwater permit will be updated in 2017. Future permits are expected to further emphasize stormwater system retrofits, low impact development and green infrastructure approaches for developing areas, water quality monitoring, evaluation of program effectiveness, and adaptive management to address problem pollutants. Program challenges include: managing the aging underground stormwater system, maintaining a growing inventory of green infrastructure, and stabilizing stream banks on Amazon Creek and the Willamette River.

Relationships with other funds: This fund supports non-growth related capital projects. The Systems Development and Special Assessment funds support the growth-related projects.

Forecast methodology for major revenue sources (top 75% of revenues): The user fee forecast is a function of anticipated rate increases and assumptions regarding system growth.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Licenses/Permits	133,521	118,960	108,500	108,500	122,300	111,000
Intergovernmental	764,185	242,012	35,000	1,177,996	1,143,579	0
Rental	29,567	22,227	4,000	4,000	29,777	29,777
Charges for Services	14,893,739	16,210,511	16,607,135	16,872,882	16,575,778	17,873,000
Fines/Forfeitures	0	3,960	0	0	480	0
Miscellaneous	41,693	72,549	28,000	28,000	33,243	60,225
Total Revenues	15,862,705	16,670,219	16,782,635	18,191,378	17,905,157	18,074,002
Expenditures						
Public Works	12,031,883	13,111,724	14,931,061	14,427,451	14,224,833	15,334,684
Interfund Transfers	934,000	1,005,000	1,086,000	1,086,000	1,086,000	1,154,000
Capital	2,678,342	3,707,102	7,331,121	6,678,211	6,328,211	7,174,728
Special Payments	300	450	15,000	15,000	500	15,000
Total Expenditures	15,644,525	17,824,276	23,363,182	22,206,662	21,639,544	23,678,412
Excess (deficiency) of revenues over expenditures	**218,180**	**(1,154,057)**	**(6,580,547)**	**(4,015,284)**	**(3,734,387)**	**(5,604,410)**
Beginning Working Capital (Fund Balance), July 1	7,088,097	7,306,277	8,295,095	6,152,220	6,152,220	7,839,161
Ending Working Capital (Fund Balance), June 30	7,306,277	6,152,220	1,714,548	2,136,936	2,417,833	2,234,751

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	7,088,097	7,306,277	8,295,095	6,152,220	6,152,220	7,839,161
Total Revenues	15,862,705	16,670,219	16,782,635	18,191,378	17,905,157	18,074,002
Total Resources	22,950,802	23,976,496	25,077,730	24,343,598	24,057,377	25,913,163
Requirements						
Total Expenditures	15,644,525	17,824,276	23,363,182	22,206,662	21,639,544	23,678,412
Ending Working Capital (Fund Balance)	7,306,277	6,152,220	1,714,548	2,136,936	2,417,833	2,234,751
Total Requirements	22,950,802	23,976,496	25,077,730	24,343,598	24,057,377	25,913,163

Reserves (Budgeted amounts only)						
Balance Available	1,396,732	1,140,382	1,714,548	2,136,936	2,136,936	2,234,751
Total Reserves	1,396,732	1,140,382	1,714,548	2,136,936	2,136,936	2,234,751

The purpose of this reporting fund is to account for the construction, operation, and maintenance of the wastewater collection and treatment system. It is made up of three subfunds: Wastewater Capital Fund (532), Regional Wastewater Fund (533), and Wastewater Operations Fund (534). Primary sources of revenues are local and regional wastewater user fees. The regional treatment operation accounted for in subfund 533 is part of a separate intergovernmental entity managed by the Metropolitan Wastewater Management Commission. Wastewater user fees support planning, constructing and operating the wastewater system.

Service Categories: Wastewater Collection and Treatment; Capital; Construction Permits

Legal limitations on Fund resources: Partial restriction for outstanding regional wastewater system debt payments. City Code 6.411(1) provides that wastewater user fee revenue be primarily based upon and used for costs of operation of the wastewater services. Per the intergovernmental agreement, all regional revenues are required to be passed through to Metropolitan Wastewater Management Commission.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: The adopted budget assumes a 4% increase in local wastewater user fees and 2% in regional user fees to cover expenses.

For fiscal years beyond FY17: Maintaining fund balance and current service levels will require modest annual rate adjustments in years beyond FY17. Changing regulatory requirements will continue to present new operational and financial challenges.

Important fund accomplishments, opportunities or challenges: Regional treatment plant activities include continuing implementation of the 2005 Facilities Plan, while preparing for increasingly stringent water quality regulations anticipated in the next permit renewal cycle. Over 11 billion gallons of wastewater was treated in 2015 to better than permit standards. Materials and energy recovered from the treatment process continues to be turned into commodities. These include soil nutrients, heat, power, recycled water and poplar wood products.

Regarding the local system, coordinating work efforts with pavement rehabilitation is a primary focus to minimize future wastewater impacts from new pavement. Additionally, work programs to evaluate, investigate and rehabilitate our aging system to maximize efficient operations and minimize inflow and infiltration in the system are ongoing. The City follows the national Capacity Management, Operations and Maintenance Program guidelines to manage the system.

Relationships with other funds: The Wastewater Utility Fund supports the non-growth related elements of capital projects. The Systems Development and Special Assessment funds support the growth-related portion of wastewater capital requirements.

Forecast methodology for major revenue sources (top 75% of revenues): Local user fees generate over 95% of annual local wastewater revenues. The forecast for a given year's local wastewater revenue is a function of rate-per-kilogallon (kgal) and total volume in kgals.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	8,147	0	0	0	0	0
Rental	20,314	16,234	0	0	21,932	22,000
Charges for Services	45,068,991	46,299,032	54,063,221	55,494,941	48,497,464	56,405,060
Fines/Forfeitures	6,225	2,750	5,000	5,000	1,800	4,500
Miscellaneous	44,037	56,400	30,000	30,000	27,400	34,000
Total Revenues	45,147,714	46,374,416	54,098,221	55,529,941	48,548,596	56,465,560
Expenditures						
Public Works	17,876,245	19,414,411	26,031,442	25,658,165	21,235,594	28,151,830
Capital	2,032,692	1,574,966	5,190,189	4,874,227	4,874,227	5,491,684
Interfund Transfers	1,408,000	1,492,000	1,520,000	1,520,000	1,520,000	1,718,000
Special Payments	23,531,509	23,888,320	26,644,900	26,644,900	24,094,100	27,254,200
Total Expenditures	44,848,446	46,369,697	59,386,531	58,697,292	51,723,921	62,615,714
Excess (deficiency) of revenues over expenditures	**299,268**	**4,719**	**(5,288,310)**	**(3,167,351)**	**(3,175,325)**	**(6,150,154)**
Beginning Working Capital (Fund Balance), July 1	4,126,432	4,425,700	6,042,081	4,430,419	4,430,419	6,753,847
Ending Working Capital (Fund Balance), June 30	4,425,700	4,430,419	753,771	1,263,068	1,255,094	603,693

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	4,126,432	4,425,700	6,042,081	4,430,419	4,430,419	6,753,847
Total Revenues	45,147,714	46,374,416	54,098,221	55,529,941	48,548,596	56,465,560
Total Resources	49,274,146	50,800,116	60,140,302	59,960,360	52,979,015	63,219,407
Requirements						
Total Expenditures	44,848,446	46,369,697	59,386,531	58,697,292	51,723,921	62,615,714
Ending Working Capital (Fund Balance)	4,425,700	4,430,419	753,771	1,263,068	1,255,094	603,693
Total Requirements	49,274,146	50,800,116	60,140,302	59,960,360	52,979,015	63,219,407

Reserves (Budgeted amounts only)						
Balance Available	1,115,832	1,639,359	753,771	1,263,068	1,263,068	603,693
Total Reserves	1,115,832	1,639,359	753,771	1,263,068	1,263,068	603,693

Internal Service Funds - used to account for fiscal activities when goods or services are furnished internally to other departments on a cost reimbursement basis					
Reporting Fund Name and Number (listed alphabetically)	**Purpose**	**Primary Funding Sources**	**Primary Expenditures**	**Spending Restrictions**	**FY17 Adopted Budget Document Reference**
Facilities Services Fund (615)	To account for the different aspects of operation and maintenance of City-owned facilities.	Lease payments, facility maintenance rates, charges to capital funds and postage reimbursement.	Facility maintenance for Atrium Building; debt service on Atrium bonds, general facility maintenance for City buildings, and architectural and project management services performed by Facility Management Division personnel, postage expenditures.	Limited to the participating and benefiting funds that incurred the fees and charges for services, consistent with the cost-reimbursement goal of internal service funds. The Atrium Fund has an internal debt covenant to maintain a prudent debt reserve. There are no restrictions for the Facilities Maintenance and Facilities Professional Services subfunds.	Page 172
Fleet Services Fund (600)	To provide for a way to systematically set aside funding for the purchase of vehicles, equipment and radio infrastructure and maintenance.	Fleet and radio user charges.	Vehicle and radio purchases and equipment maintenance.	Limited to the participating and benefiting funds that incurred the fees and charges for services, consistent with the cost-reimbursement goal of internal service funds. For the General Fund there are no restrictions. For Non-General Funds, see restrictions for all funds, including: Municipal Airport Fund, Road Fund, Stormwater Utility Fund and Wastewater Utility Fund. The proceeds of department charges are retained in the fund to operate and maintain the system.	Page 175
Information Systems and Services Fund (610)	To account for the activity related to information systems and services for City departments, information systems for public safety and central business software applications.	User charges to other City funds for software support, hardware support, network services, telephones, printing, copying and postage and records management system charges to the City of Springfield.	Data processing and reproduction, equipment purchases and maintenance, postage, telephone and printing services, Public Safety and Justice software systems, and the purchase of central business software.	Limited to the participating and benefiting funds that incurred the fees and charges for services, consistent with the cost-reimbursement goal of internal service funds. Resources associated with the Records Management System (RMS) project may not be transferred out of this fund or otherwise used for other purposes under an IGA with the City of Springfield.	Page 180
Professional Services Fund (630)	To account for professional engineering services performed by Public Works personnel for other City funds and outside agencies.	User charges.	Engineering services.	Limited to the participating and benefiting funds that incurred the fees and charges for services, consistent with the cost-reimbursement goal of internal service funds.	Page 182
Risk and Benefits Fund (620)	To account for cost of the City's self-insurance programs including risk management, employee health and benefits, pension bond and other post-employee benefits.	Rates charged to all City funds and payment for insurance plans from active employees and retirees.	Property and liability insurance and claims, current and previous employee health and benefits, principal and interest on pension bonds, workers compensation and unemployment insurance.	Resources placed into the Employee Health and Benefits subfund may not be transferred out of this subfund or otherwise used for other purposes according to ORS 731.036(6). Expenditures from the Risk subfund are limited under EC 2.585. Pension bond reserves are prudent internal reserves to ensure payment of principal and interest on pension bonds. Reserves constitute funds from both the General Fund and non-General Funds. See restrictions on non-General Funds.	Page 186

This reporting fund includes three subfunds addressing different aspects of construction, operation and maintenance of City-owned facilities. The Atrium Fund (617) and Facilities Maintenance Fund (618) are used to account for general facility maintenance services in City buildings. The Facilities Professional Services Fund (635) is used to account for architectural and project management services performed by Facility Management Division personnel for other City funds.

A fourth subfund, the Facilities Replacement Fund (614), has been closed. This fund was created in FY01 in order to accumulate resources to renovate or replace City Hall. This fund paid for the Police Forensics facility at Roosevelt which allowed the Police Department to discontinue using the basement space in City Hall as a regular working area and funded the new Police headquarters at 300 Country Club Road. The fund balance of $9.8 million was transferred in FY15 to Fund 323 for the design and construction of City Hall.

Service Categories: Public Buildings and Facilities; Capital

Legal limitations on use of Fund resources: Limited to the participating and benefited funds that incurred the fees and charges for service. There are no legal restrictions on General Fund resources. Restrictions do apply on fees and charges paid by non-general funds, consistent with the legal limitations on use of each funds' resources. The Atrium Fund has restrictions based upon an internal debt covenant to maintain a prudent reserve.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17:
Atrium Fund (617): Due to the aging infrastructure within the building, capital and operating costs will increase in FY17, both for internal space remodels and rented space upgrades.

Facilities Maintenance Fund (618): Over the past few years the Facility Management Division was able to use the savings from past energy efficiency efforts to offset increases in costs. However, the prior reserves have been depleted and the FY17 rate increase reflects a three-year strategy to restore the fund to the City's recommended reserve balance of two months of operating expense.

Facilities Professional Services Fund (635): The PSF fund is healthy and currently has sufficient reserves. Due to personnel changes in FY16 and fewer hours charged to the fund, revenues were lower and necessitated the use of a small portion reserves.

For fiscal years beyond FY17:
Atrium Fund (617): This is a self-supporting fund that services its own debt and is required to have a minimum debt reserve, coverage ratio, and capital reserve. The building is projected to remain 90% occupied through FY17.

Facilities Maintenance Fund (618): Maintaining an adequate General Capital Project Fund appropriation for building preservation projects has a long-term impact on this fund's major maintenance program. As building systems deteriorate, preventive maintenance will become less effective and the frequency of more expensive and unplanned repairs will increase.

Inflationary factors, along with the current lower-than-industry standard of capital funding, is anticipated to cause rates to increase in the future.

Facilities Professional Services Fund (635): Constructing a new City Hall will be a significant focus for Design and Construction staff in FY17. Future phases of City Hall and funding to maintain other aging facilities will be key to maintaining the health of this fund. Implementing energy efficiencies for long-term benefit and cost savings will continue to be another major focus.

Important fund accomplishments, opportunities or challenges:
Atrium Fund (617):
The infrastructure is aging and repairs, remodel and maintenance are outpacing annual revenues. In order to meet the demands for repairs and remodels capital reserves have been used.

Facilities Maintenance Fund (618): A number of successes have been achieved through energy conservation efforts and application of "green building" practices. Sustainable practices will be increasingly important. Facility preservation and maintenance has been identified as a priority by the City Council and reflects sound fiscal policy.

Facilities Professional Services Fund (635): Capital preservation and maintenance projects will have a strong focus on energy efficiencies for City buildings and structures which will help reach sustainability goals and result in cost savings.

Relationships with other funds:
Atrium Fund (617): The General Fund, Construction and Rental Housing Fund, Parking Services Fund, Solid Waste/Recycling Fund, and Urban Renewal Funds contribute revenue through lease rates.

Facilities Maintenance Fund (618): The Facility Maintenance Fund is supported by rates charged to building occupants across the City. The General Fund is responsible for about 68% of the total rates charged to City facilities.

Facilities Professional Services Fund (635): This fund has a direct relationship to City capital funds that support building construction projects, primarily the General Capital Projects Fund.

Revenue sources and forecast methodology (top 75% of revenues):
Atrium Fund (617): The forecast methodology for major revenue sources includes reviewing historical trends and projected economic changes for the area's lease market.

Facilities Maintenance Fund (618): Facility maintenance rates are set to recover the cost of services.

Facilities Professional Services Fund (635): Charges to capital funds provide the majority of operating revenue. Future revenue is dependent on the level of capital project activity.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	4,793	0	0	0	0	0
Rental	563,314	571,850	510,205	510,205	530,205	548,600
Charges for Services	8,253,323	8,495,789	9,442,898	9,442,898	9,163,700	9,920,275
Miscellaneous	144,341	25,872	6,000	6,000	24,780	9,000
Interfund Transfers	1,500,000	0	0	0	0	0
Total Revenues	10,465,771	9,093,511	9,959,103	9,959,103	9,718,685	10,477,875
Expenditures						
Central Services	8,479,222	8,314,600	9,283,708	9,283,708	8,742,626	9,565,120
Planning and Development	239,824	258,912	343,206	343,141	343,141	582,246
Debt Service	204,255	205,770	211,700	211,700	211,700	212,000
Capital	51,620	75,508	515,476	448,939	356,801	690,294
Interfund Transfers	10,187,000	524,598	433,000	433,000	433,000	421,000
Total Expenditures	19,161,921	9,379,388	10,787,090	10,720,488	10,087,268	11,470,660
Excess (deficiency) of revenues over expenditures	**(8,696,150)**	**(285,877)**	**(827,987)**	**(761,385)**	**(368,583)**	**(992,785)**
Beginning Working Capital (Fund Balance), July 1	12,491,290	3,795,140	3,465,624	3,509,263	3,509,263	3,705,214
Ending Working Capital (Fund Balance), June 30	3,795,140	3,509,263	2,637,637	2,747,878	3,140,680	2,712,429

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	12,491,290	3,795,140	3,465,624	3,509,263	3,509,263	3,705,214
Total Revenues	10,465,771	9,093,511	9,959,103	9,959,103	9,718,685	10,477,875
Total Resources	22,957,061	12,888,651	13,424,727	13,468,366	13,227,948	14,183,089
Requirements						
Total Expenditures	19,161,921	9,379,388	10,787,090	10,720,488	10,087,268	11,470,660
Ending Working Capital (Fund Balance)	3,795,140	3,509,263	2,637,637	2,747,878	3,140,680	2,712,429
Total Requirements	22,957,061	12,888,651	13,424,727	13,468,366	13,227,948	14,183,089

Reserves (Budgeted amounts only)						
Balance Available	2,631,935	2,192,613	2,095,637	2,205,878	2,205,878	2,175,929
Reserve	542,000	542,000	542,000	542,000	542,000	536,500
Total Reserves	3,173,935	2,734,613	2,637,637	2,747,878	2,747,878	2,712,429

The purpose of this reporting fund is to provide for a way to systematically set aside funding for the purchase of vehicles, equipment and radio infrastructure, and to fund corresponding maintenance. This fund includes two subfunds: Fleet Replacement and Acquisition Fund (616) and Fleet Operations Fund (619). Fleet user charges cover vehicle and equipment maintenance expenses, as well as the replacement of vehicles and equipment sold or removed from use. Radio user charges cover radio maintenance expenses. The replacement subfund builds a reserve over the life cycle of a vehicle until it is expended for the replacement of that vehicle.

Service Categories: Fleet and Radio Communications

Legal limitations on use of Fund resources: Limited to the participating and benefited funds that incur the fees and charges for services. There are no legal restrictions on General Fund resources. Restrictions do apply on fees and charges paid by non-general funds, consistent with the legal limitations on the use of each funds' resources.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17: Uncertainty in fuel prices may put a strain on the health of this fund, as its balance available is currently below the City's recommended two-month operating reserve and may not be able to offset unexpected cost increases. To reduce fuel use and cost, Fleet Services will continue to obtain more hybrid technology vehicles and newer, cleaner diesel powered equipment, and promote the use of bio-natural fuels. Ongoing utilization reviews will help departments reduce their fleet size whenever possible.

For fiscal years beyond FY17: Increases in parts and employee costs continue to rise above inflationary levels, as well as potential fuel price fluctuations, causing corresponding increases in the rate and reimbursable revenue charged to City departments. The Fleet Services' fund balance will be monitored and returned to an adequate level as budget balancing strategies are identified and implemented. Advances in fleet and radio equipment continue and technicians need to be provided with the necessary technical training and diagnostic tools to maintain the City's fleet. As the City constantly works on reducing its carbon footprint, Fleet staff will continue their efforts to bring in alternative fuel vehicles and technologies, and work with departments on finding solutions to their fleet needs in an environment of constrained revenues.

Important fund accomplishments, opportunities or challenges: The changes in fleet equipment have outgrown the City's present fleet and fueling facility. A new Fleet and Radio Communication Services facility is part of the Public Works Master Plan and is an unfunded capital project scheduled for FY18. Costs for the new facility are estimated to be about $25 million. Developing a funding strategy for the construction of this facility will be a major challenge. Fleet Services completed the ECO-Business Certification program in FY11. Fleet Services was recognized as one of the 100 Best Fleets in North America for the seventh consecutive year in 2015. In addition, Fleet Services was recognized by the Oregon Department of Environmental Quality in the Fleet Forward Program. This State program recognizes both public and private fleets that have utilized primarily biodiesel in their diesel fleet vehicles.

Relationships with other funds: Fleet Services has relationships with all other funds that have vehicles, equipment, and/or radios.

Forecast methodology for major revenue sources (top 75% of revenues): The fleet and radio operating and maintenance rates account for 95% of the Fleet Services subfund revenues and are set to recover projected operating expenditures only. The fleet replacement rates are calculated to recover the projected cost of the replacement vehicle, at the end of the expected lifecycle.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	139	0	0	0	0	0
Rental	21,358	15,095	25,000	25,000	25,000	25,000
Charges for Services	8,715,690	9,194,235	9,552,702	9,552,702	8,948,000	9,199,129
Miscellaneous	461,940	420,909	322,000	322,000	359,759	634,000
Interfund Transfers	1,515,000	1,362,000	1,380,000	1,380,000	1,380,000	1,430,980
Total Revenues	10,714,127	10,992,239	11,279,702	11,279,702	10,712,759	11,289,109
Expenditures						
Public Works	10,488,336	9,104,879	11,859,377	11,703,935	10,010,755	16,094,990
Interfund Transfers	364,000	343,000	356,000	356,000	356,000	406,000
Total Expenditures	10,852,336	9,447,879	12,215,377	12,059,935	10,366,755	16,500,990
Excess (deficiency) of revenues over expenditures	**(138,209)**	**1,544,360**	**(935,675)**	**(780,233)**	**346,004**	**(5,211,881)**
Beginning Working Capital (Fund Balance), July 1	16,075,076	15,936,867	13,147,025	17,481,227	17,481,227	20,289,074
Ending Working Capital (Fund Balance), June 30	15,936,867	17,481,227	12,211,350	16,700,994	17,827,231	15,077,193

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	16,075,076	15,936,867	13,147,025	17,481,227	17,481,227	20,289,074
Total Revenues	10,714,127	10,992,239	11,279,702	11,279,702	10,712,759	11,289,109
Total Resources	26,789,203	26,929,106	24,426,727	28,760,929	28,193,986	31,578,183
Requirements						
Total Expenditures	10,852,336	9,447,879	12,215,377	12,059,935	10,366,755	16,500,990
Ending Working Capital (Fund Balance)	15,936,867	17,481,227	12,211,350	16,700,994	17,827,231	15,077,193
Total Requirements	26,789,203	26,929,106	24,426,727	28,760,929	28,193,986	31,578,183

Reserves (Budgeted amounts only)						
Reserve	11,844,781	11,402,272	11,755,102	16,249,496	16,249,496	14,629,159
Balance Available	147,809	211,000	456,248	451,498	451,498	448,034
Total Reserves	11,992,590	11,613,272	12,211,350	16,700,994	16,700,994	15,077,193

Fleet Services - Fund 600 Six-Year Financial Forecast FY17-FY22
Executive Summary

Major Issues for this Fund

The changes in fleet equipment have outgrown the present fleet and fueling facility, impacting operating rates in the future. In addition the fleet facility does not meet current seismic and space requirements. A recent feasibility study estimated the replacement cost of the facility to be $25 million. The annual General Fund contribution for vehicle replacement has been under-funded due to economic pressures on the General Fund; some General Fund vehicles will be held past their projected life cycle. Increases in health and parts costs are expected to rise above inflationary levels in future years, causing corresponding increases in the rate and reimbursable revenue charged to City departments. Unexpected fuel price fluctuations will also impact City departments through corresponding rate increases.

	Actuals FY14	Actuals FY15	Estimate FY16	Proposed FY17	Forecast FY18	FY19	FY20	FY21	FY22
Resources									
Beginning Working Capital	$16,074,000	$15,936,000	$17,481,000	$17,827,000	$15,077,000	$9,458,000	$5,715,000	$3,708,000	$4,373,000
Revenues									
Operating Revenues	6,367,000	7,091,000	6,821,000	7,332,000	7,629,000	7,869,000	8,167,000	8,409,000	9,226,000
Capital Replacement Reserve Revenues	4,348,000	3,902,000	3,892,000	3,957,000	4,252,000	4,168,000	4,135,000	4,093,000	4,182,000
Total Revenues	10,715,000	10,993,000	10,713,000	11,289,000	11,881,000	12,037,000	12,302,000	12,502,000	13,408,000
Total Resources	26,789,000	26,929,000	28,194,000	29,116,000	26,958,000	21,495,000	18,017,000	16,210,000	17,781,000
Requirements									
Expenditures									
Department Operating	6,074,000	6,160,000	6,463,000	7,056,000	7,133,000	7,359,000	7,643,000	7,871,000	8,672,000
Capital Replacement Expenditures	4,415,000	2,945,000	3,548,000	6,577,000	9,950,000	7,993,000	6,227,000	3,515,000	2,140,000
Non-Department	364,000	343,000	356,000	406,000	417,000	428,000	439,000	451,000	464,000
Total Expenditures	10,853,000	9,448,000	10,367,000	14,039,000	17,500,000	15,780,000	14,309,000	11,837,000	11,276,000
Annual Operating Surplus/Deficit	(138,000)	1,545,000	346,000	(2,750,000)	(5,619,000)	(3,743,000)	(2,007,000)	665,000	2,132,000
Replacement Reserve	15,948,000	16,905,000	17,249,000	14,629,000	8,931,000	5,106,000	3,014,000	3,592,000	5,633,000
Balance Available	(12,000)	576,000	578,000	448,000	527,000	609,000	694,000	781,000	872,000
Total Ending Fund Balance	15,936,000	17,481,000	17,827,000	15,077,000	9,458,000	5,715,000	3,708,000	4,373,000	6,505,000
Total Requirements	26,789,000	26,929,000	28,194,000	29,116,000	26,958,000	21,495,000	18,017,000	16,210,000	17,781,000
Target Balance Available*	1,073,000	1,084,000	1,137,000	1,244,000	1,258,000	1,298,000	1,347,000	1,387,000	1,523,000
Amount Above or (Below) Target	(1,085,000)	(508,000)	(559,000)	(796,000)	(731,000)	(689,000)	(653,000)	(606,000)	(651,000)

Notes:

*Target balance available per City policy is two months of operating expenditures, excluding reserves, contingency and capital.

Forecast was prepared prior to adoption of FY17 Budget. FY17 Proposed amounts do not include adjustments for encumbrances or changes to proposed budget.

This reporting fund includes three subfunds. The Information Systems and Services Fund (611) is to account for equipment and software acquisition, licensing and maintenance, networking and fiber infrastructure, data processing, security, IT emergency management support, telephone, and printing services provided to the City departments. User charges are intended to cover the cost of operations and supplies. The Public Safety Information Systems Fund (612) is for the purpose of implementing and maintaining a public safety Records Management System (RMS), a Computer-Aided Dispatch system (CAD), a City Prosecutor Case Management System (CMS), and a Municipal Court Management System. The Central Business Software Fund (613) is for the purpose of purchasing and implementing City-wide business software applications.

Service Category: Information Technology Services

Legal limitations on use of Fund resources: This internal service fund's resources are contributed by other funds per the Information Systems and Service rate schedule based on each fund's and organizational unit's assessed share of the costs associated with delivery of information technology services. Charges associated with printing and multi-function device (MFD) services are charged to departments based on actual use of the services. These resources may not be used for purposes other than delivery of information technology and printing services. Resources associated with the Public Safety RMS and the CAD system may not be transferred out of this fund or otherwise used for other purposes per the restrictions associated with the use of the Public Safety Answering Point (PSAP) Fund resources. The PSAP Fund is one of the funds that support the Public Safety Information Systems Fund.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17:

Information Systems and Services (611): The Information Services Division (ISD) has used a lease model for purchasing computer hardware and other equipment, which has reduced information technology expenditures by departments. ISD continues to look for ways to lower equipment costs, lengthen equipment lifecycles, and use new technologies to lower overall expenses. A new rate model was developed and will be implemented in FY17. The model was developed by a cross departmental committee then approved by the Executive Team. This is the first major overhaul of the rate structure in over eight years. The model aligns charges with services provided by ISD by creating ISD service categories and charging based upon usage. It also separates the hardware charges from the base infrastructure charges showing the actual cost of the hardware unburdened by any overhead.

The FY17 budget for this subfund reflects several cost efficiencies identified by ISD staff including removal of contingency funds from the rate model, implementation of new Print Services organizational changes, and continued refinement of the budgets for each team. The level of reserves in this subfund are projected to increase due to a combination of cost containment strategies implemented by ISD staff, underspending in the preceding calendar year, and a rate increase of 5% approved by the Executive Team for FY17 in order to rebuild reserves in this subfund.

Public Safety Information Systems (612): The first phase of the Public Safety RMS/CAD project and the Municipal Court's CMS was implemented in FY14 and FY15. These systems are maintained using funds previously allocated to the AIRS system contract. General Fund savings from the phase-out of the AIRS system were realized in FY14. The FY17 budget for this subfund includes funding for the support and maintenance of the Public Safety RMS/CAD and Municipal Court systems, functionality enhancements for the RMS/CAD system, and maintenance of the new City Prosecutor Case Management System.

Central Business Software (613): This fund continues to use planned contributions from the General Fund, the Telecommunications Fund, and other sources to accumulate a portion of the funding needed to pay for replacement of the corporate business software. The FY17 operating budget for the Central Business Software subfund is $7.1 million. Additional contributions over the next four years are intended to fund the full cost of the corporate software replacement project. A software implementation vendor will be chosen and a multi-year implementation of the new system will begin in FY17.

For fiscal years beyond FY17:
Information Systems and Services (611): The most significant fiscal challenge for this fund will be achieving a structurally balanced budget where operating revenues meet or exceed recurring expenditures. Central Services staff, with the input from the IT rate subcommittee, will continue working on improving the IT rate model and identifying additional efficiencies and savings to achieve a stable budget in this fund.

Public Safety Information Systems (612): The biggest fiscal challenge for this fund in future years will be to cover the future costs associated with an upgrade or replacement of the Public Safety RMS/CAD system. The FY16-21 Multi-Year Financial Plan (MYFP) estimates this cost at $3.5 million in FY18-19. It is anticipated that the reserves accumulated in this fund will be used to cover a portion of this cost, but will not be sufficient to fund this project in its entirety.

Central Business Software (613): The corporate software upgrade is expected to be a multi-year project that will be completed by FY20. In February 2015, the Executive Team approved a strategy to fund this project over a five-year period using contributions from the General Fund, Telecommunications Fund, and other sources.

Important fund accomplishments, opportunities or challenges:

Fund 611: ISD has begun a move toward internationally recognized best practices by having IT management and staff become COBIT5 and Information Technology Infrastructure Library (ITIL) certified. From this, a new IT Task Team (IT3) has been formed to provide governance and input to ISD regarding strategic planning. These include improvements to the IT rate model, IT policy updates and Service Delivery/Service Level Agreements. A new ticket tracking system and inventory system that aligns with ITIL practices will be fully implemented in FY17. This will provide insight into the services required from the organization. Metrics will be reported to IT3 showing how ISD is performing in relation to the organizational IT goals that have been established.

Fund 612: The Public Safety RMS/CAD system project moves from implementation to maintenance in FY17. Additional software modules and interfaces will be introduced in FY17 to help the Police, Municipal Court, and City Prosecutor manage and share casework flow along with some Fire enhancements.

Fund 613: The Central Business Software Fund continues to build reserves for the corporate software renovation project. A request for proposal for an implementation vendor has been issued and selection will occur in FY17. It is anticipated that the implementation process will start mid-FY17.

All Funds: FY17 will continue an IT Project Management process that is intended to provide better results for departments. ISD has introduced tools to closely monitor and track IT projects. The objective is to insure that new software is carefully thought out, insuring strategies for implementing organizational-wide IT solutions are considered in any new expenditures.

Relationships with other funds:
Information Systems and Services Fund (Fund 611) has relationships with all other funds that use information technology services that are paid for through the internal service charges.

Public Safety Information Systems Fund (Fund 612) has a relationship with the General Fund, the Telecommunications Fund, and the Public Safety Answering Point (PSAP) Fund in paying for service charges to Fund 612 for the RMS/CAD and CMS systems.

Central Business Software Fund (Fund 613) has a relationship with the General Fund, which has been the source of annual contributions towards the future replacement or upgrade of the corporate software. The FY17 budget contributions to this fund total $0.6 million.

Revenue sources and forecast methodology (top 75% of revenues):

Fund 611 rate revenues are calculated to support the operating expenses in this fund, subject to the internal service fund rate increase limits established by the Executive Team. Printing and MFD charges and pass-through revenues are estimated based on historical experience and current trends.

Fund 612 revenues from the General Fund and Telecom Fund are calculated based on prior year's contribution plus CPI-U. The PSAP Fund contribution is based on ability to pay as the PSAP funding source revenue is decreasing.

Fund 613 revenues are derived from the General Fund and other funds and are designed to cover the operating expenses and accumulate sufficient reserves for the corporate software replacement.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Charges for Services	7,506,316	7,329,286	7,374,248	7,374,248	6,730,106	6,959,546
Miscellaneous	96,306	33,902	29,600	29,600	46,859	35,000
Interfund Transfers	0	0	1,963,826	1,963,826	1,963,826	0
Total Revenues	7,602,622	7,363,188	9,367,674	9,367,674	8,740,791	6,994,546
Expenditures						
Central Services	7,228,931	5,257,557	13,297,203	13,973,146	6,084,374	14,818,678
Interfund Transfers	247,000	259,000	299,000	299,000	299,000	339,000
Total Expenditures	7,475,931	5,516,557	13,596,203	14,272,146	6,383,374	15,157,678
Excess (deficiency) of revenues over expenditures	**126,691**	**1,846,631**	**(4,228,529)**	**(4,904,472)**	**2,357,417**	**(8,163,132)**
Beginning Working Capital (Fund Balance), July 1	5,743,590	5,870,281	5,614,615	7,716,912	7,716,912	11,256,249
Ending Working Capital (Fund Balance), June 30	5,870,281	7,716,912	1,386,086	2,812,440	10,074,329	3,093,117

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	5,743,590	5,870,281	5,614,615	7,716,912	7,716,912	11,256,249
Total Revenues	7,602,622	7,363,188	9,367,674	9,367,674	8,740,791	6,994,546
Total Resources	13,346,212	13,233,469	14,982,289	17,084,586	16,457,703	18,250,795
Requirements						
Total Expenditures	7,475,931	5,516,557	13,596,203	14,272,146	6,383,374	15,157,678
Ending Working Capital (Fund Balance)	5,870,281	7,716,912	1,386,086	2,812,440	10,074,329	3,093,117
Total Requirements	13,346,212	13,233,469	14,982,289	17,084,586	16,457,703	18,250,795

Reserves (Budgeted amounts only)						
Reserve	2,744,199	3,823,962	755,599	755,599	755,599	1,364,919
Balance Available	734,281	2,207,718	630,487	2,056,841	2,056,841	1,728,198
Total Reserves	3,478,480	6,031,680	1,386,086	2,812,440	2,812,440	3,093,117

The purpose of this reporting fund is to account for professional engineering services performed by Public Works personnel for other City funds and outside agencies. This fund contains two subfunds: the Professional Services Fund (631) and the Parks and Open Space (POS) and Maintenance Professional Services Fund (632). Revenues are generated from charges for these services.

Service Category: Infrastructure; Project and Information Management

Legal limitations on use of Fund resources: Limited to the participating and benefited funds that incurred the fees and charges for service. There are no legal restrictions on General Fund resources. Restrictions do apply on fees and charges paid by non-general funds, consistent with the legal limitations on use of each funds' resources.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17:
Professional Services Fund (631): This fund receives revenue primarily through billed charges to City capital projects. With capital project funding sources such as the local gas tax and street maintenance bond, revenue projections are expected to be healthy for the fund. The fees charged to capital projects are calculated using a full-cost recovery rate model.

POS and Maintenance Professional Services Fund (632): Capital project work within parks is increasing as the infrastructure is aging and more rehabilitation and improvement projects are required. This will result in higher spending in this fund and consequently, higher revenue projections than previous years. Primary capital project funding sources include Parks SDCs, General Capital Fund, and the 2006 PROS Bond fund. The fees charged to the capital projects are calculated using a full-cost recovery rate model.

For fiscal years beyond FY17: With funding sources such as the local gas tax and street maintenance bond, engineering programs continue to be strong. Fund expenditures, revenues and billable hours will continue to be reviewed and monitored in future years.

Important fund accomplishments, opportunities or challenges: As an internal service fund, the purpose of this fund is to function as a cost-reimbursement mechanism, while not generating significant surpluses or deficits.

Relationships with other funds: This fund has a direct relationship with all City capital funds, as the capital funds provide the professional services operating revenue through internal service fund charges.

Forecast methodology for major revenue sources (top 75% of revenues): Future revenue levels are dependent on the level of capital project activity, which will vary from year to year.

Professional Services Fund (630)

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Licenses/Permits	0	0	500	500	0	0
Charges for Services	5,507,416	5,847,679	5,996,066	5,996,066	6,017,800	6,216,132
Miscellaneous	33,599	23,756	800	800	24,585	1,000
Total Revenues	5,541,015	5,871,435	5,997,366	5,997,366	6,042,385	6,217,132
Expenditures						
Public Works	5,140,157	5,499,979	6,177,049	6,177,049	6,177,049	6,297,219
Interfund Transfers	488,000	571,000	665,000	665,000	665,000	888,000
Total Expenditures	5,628,157	6,070,979	6,842,049	6,842,049	6,842,049	7,185,219
Excess (deficiency) of revenues over expenditures	**(87,142)**	**(199,544)**	**(844,683)**	**(844,683)**	**(799,664)**	**(968,087)**
Beginning Working Capital (Fund Balance), July 1	4,643,962	4,556,820	4,274,372	4,357,276	4,357,276	3,690,363
Ending Working Capital (Fund Balance), June 30	4,556,820	4,357,276	3,429,689	3,512,593	3,557,612	2,722,276

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	4,643,962	4,556,820	4,274,372	4,357,276	4,357,276	3,690,363
Total Revenues	5,541,015	5,871,435	5,997,366	5,997,366	6,042,385	6,217,132
Total Resources	10,184,977	10,428,255	10,271,738	10,354,642	10,399,661	9,907,495
Requirements						
Total Expenditures	5,628,157	6,070,979	6,842,049	6,842,049	6,842,049	7,185,219
Ending Working Capital (Fund Balance)	4,556,820	4,357,276	3,429,689	3,512,593	3,557,612	2,722,276
Total Requirements	10,184,977	10,428,255	10,271,738	10,354,642	10,399,661	9,907,495

Reserves (Budgeted amounts only)						
Reserve	2,580,085	2,168,270	2,225,204	2,225,204	2,225,204	1,576,066
Balance Available	1,396,821	1,667,683	1,204,485	1,287,389	1,287,389	1,146,210
Total Reserves	3,976,906	3,835,953	3,429,689	3,512,593	3,512,593	2,722,276

The purpose of this reporting fund is to account for costs of the City's self-insurance programs. This fund includes four subfunds: Risk Management Fund (622); Employee Health and Benefits Fund (623); Pension Bond Fund (624) and Other Post Employment Benefits Fund (625).

Service Categories: Human Resource and Risk Services; Financial Services.

Legal limitations on use of Fund resources: Limited by Eugene City Code 2.585 which states the Risk and Benefits Fund's purpose is to receive, maintain and carry-over from year to year an amount sufficient to meet the City's future liabilities, including risk and employee benefits claims costs, incurred but not reported losses, larger than anticipated judgements, premiums, program administration and contingencies. Code also requires all insurance premium refunds, rebates and dividends to be placed in the fund.

Facts, decisions or conditions that are expected to have a significant effect on fund revenues or expenditures:

For FY17:
Risk Management Fund (622): The Oregon tort claim liability limit is currently $1.37 million per claim for local public bodies and will continue to increase incrementally, exposing the City to potential additional claims liability. For FY17, the overall departmental Risk Rates increased 6.2% over the FY16 rates. These rates included one additional FTE in the Emergency Management Program. Fund expenditures have been positively affected by lower than projected claims experience in FY15 and FY16. This positive experience is projected to continue in FY17.

Employee Health and Benefits Fund (623): For FY17, budget rates increased 5% over FY16 rates, slightly below the 6.5% projected health insurance rate increase used in the financial forecast.

The major issues facing the Employee Health and Benefits Fund are 1) a large enrollment of retirees and their dependents whose claims costs are consistently higher than active employees' claims costs; 2) large retiree subsidies required annually to account for the difference between the premiums retirees pay and the claims costs that group incurs, as discussed below; and 3) significant increases in pharmacy claims costs driven by expensive specialty prescription drugs needed to treat serious health conditions.

In FY15, retirees paid $2.6 million in premiums but accounted for $3.8 million in expenses, including claims, administration and stop loss fees, resulting in a retiree subsidy of $1.2 million which was transferred from Fund 623 to Fund 625 to cover retiree costs. The Other Post Employment Benefits (OPEB) 625 Fund transfer is projected to be $1.5 million in FY16. (See the Fund 625 discussion below.)

Pension Bond Fund (624): The City issued Pension Obligation Bonds in FY02 to pay off the estimated PERS unfunded actuarial liability as of April 1, 2002. Departments are charged via the payroll system to cover annual debt payments.

Other Post Employee Benefits (OPEB) Fund (625): This fund accounts for retiree health insurance premiums and claim costs separately from active employees. Oregon state law

requires public employers to allow retired employees to continue to purchase health insurance coverage for themselves and their eligible dependents through the employers' plans, at the group rates, until they are Medicare eligible. Retirees on the City's plans pay 100% of the group rated premium, but claims costs for the retiree group are consistently higher than the premium paid, resulting in an "implicit subsidy" of the premium. As of June 30, 2015, the actuarial valuation to determine the cost of this implicit subsidy projected the Actuarial Accrued Liability at $13.2 million and the net OPEB obligation at $3.1 million. An actuarial valuation is prepared every two years to update the liability and net OPEB obligation.

Fiscal years beyond FY17:
Risk Management Fund (622): The long-range forecast is for 5% per year increases from FY18 – FY22, for all fund costs, including claims and insurance premiums. Actual claims experience can vary greatly from year to year.

Employee Health and Benefits Fund (623): The City's annual health care cost increases are projected to continue to significantly exceed the CPI in the future, with a 6.0% annual increase projected in FY18 and increases dropping gradually to 5% by FY20.

Catastrophic claims, overall medical cost inflation, increasing prescription drug costs, an aging workforce and a large enrollment of retired employees remain key factors in continuing to drive the health plan costs upward. In addition, new taxes and benefit enhancements required by the Patient Protection and Affordable Care Act will increase plan costs in coming years.

OPEB Fund (625): The City is not required to pre-fund the implicit subsidy for retiree health insurance.

Important fund accomplishments, opportunities or challenges:

Risk Management Fund (622): This fund's biggest challenges are claims experience and claims volatility, which varies by program area from year to year. FY14 and FY15 saw positive claims experience in the workers' compensation, liability and unemployment programs. Positive claims experience is expected to continue in all three programs.

In FY15, Risk Services programs achieved $931,588 in program savings from recoveries and grants, including recoveries from third parties for damage to City property, the Workers' Compensation Employer-at-Injury Program and the Emergency Management Performance Grant. Risk will continue to pursue recovery and grant opportunities in future years.

Employee Health and Benefits Fund (623): The City continues to focus on cost containment through collective bargaining, and continues to work with the employee groups through the Benefits Study Group on various programs which could help improve health and reduce health care costs in the future. The City has implemented a Wellness Incentive Program for non-represented employees to encourage healthy behaviors that may have a positive impact on claims costs and participants.

The City of Eugene has been recognized as one of Oregon's Healthiest Employers annually from 2010 through 2015 by the Portland Business Journal in recognition of the City's comprehensive health and wellness programs which contribute to lower health care costs.

OPEB Fund (625): As mentioned above, retirees and their dependents are legally entitled to continue coverage under the City's health plans until they are Medicare eligible and this group's health care costs are consistently higher than the premiums they pay to the City. In FY15 retirees received an "implicit subsidy" of $1.2 million which was transferred from Fund 623 to Fund 625 to offset retiree health care costs which exceeded their premium payments.

Relationships with other funds: Funds 622, 623, and 624 receive revenue through rates charged to all funds. Fund 625 receives revenue from the retirees and their dependents who continue to purchase health insurance coverage through the City of Eugene. In addition, Fund 625 receives revenue from Fund 623 to offset retiree health plan costs that exceed the retiree premiums.

Revenue sources and forecast methodology (top 75% of revenues): Fund 622 and 623 departmental charges are set to cover the costs of the programs, which are based on projections of claims, insurance premiums, and administrative costs. In addition, for Fund 623, revenues are generated from active employees who pay a portion of their health insurance premiums and from the premiums paid by terminated employees who are entitled by federal law to continue purchasing health care coverage through the City's plans. For Fund 625, revenues are generated from retirees and their dependents who purchase health coverage through the City, and from departmental charges necessary to cover the full cost of the retiree program through the OPEB transfer from Fund 623. Pension Bond Fund (624) charges are collected from each department based on the number of employees and the amount needed to pay the debt service.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Intergovernmental	248,937	461,800	229,275	229,275	266,923	210,000
Charges for Services	35,299,657	37,611,662	39,754,385	39,754,385	39,646,571	41,426,983
Miscellaneous	1,349,819	659,975	111,397	111,397	313,465	259,320
Total Revenues	36,898,413	38,733,437	40,095,057	40,095,057	40,226,959	41,896,303
Expenditures						
Central Services	28,846,891	30,895,899	35,313,131	35,313,131	35,313,131	35,845,849
Debt Service	5,509,373	5,784,373	6,069,400	6,069,400	6,069,400	6,364,500
Interfund Transfers	180,000	152,000	129,000	129,000	129,000	156,000
Total Expenditures	34,536,264	36,832,272	41,511,531	41,511,531	41,511,531	42,366,349
Excess (deficiency) of revenues over expenditures	**2,362,149**	**1,901,165**	**(1,416,474)**	**(1,416,474)**	**(1,284,572)**	**(470,046)**
Beginning Working Capital (Fund Balance), July 1	8,604,478	10,966,627	10,621,511	12,867,792	12,867,792	11,611,923
Ending Working Capital (Fund Balance), June 30	10,966,627	12,867,792	9,205,037	11,451,318	11,583,220	11,141,877

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	8,604,478	10,966,627	10,621,511	12,867,792	12,867,792	11,611,923
Total Revenues	36,898,413	38,733,437	40,095,057	40,095,057	40,226,959	41,896,303
Total Resources	45,502,891	49,700,064	50,716,568	52,962,849	53,094,751	53,508,226
Requirements						
Total Expenditures	34,536,264	36,832,272	41,511,531	41,511,531	41,511,531	42,366,349
Ending Working Capital (Fund Balance)	10,966,627	12,867,792	9,205,037	11,451,318	11,583,220	11,141,877
Total Requirements	45,502,891	49,700,064	50,716,568	52,962,849	53,094,751	53,508,226

Reserves (Budgeted amounts only)						
Reserve	6,637,177	6,799,591	6,703,895	6,812,752	6,812,752	6,813,473
Balance Available	1,094,398	2,764,149	2,501,142	4,638,566	4,638,566	4,328,404
Total Reserves	7,731,575	9,563,740	9,205,037	11,451,318	11,451,318	11,141,877

Service View

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The Service View presents the City's Operating Budget organized by the services the public receives, rather than by the way the City is structured internally into departments. Presenting a service view of the Operating Budget helps citizens understand the cost of services they receive and the results the services are intended to produce. The service budget:

- describes the wide range of services provided by the City;
- shows how services compare in terms of staff and dollar resources budgeted; and
- provides a quick reference regarding which departments and funds are involved in providing a service.

The City's services have been divided into 44 categories, and grouped under four areas: Public Safety Services, Infrastructure and Planning Services, Culture and Recreation Services, and Central Business Functions.

All service categories provide the following budget information:

- **Expenditures by Department**
  Personnel Services – Wages, fringe benefits, social security, retirement, long-term disability, worker's compensation, unemployment insurance, and temporary help.
  Materials and Services – Operating expenditures not classified as personnel services or capital outlay; includes such expenditures as utilities, printing, data processing, telephones, rent, advertising, and contractual services.
  Capital Outlay – Equipment with a useful life of more than one year and a cost greater than $5,000, such as specialized computer equipment.

- **Expenditures by Fund**
  See the Fund Summary section for information about individual funds.

- **General Fund Revenue**
  Money generated by the service through fines, fees, grants, intergovernmental contracts, etc., which contribute to the General Fund.

- **Number of Full-Time Equivalents (FTE) by Fund**
  A full-time position is 40 hours per week for the entire fiscal year and is designated as 1.0 FTE. FTE figures do not equate to number of persons working for the City on a regular basis. For example, 1.0 FTE could represent two half-time employees. The figures also do not include temporary employees.

Department Administration Service Categories

Department Administration services include budgeted expenses for: Department Executive Manager; budget coordinator; department financial analysts (if any); Executive Assistant; personnel analysts (if any); administrative staff for above positions; technical (computer support) staff (if any); organizational development staff (if any); materials and services associated with above positions; and civil legal services. Graphics and public information staff may be allocated centrally or to the direct services, depending on how the department is organized. Risk rates, facilities costs, lease costs, and division administrative staff have been allocated to the appropriate direct service category.

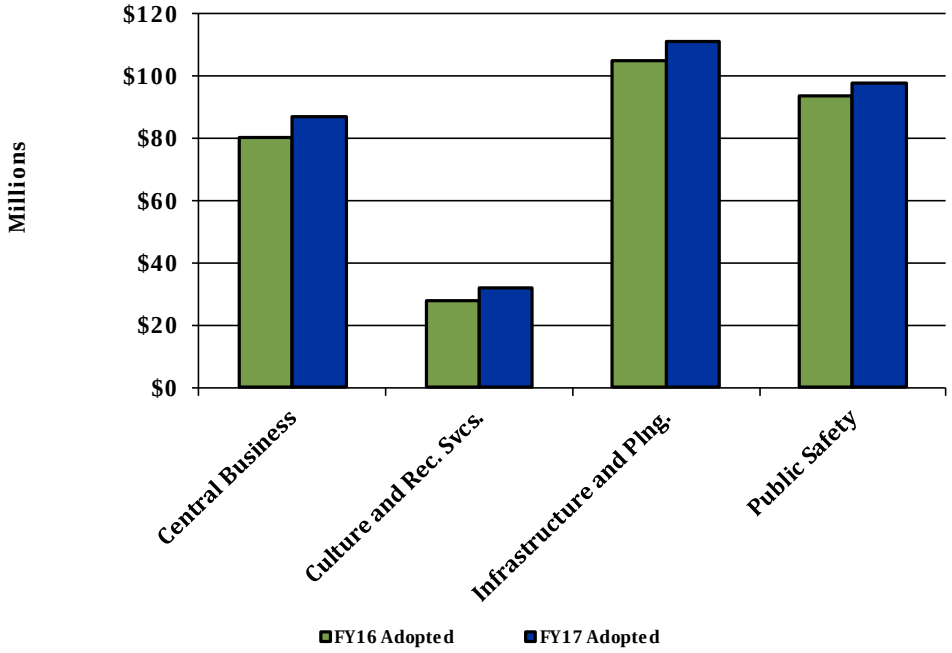
Service Description

The City organization has always been committed to seeking ways to improve service. However, like other public organizations in the early 1990s, Eugene had not consistently measured and reported service results. In 1995, the Council adopted, as part of its Government Goal, the strategy to improve the effectiveness and efficiency of services and programs. Staff began working to complete a profile of each service in 1995, completing profiles for all services in 1998. The service profile includes information about why the service exists, who it serves, how it needs to change, and the community expectations regarding the service. Service profiles are generally updated every four years (the timeframe of strategies).

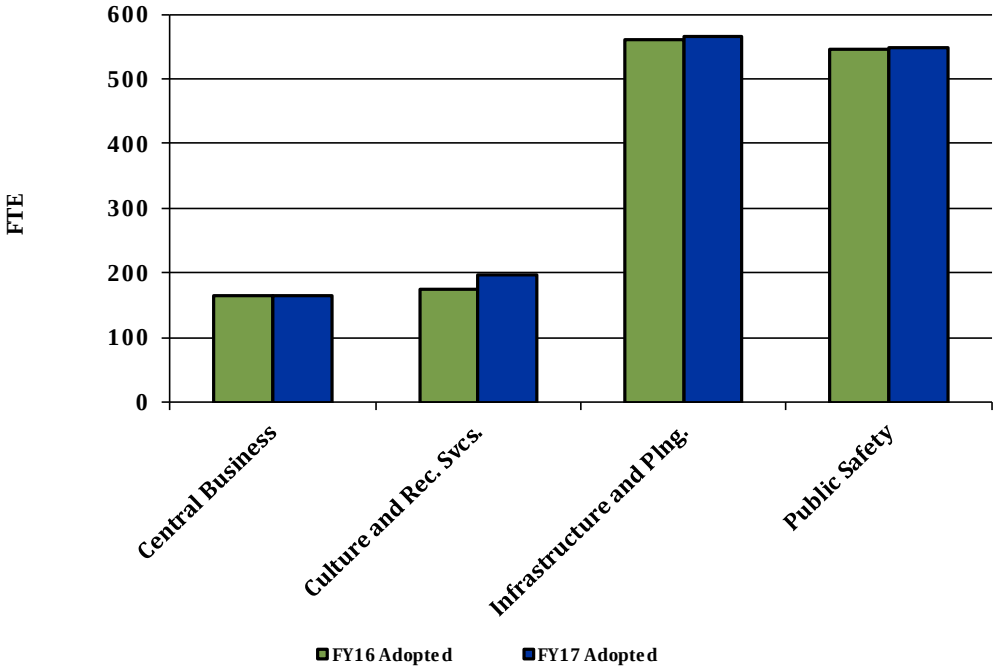
The process of developing the service profile brings together a team representing the whole service. This team works to reach agreement on purpose, direction, and measurements for a service, culminating in a profile representing a strategic plan for service improvement covering the next four years. The product of this effort is reviewed and adopted by the citizen members of the Budget Committee.

(Note: A profile is not done for Social Services since this service consists of payments to an outside agency. Department Administration categories also do not have service profiles).

Budget by Service Area



Budgeted FTE by Service Area



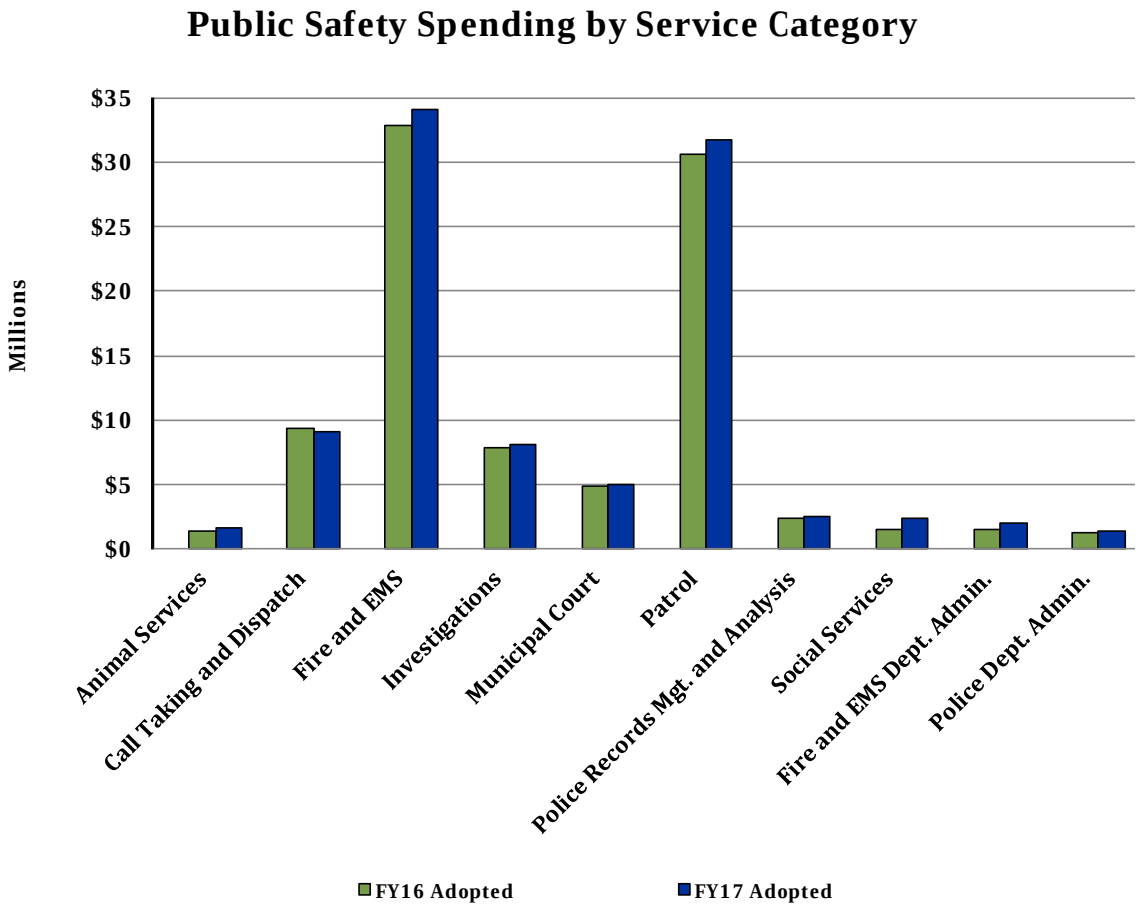
Service Budget Reconciliation to Department Operating Budgets – FY17

Department/Service Category	Revenue	Expenditures			FTE
	General Fund	General Fund	Other Funds	All Funds	All Funds
Central Services					
Public Safety Services					
Animal Services	$776,155	$776,155	$0	$776,155	3.75
Municipal Court	1,738,000	5,013,512	0	5,013,512	19.70
Subtotal	2,514,155	5,789,667	0	5,789,667	23.45
Infrastructure and Planning Services					
Parking	0	0	403,073	403,073	3.55
Public Buildings and Facilities	6,000	644,492	9,569,720	10,214,212	57.50
Subtotal	6,000	644,492	9,972,793	10,617,285	61.05
Central Business Functions					
Financial Services	84,000	3,731,651	769,393	4,501,044	26.00
Civic Leadership and Collaboration Svcs.	400	4,404,132	0	4,404,132	23.50
Human Resource and Risk Svcs.	5,000	1,994,445	35,793,614	37,788,059	29.35
Information Technology	0	5,438,871	16,933,732	22,372,603	49.25
Community Engagement Services	0	883,133	0	883,133	5.15
Central Services Admin.	0	950,936	0	950,936	3.00
Subtotal	89,400	17,403,168	53,496,739	70,899,907	136.25
Total Central Services	**$2,609,555**	**$23,837,327**	**$63,469,532**	**$87,306,859**	**220.75**
Fire and Emergency Medical Services					
Public Safety Services					
Fire and Emergency Medical Services	$2,393,104	$27,420,884	$6,635,853	$34,056,737	188.74
Fire and EMS Department Admin.	0	1,174,820	838,562	2,013,382	10.00
Subtotal	2,393,104	28,595,704	7,474,415	36,070,119	198.74
Infrastructure and Planning Services					
Airport	0	0	880,671	880,671	5.26
Construction and Rental Housing	0	0	306,904	306,904	2.00
Subtotal	0	0	1,187,575	1,187,575	7.26
Total Fire and Emergency Medical Services	**$2,393,104**	**$28,595,704**	**$8,661,990**	**$37,257,694**	**206.00**

Department/Service Category	Revenue	Expenditures			FTE
	General Fund	General Fund	Other Funds	All Funds	All Funds
Library, Recreation and Cultural Services					
Culture and Recreation Services					
Adaptive Recreation	$122,000	$859,694	$19,000	$878,694	4.36
Adult and Senior Services	258,000	1,144,971	59,061	1,204,032	6.20
Aquatics	932,000	3,357,003	4,000	3,361,003	10.85
Athletics	410,000	589,289	0	589,289	3.36
Cultural Services	3,759,400	6,663,083	20,000	6,683,083	36.13
Library	568,540	10,757,064	2,651,000	13,408,064	105.00
LRCS Administrative Services	0	1,033,283	0	1,033,283	3.00
Youth and Family Recreation	1,206,000	4,575,633	21,000	4,596,633	27.18
Total Library, Recreation and Cultural Services	**$7,255,940**	**$28,980,020**	**$2,774,061**	**$31,754,081**	**196.08**
Planning and Development					
Public Safety Services					
Social Services	$0	$899,000	$1,489,305	$2,388,305	0.00
Infrastructure and Planning Services					
Affordable Housing and Job Creation	30,000	646,210	2,207,669	2,853,879	11.47
Construction and Rental Housing	0	0	6,812,906	6,812,906	43.85
Greater Downtown Services	376,000	755,816	0	755,816	1.63
Land Use Planning	208,000	1,182,531	0	1,182,531	8.70
Metro and Community Planning	0	1,355,444	0	1,355,444	6.30
Parking	0	0	5,581,980	5,581,980	14.50
Project Design and Management	0	0	79,861	79,861	0.00
Public Buildings and Facilities	0	0	582,246	582,246	0.30
Waste Prevent./Green Bldg. and Bus. Lic.	79,500	71,250	969,067	1,040,317	5.05
Zoning and Nuisance Admin.	53,850	599,070	0	599,070	4.55
Planning and Dev. Dept. Admin.	0	835,212	0	835,212	3.30
Subtotal	747,350	5,445,533	16,233,729	21,679,262	99.65
Total Planning and Development	**$747,350**	**$6,344,533**	**$17,723,034**	**$24,067,567**	**99.65**

Department/Service Category	Revenue	Expenditures			FTE
	General Fund	General Fund	Other Funds	All Funds	All Funds
Police					
Public Safety Services					
Animal Services	$230,000	$873,065	$0	$873,065	3.00
Call Taking/Dispatch	1,300,000	6,605,269	2,468,749	9,074,018	57.69
Investigations	16,000	8,168,280	0	8,168,280	47.66
Patrol	1,165,000	31,690,144	0	31,690,144	184.50
Police Records Mgmt. and Analysis	0	2,529,983	0	2,529,983	25.50
Police Department Admin.	2,000	1,385,263	0	1,385,263	6.81
Subtotal	2,713,000	51,252,004	2,468,749	53,720,753	325.16
Infrastructure and Planning Services					
Airport	0	0	576,555	576,555	3.00
Total Police	**$2,713,000**	**$51,252,004**	**$3,045,304**	**$54,297,308**	**328.16**
Public Works					
Infrastructure and Planning Services					
Airport	$0	$0	$8,038,977	$8,038,977	38.91
Construction and Rental Housing	0	0	1,580,974	1,580,974	12.20
Infrastructure Design and Info. Mgt.	0	0	6,297,219	6,297,219	42.29
Parking	0	0	84,443	84,443	0.00
Parks and Open Space	100,252	4,162,030	148,787	4,310,817	26.92
Stormwater	0	0	13,722,341	13,722,341	75.41
Transportation	0	198,445	11,572,332	11,770,777	57.38
Urban Forestry	0	57,967	1,771,322	1,829,289	11.30
Wastewater Collection and Treatment	0	0	27,955,105	27,955,105	121.34
Public Works Dept. Admin.	0	1,470,761	0	1,470,761	7.65
Subtotal	100,252	5,889,203	71,171,500	77,060,703	393.40
Culture and Recreation Services					
Athletics	0	86,004	0	86,004	0.75
Central Business Functions					
Fleet and Radio Comm. Srvcs.	0	0	16,094,990	16,094,990	29.20
Subtotal	0	0	16,094,990	16,094,990	29.20
Total Public Works	**$100,252**	**$5,975,207**	**$87,266,490**	**$93,241,697**	**423.35**
Total All Departments and Services	**$15,819,201**	**$144,984,795**	**$182,940,411**	**$327,925,206**	**1,473.99**

Charts



Service Category	FY16 Adopted	FY17 Adopted
Animal Services	$1,433,465	$1,649,220
Call Taking and Dispatch	9,391,153	9,074,018
Fire and EMS	32,812,925	34,056,737
Investigations	7,897,737	8,168,280
Municipal Court	4,851,359	5,013,512
Patrol	30,591,669	31,690,144
Police Records Mgt. and Analysis	2,444,653	2,529,983
Social Services	1,470,129	2,388,305
Fire and EMS Dept. Admin.	1,554,089	2,013,382
Police Dept. Admin.	1,241,138	1,385,263
	$93,688,317	$97,968,844

Service Description

Public Safety Services include Fire and Emergency Medical Services, Patrol (formerly East Police Operations), Investigations (formerly West Police Operations), Call Taking and Dispatch, Police Records Management and Analysis, Animal Services, Municipal Court, and contracts for human services.

Fire and Emergency Medical Services are provided to promote accident and fire prevention, save lives, protect property, mitigate environmental harm, and reduce damage or injuries when emergencies do occur. Services include fire suppression; specialized rescue; hazardous materials response and mitigation; advanced life support first response emergency medical care and ambulance transport; fire prevention, education, and life safety outreach education; fire code enforcement; plan review; hazardous materials management; fire investigations; specialized training; logistical support, operations analysis, planning, and record keeping.

The Eugene Police Department responds to calls for assistance; provides proactive problem management using data-led policing; conducts prevention programs through community policing partnerships with citizens, schools and community businesses and organizations; enforces traffic laws; conducts crime investigations; manages recovered stolen and pawned property; and assists in the prosecution of offenders.

Police communications personnel answer calls for emergency services and dispatch emergency medical personnel, police officers and firefighters. Calls from both inside and outside Eugene are relayed to appropriate police or fire agencies. Staff also answer non-emergency calls from Eugene, refer non-emergency calls to the appropriate public or social service agencies, provide dispatching services for external agencies on contract and receive and respond to requests for information and other radio communications from police, firefighters, and emergency medical technicians.

The City Animal Services program licenses dogs and cats, enforces animal welfare regulations, and provides shelter for impounded animals. The City also operates a low-cost spay/neuter clinic. The clinic performs spay and neuter services to help control Eugene's overall companion animal population. In addition, the clinic offers basic health vaccinations for dogs and cats.

Municipal Court has jurisdiction over violations of the City Code within the city limits. The violations processed include all major and minor State traffic laws, parking laws, and violations of City ordinances. Court proceedings are subject to the general laws of the State of Oregon which govern the justice courts. Municipal Court manages a contractual relationship with the City of Springfield and Lane County for the provision of corrections services.

The City Prosecutor’s Office prosecutes misdemeanors and violations that occur within the city limits of Eugene and are in violation of City Code. The Prosecutor’s Office also handles any appeals from Municipal Court filed in Lane County Circuit Court.

Eugene, Springfield, and Lane County fund social services by contributing to a joint fund, which contracts with non-profit agencies for services to primarily low-income and homeless citizens.

Budget Information

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
FUNDING SOURCE					
General Fund	$76,581,454	$80,598,109	$83,609,701	$86,658,006	$86,536,375
Other Funds	9,787,417	10,102,053	10,078,616	10,233,288	11,432,469
	$86,368,871	$90,700,162	$93,688,317	$96,891,294	$97,968,844

OPERATING COSTS

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Animal Services					
Expenditures by Department					
Central Services					
Personnel Services	$259,596	$284,432	$321,083	$322,059	$333,590
Materials and Services	343,983	448,891	281,519	401,519	442,565
Subtotal	$603,579	$733,323	$602,602	$723,578	$776,155
Police					
Personnel Services	$383,902	$221,835	$285,674	$285,674	$279,267
Materials and Services	470,717	499,581	545,189	545,331	593,798
Capital outlay	0	26,295	0	0	0
Subtotal	$854,619	$747,711	$830,863	$831,005	$873,065
Total	$1,458,198	$1,481,034	$1,433,465	$1,554,583	$1,649,220
Expenditures by Fund					
General	$1,458,198	$1,481,034	$1,433,465	$1,554,583	$1,649,220
General Fund Revenue	$952,321	$1,095,375	$833,602	$953,602	$1,006,155
Number of Full-time Equivalents					
General	5.50	6.50	6.50	6.75	6.75
Call Taking and Dispatch					
Expenditures by Department					
Police					
Personnel Services	$6,164,497	$6,589,403	$7,146,948	$7,146,948	$6,978,861
Materials and Services	2,705,051	2,123,181	2,244,205	2,378,033	2,095,157
Capital Outlay	7,913	1,118,037	0	33,080	0
Total	$8,877,461	$9,830,621	$9,391,153	$9,558,061	$9,074,018
Expenditures by Fund					
General	$6,059,396	$7,110,370	$6,605,850	$6,775,367	$6,605,269
Public Safety Communications	2,818,065	2,720,251	2,785,303	2,782,694	2,468,749
Total	$8,877,461	$9,830,621	$9,391,153	$9,558,061	$9,074,018
General Fund Revenue	$1,121,397	$1,142,092	$1,000,000	$1,021,714	$1,300,000
Number of Full-time Equivalents					
General	43.83	43.83	43.83	42.83	42.83
Public Safety Communications	14.86	14.86	14.86	14.86	14.86
Total	58.69	58.69	58.69	57.69	57.69

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Fire and EMS					
Expenditures by Department					
Fire and Emergency Medical Svcs.					
Personnel Services	$25,843,523	$26,854,809	$28,931,315	$29,185,969	$29,451,411
Materials and Services	3,994,990	4,511,608	3,881,610	5,099,962	4,537,501
Capital Outlay	678,358	274,186	0	0	67,825
Total	$30,516,871	$31,640,603	$32,812,925	$34,285,931	$34,056,737
Expenditures by Fund					
General	$24,747,921	$25,331,341	$26,831,649	$28,169,655	$27,420,884
Ambulance Transport	5,768,950	6,309,262	5,981,276	6,116,276	6,635,853
Total	$30,516,871	$31,640,603	$32,812,925	$34,285,931	$34,056,737
General Fund Revenue	$2,595,593	$2,454,522	$2,357,523	$2,690,393	$2,393,104
Number of Full-time Equivalents					
General	161.60	161.60	162.60	163.10	163.10
Ambulance Transport	25.64	25.64	25.64	25.64	25.64
Total	187.24	187.24	188.24	188.74	188.74
Investigations					
Expenditures by Department					
Police					
Personnel Services	$6,207,163	$6,307,448	$6,791,643	$6,791,643	$6,935,949
Materials and Services	990,414	966,636	1,096,094	1,248,092	1,232,331
Capital Outlay	0	8,584	10,000	10,000	0
Total	$7,197,577	$7,282,668	$7,897,737	$8,049,735	$8,168,280
Expenditures by Fund					
General	$7,197,577	$7,282,668	$7,897,737	$8,049,735	$8,168,280
General Fund Revenue	$20,907	$33,729	$15,000	$15,000	$16,000
Number of Full-time Equivalents					
General	46.66	47.66	47.66	47.66	47.66

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Municipal Court					
Expenditures by Department					
Central Services					
Personnel Services	$1,507,469	$1,523,380	$1,713,601	$1,933,761	$1,877,297
Materials and Services	3,039,868	3,278,729	3,137,758	3,453,690	3,136,215
Total	$4,547,337	$4,802,109	$4,851,359	$5,387,451	$5,013,512
Expenditures by Fund					
General	$4,547,337	$4,802,109	$4,851,359	$5,387,451	$5,013,512
General Fund Revenue	$1,886,524	$2,075,430	$2,019,000	$2,019,000	$1,738,000
Number of Full-time Equivalents					
General	18.70	18.70	18.70	19.70	19.70
Patrol					
Expenditures by Department					
Police					
Personnel Services	$22,791,772	$23,837,828	$25,144,765	$25,231,612	$25,904,597
Materials and Services	5,038,470	5,737,452	5,446,904	5,891,854	5,785,547
Capital Outlay	71,370	291,640	0	165,339	0
Total	$27,901,612	$29,866,920	$30,591,669	$31,288,805	$31,690,144
Expenditures by Fund					
General	$27,901,612	$29,866,920	$30,591,669	$31,288,805	$31,690,144
General Fund Revenue	$1,618,764	$1,732,519	$1,082,000	$1,643,062	$1,165,000
Number of Full-time Equivalents					
General	185.50	183.50	183.50	184.50	184.50
Police Records Mgt. and Analysis					
Expenditures by Department					
Police					
Personnel Services	$1,922,486	$1,950,204	$2,340,172	$2,340,172	$2,424,129
Materials and Services	96,861	101,249	104,481	104,481	105,854
Capital Outlay	2,640	0	0	0	0
Total	$2,021,987	$2,051,453	$2,444,653	$2,444,653	$2,529,983
Expenditures by Fund					
General	$2,021,987	$2,051,453	$2,444,653	$2,444,653	$2,529,983
General Fund Revenue	$30,425	$30,427	$32,000	$32,000	$0
Number of Full-time Equivalents					
General	25.50	25.50	25.50	25.50	25.50

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Social Services					
Expenditures by Department					
Planning and Development					
Personnel Services	$6,135	$1,226	$0	$0	$0
Materials and Services	1,803,148	1,483,472	1,470,129	1,621,059	2,388,305
Total	$1,809,283	$1,484,698	$1,470,129	$1,621,059	$2,388,305
Expenditures by Fund					
General	$1,263,495	$1,107,578	$949,000	$1,077,649	$899,000
Community Development	545,788	377,120	521,129	543,410	1,489,305
Total	$1,809,283	$1,484,698	$1,470,129	$1,621,059	$2,388,305
Fire and EMS Dept. Admin.					
Expenditures by Department					
Fire and Emergency Medical Svcs.					
Personnel Services	$984,225	$930,535	$1,144,976	$1,044,646	$1,622,342
Materials and Services	343,931	397,155	409,113	414,113	391,040
Total	$1,328,156	$1,327,690	$1,554,089	$1,458,759	$2,013,382
Expenditures by Fund					
General	$673,542	$632,270	$763,181	$667,851	$1,174,820
Ambulance Transport	654,614	695,420	790,908	790,908	838,562
Total	$1,328,156	$1,327,690	$1,554,089	$1,458,759	$2,013,382
General Fund Revenue	$816	$15,000	$0	$5,000	$0
Number of Full-time Equivalents					
General	6.06	6.06	6.06	5.56	5.56
Ambulance Transport	4.44	4.44	4.44	4.44	4.44
Total	10.50	10.50	10.50	10.00	10.00
Police Dept. Admin.					
Expenditures by Department					
Police					
Personnel Services	$648,916	$705,192	$949,098	$949,098	$1,007,467
Materials and Services	61,473	227,174	292,040	293,159	346,715
Capital Outlay	0	0	0	0	31,081
Total	$710,389	$932,366	$1,241,138	$1,242,257	$1,385,263
Expenditures by Fund					
General	$710,389	$932,366	$1,241,138	$1,242,257	$1,385,263
General Fund Revenue	$2,259	$2,185	$1,500	$1,500	$2,000
Number of Full-time Equivalents					
General	5.81	6.81	6.81	6.81	6.81

Animal Services

Description

In FY13, the City of Eugene Police Department began enforcing City animal welfare ordinances, providing animal field services, and licensing dogs. The City has contracted with a community partner for sheltering, lost pet, and adoption services.

Through the City Manager's Office, the City also directly operates the low-cost Spay/Neuter Clinic. The clinic is a successful prevention strategy to help control Eugene's pet population. In addition to operating at full capacity for spay/neuter surgeries, the clinic offers basic health vaccinations for dogs and cats.

Mission

The mission of Animal Services is to provide a safety net for lost, injured and neglected animals; protect public safety; help control pet overpopulation; and provide low-cost veterinary services.

Outcomes

- Get lost, sick and injured animals to medical care.
- Investigate cases of animal abuse and neglect.
- Reduce injuries from animal bites by classifying potentially dangerous dogs.
- Prevent safety hazards caused by loose pets.
- License Eugene dogs and cats.
- Increase community awareness around animal-related issues.
- Help reduce dog and cat overpopulation.
- Provide low-cost veterinary services.

Call Taking and Dispatch

Description

Central Lane 9-1-1 is responsible for regional emergency services, connecting citizens with the public safety assistance they need for approximately 89% of Lane County. Trained Communication Specialists calmly guide callers through crises, obtain and relay vital information, and provide radio support to police, fire and emergency medical responders.

Central Lane 9-1-1 also manages non-emergency calls for Eugene Police and non-urgent medical transport requests for four public ambulance providers. Call Takers triage all calls and either route to the appropriate dispatch entity so that public safety responders can be sent, answer and/or resolve questions over the phone, or refer the caller on to other public agencies or resources for further assistance. Dispatchers keep track of response unit availability and location, direct response teams safely into crisis situations, supply arrest and other information in the field, and coordinate backup resources from other jurisdictions as needed.

Emergency call taking is partially funded by the State 9-1-1 telephone tax. Non-emergency call taking and City of Eugene dispatch services are paid for through the General Fund. Dispatch services provided to other public safety agencies are reimbursed via contracts for service.

Mission

Central Lane 9-1-1 is the communications gateway for regional emergency services. The division contributes to the Eugene Police Department's mission: "To enhance the quality of life in our city by providing quality police services. We work in partnership with the community to promote safety and security, enforce laws, prevent crime, and safeguard the constitutional rights of all people."

Outcomes

- The safety of the public and their property is improved by responding to calls in a timely and professional manner.
- The safety of the public and public safety personnel is improved by handling calls and providing timely and effective dispatch of personnel, equipment, and resources.
- A well-trained and well-equipped staff is available to respond to the incoming call load.
- Public safety issues are resolved and a feeling of safety and assurance is increased by providing information and referral in a courteous and effective manner.

Fire and Emergency Medical Services

Description

Eugene's Fire and Emergency Medical Services is an all-hazard response agency that provides continuous 24-hour fire suppression, rescue, special hazard mitigation, and emergency medical response to situations that threaten life, property and the environment. In addition, the Fire Marshal's Office investigates and determines the cause of fires, and promotes fire and hazard prevention through public education, code enforcement, and building plans review. By Charter, the service supports the Toxics Right-to-Know Program, which tracks chemical consumption and release from local manufacturers.

Emergency response services are delivered from 10 fire stations strategically located throughout the community's service area. An 11th fire station, located at the Eugene Airport, is dedicated to aircraft rescue and firefighting (ARFF) services and is accounted for in the Airport service budget. Fire and emergency medical first response is provided to all city residents, and by contract, to five adjacent fire protection districts outside of Eugene. The service benefits from having a web of

mutual and automatic aid agreements with neighboring departments, which increases coverage and surge capacity. The most comprehensive of these agreements are between the cities of Eugene and Springfield, including the integrated response system that allows for seamless emergency response between the two cities and several cooperative intergovernmental agreements (IGAs), allowing the fire departments to operate as a single entity.

Beginning in July of 2007, Eugene's service began the process of merging with the City of Springfield Fire and Life Safety Department. Since that time, the service has progressed into an integrated and shared system between the two cities, which operates under a single Fire Chief and integrated management team. The Eugene Springfield Fire Department protects the two cities and seven contract fire protection districts, and serves a combined population of about 240,000 residents, living within 93 square miles. The combined workforce has 304 FTE that staffs 16 fire stations. The merged system receives its funding from two separate municipal governments and generates a significant amount of its own funding through an ambulance enterprise fund, fire protection contract districts and fees for permits, inspections and services.

On August 4, 2014, the system completed the merger process with the integration of its emergency responder workforce. Today, integrated crews can be found across the system as well as an integrated administration, Fire Marshal's Office, and Training Section. The merger has improved service effectiveness and created cost-saving efficiencies through the elimination of redundant positions, mostly through attrition. The system also enjoys economies of scale in the procurement of materials, supplies and services.

Mission

To serve our communities by protecting and preserving life, property, and the environment through prevention, education, emergency medical services, rescue, and fire suppression services.

Outcomes

- Safer community through effective prevention and public education.
- Level of response reflects the Standards of Coverage risk analysis.
- Effective apparatus and equipment configuration meets response needs.
- Stability of ambulance transport services in service area with adequate response and transport capacity.
- New operational efficiencies within service community.
- Good relationships with neighboring jurisdictions and agencies.
- Training and professional development prioritized.
- Needed infrastructure development and logistical support available.
- Organizational excellence is promoted and documented.
- Strong interdepartmental relationships.
- Strong internal relationships.

Investigations

Description

The Police Investigations and Patrol Divisions were divided geographically into two separate divisions in FY12: East Police Operations (formerly and currently Patrol) and West Police Operations (formerly and currently Investigations). EPD has since changed the operational structure to five key divisions (Patrol, Investigations, Ops Support, Tech Services and Office of the Chief) and moved to eliminate East and West Operations.

The Investigations Division includes the Violent Crimes Unit, the Property Crimes and Forgery/Fraud Unit, Arson Investigation, and the Special Investigations Unit. In addition, two detectives are assigned to the Inter-Agency Narcotics Enforcement Team (INET). INET is a multi-jurisdictional team comprised of detectives from different Lane County law enforcement agencies. It is supervised by the Oregon State Police and overseen by a board of directors. The Investigations Division conducts in-depth investigations of crimes against persons, financial crimes, crimes against property, processes crime scenes, and prepares court documents. Reports of crime often require specialized follow-up investigation to gather evidence, determine witnesses to a crime, identify involved persons, and prepare cases for prosecutorial review, prosecution and trial.

In addition, the Evidence Control Unit and the Forensics Evidence Unit reside within the Investigations Division. Forensics Evidence and Evidence Control provide investigative services for the Eugene Police Department and for many County, State, and Federal agencies to assist in the processing of evidence. In 2013, the Forensics Evidence Unit became an accredited team, furthering its ability to provide quality services to area law enforcement agencies.

Investigation of violent felonies and violent misdemeanors are handled through the Violent Crimes Unit (VCU). VCU is responsible for investigating all crimes against persons, such as homicide, sexual assault, robbery, assaults, domestic violence and large-scale incidents requiring a major on-scene investigative effort as a team. The unit has one detective who solely handles domestic violence cases and works closely with victim support services. In addition, two detectives share ad hoc duties with the IDFIT, the inter-agency group which conducts officer involved lethal use of force incidents.

The Property Crimes Unit is responsible for the follow-up investigation of the crimes of burglary, theft, unauthorized use of vehicles, animal abuse, criminal mischief, and associated lesser crimes. Financial Crimes provides follow-up investigation of the crimes of identity theft, forgery, theft (by deception), fraudulent use of credit card, criminal mistreatment (financial abuse), tampering with drug records, and computer crimes.

Cases are assigned for investigative follow-up based on solvability factors and investigators use various appropriate methods of investigation. Detectives also perform a public education role in an effort to reduce the volume of crime.

A major focus for the division is the reduction of property crimes. The Property Crimes, Financial Crimes and Vice Narcotics units are integrally involved in investigating prolific property offenders.

Mission

The Investigations Division contributes to the Eugene Police Department's mission: "To enhance the quality of life in our city by providing quality police services. We work in partnership with the community to promote safety and security, enforce laws, prevent crime, and safeguard the constitutional rights of all people."

Outcomes

- Appropriate and effective follow-up investigations to violent, property, financial crimes and animal abuse crimes occurring in the City of Eugene are provided.
- Thorough, timely and professional forensic assistance to aid in the success of investigations and prosecutions is conducted.
- Thorough handling, documentation and storing of evidence and property, so that chain of custody is intact and evidence is preserved.
- Gang related crimes are investigated and the department participates in a regional strategy to reduce (high level) drug and gang-related crimes and their impact on the community.

Municipal Court

Description

Eugene Municipal Court was established by City Charter to adjudicate violations of the City's municipal laws occurring within city limits. The City also adopted the State Vehicle Code by ordinance, which gives the Municipal Court jurisdiction over these offenses within the city limits. On average the Court handles 15,000 violations, 4,500 misdemeanors, and 60,500 parking citations. All Municipal Court proceedings are governed by State of Oregon laws governing justice courts. The Municipal Court provides fair and reasonable adjudication of cases and, where appropriate, imposition of sanctions. Court sanctions may include fines, time in jail, community service, work crew, diversion/probation, or other alternative programs depending upon the severity of the offense and the defendant's history with the Court.

The Presiding Judge is appointed by the City Council and appoints additional judges as needed. At the present time the Presiding Judge is part-time and has appointed one part-time Associate Judge and five part-time Assistant Judges. Court staff is responsible for the flow of all cases through the Court, maintenance and retention of court records, collection of fines, and enforcement of Court sanctions.

The City Prosecutor's Office prosecutes criminal and violation offenses of the Eugene Municipal Code and State Vehicle Code in Eugene Municipal Court, and if necessary, on appeal to the Lane County Circuit Court. The Prosecutor contracts with additional outside attorneys as necessary to process the cases filed in the Municipal Court.

The Municipal Court operations budget includes costs for judicial salaries, court operations, interpreters, juries, jail space at the Lane County and the City of Springfield jails, and the attorney contracts for public defender services. An attorney must be made available to indigent defendants

who are charged with jailable offenses. The City Prosecutor represents the City in all cases brought before a municipal judge.

Mission

We provide a neutral forum that ensures defendants the constitutional right to due process through effective and efficient adjudication of cases and ensures enforcement of sanctions.

Outcomes

- Provide for a safe community.
- Enhance the quality of life of citizens.
- Contribute to an effective criminal justice system.
- Ensure due process rights of all citizens.
- Provide efficient and effective City services.
- Encourage defendants to be accountable and responsible.

Patrol

Description

The Police Investigations and Patrol Divisions were divided geographically into two separate divisions in FY12: East Police Operations (formerly and currently Patrol) and West Police Operations (formerly and currently Investigations). EPD has since changed the operational structure to five key divisions (Patrol, Investigations, Ops Support, Tech Services and Office of the Chief) and moved to eliminate East and West Operations.

The Patrol Division combines incident response, crime prevention, and preliminary criminal investigations using data led and community policing practices to protect the public's safety. Special project and contract activities include foot and bike patrols, problem-directed patrols, and services to the University of Oregon neighborhood and the Eugene Airport. The Eugene Police Department emphasizes the delivery of police services through partnerships with citizens, social service agencies, civic groups, businesses, neighborhoods and other parts of the community, all of whom are involved in decisions of prioritization of scarce resources.

The Patrol Division is comprised of the Uniformed Patrol, the Downtown Team, SWAT, K9, Traffic Enforcement, Safer Schools, Crisis Negotiations, and Crime Prevention Sections. These units are responsible for the day-to-day law enforcement efforts of the department such as responding to calls for service, data-led policing initiatives, deploying school resource officers, preliminary crime investigation, investigation of fatal accidents, crime prevention, and the operations of community public safety stations. A variety of special teams provide a variety of services designed to handle hostage situations, civil disturbances, traffic enforcement, and other crimes that require special training and equipment above and beyond routine patrol activities. Also included in this section is operations support, the Office of Professional Standards, training, and the public information staff.

Services are provided using data-led policing as a three-pronged approach to proactively focus on where crimes occur, the chronic offenders who perpetrate those crimes, and crime prevention. Community partners in law enforcement include, but are not limited to, Neighborhood Watch, Seniors and Law Enforcement Together (SALT), Crime Prevention Specialists, School Resource Officers, Community Service Officers, Volunteers in Policing (VIP), Safe and Sound, CAHOOTS, and the illegal camping work group.

Mission

The Patrol Division contributes to the Eugene Police Department's mission: "To enhance the quality of life in our city by providing quality police services. We work in partnership with the community to promote safety and security, enforce laws, prevent crime, and safeguard the constitutional rights of all people."

Outcomes

- Calls for service are answered promptly to provide effective and efficient community service.
- Resources are identified and allocated appropriately through data-led policing strategies to reduce and prevent crime.
- The community receives effective crime prevention services.
- Crime and the fear of crime are reduced throughout the community through a highly visible police presence.
- Follow-up investigations are provided for low-level criminal and nuisance activities that require attention beyond initial call response and preliminary investigation.

Police Records Management and Analysis

Description

Police Records Management and Analysis is divided into two sections. The Police Data and Records Section collects and maintains police records using automated systems and manual processes and the Police Technical Help Section maintains Information Technology (IT) systems and security.

The Police Data and Records Section must provide timely, accurate, and complete records for police patrol and investigations; incomplete or inaccurate information can place law enforcement officers at risk. The program completes: police reports; warrant entries and clearances; stolen vehicle, guns and property entries; validates data; routes police reports to other criminal justice agencies; and confirms warrants. Accuracy is critical; the Records Section is regularly audited by State and Federal agencies for accuracy and completeness.

For most of the community, Records represents the public reception area for Police Services with walk-in counter and telephone contacts. This section processes requests to release police and criminal justice records (via public records requests), disseminates police information, processes sex offender registrations, processes vehicle tow transactions and provides reports to the public, other city departments, and public agencies. The section supports other City services outside

traditional business hours by collecting base fines, security release fees, and parking payments for Eugene's Municipal Court as well as providing referrals to other public service agencies.

The Police Technical Help Section has a growing responsibility of access security for police IT systems and for the research, development, and maintenance of technology systems to enhance the productivity of the Police Department.

Mission

Eugene Police Records Management and Analysis contributes to the Eugene Police Department's mission: "To enhance the quality of life in our city by providing quality police services. We work in partnership with the community to promote safety and security, enforce laws, prevent crime, and safeguard the constitutional rights of all people."

Outcomes

- Designed 24-hours a day access to public safety services for police operations, the public, and the broader criminal justice community.
- Law enforcement records that are accurate and promptly available for use in the justice system are maintained.
- The integrity of the Eugene Police Department's law enforcement data systems is assured.
- A high level of customer service when interacting with the public and employees is provided.
- Police IT hardware and software programs are maintained and available for use.

Social Services

Description

Eugene, Springfield, and Lane County fund social services by contributing to a joint fund administered by Lane County with oversight by the Human Services Commission. The County contracts with nonprofit agencies for services to low-income, disabled, and homeless citizens. Services include food, shelter, medical attention, and protection from abuse and neglect. The contracting agencies promote self-sufficiency and help to reduce the need for additional City services. On occasion, the City will contract directly with social service providers for high priority services or pilot projects.

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY17 Adopted Budget
General Fund				
Human Services Commission	$1,034,999	$860,000	$860,000	$810,000
St. Vincent DePaul Homeless Camping	89,000	89,000	89,000	89,000
General Fund Total	$1,123,999	$949,000	$949,000	$899,000
Community Development Fund				
Human Services Commission	$350,000	$350,000	$350,000	$350,000
Social Services Capital Projects	184,471	27,000	171,129	810,693
Community Development Fund Total	$534,471	$377,000	$521,129	$1,160,693
All Funds Total	$1,658,470	$1,326,000	$1,470,129	$2,059,693

Fire and Emergency Medical Services Department Administration

Description

The Fire and Emergency Medical Services Department Administration sets the direction for the department to meet goals set forth by the City Manager and City Council. The service coordinates responses to the public and other government entities regarding requests for service and information. Staff provides strategic and financial planning; financial and system analysis; budget development and coordination; office administration; contract and grant administration; project management and information management.

Mission

Fire and Emergency Medical Services Department Administration contributes to the Fire Department's mission: To serve our communities by protecting life, preserving property, and safeguarding the environment through prevention, education, rescue, fire suppression, and emergency medical services.

Outcomes

- Executive leadership is provided to the department, coordinating its activities with the established goals, objectives, and priorities of the Mayor and Council, and the City's Executive Team.
- A comprehensive planning and reporting framework is provided to assist the department in establishing strategic plans, operating plans, and the standards of coverage risk analysis report.
- Service priorities, initiatives, accomplishments, and challenges are communicated to the public.
- Policy oversight is provided to ensure that the department meets professional and employment standards, contractual agreements, and legal responsibilities.
- Resources are managed appropriately to provide services to the public within budget authority.

Police Department Administration

Description

The Police Department Administration unit provides overall guidance, direction, and support to the operating divisions of the Police Department; ensures that department services and projects support City Council goals and strategic priorities, and respond to community concerns; coordinates services to support the shared priorities of the executive management team; develops and provides information to operating divisions that affects department operations; and assists divisions in establishing and measuring the goals and objectives of the strategic plan. Police Department Administration staff provide financial services, payroll, strategic planning, and training. The Office of the Chief includes Internal Affairs, liaison to the Police Commission, strategic planning, Council and citizen liaise, policy and accreditation, training, and the Public Information Office.

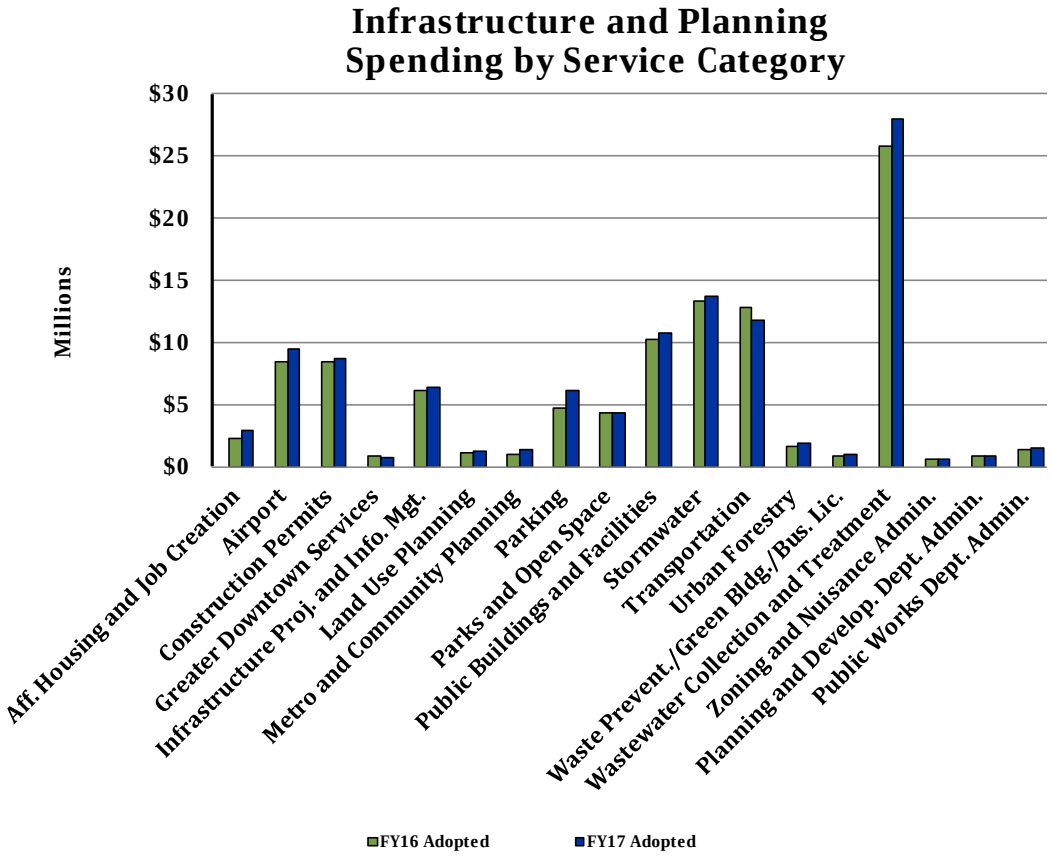
Mission

Police Department Administration contributes to the Police Department's mission: "To enhance the quality of life in our city by providing quality police services. We work in partnership with the community to promote safety and security, enforce laws, prevent crime and safeguard the constitutional rights of all people."

Outcomes

- Executive leadership is provided to the department, coordinating its activities with the established goals, objectives, and priorities of the Mayor and Council, and the City's Executive Team.
- A comprehensive planning framework is provided to assist the department to establish a strategic plan and clear and accountable reporting mechanisms.
- The Police Department's service priorities, accomplishments, and challenges are communicated to the public.
- Policy guidance and oversight is provided to ensure that the Eugene Police Department meets all professional and employment standards, contractual agreements and legal responsibilities.
- The Police Department's resources are managed appropriately to provide police services to the public within the allocated budget authority.
- A liaison is provided and support is given to the Eugene Police Commission, facilitating its role as community policy advisor to the City of Eugene and the Police Department.

Charts



Service Category	FY16 Adopted	FY17 Adopted
Aff. Housing and Job Creation	$2,330,005	$2,853,879
Airport	8,493,121	9,496,203
Construction Permits	8,397,613	8,700,784
Greater Downtown Services	849,850	755,816
Infrastructure Proj. and Info. Mgt.	6,177,049	6,377,080
Land Use Planning	1,170,418	1,182,531
Metro and Community Planning	1,012,898	1,355,444
Parking	4,677,686	6,069,496
Parks and Open Space	4,284,835	4,310,817
Public Buildings and Facilities	10,220,011	10,796,458
Stormwater	13,388,964	13,722,341
Transportation	12,826,073	11,770,777
Urban Forestry	1,622,587	1,829,289
Waste Prevent./Green Bldg./Bus. Lic.	885,870	1,040,317
Wastewater Collection and Treatment	25,863,221	27,955,105
Zoning and Nuisance Admin.	570,483	599,070
Planning and Develop. Dept. Admin.	822,527	835,212
Public Works Dept. Admin.	1,431,761	1,470,761
	$105,024,972	$111,121,380

Service Description

The Infrastructure and Planning Services category includes development and maintenance of the City's physical infrastructure (transportation systems, public buildings, parks, and wastewater and stormwater collection and treatment facilities); operation of the Eugene Airport; land use planning; construction and other permit services; community development; and parking management.

At the Airport, the City operates the terminal and airfield facility, provides short and long-term parking, plans and implements airfield improvements and manages space for private aviation-related businesses. The Airport serves a southern Willamette Valley regional population of over 721,000. The Airport strives to provide service to customers within a one-hour drive to the north of Eugene and a two-hour drive to the south. On a daily basis, the airport serves approximately 2,400 commercial airline passengers. Commercial airlines serving the Eugene Airport provide around 54 arrivals and departures daily. Annually, the Eugene Airport accommodates around 63,000 total aircraft operations. Daily volume of aircraft traffic varies from 100-500 aircraft operations per day, depending on weather and other factors.

Eugene’s transportation system provides mobility and access for its citizens over a broad network of streets, alleys, sidewalks, and bike paths that cover the City’s 44 square miles and connect with state and county roadways. The system entails 543 miles of streets, 43 miles of alleys, over 750 miles of sidewalks and pedestrian ways, and 12,750 sidewalk access ramps provide the essential network for travel by automobile, truck, bus, foot, and bicycle. The system includes approximately 240 traffic signals, 9,700 street and bike path lights, 19,300 traffic signs, 9,700 street name signs, and 579 lane miles of roadway striping. Additionally, 45 miles of separated off-street bike paths and over 150 lane miles of painted on-street bike lanes provide routes for commuter bicycling and walking, as well as recreational cycling, jogging, and other uses.

Eugene’s stormwater system has grown to include approximately 39 miles of City-maintained primary and secondary open drainage facilities (waterways), more than 38 miles of roadside ditches and culverts, approximately 600 miles of stormwater drainage lines (enclosed), 15,000 catch basins, 3,700 pipe inlet/outlet structures, 9,500 manholes, 280 vegetated water quality facilities, 65 mechanical water quality facilities, and 4,300 acres of wetlands in west Eugene that are owned and managed in partnership with other agencies. Maintenance work includes planned cleaning, inspection, repair, installation, and operation of the major open waterways, pipe, catch basins, and manholes. Work on the major open waterways involves vegetation control, bank stabilization, and debris and sediment removal. The street sweeping and leaf recycling programs are also part of the stormwater maintenance program.

The City manages wastewater collection and treatment facilities on a regional basis by providing sewers for wastewater collection and conveyance from homes and businesses in Eugene, Santa Clara, and River Road to the regional treatment plant.

City planning services are aimed at preserving the quality of Eugene's environment (both natural and built), including the character of its neighborhoods and public infrastructure. The planning process is designed to encourage all community members to participate in community visioning.

The Planning Division manages the development review process involving over 200 land use applications per year. Evaluation of these applications requires a balancing of community interests to ensure orderly development consistent with City objectives. Such efforts involve extensive interaction with various stakeholders as well as the general public.

The Parking Services program includes transportation and economic development planning, enforcement, employee permitting, meters, residential parking zones and permits, parking lots, parking structures, adjudication, maintenance, and downtown security. The program's primary service delivery area is downtown to campus, but it also enforces parking code and mitigates parking issues throughout the city of Eugene. The program manages 2,600 structured parking spaces, 980 on-street parking spaces, and 350 surface lot spaces in the downtown area. There are an additional 4,000 parking spaces in the residential parking permit program in the campus to downtown service areas. Parking Services is a self-sufficient program and receives no outside subsidies, which is unique for municipal parking programs. In fact, Eugene's Parking Services program is one of few municipal parking funds that provide support to the General Fund for downtown public safety services.

Several City services are administered through the Permit and Information Center including: development-related public outreach and education; construction permitting, plan review, and inspections; land use applications; fire code permits and reviews; Public Works development-related permits and reviews; sign permits and enforcement; private property tree permits and enforcement; green building education and promotion; natural resource protection enforcement; Oregon building code enforcement; zoning and nuisance complaints and code enforcement; rental housing program; waste prevention/green building program; and the business license program which includes liquor licenses, tobacco licenses, payday loan lender licenses, permits for tailgating, and licensing companies and drivers who provide passenger and medical transport services.

The rental housing program ensures minimum habitability standards to safeguard the health, property and public well-being of owners, occupants and users of rental housing. The program's current focus is on issues involving structural integrity, plumbing, heating, weatherproofing, security, smoke detectors and visible mold caused by faulty plumbing or weatherproofing.

Community Development services provide support for promotion of construction of affordable housing; administration of housing rehabilitation loan programs for low income housing and commercial and business development loan programs to create jobs for lower income residents; planning and development efforts to support economic prosperity and a healthy, vibrant downtown; and management of the Riverfront and Downtown Urban Renewal districts. Community Development also provides funding for human services operations, human services capital projects to improve services, access to low-income residents and neighborhoods and promotes fair housing, as well as managing contracts for homeless services.

The Facility Management Division coordinates an array of activities to design, build, operate, and maintain City-owned buildings and facilities. The City has 2 million square feet of facilities, which includes Police headquarters, community centers, fire stations, libraries, performing arts venues, parking garages, swimming pools, park structures, and general City office buildings. The current General Fund inventory comprises more than 100 buildings and structures totaling nearly 1 million square feet, with a replacement value of $300 million. The Facility Management Division is

leading the effort to design and construct Phase 1 of the new Eugene City Hall, which is scheduled to open in FY18. Facility Management programs include: project management for the design and construction of new and remodeled City facilities; maintenance and repair of City facilities; building operations, including custodial services; energy management and green building programs; downtown parks blocks maintenance; inter-departmental courier and mail service, security, including access control, security alarms, and fire alarms; facility strategic planning; and facility condition assessment.

The City maintains over 4,800 acres of parkland, landscape beds, sports fields, playgrounds, picnic shelters, turf, grounds, preserved natural areas, and hard surface areas. The City also plans for and manages major changes in the park and landscape system, such as acquiring new parks and open space, major renovation of existing parks, and significant changes in park use.

The City regulates trees on private lands through administration of the City Tree Preservation Ordinance. The City also has direct maintenance responsibility for all trees within the public right-of-way (approximately 100,000 trees), on parkland, and within the City-owned natural forested areas.

Budget Information

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
FUNDING SOURCE					
General Fund	$10,284,079	$10,382,262	$11,265,848	$12,614,171	$11,979,228
Other Funds	73,329,607	76,333,786	93,759,124	94,819,910	99,142,152
	$83,613,686	$86,716,049	$105,024,972	$107,434,081	$111,121,380

OPERATING COSTS

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Aff. Housing and Job Creation					
Expenditures by Department					
Planning and Development					
Personnel Services	$882,222	$1,089,837	$1,170,382	$1,170,382	$1,253,482
Materials and Services	555,800	315,744	1,159,623	2,351,664	1,600,397
Capital Outlay	0	0	0	65,000	0
Total	$1,438,022	$1,405,581	$2,330,005	$3,587,046	$2,853,879
Expenditures by Fund					
General	$284,886	$544,446	$557,603	$659,962	$646,210
Community Development	1,153,136	861,135	1,772,402	2,927,084	2,207,669
Total	$1,438,022	$1,405,581	$2,330,005	$3,587,046	$2,853,879
General Fund Revenue	$804,828	$38,285	$31,947	$31,947	$30,000
Number of Full-time Equivalents					
General	1.75	3.69	3.69	3.68	3.68
Community Development	7.32	7.54	7.54	7.54	7.79
Total	9.07	11.23	11.23	11.22	11.47

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Airport					
Expenditures by Department					
Public Works					
Personnel Services	$3,384,295	$3,426,852	$3,816,306	$3,816,306	$4,137,950
Materials and Services	2,946,930	2,780,478	3,216,652	3,773,593	3,726,027
Capital Outlay	0	139,277	60,024	60,024	175,000
Subtotal	$6,331,225	$6,346,607	$7,092,982	$7,649,923	$8,038,977
Fire and Emergency Med. Svcs.					
Personnel Services	$737,520	$799,697	$844,470	$844,470	$875,708
Materials and Services	5,790	5,962	4,462	4,462	4,963
Subtotal	$743,310	$805,659	$848,932	$848,932	$880,671
Police					
Personnel Services	$524,330	$508,076	$535,849	$535,849	$560,874
Materials and Services	6,124	4,339	15,358	15,358	15,681
Subtotal	$530,454	$512,415	$551,207	$551,207	$576,555
Total	$7,604,989	$7,664,681	$8,493,121	$9,050,062	$9,496,203
Expenditures by Fund					
Municipal Airport	$7,604,989	$7,664,681	$8,493,121	$9,050,062	$9,496,203
Number of Full-time Equivalents					
Municipal Airport	44.67	45.67	45.67	45.67	47.17

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Construction Permits					
Expenditures by Department					
Fire and Emergency Med. Svcs.					
Personnel Services	$251,806	$262,929	$288,415	$288,415	$291,248
Materials and Services	9,332	11,867	14,860	14,860	15,656
Subtotal	$261,138	$274,796	$303,275	$303,275	$306,904
Planning and Development					
Personnel Services	$4,174,799	$4,400,685	$5,048,204	$5,098,204	$5,265,146
Materials and Services	967,045	793,903	1,599,483	1,547,866	1,547,760
Subtotal	$5,141,844	$5,194,588	$6,647,687	$6,646,070	$6,812,906
Public Works					
Personnel Services	$1,058,208	$1,101,911	$1,227,048	$1,227,048	$1,356,457
Materials and Services	82,503	149,933	219,603	206,400	224,517
Subtotal	$1,140,711	$1,251,844	$1,446,651	$1,433,448	$1,580,974
Total	$6,543,693	$6,721,228	$8,397,613	$8,382,793	$8,700,784
Expenditures by Fund					
Construction and Rental Housing	$5,741,734	$5,794,332	$7,277,566	$7,275,949	$7,478,558
Systems Dev. Capital Projects	195,565	301,802	402,181	390,278	463,377
Stormwater Utility	478,874	494,314	549,645	548,345	562,124
Wastewater Utility	127,520	130,780	168,221	168,221	196,725
Total	$6,543,693	$6,721,228	$8,397,613	$8,382,793	$8,700,784
Number of Full-time Equivalents					
Construction and Rental Housing	46.05	45.45	48.45	48.45	49.35
Systems Dev. Capital Projects	1.95	1.95	1.95	1.95	2.50
Stormwater Utility	4.60	4.60	4.60	4.60	4.60
Wastewater Utility	1.40	1.40	1.40	1.40	1.60
Total	54.00	53.40	56.40	56.40	58.05
Greater Downtown Services					
Expenditures by Department					
Planning and Development					
Personnel Services	$280,682	$183,678	$302,522	$302,522	$263,464
Materials and Services	364,781	387,669	547,328	722,773	492,352
Total	$645,463	$571,347	$849,850	$1,025,295	$755,816
Expenditures by Fund					
General	$645,463	$569,197	$770,900	$946,345	$755,816
Community Development	0	2,150	78,950	78,950	0
Total	$645,463	$571,347	$849,850	$1,025,295	$755,816
General Fund Revenue	$304,289	$301,515	$398,000	$398,000	$376,000
Number of Full-time Equivalents					
General	1.45	1.62	1.62	1.63	1.63

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Infrastructure Proj. and Info. Mgt.					
Expenditures by Department					
Planning and Development					
Personnel Services	$33,367	$4,325	$0	$19,994	$0
Materials and Services	192,737	257,133	0	1,406	79,861
Subtotal	$226,104	$261,458	$0	$21,400	$79,861
Public Works					
Personnel Services	$4,318,715	$4,649,980	$5,020,224	$5,020,224	$5,281,463
Materials and Services	677,562	849,999	1,156,825	983,825	1,015,756
Capital Outlay	143,880	0	0	173,000	0
Subtotal	$5,140,157	$5,499,979	$6,177,049	$6,177,049	$6,297,219
Total	$5,366,261	$5,761,437	$6,177,049	$6,198,449	$6,377,080
Expenditures by Fund					
Community Development	$226,104	$261,458	$0	$21,400	$79,861
Professional Services	5,140,157	5,499,979	6,177,049	6,177,049	6,297,219
Total	$5,366,261	$5,761,437	$6,177,049	$6,198,449	$6,377,080
Number of Full-time Equivalents					
Professional Services	41.54	40.54	41.54	41.54	42.29
Land Use Planning					
Expenditures by Department					
Planning and Development					
Personnel Services	$873,563	$879,927	$1,014,235	$1,014,235	$1,048,133
Materials and Services	161,782	119,751	156,183	229,594	134,398
Total	$1,035,345	$999,678	$1,170,418	$1,243,829	$1,182,531
Expenditures by Fund					
General	$1,035,345	$999,678	$1,170,418	$1,243,829	$1,182,531
General Fund Revenue	$389,944	$307,368	$207,500	$207,500	$208,000
Number of Full-time Equivalents					
General	9.50	8.70	8.70	8.70	8.70
Metro and Community Planning					
Expenditures by Department					
Planning and Development					
Personnel Services	$723,278	$665,422	$819,848	$1,119,848	$986,317
Materials and Services	209,236	218,447	193,050	302,524	369,127
Total	$932,514	$883,869	$1,012,898	$1,422,372	$1,355,444
Expenditures by Fund					
General	$932,514	$883,869	$1,012,898	$1,422,372	$1,355,444
General Fund Revenue	$4,687	$20,344	$0	$0	$0
Number of Full-time Equivalents					
General	7.50	6.30	6.30	6.30	6.30

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Parking					
Expenditures by Department					
Central Services					
Personnel Services	$220,373	$239,834	$282,938	$282,938	$293,350
Materials and Services	42,417	101,303	144,231	140,793	109,723
Subtotal	$262,790	$341,137	$427,169	$423,731	$403,073
Planning and Development					
Personnel Services	$1,040,267	$977,893	$1,302,632	$1,302,632	$1,372,420
Materials and Services	2,302,740	2,388,225	2,897,648	2,897,648	4,209,560
Subtotal	$3,343,007	$3,366,118	$4,200,280	$4,200,280	$5,581,980
Public Works					
Personnel Services	$41,706	$35,848	$45,000	$85,000	$45,000
Materials and Services	12,343	11,315	5,237	5,237	39,443
Subtotal	$54,049	$47,163	$50,237	$90,237	$84,443
Total	$3,659,846	$3,754,418	$4,677,686	$4,714,248	$6,069,496
Expenditures by Fund					
Parking Services	$3,659,846	$3,754,418	$4,677,686	$4,714,248	$6,069,496
Number of Full-time Equivalents					
Parking Services	18.43	18.05	18.05	18.05	18.05
Parks and Open Space					
Expenditures by Department					
Public Works					
Personnel Services	$2,827,457	$2,590,300	$2,737,476	$2,892,476	$2,714,991
Materials and Services	1,764,118	1,674,499	1,547,359	1,699,919	1,595,826
Capital Outlay	4,223	0	0	0	0
Total	$4,595,798	$4,264,799	$4,284,835	$4,592,395	$4,310,817
Expenditures by Fund *					
General	$4,442,926	$4,079,657	$4,073,517	$4,381,077	$4,162,030
Road	78,831	75,603	91,318	91,318	18,787
Systems Dev. Capital Projects	74,041	109,539	120,000	120,000	130,000
Total	$4,595,798	$4,264,799	$4,284,835	$4,592,395	$4,310,817
General Fund Revenue	$232,805	$125,178	$118,252	$118,252	$100,252
Number of Full-time Equivalents *					
General	34.88	27.07	27.07	26.57	26.77
Road	0.83	0.83	0.83	0.15	0.15
Total	35.71	27.90	27.90	26.72	26.92

* In previous Adopted Budget documents, some Stormwater Utility Fund expenditures and FTEs were reported in the Parks and Open Space service category. Beginning in FY15, the reporting of these expenditures and FTEs has been shifted to the Stormwater service category for all reported fiscal years.

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Public Buildings and Facilities					
Expenditures by Department					
Central Services					
Personnel Services	$4,344,928	$4,509,367	$5,132,902	$5,132,902	$5,317,828
Materials and Services	4,488,633	4,333,479	4,743,903	4,764,003	4,896,384
Capital Outlay	31,890	14,009	0	9,900	0
Subtotal	$8,865,451	$8,856,855	$9,876,805	$9,906,805	$10,214,212
Planning and Development					
Personnel Services	$2,578	$13,152	$33,758	$33,758	$37,001
Materials and Services	237,265	237,038	309,448	309,383	545,245
Subtotal	$239,843	$250,190	$343,206	$343,141	$582,246
Total	$9,105,294	$9,107,045	$10,220,011	$10,249,946	$10,796,458
Expenditures by Fund					
General	$383,041	$539,193	$588,497	$618,497	$644,492
Parking Services	3,279	3,096	4,600	4,600	4,600
Facilities Services	8,718,974	8,564,756	9,626,914	9,626,849	10,147,366
Total	$9,105,294	$9,107,045	$10,220,011	$10,249,946	$10,796,458
General Fund Revenue	$6,000	$0	$6,000	$6,000	$6,000
Number of Full-time Equivalents					
General	2.00	3.50	3.50	3.50	3.50
Facilities Services	54.10	54.30	54.30	54.30	54.30
Total	56.10	57.80	57.80	57.80	57.80
Stormwater					
Expenditures by Department					
Public Works *					
Personnel Services	$6,188,311	$7,018,369	$7,795,258	$7,653,458	$7,961,749
Materials and Services	4,449,422	4,728,668	5,593,706	5,231,916	5,760,592
Capital Outlay	41,410	0	0	0	0
Total	$10,679,143	$11,747,037	$13,388,964	$12,885,374	$13,722,341
Expenditures by Fund					
Stormwater Utility *	$10,679,143	$11,747,037	$13,388,964	$12,885,374	$13,722,341
Number of Full-time Equivalents					
Stormwater Utility *	70.47	76.88	76.88	76.76	75.41

* In previous Adopted Budget documents, some Stormwater Utility Fund expenditures and FTEs were reported in the Parks and Open Space service category. Beginning in FY15, the reporting of these expenditures and FTEs has been shifted to the Stormwater service category for all reported fiscal years.

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Transportation					
Expenditures by Department					
Public Works					
Personnel Services	$5,360,439	$5,607,989	$6,186,016	$6,186,016	$6,587,351
Materials and Services	4,346,092	4,227,650	6,640,057	6,924,045	5,183,426
Capital Outlay	37,092	62,315	0	0	0
Total	$9,743,623	$9,897,954	$12,826,073	$13,110,061	$11,770,777
Expenditures by Fund					
General	$188,267	$186,204	$195,463	$275,463	$198,445
Road	9,350,559	9,479,136	12,365,337	12,569,314	11,340,244
Stormwater Utility	204,797	232,614	265,273	265,284	232,088
Total	$9,743,623	$9,897,954	$12,826,073	$13,110,061	$11,770,777
General Fund Revenue	$4,052	$40	$0	$0	$0
Number of Full-time Equivalents					
General	0.80	0.95	0.95	0.95	0.95
Road	53.70	54.00	54.00	54.13	54.38
Stormwater Utility	2.30	2.05	2.05	2.05	2.05
Total	56.80	57.00	57.00	57.13	57.38
Urban Forestry					
Expenditures by Department					
Public Works					
Personnel Services	$905,956	$996,211	$1,043,679	$1,043,679	$1,192,321
Materials and Services	599,925	412,814	578,908	581,297	636,968
Total	$1,505,881	$1,409,025	$1,622,587	$1,624,976	$1,829,289
Expenditures by Fund					
General	$16,126	$9,205	$6,555	$7,675	$57,967
Road	821,976	762,784	888,853	888,853	953,191
Stormwater Utility	667,779	637,036	727,179	728,448	818,131
Total	$1,505,881	$1,409,025	$1,622,587	$1,624,976	$1,829,289
General Fund Revenue	$0	$2,040	$0	$0	$0
Number of Full-time Equivalents					
General	0.00	0.00	0.00	0.50	0.50
Road	5.68	5.68	5.68	6.23	6.23
Stormwater Utility	4.45	4.45	4.45	4.57	4.57
Total	10.13	10.13	10.13	11.30	11.30

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Waste Prevention/Green Bldg. and Bus. Lic.					
Expenditures by Department					
Planning and Development					
Personnel Services	$468,545	$450,114	$502,582	$527,582	$654,564
Materials and Services	244,716	284,156	383,288	427,984	385,753
Total	$713,261	$734,270	$885,870	$955,566	$1,040,317
Expenditures by Fund					
General	$61,046	$70,242	$65,226	$157,226	$71,250
Solid Waste and Recycling	652,215	664,028	820,644	798,340	969,067
Total	$713,261	$734,270	$885,870	$955,566	$1,040,317
General Fund Revenue	$75,654	$89,197	$71,500	$198,500	$79,500
Number of Full-time Equivalents					
General	0.60	0.60	0.60	0.60	0.60
Solid Waste and Recycling	4.35	4.35	4.35	4.35	4.45
Total	4.95	4.95	4.95	4.95	5.05
Wastewater Collection and Treatment					
Expenditures by Department					
Public Works					
Personnel Services	$10,676,974	$11,477,834	$12,828,143	$12,828,143	$13,217,265
Materials and Services	6,528,635	6,795,333	9,125,478	8,191,359	10,089,740
Capital Outlay	544,407	1,011,186	3,909,600	4,470,442	4,648,100
Total	$17,750,016	$19,284,353	$25,863,221	$25,489,944	$27,955,105
Expenditures by Fund					
Stormwater Utility	$1,291	$723	$0	$0	$0
Wastewater Utility	17,748,725	19,283,630	25,863,221	25,489,944	27,955,105
Total	$17,750,016	$19,284,353	$25,863,221	$25,489,944	$27,955,105
Number of Full-time Equivalents					
Wastewater Utility	121.14	121.34	121.34	121.34	121.34
Zoning and Nuisance Admin.					
Expenditures by Department					
Planning and Development					
Personnel Services	$475,577	$422,319	$502,264	$502,264	$505,390
Materials and Services	85,045	71,609	68,219	78,219	93,680
Total	$560,622	$493,928	$570,483	$580,483	$599,070
Expenditures by Fund					
General	$560,622	$493,928	$570,483	$580,483	$599,070
General Fund Revenue	$74,399	$53,581	$33,300	$33,300	$53,850
Number of Full-time Equivalents					
General	6.05	4.55	4.55	4.55	4.55

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Planning and Develop. Dept. Admin.					
Expenditures by Department					
Planning and Development					
Personnel Services	$448,598	$543,594	$552,827	$482,827	$547,515
Materials and Services	227,492	351,628	269,700	434,075	287,697
Capital Outlay	5,081	0	0	0	0
Total	$681,171	$895,222	$822,527	$916,902	$835,212
Expenditures by Fund					
General	$681,099	$886,466	$822,527	$916,902	$835,212
Facilities Services	72	8,756	0	0	0
Total	$681,171	$895,222	$822,527	$916,902	$835,212
General Fund Revenue	$0	$627	$0	$0	$0
Number of Full-time Equivalents					
General	3.40	3.30	3.30	3.30	3.30
Facilities Services	0.10	0.00	0.00	0.00	0.00
Total	3.50	3.30	3.30	3.30	3.30
Public Works Dept. Admin.					
Expenditures by Department					
Public Works					
Personnel Services	$869,205	$952,469	$1,070,736	$1,041,237	$1,087,882
Materials and Services	183,539	167,708	361,025	363,103	382,879
Total	$1,052,744	$1,120,177	$1,431,761	$1,404,340	$1,470,761
Expenditures by Fund					
General	$1,052,744	$1,120,177	$1,431,761	$1,404,340	$1,470,761
General Fund Revenue	$0	$16	$0	$0	$0
Number of Full-time Equivalents					
General	7.65	7.65	7.65	7.65	7.65

Affordable Housing and Job Creation

Description

Community Development's Affordable Housing and Job Creation services encompass a range of programs and efforts to enhance Eugene's economic prosperity, create quality affordable housing opportunities, and sustain supportive human services.

Services focused on the community's economic prosperity goals seek to help businesses grow and succeed, create new jobs, elevate wages for individuals, improve the economic self-sufficiency of community members, build partnerships that enhance and maximize opportunities for entrepreneurs to accelerate ideas and technologies, leverage private investment, and remove project and private investment barriers and gaps that exists within the community. The City's Business Development Fund and Emerging Business Loan Pool loan programs provide gap financing to local businesses that are starting, expanding, and creating new jobs. The programs are structured to promote diverse business ownership, revitalize neighborhoods, and leverage additional private investment within the community. Additionally, the City partners with Lane County, the City of Springfield, the Chamber of Commerce, University of Oregon, Oregon State University, the Technology Association of Oregon, and other entities to advance economic prosperity through programs such as the Regional Accelerator and Innovation Network (RAIN Eugene), Fertilab, the Pacific Northwest Manufacturing Partnership, and the Southern Willamette Angel Network.

The City also manages the West Eugene Enterprise Zone and the Multi-Unit Property Tax Exemption (MUPTE) program. The Enterprise Zone provides short-term tax exemptions on new industrial investments that create long-term new job creation, diversify the local economy, and help grow the community's tax base over time. MUPTE is designed to encourage transit-oriented multi-family housing development in support of Envision Eugene goals related to compact urban development and preservation of neighborhood livability. The City also manages the Brownfield Assessment Coalition program, which seeks to assist property owners, developers, and potential purchasers in responsibly returning brownfield properties to productive uses.

Through Community Development, the City seeks to create a range of stable, safe, and affordable housing opportunities for area residents through a suite of funding, programs, and supportive policies. Eugene programs provide financial and regulatory incentives for the development of permanent, transitional and emergency housing by primary nonprofit partner organizations.

Community Development also provides funding for human services operations, human services capital projects to improve services and access to low-income residents and neighborhoods, as well as managing contracts for homeless services. These efforts are supported with a combination of federal grants received by the City of Eugene as well as City funds.

Community Development services are guided through the Eugene-Springfield 2010 Consolidated Plan and One Year Action Plan, City Code, the Economic Prosperity Plan, Envision Eugene, and other policies.

Mission

To stimulate and create conditions for economic prosperity, reduce poverty, and improve access to employment, housing, and human services.

Outcomes

- Stimulate business growth, job creation, and elevated wages for community members.
- Continued implementation of the Regional Prosperity Economic Development Plan.
- Make key investments that support entrepreneurial development and growth of key industries within the community.
- Leverage City resources with private investments and strategic partnerships.
- Stimulate new multi-unit housing consistent with Envision Eugene goals.
- Make strategic investments to improve low-income neighborhoods and other areas.
- Increase the supply of affordable housing.
- Conserve and improve existing affordable owner and renter housing stock.
- Remove barriers to affordable and supportive housing.
- Support a human services delivery system that helps low-income people achieve dignity, well-being, and self-sufficiency.

Airport

Description

The Eugene Airport is located at the intersection of Airport Road and Douglas Drive in northwest Eugene, approximately ten miles from the city center. The Airport consists of airside facilities: runways, taxiways, and ramp area; and landside facilities: the terminal building, roadways, parking and aircraft storage facilities, and other traveler and visitor related facilities. The majority of the personnel are involved in maintenance and operations of the airfield and terminal systems. Other major activities include emergency services (Aircraft Rescue and Firefighting); inspection and enforcement of Federal Aviation Administration (FAA) and Transportation Security Administration (TSA) regulations; negotiating and managing contracts with airlines and tenants; and air service development activities. Major revenue sources for the Eugene Airport include airline revenue, receipts from parking, car rentals, terminal concessions, rental income, and other revenue.

The Airport serves a southern Willamette Valley regional population of approximately 721,000. The Airport strives to provide service to customers within a one-hour drive to the north of Eugene and a two-hour drive to the south. The Eugene Airport has an excellent record in terminal and flight safety and has performed very well in FAA certification inspections and TSA security audits.

Mission

Develop, operate, and maintain the airport in a professional manner, while providing our region with:

- Exemplary services to all of our customers.
- Fiscally prudent management.
- Exceptional air service.
- Economic development.
- Extremely productive and fulfilled workforce that provides a positive first and last impression of the Eugene Airport and our region.

Outcomes

- Meet regional demand for commercial and private air transportation facilities in a safe, secure and cost-efficient manner.
- Support regional economic development.
- Provide a facility and services that enhance the community's quality of life.
- Generate revenues that will support operating, maintenance, and capital improvement costs.

Construction Permits

Description

The Construction Permits service staff reviews plans, issues permits, and conducts inspections of construction activities to ensure that all construction and development meets applicable federal, state, and city regulations. The area of responsibility includes all of the properties within the City of Eugene and the urban growth boundary. Staff also provides general development assistance, public information and other property-related services to the public.

Plan review involves checking proposed projects for local, state and federal requirements. These regulations include structural, mechanical, plumbing and electrical codes, fire prevention, land use and zoning, public infrastructure, wetlands and other environmental issues. Systems development charges also are assessed during plan review, and are based on project impacts to the City's transportation, parks, and other public infrastructure. Following plan approval, a permit is issued authorizing construction activity to begin.

Field inspectors verify construction activity for adherence to reviewed plans and to ensure that all components meet standards. Enforcement staff takes action when construction activities are performed improperly or without proper permits.

The rental housing program ensures minimum habitability standards to safeguard the health, property and public well-being of owners, occupants and users of rental housing. The program's current focus is on issues involving structural integrity, plumbing, heating, weatherproofing, security, smoke detectors and visible mold caused by faulty plumbing or weatherproofing.

Mission

Our mission is to preserve and improve the public's safety, health, welfare, and environment through the timely and consistent review and inspection of construction projects to ensure they meet federal, state, and local standards.

Outcomes

- Ensure public health and safety through properly planned and installed plumbing, electrical, and mechanical systems.
- Ensure sufficient structural integrity of buildings to withstand natural disasters.
- Minimize loss of property and life due to fires.
- Promote orderly, attractive development compatible with the public infrastructure and consistent with local land use policies.
- Provide timely and consistent service to customers.

Greater Downtown Services

Description

Greater Downtown Services focuses on reinforcing the economic impact, attractiveness and development potential of downtown Eugene, as the cultural, economic and governmental center for the region. "Greater Downtown" includes the Downtown Plan area and the north side of Franklin Boulevard Corridor to the I-5 Bridge, and the area included in the City's two Urban Renewal Districts.

Enhancing the vitality and prosperity of downtown addresses policy goals in the Pillars of Envision Eugene, the Regional Prosperity Economic Development Plan, and the Downtown Plan. Greater Downtown Services provides planning and development assistance in the implementation of the Downtown Plan and Envision Eugene, with the overall aim of supporting a high quality, walkable compact urban core. Projects include both public and private initiatives, including housing, commercial office, retail, public facilities and infrastructure. Two tax exemption programs, Multi-Unit Property Tax Exemption (MUPTE) and the Vertical Housing Development Zone, support housing and mixed-use development. Greater Downtown Services administers contracts related to the provision of public safety services and public space management.

Administration of the Downtown Revitalization Loan Program, which occurs through the Downtown Urban Renewal District, is a key development tool. This program provides funding and assistance for business and property development within the downtown core. In 2015, two other funds were created to provide loans in the Greater Downtown area, the Riverfront Renewal Loan program, which encourages capital investment in the Riverfront Urban Renewal District, and the Arts and Business Loan Program, a collaboration between the Arts and Business Alliance of Eugene and the City that supports arts organizations, artists, and small specialty creative and arts related businesses.

Ongoing service objectives include encouraging the development of new downtown housing, redevelopment of vacant commercial and retail properties, and coordination and facilitation of public projects. Specific private property project objectives include: the Whole Foods block and adjacent area redevelopment near 8th Avenue and High, new housing throughout downtown, and the redevelopment of the EWEB riverfront property. Public projects include: infrastructure and streetscape improvements for the EmX extension through downtown, the new Eugene City Hall and adjoining lot, a permanent home for the Lane County Farmers' Market, implementing a high-speed fiber network throughout downtown, public space management, safety initiatives, and increasing and improving downtown parking.

Mission

The mission of Greater Downtown Services is to create an economically strong, sustainable, vibrant, inviting, authentic Eugene downtown.

Outcomes

- A positive climate for local business investment and compact urban growth.
- Increased higher density and high value development, including commercial and residential uses.
- Creation of a compact, mixed use urban core.
- Redevelopment of vacant and underutilized property.
- Creation of a downtown riverfront neighborhood.
- A connection between the core of downtown and the riverfront.
- Infrastructure to support a walkable, safe, prosperous and inviting downtown.
- A world class downtown in time for the 2021 IAAF Track and Field World Championships.

Infrastructure Project and Information Management

Description

The Infrastructure Project and Information Management service is composed of two major processes:

- Planning, designing and managing construction of infrastructure projects;
- Creating, recording, managing and providing infrastructure information.

Planning, designing and managing construction of capital infrastructure projects: Capital infrastructure projects include preservation, maintenance and expansion of the City's infrastructure systems including: transportation system of streets, alleys, bridges, sidewalks and shared-use paths; wastewater collection system; stormwater system of pipe and open waterways and treatment facilities; airport facilities; and park and open space system facilities.

The infrastructure asset base is built either publicly, using City resources for planning, design and construction management, or privately through review, approval, and acceptance of privately constructed public infrastructure projects for new development.

Support processes for capital projects include real estate appraisal and acquisition; land use review; rate setting and financing mechanisms for improving and maintaining the infrastructure; environmental assessment for capital projects; and long-term planning associated with the Capital Improvement Program (CIP).

Creating, recording, managing and providing infrastructure information: Documentation of the built infrastructure (final version of plans and maps) is recorded in infrastructure management systems and Geographic Information System (GIS) supporting asset management, system design, operation and maintenance activities and providing information to the public.

Mission

We work in partnership with citizens, the City Council, City departments, and external agencies to plan, design, and manage construction of infrastructure. We provide information, analysis, planning, landscape architecture, and engineering services in a professional, innovative, and cost-effective manner, balancing the development needs of a changing community with preservation of the natural environment.

Outcomes

- Create, enhance, modify, preserve and/or repair the City's infrastructure.
- Respond to the infrastructure needs of the community while preserving and enhancing the natural environment.
- Implement capital elements of long-range comprehensive plans for the City's infrastructure.
- Provide accurate and timely information for decisions regarding the City's infrastructure.

Land Use Planning

Description

Staff implements adopted land use plans by administering and updating the City's Land Use Code. Of these duties, the primary responsibility is the processing of land use applications. Staff also responds to inquiries from the public about various aspects of the Land Use Code and staffs the planning counter at the City Permit and Information Center. The administration and updating of the Land Use Code involves not only the area within the city limits, but also the unincorporated area outside the city limits and inside the urban growth boundary. Staff in this section also assists in the adoption and implementation of land use-related projects prepared by other work sections within the City.

Land use applications include a variety of land use change or development requests, such as zone changes, planned unit developments, conditional use permits and subdivisions. The land use permit process generally involves pre-application meetings with the applicant, reviewing the application for completeness, coordinating with other affected City departments, facilitating neighborhood understanding and involvement, and preparing a staff report for a decision or recommendation based on the approval criteria. Decisions are usually made either administratively by the Planning Director or through a public hearing process by a hearings

official. Decisions can be appealed to the Eugene Hearings Official or the Planning Commission, who provide oversight for the processing and decision-making aspect of land use permits.

Mission

Land Use Planning staff facilitates the orderly development and conservation of land, and promotes a more livable and sustainable community by implementing adopted plans, policies and codes through the land use application process. Land Use Planning staff strives to balance and respond to both public and private interests, and provide accurate, consistent and timely information and land use decisions.

Outcomes

- Implement growth management policies and Envision Eugene.
- Manage development to maintain and increase community livability and promote sustainability.
- Balance community and development expectations in processing land use applications.
- Facilitate meaningful public participation in the land use application process.
- Facilitate development that incorporates quality urban design and protection of historic and natural resources.
- Ensure that development standards of the Land Use Code are met with each development.

Metropolitan and Community Planning

Description

Metropolitan and Community Planning provides long-range planning for the Eugene community and the metropolitan area in conjunction with our partners from Springfield and Lane County. Metropolitan and Community Planning activities fulfill four primary functions: (1) developing comprehensive community goals related to growth, resource management, and community character; (2) developing implementation tools to realize those goals; (3) fulfilling state and federal statutory requirements related to growth management and resource protection; and (4) interagency/interdepartmental coordination, public education, and outreach regarding these goals and statutes.

Community planning consists of developing long-range plans for sustainable and compatible residential, commercial and industrial development; efficient transportation systems; and natural resource protection and management.

In March 2012, the draft Envision Eugene recommendation was published, including a proposed urban growth boundary, and more specific strategies for accommodating future community growth. This recommendation was considered by the City Council in June 2012, and the Council directed staff to begin preparing formal documents for plan adoption. This innovative, collaborative and inclusive approach to long-term community planning was recognized by the Oregon Department of Land Conservation and Development, which awarded the Envision Eugene planning process the 2011 STAR Award, the State's highest honor for citizen involvement in land

use planning. The Oregon Chapter of the American Planning Association presented the City of Eugene with the 2013 Professional Achievement in Planning Award for Envision Eugene.

The first actions to be taken following the Council's endorsement of the community vision were a series of efficiency measures to make better use of existing lands. These actions included downtown and mixed use code amendments, flexible zoning for employment uses, re-designation of residential property, and a revised financial incentive program for downtown housing (MUPTE); these measures were adopted by the Council between 2013 and 2015. More specific direction on expansion areas for jobs, parks, and schools in the Clear Lake Road Area and a park in Santa Clara was provided in 2015, and staff anticipate the final piece of direction, regarding planning for housing, to be given in the fall of 2016. The Urban Growth Boundary (UGB) and required plan elements are anticipated for adoption in 2017. Ongoing work, including completion of Eugene's own comprehensive plan and a new growth monitoring program, will carry out the actions identified in the Envision Eugene recommendation to achieve the community's vision.

Metropolitan planning involves inter-jurisdictional planning with Springfield and Lane County. These activities address regional land use and growth management needs, including State and Federal mandates such as House Bill 3337 (which requires the separation of urban growth boundaries for Eugene and Springfield) and House Bill 2001 (which mandates regional Scenario Planning for greenhouse gas reductions). Additionally, a recent grant from the Federal Department for Housing and Urban Development has put additional focus on integrating regional planning activities. This $1.3 million grant funds the work of the Lane Livability Consortium.

Mission

Metropolitan and Community Planning works to preserve important resources for future generations, promote livability in Eugene, and to engage citizens in directing the future of Eugene. We assist citizens, the Planning Commission, City Council, and the Historic Review Board to develop and adopt policies, plans and implement mechanisms that ensure a sustainable and high quality of life with managed growth for the city and region.

Outcomes

- Provide ample economic opportunities for all community members.
- Provide housing affordable to all income levels.
- Plan for climate change and energy resiliency.
- Promote compact urban development and efficient transportation options.
- Protect, repair, and enhance neighborhood livability.
- Protect, restore, and enhance natural resources.
- Provide for adaptable, flexible, and collaborative implementation.

Parking

Description

The Parking Services program manages parking throughout the City of Eugene. The program's primary service area is four square miles between downtown and the campus parking district. The program was created in 1939 when the City of Eugene installed 145 parking meters in the area around the Willamette Street and Broadway intersection. All parking expenses and revenues are accounted for in the Parking Services Enterprise Fund.

Parking Services plays a critical role in promoting economic development and enhancing neighborhood livability and is strategically located in the Planning and Development Department. Eugene's Parking Services is one of the few municipal parking programs that manages an off-street parking system (surface lots and garages), an on-street system (meters, 2 hour signs, residential parking permit zones), makes an annual contribution to the General Fund for downtown public safety services, and supports nearly every city department.

On-street parking represents about 7% of the 15,000 total downtown parking spaces. Almost all on-street downtown parking is parallel parking due to narrow travel lane widths. This contributes to a safer pedestrian and bicycling environment. However, it does limit customer parking in front of downtown businesses. Downtown parking has been shaped by its Parking Exempt Zone that encourages lot-line to lot-line development by not requiring on-site parking for development. Since its implementation in 1948, the City has constructed six parking structures to accommodate downtown parking demand. The number of surface parking lots managed by the City has been steadily reduced with the development of downtown buildings.

In the campus parking district, the City manages about 650 on-street metered parking spaces next to Northwest Christian University, Peace Health Hospital, and the University of Oregon, and over 3,000 time-limited parking spaces in the area's three residential neighborhoods.

Outside of the primary service area, Parking Services responds to complaints of vehicles stored on the street. Many of the calls from neighbors are about abandoned vehicles, which are removed after due process. In cases concerning storage of a large vehicle (e.g. motor home or trailer) on the street, Parking Services provides mediation services to resolve the complaint.

Parking Services works with several other City programs, including Planning, Neighborhood Services, Transportation, Community Development, Traffic Maintenance, Building Permits, Police, and Municipal Court, to deliver services and ensure an effective parking system throughout the city. Parking Services works directly with the public and regularly meets and partners with the neighborhood associations and major institutions to address current parking issues and plan for future parking needs.

Mission

Our mission is to supply, allocate and manage adequate, safe parking to meet the needs of the business and residential communities in a manner that supports the transportation system, Envision Eugene, and City Council and community goals.

Outcomes

- Support orderly development and compact development consistent with Envision Eugene.
- Support alternative modes of transportation.
- Support a viable economy, vital downtown, and healthy business climate.
- Provide an attractive and appropriately conserved physical environment.
- Maintain residential neighborhood livability.
- Maintain a financially stable parking system.

Parks and Open Space

Description

This service plans, develops, and maintains over 4,800 acres of parks and open space. The parks and open space system includes gardens, sports fields and courts, children's play areas, picnic shelters, walking, biking, and hiking trails, and natural resource areas.

There is a wide range of public park and open space areas operated and maintained by service staff, volunteers and inter-agency partners. These areas can be grouped into several categories. *Neighborhood parks* provide accessible recreational, social activities, and general open space. They typically include features such as playground apparatus, hard surface play areas, picnic tables, open turf, natural areas, and trees. Neighborhood parks are the basic building block of the City's park system, providing the fundamental park components of children's play, open space, and family and neighborhood gathering areas. The City strives to provide a neighborhood park within a half-mile of all city residents. *Community parks* provide large areas for facilities and activities that attract a high number of participants and may include lighted athletic fields, off-street parking, skateparks, and other recreational facilities. These parks draw from multiple neighborhoods within the city. Examples are Amazon Park, Bethel Park, Petersen Park, and youth sports parks. *Natural area parks* make up approximately half of the City's park system. Spencer Butte, Meadowlark Prairie, and Delta Ponds are among the community's largest natural areas. Other park types managed by this service include linear parks, such as the Willamette River Greenway, metropolitan parks such as Hendricks Park, Skinner Butte Park and Alton Baker Park, and the grounds of community centers, such as Campbell Senior Center.

This service also addresses major changes in the park and open space system, such as acquiring new parks and open space to keep pace with growth, renovating existing parks to meet maintenance and safety standards, and addressing significant changes in park use and community needs.

Mission

Strengthening our community by preserving and enhancing our parks and open space system, and providing diverse recreation experiences.

Outcomes

- Provide opportunities to enjoy nature and the outdoors.
- Build environmental stewardship through volunteer, environmental education, and outdoor recreation opportunities.
- Distribute parks, open space and recreation services equitably throughout the community.
- Build and maintain sustainable parks, recreation, and open space infrastructure.
- Protect and enhance diverse, healthy, and interconnected ecosystems.
- Build a sense of community by developing strong community partnerships.

Public Buildings and Facilities

Description

This service includes an array of activities to maintain and preserve the asset value of City-owned buildings and facilities. Facilities within the scope of this service category total approximately 2 million square feet and include Police headquarters, community centers, fire stations, a library, performing arts venues, parking garages, downtown core area/park blocks, swimming pools and park structures, as well as general City office buildings. The current General Fund inventory consists of more than 100 buildings and structures totaling nearly 1 million square feet, with a replacement value of $300 million. Staff oversees design, construction and maintenance of both General Fund facilities and also buildings housing non-General Fund services. The Facility Management Division is also leading the effort to design and construct Phase 1 of the new Eugene City Hall, which is scheduled to open in FY18.

A key management practice is to improve and maintain the condition of facilities, thereby maximizing the life of each building and preserving the public investment in City facilities. Providing pleasant, functional public areas and work spaces supports the delivery of quality public services. Planned preventive maintenance reduces the number of emergency repairs and service disruptions, thus contributing to improved service delivery to the City's customers and stakeholders.

The primary processes in this service are Facility Strategic Planning, Design and Construction, and Operations and Maintenance. Facility Strategic Planning includes capital planning, asset preservation planning and space planning. Design and Construction provides building design and construction project management. These services are budgeted in the Professional Services Fund.

Operations and Maintenance includes custodial services, security and access control, the Downtown/Park Blocks Program, carpentry, electrical work, energy management, HVAC maintenance, painting, plumbing, pool maintenance, roofing, public art maintenance, and courier and mailroom services. Operations and Maintenance are budgeted in the Facilities Services Fund.

Mission

Our mission is to build, maintain, operate and manage City facilities. We are a skilled team of professionals who work collaboratively to help achieve the goals of those we serve. Foremost, we are responsible and accountable stewards of the City's facilities.

Vision

Our vision is to be valued as a team of technical experts who exceed expectations and are recognized for leadership in the design, construction and maintenance of public facilities.

Core Values

- Stewardship: We believe in the efficient management and responsible utilization of the resources made available to us by the citizens of Eugene.
- Integrity: We earn the trust of others by demonstrating honesty, reliability and professional ethics in our work.
- Teamwork: We work together collaboratively in support of our mission. We value individuals and their contributions, treat each other with respect and promote a positive and fun work environment.
- Customer Service: We listen to our customers and deliver a quality product. We actively seek to improve our services and follow through on our commitments.
- Innovation: We welcome change, encourage new ideas by promoting a creative environment and strive to find better, more efficient ways to achieve our goals.
- Accountability: We conduct our business in an environmentally, socially, and economically responsible manner that is reflective of the City organization and our community.

Stormwater

Description

Eugene experiences an average annual rainfall of 46 inches a year. The City manages a system of both built and natural drainage ways in a manner that controls stormwater flows, prevents flooding, and protects water quality. The municipal stormwater system is not connected to the regional Water Pollution Control Facility (wastewater treatment plant). All stormwater runoff ultimately discharges to local natural systems including streams, rivers, ponds and wetlands. The primary receiving waters in Eugene are the Willamette River and the Amazon Creek, both of which are designated as water quality impaired by the State of Oregon, for exceedances of certain water quality standards. For several decades, the municipal stormwater system and the series of upstream dams on the Willamette and McKenzie River have effectively prevented flooding in Eugene. Eugene's stormwater system has grown to include approximately 39 miles of City-

maintained primary and secondary open drainage facilities (waterways), more than 38 miles of roadside ditches and culverts, approximately 600 miles of stormwater drainage lines (enclosed), over 15,000 catch basins, 3,700 pipe inlet/outlet structures, 9,500 manholes, 280 vegetated water quality facilities, 65 mechanical water quality facilities, and 4,300 acres of wetlands in west Eugene that are owned and managed in partnership with other agencies.

Operations and maintenance of the stormwater system includes cleaning, inspection, repair, and replacement of the public pipes, catch basins, and manholes. Work on the major open waterways involves vegetation control, bank stabilization and repair, debris and sediment removal, and restoration. The street sweeping and leaf recycling programs are also part of the stormwater maintenance program.

In addition to stormwater system operation and maintenance, services include: the protection, enhancement, and restoration of wetlands and waterways; public outreach and education; volunteer coordination; erosion prevention; spill response; stormwater discharge compliance enforcement; water quality monitoring; implementation of stormwater development standards; master planning; construction of capital improvements; and the administration of the City's compliance with federal and state stormwater regulations. The City's West Eugene Wetland program is a national model for balancing conservation and development in an urban setting. The City partners with the Bureau of Land Management, The Nature Conservancy, the U.S. Army Corps of Engineers, and others to restore and manage wetlands in the community.

Mission

The mission of the Stormwater Management Service is to manage stormwater systems in a way that meets the needs of the community and promotes wise stewardship of the urban and natural environment. We accomplish this by providing drainage services and by protecting and enhancing water quality and related natural resources in a cost-effective and environmentally beneficial manner that complies with regulatory requirements.

Outcomes

- Protect and improve water quality.
- Minimize property loss due to flooding.
- Ensure adequate drainage of streets and urban improvements to allow their intended use.
- Preserve and enhance community stormwater-related natural resources including wetlands and waterways.

Transportation

Description

Eugene's transportation system provides mobility and access for its citizens over a broad network of streets, alleys, sidewalks, and bike paths that cover the City's 44 square miles and connect with state and county roadways. The system entails 543 miles of streets, 43 miles of alleys, over 750 miles of sidewalks and pedestrian ways, and 12,750 sidewalk access ramps provide the essential network for travel by automobile, truck, bus, foot, and bicycle. The system includes approximately

240 traffic signals, 9,700 street and bike path lights, 19,300 traffic signs, 9,700 street name signs, and 579 lane miles of roadway striping. Additionally, 45 miles of separated off-street bike paths and over 150 lane miles of painted on-street bike lanes provide routes for commuter bicycling and walking, as well as recreational cycling, jogging, and other uses.

Operation and maintenance of the City's transportation system include ongoing preventive maintenance and repair of asphalt and concrete surfaces; snow and ice operations; traffic signal, sign and streetlight operations and preventive maintenance; required maintenance of lane lines and pavement markings; and graffiti removal.

System preservation and enhancement include most major work done on transportation facilities that is intended to extend their useful life, and/or to improve the capacity, safety, cost effectiveness, or other aspects of the system.

Transportation planning supports other activities in the service, including reviewing land use plans, coordinating community involvement and conceptual design for street improvement projects, identifying funding for transportation improvements, and managing studies to determine how to make the transportation system function more safely and efficiently. Other elements of transportation planning include development of traffic-calming projects, enhancement and promotion of the City's walking and biking infrastructure, and involvement with the City's efforts to develop plans for mixed-use centers.

Mission

Provide a safe and efficient multi-modal transportation system that is responsive to users and community goals.

Outcomes

- Enhance neighborhood and community livability.
- Facilitate compact urban growth.
- Provide a safe and efficient transportation system.
- Facilitate the movement of goods, services, and people.
- Provide access to public and private land.
- Provide opportunities for choosing alternative (non-automotive) modes of travel.
- Provide access to recreational opportunities.
- Educate the public about transportation issues to enable better participation and decision-making.
- Provide a corridor for utilities.

Urban Forestry

Description

Eugene's urban forest provides environmental, social and health benefits for its citizens through a growing canopy along city streets, in parks and natural areas, and on private property.

Approximately 100,000 street trees are located along 543 miles of city streets. Planted and naturally-seeded trees are found in Eugene's park system, which consists of more than 4,600 acres of parks and open space. Trees increase property values and livability through their beauty; their presence along roads calms and slows traffic and increases the life of asphalt pavement; trees improve water quality by reducing storm water runoff through interception, absorption and filtration; they clean the air by absorbing pollutants and particulates and give oxygen to breathe; and they provide energy savings by shading and cooling the urban environment.

Public safety is a high priority in this service. Response to public calls about tree hazards involves inspection, investigative reporting, processing for public comment, and mitigation pruning or removal of about 200 to 300 dangerous trees per year. Enhancement of the urban forest is also important, with around 1,000 trees planted annually.

Maintenance activities include hazard abatement, storm and emergency response, street and sidewalk clearance pruning, traffic vision and sign clearance pruning, and request pruning. Staff also provide enhancement, planning and preservation services, which include the NeighborWoods and Tree Stewards volunteer planting and pruning programs, new development tree establishment, hazard detection and removal, and street tree removal permit review and enforcement.

Mission

To preserve, maintain and improve Eugene's urban forest to enrich the lives of all Eugene's citizens and visitors.

Outcomes

- Maintain balance between public safety and tree health.
- Increase the value of the landscape by preservation of natural forested areas and through effective management of street trees.
- Increase, protect and preserve the public tree canopy cover.
- Enhance public education about trees.
- Improve the management of forested ecosystems within Eugene's parklands.

Waste Prevention/Green Building and Business Licensing

Description

The City of Eugene regulates garbage and recycling collection inside city limits under Chapter 3 of the Eugene City Code. Each waste hauler obtains a business license from the City to collect garbage, recycling, and yard debris material. In addition, staff provides educational programs, materials and workshops on waste prevention and recycling to meet the goals of the 1991 Oregon Recycling Act. Funding partially supports operation of the Green Building program, which provides technical assistance, educational outreach and incentives related to energy efficiency, renewable energy and sustainable building projects.

This program is fully supported by license fee revenues collected from waste haulers. Revenues have been supplemented in the past with grant money for specific programs.

The City of Eugene also licenses public passenger vehicle companies and certifies drivers, issues business licenses for retail tobacco sales and payday loan lenders, reviews liquor license applications for compliance with Oregon Liquor Control Commission (OLCC) regulations under Chapter 3 of the Eugene City Code, and issues permits authorizing tailgating at local venues. The Business License Program is also fully supported through fees generated within the program.

Mission

We provide a system for reliable and responsible waste and recycling collection that values natural resources and promotes waste prevention and recovery. With the goal of protecting the public's health, safety and welfare, we review and license specific businesses.

Outcomes

- Sustain a stable collection service for the public that minimizes impacts to the natural and/or built environment.
- Reduce waste generated by all segments of the community.
- Support strong collection, disposal, recycling and recovery infrastructure.
- Provide and/or support ongoing recycling education and waste prevention to Eugene residents and businesses.
- Protect the public's health, safety and welfare with regard to public passenger vehicle operations, payday loan operations and liquor license review.

Wastewater Collection and Treatment

Description

The greater metropolitan area of Eugene and Springfield generates up to 13 billion gallons of sanitary and commercial wastewater annually. To manage this wastewater, the City of Eugene provides sewers for the collection and conveyance of wastewater from homes and businesses in Eugene, Santa Clara, and River Road to the regional treatment plant. The City of Springfield provides wastewater collection and conveyance from homes and businesses in Springfield, and also has jurisdiction over the wastewater generated in the Glenwood area.

The cities of Eugene and Springfield joined together with Lane County in 1977 to build a regional treatment complex for all wastewater generated in the greater metropolitan area. The City of Eugene operates and maintains this regional complex under contract with the Metropolitan Wastewater Management Commission (MWMC). The complex includes the Eugene/Springfield Water Pollution Control Facility, Biosolids Management Facility, Beneficial Reuse Site, and regional wastewater pumping stations and pressure lines and gravity sewers.

Within the Eugene metropolitan area, the City of Eugene also administers the Industrial Pretreatment Program which regulates all non-residential wastewater discharges into the local wastewater collection system. Regulatory activities include developing pollutant limits for industrial discharges, responding to violations of pretreatment permits, and conducting inspections of industrial wastewater discharges.

Mission

The mission of the Wastewater System Service is to efficiently and effectively monitor, regulate, collect, and treat wastewater from the community to protect public health and the environment.

Outcomes

- Protection of public health.
- Protection of the environment.
- Support for the residential, commercial, and industrial activities of the community.
- Compliance with legal and regulatory requirements.
- Efficient, effective service to the rate payers and community.

Zoning and Nuisance Administration

Description

Zoning and Nuisance Administration staff provides information to the general public and individuals affiliated with specific development projects, reviews building permit plans for conformance with city zoning standards and determines land use compatibility. Compliance staff investigates complaints in the areas of tree and natural resource preservation, nuisance standards such as junk and debris, development standards for property and buildings, smoking standards, camping, lighting, signs and such zoning issues as animals and home occupations.

Mission

To promote uses, development and property maintenance that support community standards.

Outcomes

- Maintain and improve community livability.
- Support healthy neighborhoods.
- Enhance community beautification.
- Protect natural resources.
- Ensure compliance with state and local codes, policies and goals.

Planning and Development Department Administration

Description

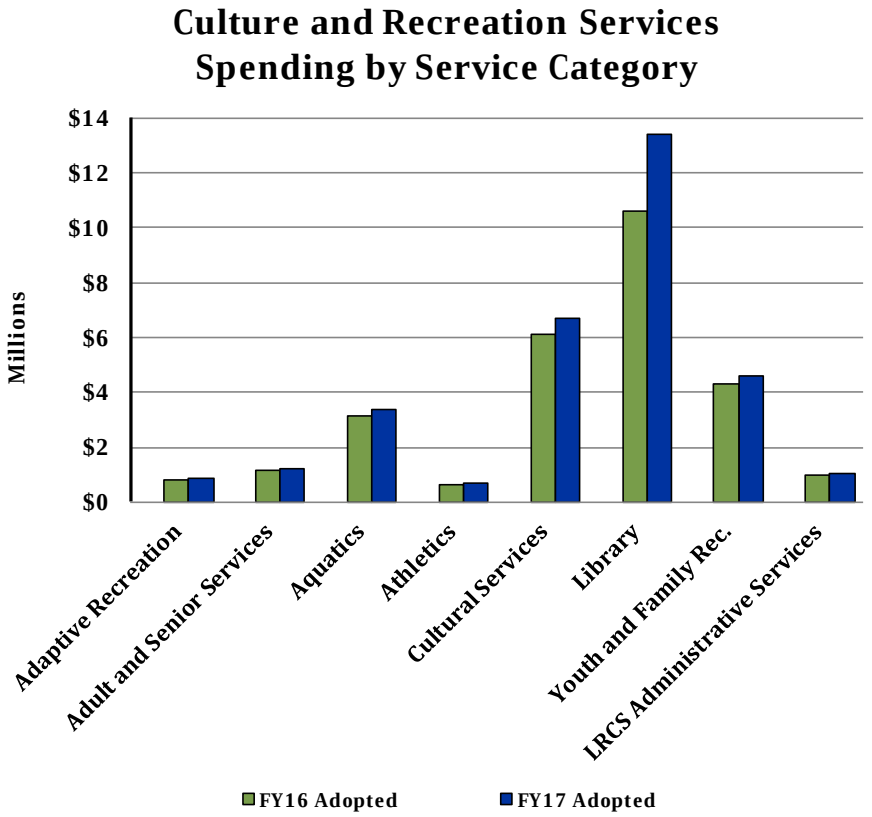
Planning and Development Department Administration ensures that the projects and services of the divisions support City Council goals and reflect the priorities of the City Council. Administration staff act as liaison to the City Manager, City Council, and other departments, oversee the budget, personnel, strategic planning, technology, management of the parking program, community outreach and participation, property management, and implement continuous improvement activities for the department.

Public Works Department Administration

Description

Public Works Department Administration acts as liaison between the City Manager and the operating divisions to ensure that programs and practices are consistent with City-wide goals; provides information to division managers about reports, studies, and legal requirements that affect department operations; develops and monitors department operating policies and procedures to provide proper and consistent service to the public; assists divisions in establishing goals and measurable objectives to guide and evaluate operating performance. Administration staff provide budget coordination, capital project expenditure tracking, grant management and financial analysis. Staff also provide centralized human resource management within the department and manage the department's public affairs program.

Charts



Service Category	FY16 Adopted	FY17 Adopted
Adaptive Recreation	$818,840	$878,694
Adult and Senior Services	1,137,091	1,204,032
Aquatics	3,153,743	3,361,003
Athletics	639,507	675,293
Cultural Services	6,130,314	6,683,083
Library	10,614,710	13,408,064
Youth and Family Rec.	4,326,974	4,596,633
LRCS Administrative Services	997,527	1,033,283
	$27,818,706	$31,840,085

Service Description

A broad range of unique recreational, cultural, artistic, and life-long learning opportunities are available through services provided by the Library, Recreation and Cultural Services Department.

The Eugene Public Library supports an informed community, lifelong learning, and the love of reading by promoting access for all City residents to the universe of ideas and information. Services include:

- Services are provided at the Downtown location and at two Branch libraries, online 24/7 at the Library's website, and through targeted outreach programs to diverse populations.

- Access to these services include several state-of-the-art tools for people who might otherwise have difficulty accessing library resources, including patrons who are blind or who have visual impairments, physical or learning disabilities, and are deaf or hard-of-hearing.

- Annually, almost 3 million items are checked out by over 100,000 cardholders.

- The Library offers programs for all ages, with a special focus on children's literacy by offering programs that develop reading skills while having fun, such as storytimes and music programs. Special events for all ages, such as Summer Reading programs and monthly "First Friday" activities, help attract residents to Downtown.

- Eugene Public Library has been rated a "Star Library", placing it among the top 3% of public libraries nationwide for continued excellence in delivering key services per dollar.

Recreation activities and services are provided year-round to meet the recreation, fitness and wellness needs of Eugene citizens. Services include:

- Life-long learning, fitness, outdoor trips and social service programs for older adults.

- Recreation programs adapted to serve people with disabilities and facilitation services that assist with the inclusion of people with disabilities into their programs.

- Aquatic programs at Sheldon, Echo Hollow and Amazon Pools such as recreation swims, swim lessons, fitness and wellness activities, competitive teams and in-service training.

- Diverse neighborhood-based and citywide recreational and educational programs for children, adults and families. Events and services are coordinated by staff at Amazon, Campbell, Hilyard, Petersen Barn, River House, and Sheldon community centers.

- Outdoor recreation and environmental education activities that provide introductory opportunities, elevated outdoor skill building and multiday camps and trips for all ages.

- Athletic leagues for adults and coordination of athletic fields and facilities.

The Cultural Services Division is the primary conduit through which the City strengthens its commitment to arts and outdoors and aligns resources to support the vision for an accessible and thriving cultural sector that is integral to the social and economic well-being of the community. Services include:

- Cultural Sector Development: Catalytic leadership to support the community vision for arts and culture through promotion, coordination, and development of assets and relationships to strengthen the cultural sector's contribution to a thriving Eugene. This work includes a partnership with Lane Arts Council which manages the community arts grant program.

- Venue Asset Management: Management and operation of two City-owned public assembly facilities. Annually, the Hult Center hosts over 900 activities with attendance over 150,000 for performances by seven resident companies and touring commercial entertainers, local community events, and conference-related activities. Cuthbert Amphitheater is a 5,000-seat outdoor venue leased to venue managers and annually hosts 12-16 events with total attendance around 40,000.

- Community Events: Community programming and outreach brings accessible arts and culture to all residents. Annually, the "EugFun" live music and event series collaborates with local community groups and artists, serving over 18,000 residents. The Community Events team oversees the City of Eugene Special Events Policy team and acts as a lead in collaborations with community event producers, athletic events and competitions as well as developing catalytic programs that encourage cultural tourism.

- Public Art: This program provides asset management and growth of the City's collection of art, implementation of Eugene's Public Art Master Plan, engagement in the downtown revitalization initiative, creative public signage, temporary art, and support for neighborhood public art.

Budget Information

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
FUNDING SOURCE					
General Fund	$23,829,699	$25,906,153	$27,431,706	$27,869,773	$29,066,024
Other Funds	242,517	230,846	387,000	637,000	2,774,061
	$24,072,216	$26,136,999	$27,818,706	$28,506,773	$31,840,085

OPERATING COSTS

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Adaptive Recreation					
Expenditures by Department					
Library, Rec. and Cultural Svcs.					
Personnel Services	$463,247	$496,187	$547,551	$550,154	$572,096
Materials and Services	266,677	259,316	271,289	271,289	306,598
Total	$729,924	$755,503	$818,840	$821,443	$878,694
Expenditures by Fund					
General	$726,167	$749,599	$799,840	$802,443	$859,694
Library, Parks and Recreation	3,757	5,904	19,000	19,000	19,000
Total	$729,924	$755,503	$818,840	$821,443	$878,694
General Fund Revenue	$119,684	$119,987	$122,000	$122,000	$122,000
Number of Full-time Equivalents					
General	4.44	4.36	4.36	4.36	4.36
Adult and Senior Services					
Expenditures by Department					
Library, Rec. and Cultural Svcs.					
Personnel Services	$667,747	$714,403	$747,662	$750,827	$792,564
Materials and Services	320,206	310,404	389,429	439,429	411,468
Total	$987,953	$1,024,807	$1,137,091	$1,190,256	$1,204,032
Expenditures by Fund					
General	$972,811	$1,019,330	$1,078,091	$1,081,256	$1,144,971
Library, Parks and Recreation	15,142	5,477	59,000	109,000	59,061
Total	$987,953	$1,024,807	$1,137,091	$1,190,256	$1,204,032
General Fund Revenue	$265,701	$294,054	$258,000	$258,000	$258,000
Number of Full-time Equivalents					
General	6.30	6.20	6.20	6.20	6.20

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Aquatics					
Expenditures by Department					
Library, Rec. and Cultural Svcs.					
Personnel Services	$1,446,609	$1,457,004	$1,633,566	$1,637,020	$1,677,266
Materials and Services	1,408,193	1,451,214	1,520,177	1,520,177	1,683,737
Capital Outlay	0	25,770	0	0	0
Total	$2,854,802	$2,933,988	$3,153,743	$3,157,197	$3,361,003
Expenditures by Fund					
General	$2,854,802	$2,933,988	$3,149,743	$3,153,197	$3,357,003
Library, Parks and Recreation	0	0	4,000	4,000	4,000
Total	$2,854,802	$2,933,988	$3,153,743	$3,157,197	$3,361,003
General Fund Revenue	$883,386	$1,002,727	$932,000	$932,000	$932,000
Number of Full-time Equivalents					
General	11.15	10.85	10.85	10.85	10.85
Athletics					
Expenditures by Department					
Library, Rec. and Cultural Svcs.					
Personnel Services	$334,787	$327,994	$399,331	$401,035	$409,872
Materials and Services	142,803	144,493	157,224	157,224	179,417
Subtotal	$477,590	$472,487	$556,555	$558,259	$589,289
Public Works					
Personnel Services	$46,312	$56,373	$70,052	$70,052	$73,012
Materials and Services	12,116	12,118	12,900	17,900	12,992
Capital Outlay	0	14,024	0	0	0
Subtotal	$58,428	$82,515	$82,952	$87,952	$86,004
Total	$536,018	$555,002	$639,507	$646,211	$675,293
Expenditures by Fund					
General	$536,018	$555,002	$639,507	$646,211	$675,293
General Fund Revenue	$365,149	$354,350	$410,000	$410,000	$410,000
Number of Full-time Equivalents					
General	3.94	3.86	3.86	4.11	4.11

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Cultural Services					
Expenditures by Department					
Library, Rec. and Cultural Svcs.					
Personnel Services	$2,538,671	$2,696,350	$3,533,561	$3,534,966	$3,961,980
Materials and Services	1,771,511	2,154,361	2,551,753	2,567,325	2,721,103
Capital Outlay	0	48,147	45,000	115,000	0
Total	$4,310,182	$4,898,858	$6,130,314	$6,217,291	$6,683,083
Expenditures by Fund					
General	$4,309,182	$4,898,858	$6,110,314	$6,197,291	$6,663,083
General Capital Projects	1,000	0	20,000	20,000	20,000
Total	$4,310,182	$4,898,858	$6,130,314	$6,217,291	$6,683,083
General Fund Revenue	$2,421,303	$2,465,722	$3,447,100	$3,447,100	$3,759,400
Number of Full-time Equivalents					
General	29.25	31.25	31.25	31.25	36.13
Library					
Expenditures by Department					
Library, Rec. and Cultural Svcs.					
Personnel Services	$6,963,852	$7,075,906	$7,557,079	$7,577,348	$9,482,425
Materials and Services	2,831,468	3,062,176	3,057,631	3,315,034	3,925,639
Capital Outlay	0	539,224	0	112,591	0
Total	$9,795,320	$10,677,306	$10,614,710	$11,004,973	$13,408,064
Expenditures by Fund					
General	$9,578,976	$10,470,053	$10,347,710	$10,537,973	$10,757,064
Library Local Option Levy	0	0	0	0	2,384,000
Library, Parks and Recreation	216,344	207,253	267,000	467,000	267,000
Total	$9,795,320	$10,677,306	$10,614,710	$11,004,973	$13,408,064
General Fund Revenue	$485,753	$443,886	$568,540	$568,540	$568,540
Number of Full-time Equivalents					
General	91.05	86.60	86.60	86.60	86.60
Library Local Option Levy	0.00	0.00	0.00	0.00	18.40
Total	91.05	86.60	86.60	86.60	105.00
Youth and Family Rec.					
Expenditures by Department					
Library, Rec. and Cultural Svcs.					
Personnel Services	$3,036,808	$3,305,699	$3,404,493	$3,537,284	$3,542,971
Materials and Services	1,099,165	1,001,137	922,481	922,481	1,053,662
Total	$4,135,973	$4,306,836	$4,326,974	$4,459,765	$4,596,633
Expenditures by Fund					
General	$4,129,698	$4,294,625	$4,308,974	$4,441,765	$4,575,633
Library, Parks and Recreation	6,275	12,211	18,000	18,000	21,000
Total	$4,135,973	$4,306,836	$4,326,974	$4,459,765	$4,596,633
General Fund Revenue	$1,227,226	$1,334,731	$1,206,000	$1,331,000	$1,206,000
Number of Full-time Equivalents					
General	27.87	27.43	27.43	27.18	27.18

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
LRCS Administrative Services					
Expenditures by Department					
Library, Rec. and Cultural Svcs.					
Personnel Services	$468,836	$471,553	$554,794	$498,703	$553,084
Materials and Services	253,208	492,252	442,733	510,934	480,199
Capital Outlay	0	20,894	0	0	0
Total	$722,044	$984,699	$997,527	$1,009,637	$1,033,283
Expenditures by Fund					
General	$722,044	$984,699	$997,527	$1,009,637	$1,033,283
General Fund Revenue	$80	$70	$0	$0	$0
Number of Full-time Equivalents					
General	4.00	3.00	3.00	3.00	3.00

Adaptive Recreation

Description

Adaptive Recreation Services (ARS) is the primary public provider of recreation services for people with disabilities in the Eugene area. ARS programs are designed to improve the quality of life for persons experiencing disabilities through positive use of leisure time. Persons with disabilities include those with developmental disabilities, physical disabilities, mental health challenges and vulnerable populations. Additionally, over 50% of ARS participants with disabilities are unemployed and living at Federal low-income earning levels.

ARS is based at the Hilyard Community Center and services include recreational and educational programs, health and wellness classes, seasonal camps, visual and performing arts, and recreation equipment adapted to serve people with disabilities. Inclusion services and training are also provided to make recreation activities accessible to all members of the community.

ARS maintains active partnerships, local and regional community support groups, nonprofit agencies, and public commissions. Staff provides training, consultation, and adapted equipment to other city departments and community groups to facilitate the inclusion of people with disabilities in their programs and compliance with the Americans with Disabilities Act. ARS has been identified by the University of North Carolina at Greensboro in their report "Search for Best Practices in Inclusive Recreation" as a model for inclusive recreation for municipalities, has been awarded the National Therapeutic Recreation Society Organizational Citation and recognized by local and regional organizations for their contributions to people with disabilities.

Mission

Adaptive Recreation Services provides diverse recreation programs and services that enhance the quality of life for people with disabilities.

Outcomes

For people with disabilities:

- Contribute to the wellness, fitness, health and safety of the community, and provide life-long recreation.
- Provide affordable fitness and adaptive recreation.
- Improve self-esteem, empowerment and increased personal safety.
- Improve independence, socialization and social interaction skills.
- Increase quality of life, physical and cognitive function and overall health.
- Promote equal access to recreation activities through inclusion services.
- Improve support systems including stronger families, friendships, volunteer opportunities, etc.
- Prevent secondary disabilities to patrons with disabilities such as depression, obesity, arthritis, and hypertension.

For the community:

- Enhance the quality of life of people with disabilities with ongoing assessments that respond to adaptive recreation needs.
- Maintain affordable recreation services for patrons and respite for caregivers.
- Maintain a resource of certified and trained adaptive recreation leaders, disability resource staff and fitness leaders who meet or exceed industry standards.
- Ensure ADA compliance for City programs.
- Reduce health care costs for the community by offering wide-ranging healthy programs.

Adult and Senior Services

Description

Adult and Senior Services meets the needs of older adults for maintaining their health, independence, social connections, support networks and quality of life. Active lifestyle programs such as skiing, canoeing, kayaking, hiking, and wood-working serve as an attraction for both younger and older senior adults. Services such as legal services, insurance counseling, meal information, adult education classes and van trips are offered on a regular basis. Access to community social services is provided to Eugene seniors on a limited basis through program outreach staff. Adult and Senior Services provides the only year-round, senior-focused outdoor program in Eugene. Programs and services are currently provided through the Campbell and Petersen Barn community centers. Additional older adult programs are offered at Amazon and Sheldon community centers, as well as Echo Hollow and Sheldon pools.

Mission

Adult and Senior Services' mission is to promote and maintain health and well-being, enhance quality of life, strengthen support networks, and recognize and assist individuals in remaining active, productive, and independent by offering recreational programs and services to achieve this goal.

Outcomes

- Improve programs that promote health and well-being.
- Contribute to the quality of life for older adults in our community.
- Provide experiences that allow for finding companionship through activities and informal drop-in programs.
- Provide opportunities to realize creative capacities, experience personal growth, development, and achievement.
- Collaborate with local social services agencies to strengthen support networks within the greater Eugene community.
- Provide opportunities for individuals to remain active, productive, and independent.

Aquatics

Description

Eugene's aquatic and fitness centers provide year-round availability and access to a broad variety of programs and facilities that promote water safety and lifelong fitness in an environment that is safe, accessible, inclusive, welcoming and fun.

Eugene's three pools, Echo Hollow, Sheldon and Amazon (a seasonal facility), offer five main program areas: Learn to Swim programs, Recreational Swimming, Fitness and Wellness, Competitive programs and In-Service Training.

Aquatics Services provide affordable, accessible and convenient opportunities to people of all ages and abilities for recreation, personal development and physical activity through significant programs for youth and families, including: learn-to-swim classes, recreation swims, family swims, lap swims, aquatic fitness classes, land-based fitness classes, fitness centers (Sheldon and Echo Hollow), custom services for special groups, physical education classes to schools, in-service trainings, special events and competitive aquatics for swim teams and water polo teams.

Mission

Provide diverse, accessible, inclusive and high-quality aquatic and fitness services in a safe, clean, welcoming and fun environment.

Outcomes

- Contribute to the wellness, fitness, health and safety of the community, and provide lifelong recreation.
- Prevent aquatic tragedies by teaching people to be safe in and around the water.
- Provide affordable aquatic and fitness recreation.
- Mentor youth using the 40 Developmental Assets Model.
- Increase the functionality of day-to-day life for seniors and people with disabilities.
- Create a resource of certified and trained aquatics and fitness leaders who meet or exceed industry standards.
- Provide lifeguard certification courses as well as creating entry level job opportunities and career development for area youth.

Athletics

Description

Athletics Services programs promote and facilitate active lifestyles, physical fitness, mental well-being and social interaction by serving adults and youth through league sports and other organized sports activities. In addition, Athletics Services coordinates the use and funds a portion of the maintenance of all City-owned and co-owned athletic fields and facilities in order to ensure a safe and available playing environment for the entire Eugene community.

Athletic Services offers organized sports activities for adults, including men's, women's, and coed league competition for softball, volleyball, basketball, ultimate Frisbee, outdoor soccer, and manages the contract with a private vendor to operate the Alton Baker Park Disc Golf Course.

Mission

Athletics Services creates and facilitates recreational and competitive sports opportunities, promotes active lifestyles, and encourages physical fitness, mental well-being and social interaction. Athletics Services' philosophy is that well-balanced, healthy people contribute to a productive and thriving community.

Outcomes

- Maintain partnership with local school districts to cooperatively share and coordinate the use of sports facilities with all local youth sports organizations.
- Preserve safe access to City parks.
- Contribute to the quality of life of the community.
- Promote ongoing fitness and health of all citizens.
- Contribute to social integration and sense of community.
- Contribute to the economic health of the community.

Cultural Services

Description

The Cultural Services Division is the primary conduit through which the City strengthens its commitment to arts and outdoors and aligns resources to support the vision for an accessible and thriving cultural sector that is integral to the social and economic well-being of the community. The Division's scope of services includes:

Cultural Sector Development: Catalytic leadership to support the community vision for arts and culture through promotion, coordination, and development of assets and relationships to strengthen the cultural sector's contribution to a thriving Eugene. This work includes a partnership with Lane Arts Council which manages the community arts grant program.

Venue Asset Management: Management and operation of two City-owned public assembly facilities. Annually, the Hult Center hosts over 900 activities with attendance over 150,000 for performances by seven resident companies and touring commercial entertainers, local community events, and conference-related activities. The Jacobs Gallery is housed in the Hult Center and maintains a significant permanent visual art collection. Cuthbert Amphitheater is a 5000-seat outdoor venue leased to venue managers and annually hosts 12-16 events with total attendance around 40,000. This program also manages contracts and acts as the City liaison for the Cuthbert Amphitheater.

Community Events: Community programming and outreach brings accessible arts and culture to all residents. Annually, the "EugFun" live music and event series collaborates with local community groups and artists and serves over 18,000 residents. The Community Events team oversees the City of Eugene Special Events Policy team and acts as a lead in collaborations with community event producers, athletic events and competitions as well as developing catalytic programs that encourages cultural tourism.

Public Art: This program provides asset management and growth of the City's collection of art, implementation of Eugene's Public Art Master Plan, engagement in the downtown revitalization initiative, creative public signage, temporary art, and support for neighborhood public art.

According to the 2010 Americans for the Arts Economic Prosperity study, Cultural Services' annual "industry impact" to the region based on dollars spent by this organization, and event-related spending by arts and culture audiences is estimated at: $12.3 million in total expenditures; 1,700 full-time equivalent jobs supported by these expenditures; $6.4 million in household income (total dollars paid to community residents); $552,000 in local government revenue; and $599,000 in state government revenue as a result of the expenditures made.

Mission

To enrich the cultural life of the region.

Outcomes

- Provide a broad selection of performances by local and non-local artists and companies.
- Ensure the community has reasonable access to Hult Center events.
- Encourage arts and educational activities for children and adults.
- Seek new patrons and build future audiences.
- Use facilities in support of the visual arts.
- Make facilities available for expanded cultural opportunities, compatible community events and conference activities.
- Manage the Center in accordance with the highest industry standards and in a fiscally sound manner.

Library

Description

The Eugene Public Library (EPL) supports informed community, lifelong learning and the love of reading by promoting access for all city residents to the universe of ideas and information. Annually, nearly 3 million items are checked out by 100,000 cardholders who visit the Downtown Library and two Branch locations in the Sheldon and Bethel areas. EPL has been rated a "Star Library" five times, placing it among the top 3% of public libraries nationwide for continuing excellence in delivering key services per dollar.

Every day, over 3,500 people come to the Library. EPL's collection contains approximately 500,000 items, including downloadable eBooks, audio books, magazines and music. EPL also subscribes to more than 85 premium online resources housed in the "Info Hub" which provides information ranging from investments to book suggestions to car repair to homework help for kids to genealogy and many more. In the EPL's three locations, there are 115 computers available for public use and they offer access to the internet, the Info Hub online resources, and a suite of Microsoft products. To ensure accessibility to all, there are specialized collections of large-print, multilingual, and non-print materials (e.g. audio books and music on compact disc and DVDs). EPL also has computers equipped with adaptive software and equipment. A variety of programs for all ages are offered, from emergent literacy programs for toddlers (e.g. "Story Time"), through reading promotions for teens, to music, dance, literary events and computer classes for adults. EPL provides 1,800 free programs annually with a total attendance of over 55,000. At the Library's website, patrons have access to all of the Library services; searching the catalog; downloading eBooks, magazines, and music; using the Info Hub; and getting research assistance – all available 24 hours a day, 7 days a week. EPL staff is available to help patrons access information and to learn more about Library services at any desk, over the phone and via e-mail, instant message chat and texting.

Annually, nearly 400 volunteers donate over 17,000 hours to repair books and other materials, make displays, keep shelves in order, pull requested materials, deliver books to the homebound, provide Storytimes to underserved children and welcome patrons at the Downtown Library Information Desk.

Mission

Eugene Public Library supports an informed community, lifelong learning, and the love of reading by providing access for all City residents to the universe of ideas and information.

Outcomes

- Promote lifelong learning, literacy, and family and personal development, as well as the information to help individuals meet their basic needs with dignity.
- Encourage intellectual freedom through providing a diverse and intellectually stimulating collection of materials and through responsiveness to the community's needs and desires.
- Preserve and enhance livability and provide a variety of educational and recreational activities, accessible to all.
- Foster an experience of community for all patrons at the Library by providing a safe and welcoming environment.
- Strengthen and support the regional economy.

Youth and Family Recreation

Description

Youth and Family Recreation Services (YFRS) provide diverse, neighborhood-based, and citywide programs for teens, adults and families. Recreation professionals at Amazon, Petersen Barn, River House and Sheldon community centers coordinate and supervise these services.

YFRS recreational and educational programs include outdoor/environmental activities, preschool, out-of-school programs, summer playground "Fun For All", seasonal camps, challenge course facilitation, visual and performing arts, special community events, teen groups and peer-managed juvenile justice alternatives. "Kid City Adventures" provides quality before-and-after school child care.

These diversified program opportunities stimulate the growth and development of positive attributes, resiliency, and social competencies. Programs also reflect the values, skills and beliefs that youth and families can use to fully engage with the world through healthy fun and constructive use of time. Through YFRS, the City of Eugene provides accessible cultural and recreational opportunities to its residents. Our mission promotes positive youth and family development and contributes significantly to a safe and sustainable community – a place where people want to live and raise families.

Mission

Creating opportunities that inspire lifelong passion to imagine, explore, learn, grow and contribute.

Outcomes

- Contribute to the promotion of Eugene's neighborhoods as an essential and safe place to recreate.
- Connect diverse and/or marginalized communities by offering culturally-supportive, accessible and responsive recreational opportunities.
- Increase public safety through prevention-based programs to reduce criminal activity and other risk behaviors as a cost-savings alternative to the juvenile justice system.
- Empower youth and families to promote asset development through safe places, structured activities, healthy start programs and opportunities to serve within the community.
- Provide opportunities that promote an individual's ability to plan, make healthy choices and constructively use discretionary time.
- Facilitate programs to encourage personal growth, promote health and wellness and connect youth, families and the community.
- Practice sustainability, alternative transportation and service projects that mitigate environmental impact.
- Engage youth and families in the benefits of outdoor recreation in parks, open spaces and natural areas.
- Provide opportunities for youth empowerment and leadership through employment and training.
- Assess and respond to identified recreational service gaps.

LRCS Administrative Services

Description

LRCS Administrative Services include overseeing the operation of the department that provides library services, cultural events, and recreation services. LRCS Administrative Services also provides program and service support in strategic planning, legislative coordination, as well as developing and implementing efficiency, control and service improvement strategies. LRCS Administrative Services is further charged with directing and monitoring the budgetary and fiscal management of eight departmental service areas.

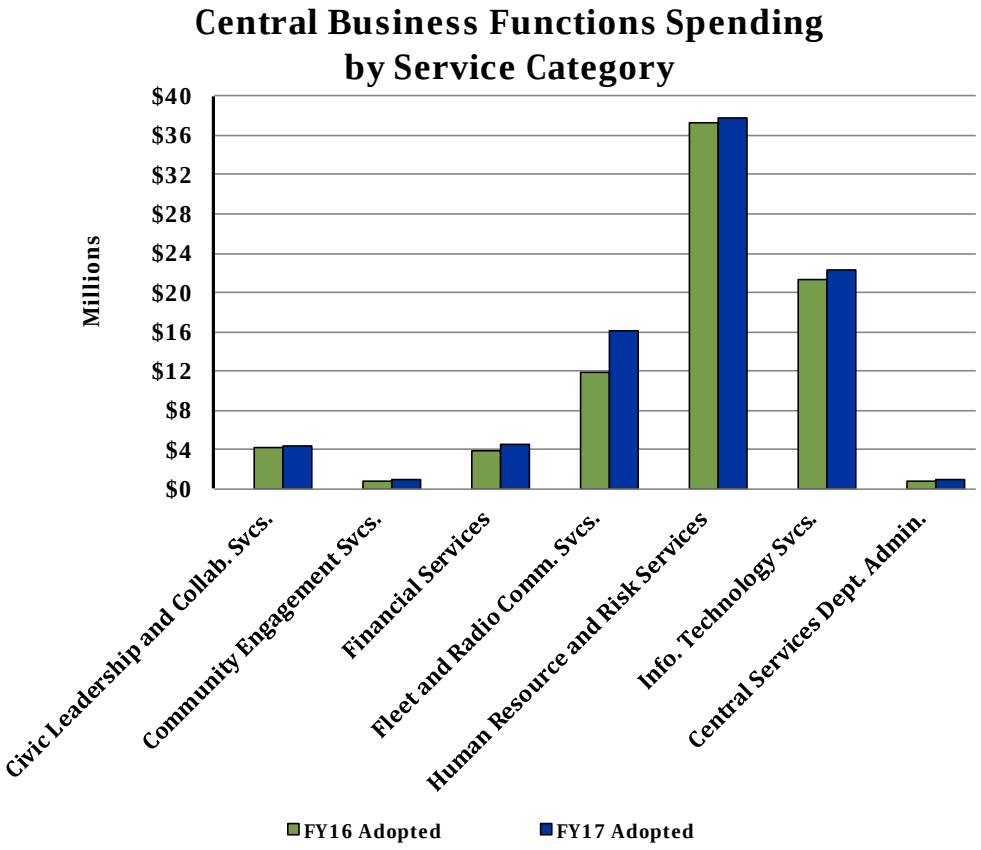
Mission

LRCS Administrative Services supports department operations so that they can more effectively meet the department's mission of "Contributing to an economically healthy, socially vibrant community by providing access to a diverse range of services and experiences that foster lifelong learning and whole personal development."

Outcomes

- Provide leadership to ensure delivery of programs and services are in alignment with Mayor and City Council, Executive Team, and department goals and priorities.
- Establish frameworks to determine strategic goals and planning resources, including developing and implementing department-wide priorities, service improvement strategies and appropriate measures of performance.
- Communicate service priorities, accomplishments and challenges to City leaders, department staff and the community.
- Provide oversight and guidance to ensure that applicable employment standards, contractual obligations and legal requirements are met.
- Manage resources to ensure appropriate access to programs and services throughout the community.

Charts



Service Category	FY16 Adopted	FY17 Adopted
Civic Leadership and Collab. Svcs.	$4,250,666	$4,404,132
Community Engagement Svcs.	852,596	883,133
Financial Services	3,835,703	4,501,044
Fleet and Radio Comm. Svcs.	11,859,377	16,094,990
Human Resource and Risk Services	37,201,557	37,788,059
Info. Technology Svcs.	21,343,915	22,372,603
Central Services Dept. Admin.	831,032	950,936
	$80,174,846	$86,994,897

Service Description

The City organization provides a wide variety of services to the public including police and fire protection, planning, library, recreation, public infrastructure and more. Internal services support elected officials and the organization. These services, called Central Business Functions, provide the organizational and business management foundation for direct services. For example, the City pays vendors through a centralized accounts payable function instead of having each service area pay its own bills; the payroll database is maintained centrally and paychecks are processed by staff in Finance; information services are provided in a coordinated and standardized manner; and risk issues are managed by a unit trained in prevention and liability control. Such centralized support is cost-effective, coordinates the service within the organization, ensures consistent compliance with legal and professional standards, sets uniform policies and practices, and avoids duplication of effort. The Central Business Functions include:

1. Civic Leadership and Collaboration Services – Mayor, City Council and City Manager support; legal counsel; intergovernmental relations; City Recorder; community relations and engagement; and the Police Auditor.

2. Community Engagement Services – Collaboration and access between City staff and the residents of Eugene focusing on broad-based community involvement, increased knowledge and application of the Triple Bottom Line (TBL) and Human Rights framework, inclusive and equitable services; and coordination of federal Americans with Disabilities Act (ADA).

3. Financial Services – Revenue and expenditure planning, management and reporting; accounting; budget; financial analysis; investment and debt management; collections and assessment management; purchasing; receivables; payables; and payroll.

4. Fleet and Radio Communication Services – Management, acquisition, maintenance and replacement of the full range of municipal equipment including police cars, emergency medical vehicles, fire engines, construction and maintenance equipment, and communications equipment and infrastructure.

5. Human Resource and Risk Services – Employee recruitment and selection; records/information and personnel management, classification and compensation; labor and employee relations; employee benefits, including health insurance, deferred compensation, retirement benefits and wellness programs; worker's compensation; safety; employee training and development programs; liability and property claims management; and emergency management.

6. Information Technology Services – Computer network management and operations; software development/acquisition and support; training and documentation; database support; Geographic Information Systems support; Internet, e-government, and Intranet support; telephone services; printing, photocopying, and document imaging; and telecommunications franchise management.

Budget Information

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
FUNDING SOURCE					
General Fund	$15,288,357	$16,153,876	$16,863,785	$18,072,472	$17,403,168
Other Funds	48,393,470	48,121,879	63,311,061	65,079,878	69,591,729
	$63,681,827	$64,275,755	$80,174,846	$83,152,350	$86,994,897

OPERATING COSTS

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Civic Leadership and Collab. Svcs.					
Expenditures by Department					
Central Services					
Personnel Services	$3,129,410	$3,161,618	$3,310,064	$3,329,289	$3,521,704
Materials and Services	903,541	1,090,650	940,602	1,334,278	882,428
Total	$4,032,951	$4,252,268	$4,250,666	$4,663,567	$4,404,132
Expenditures by Fund					
General	$3,983,496	$4,252,268	$4,250,666	$4,663,567	$4,404,132
Solid Waste and Recycling	49,455	0	0	0	0
Total	$4,032,951	$4,252,268	$4,250,666	$4,663,567	$4,404,132
General Fund Revenue	$6,404	$65,391	$0	$63,141	$400
Number of Full-time Equivalents					
General	27.50	23.50	23.50	23.50	23.50
Community Engagement Svcs.					
Expenditures by Department					
Central Services					
Personnel Services	$417,835	$528,382	$572,659	$576,608	$610,605
Materials and Services	256,530	180,132	279,937	397,937	272,528
Total	$674,365	$708,514	$852,596	$974,545	$883,133
Expenditures by Fund					
General	$674,365	$708,514	$852,596	$974,545	$883,133
General Fund Revenue	$97,288	$300	$0	$0	$0
Number of Full-time Equivalents					
General	3.65	5.15	5.15	5.15	5.15

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Financial Services					
Expenditures by Department					
Central Services					
Personnel Services	$2,445,267	$2,389,593	$2,848,113	$2,783,196	$3,547,045
Materials and Services	1,184,987	1,272,198	987,590	1,323,132	953,999
Total	$3,630,254	$3,661,791	$3,835,703	$4,106,328	$4,501,044
Expenditures by Fund					
General	$3,506,891	$3,526,640	$3,640,698	$3,911,323	$3,731,651
Special Assessment Management	78,914	81,594	130,758	130,758	97,870
Information Systems and Services	0	0	0	0	605,000
Risk and Benefits	44,449	47,176	50,815	50,815	52,235
Telecom Registration/Licensing	0	6,381	13,432	13,432	14,288
Total	$3,630,254	$3,661,791	$3,835,703	$4,106,328	$4,501,044
General Fund Revenue	$86,835	$95,609	$84,000	$84,000	$84,000
Number of Full-time Equivalents					
General	24.41	24.41	24.41	24.41	24.41
Special Assessment Management	1.00	1.00	1.00	1.00	1.00
Risk and Benefits	0.43	0.43	0.43	0.43	0.43
Telecom Registration/Licensing	0.00	0.16	0.16	0.16	0.16
Total	25.84	26.00	26.00	26.00	26.00
Fleet and Radio Comm. Svcs.					
Expenditures by Department					
Public Works					
Personnel Services	$2,442,465	$2,646,005	$3,098,305	$3,098,305	$3,131,577
Materials and Services	3,660,442	3,798,296	4,669,614	4,342,638	6,866,104
Capital Outlay	4,385,429	2,660,578	4,091,458	4,262,992	6,097,309
Total	$10,488,336	$9,104,879	$11,859,377	$11,703,935	$16,094,990
Expenditures by Fund					
Fleet Services	$10,488,336	$9,104,879	$11,859,377	$11,703,935	$16,094,990
Number of Full-time Equivalents					
Fleet Services	30.20	30.20	30.20	30.20	29.20

SERVICE CATEGORY	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Human Resource and Risk Services					
Expenditures by Department					
Central Services					
Personnel Services	$2,599,586	$2,859,521	$3,124,506	$3,136,236	$3,392,248
Materials and Services	27,834,748	29,801,042	34,077,051	34,116,868	34,395,811
Total	$30,434,334	$32,660,563	$37,201,557	$37,253,104	$37,788,059
Expenditures by Fund					
General	$1,631,892	$1,811,840	$1,939,241	$1,990,788	$1,994,445
Risk and Benefits	28,802,442	30,848,723	35,262,316	35,262,316	35,793,614
Total	$30,434,334	$32,660,563	$37,201,557	$37,253,104	$37,788,059
General Fund Revenue	$18,474	$2,848	$5,000	$5,000	$5,000
Number of Full-time Equivalents					
General	14.85	14.85	14.85	14.85	14.85
Risk and Benefits	13.50	13.50	13.50	13.50	14.50
Total	28.35	28.35	28.35	28.35	29.35
Info. Technology Svcs.					
Expenditures by Department					
Central Services					
Personnel Services	$4,955,291	$4,823,643	$5,858,045	$5,883,030	$7,299,891
Materials and Services	8,899,289	8,084,852	15,098,738	16,133,473	14,657,712
Capital Outlay	157,043	430,579	387,132	1,818,757	415,000
Total	$14,011,623	$13,339,074	$21,343,915	$23,835,260	$22,372,603
Expenditures by Fund					
General	$5,081,749	$5,305,949	$5,349,552	$5,916,638	$5,438,871
Telecom Registration/Licensing	1,700,943	2,775,568	2,697,160	3,945,476	2,720,054
Information Systems and Services	7,228,931	5,257,557	13,297,203	13,973,146	14,213,678
Total	$14,011,623	$13,339,074	$21,343,915	$23,835,260	$22,372,603
General Fund Revenue	$100,000	$3,700	$0	$0	$0
Number of Full-time Equivalents					
General	26.00	24.50	24.50	24.50	24.50
Telecom Registration/Licensing	1.91	1.75	1.75	1.75	1.75
Information Systems and Services	22.00	22.00	22.00	22.00	23.00
Total	49.91	48.25	48.25	48.25	49.25
Central Services Dept. Admin.					
Expenditures by Department					
Central Services					
Personnel Services	$377,476	$492,265	$712,268	$450,855	$753,838
Materials and Services	32,488	56,401	118,764	164,756	197,098
Total	$409,964	$548,666	$831,032	$615,611	$950,936
Expenditures by Fund					
General	$409,964	$548,666	$831,032	$615,611	$950,936
General Fund Revenue	$0	$23,850	$0	$0	$0
Number of Full-time Equivalents					
General	3.00	3.00	3.00	3.00	3.00

Civic Leadership and Collaboration Services

Description

Civic Leadership and Collaboration Services embodies the leadership function of the organization. The City Manager and the Executive Management Team identify issues and develop policy and strategy alternatives, implement Council direction, align resources with strategic goals, and manage the City's operations across functional boundaries. They ensure that the organization's fiscal, personnel, technical and administrative policies and procedures enable City staff to provide effective and efficient municipal services. The City Manager and Executive Managers define the organization's climate and culture.

Civic Leadership and Collaboration Services staff supports elected officials, the City Manager and Assistant City Manager, provides research assistance to elected officials and Council committees, and supports the development of Council goals process and priorities.

Civic Leadership and Collaboration Services leads city-wide strategic planning and goal setting. Staff guides the organization's adherence to public meeting, public record, and election laws, coordinates recruitment and development for advisory groups, and pro-actively provides public information. Civic Leadership and Collaboration Services is a central point of access for the general public and news media to elected officials and the organization, and responds to new and emerging issues. It is also keeper of the City's archive and election functions.

Civic Leadership and Collaboration Services staff coordinates the City's intergovernmental relations, including lobbying the City's agenda at the local, state and federal government levels. In 2005, the voters of Eugene approved a Charter amendment which created a Council-supervised position of Police Auditor. Although wholly independent of the services embodied in Civic Leadership and Collaboration Services, the ongoing operational budget for this function is within Civic Leadership and Collaboration Services.

Mission

Civic Leadership and Collaboration Services provides leadership, collaboration, and support to the City organization and services, helping to ensure alignment with Council direction and community values, needs and priorities. Civic Leadership and Collaboration Services supports elected and appointed officials, promotes an informed public, and works to ensure City government is effective, accountable, and inclusive.

Outcomes

- Good decisions informed by community priorities and professional expertise.
- Open and interactive communication that allows community members to fully understand City services and actions.
- Meaningful opportunities for public participation.
- Well-designed processes that make clear to members of the public how decisions are made and how people can inform those decisions.

Community Engagement Services

Description

Community Engagement Services supports elected officials, the City Manager and City leadership, colleagues across departments, and advisory bodies to provide integrated and comprehensive strategic planning and leadership in the areas of equity, human rights, neighborhood involvement, and sustainability. Community Engagement Services is the organizational leader of Triple Bottom Line (TBL) and Human Rights Framework implementation, public participation at the neighborhood level, and support for the Human Rights Commission, neighborhood associations and Sustainability Commission.

Equity and Human Rights champions inclusive and participatory decisions that reflect community values and protect the most vulnerable members of the community, and leads successful implementation of the City of Eugene's Diversity and Equity Strategic Plan. Equity and Human Rights staff also are responsible for coordinating organizational responsibilities for the federal Americans with Disabilities Act (ADA) and City responses to hate and bias activity.

Neighborhood Involvement provides policy guidance, training, funding and strategic support to neighborhood associations. The program builds the capacity of existing associations through coordination between City leaders and elected officials and provides varied training opportunities. Neighborhood Involvement also provides an important communication and coordination role by informing residents about City initiatives, programs and services that affect them directly and facilitating collaboration between residents and City staff and departments.

The Sustainability program champions Triple Bottom Line decision-making, which considers economic, environmental and social equity impacts, and directly supports the Sustainability Commission. Staff coordinates implementation of the Community Climate and Energy Action Plan, Internal Climate Action Plan and other regional initiatives around climate planning and adaptation. Through collaboration, staff also furthers sustainable purchasing, waste prevention and recycling, transportation options, "green" economic development, and energy planning and efficiency.

Mission

Our mission is to build healthy, equitable and prosperous communities. Through leadership and our collaboration with advisory bodies, community members and the City organization, we provide a conduit and help build capacity for effective community involvement with elected officials and the City organization.

Outcomes

- Utilizing a triple bottom line framework in decision making.
- Inclusion, justice and equity in City programming and services.
- Response to human rights violations, discrimination, and hate/bias incidents.
- Collaboration with community partners to leverage resources and connect efforts.
- Successful implementation of our strategic plans.
- Neighborhood-based problem solving.

Financial Services

Description

Many financial functions are centralized for efficiency and to ensure compliance with legal and professional requirements. Staff provides strategic management of the City's finances and performs functions necessary to conduct the financial business of the organization. Services include projecting and allocating resources through the annual budget preparation process; staffing the City's Budget Committee; coordinating service profiles; reporting the City's financial condition to citizens and other stakeholders; providing accessible financial infrastructure and effective business systems; forecasting financial threats and opportunities and analyzing the financial impact of proposals; assisting staff and policy makers in the analysis of funding options for projects and services; recording financial transactions; consulting with City staff to procure materials and services; paying vendors and employees; billing customers, cashiering, and collections; managing the City's investment portfolio and cash needs; and issuing debt and making payment on outstanding debt.

Mission

Our mission is to support City staff, policy makers and citizens by providing quality financial services and information to promote prudent decision making that maintains long-term financial stability.

Outcomes

- Wise stewardship of public resources.
- Financial stability of the City organization.
- Financial integrity of the City.
- Accessible and understandable financial information.
- Confidence in financial policies, practices and information.
- Efficient and effective processing of core financial transactions.
- Service delivery that is flexible, innovative, responsive and valued.
- Framework for wise financial decision making, enabling a stable work environment and sustainable service provision for the community.

Fleet and Radio Communication Services

Description

To deliver a wide array of services to the residents of Eugene, staff uses construction and communication equipment referred to as the City's fleet. This includes the full range of municipal equipment including police cars, emergency medical vehicles, fire engines, construction and maintenance equipment, and communications equipment.

A centralized Fleet and Radio Communication Services staff keeps the City's fleet operating to ensure City staff has safe, cost-effective, environmentally responsible and reliable equipment to carry out their responsibilities. Fleet staff implements a year-round preventive maintenance schedule for all equipment. Fleet staff performs equipment repairs on a multi-shift basis and are available to respond to emergency requests on a 24/7 basis. Fleet Services staff also assists City personnel with equipment purchases by providing technical advice, managing equipment purchases, and inspecting and modifying equipment prior to delivery.

While equipment acquisition and maintenance is centralized at the City, equipment management and ownership resides with individual City departments. Departments pay Fleet Services for the services they provide using a rate schedule published at the start of each budget year. Rates are established for each class of vehicle and equipment based on the actual costs of maintenance and repair services, as well as annual insurance and overhead. Funds to replace General Fund equipment are allocated annually through the City's budget process. Funds to replace non-General Fund vehicles and equipment are set aside in equipment replacement accounts managed by Fleet Services. Equipment is replaced based upon projected life-cycle and actual operating costs. A Fleet Advisory Board, consisting of representatives of each City department and staffed by the manager of Fleet Services, sets City-wide fleet policy.

Mission

Through teamwork, our mission is to provide customers safe, reliable, environmentally responsible fleet maintenance and communication equipment repair and installation in an efficient and cost-effective manner.

Outcomes

- Safe and reliable vehicles, radios, and other equipment.
- Effective management of the City's fleet assets.
- Operating savings to the City through effective and efficient operations of Fleet Services.
- Effective and efficient delivery of City services.

Human Resource and Risk Services

Description

Human Resource and Risk Services support the City in providing a qualified and productive workforce that, in turn, delivers effective and efficient services. To support the organization, the Human Resource and Risk Services team:

- Administers centralized hiring.
- Manages pay and benefit processes.
- Manages the City's work policies and labor contracts.
- Provides consultation and training to enhance individual, service, and organization performance.
- Manages organizational risk.

The operating principles of the City are central to the kind of organization the City is, how it delivers service, and its relationship with its employees. Human Resource and Risk Services staff helps to articulate these principles and champion them: customer service, equitable treatment, diversity outreach, employee and organizational creativity and productivity, teamwork, a results-oriented focus, and effective communication.

The Human Resource and Risk Services teams also stays abreast of trends and legal changes regarding management to ensure legal compliance and organizational responsiveness.

Mission

Provides City departments with strategic guidance and advice to help the organization achieve its goals, including:

- Hiring and developing qualified employees who model organizational values;
- Maintaining employer-employee relationships which are legal, equitable, productive and positive;
- Safeguarding the City's property, financial and human resources from the adverse impact of loss; and
- Supporting a safe and resilient organization.

Outcomes

- Partnerships with departments in delivering service to the organization.
- Employees, supervisors and managers who value the services provided to them by Human Resources and Risk Services.
- Equitable treatment of applicants, claimants, employees, and retirees.
- Qualified, productive, and diverse workforce.
- Partners in maintaining a legally compliant and ethical organization.
- City employees who are prepared to meet direct customer service/stakeholder needs.
- A healthy, respectful, and safe work environment.
- Minimized organizational costs.
- Competitive, market-based pay and benefits.
- An organization that is prepared for large-scale emergencies.

Information Technology Services

Description

All residents of the City of Eugene experience Information Technology (IT) services when they report a crime, check out a library book, stop at a traffic signal, purchase Hult Center tickets, register for a recreation class, or use virtually any City service. All City services use technology to increase their efficiency and effectiveness. The public is increasingly accessing City information and services over the internet. IT staff supports the complex network of information and communication systems that underpin these applications, thus enabling the City to better serve the public.

The work of IT staff involves five key service processes:

- Network Infrastructure: Providing computers in offices and vehicles, workstations, printers, servers, telephones and the secure and reliable network that links them together in multiple City facilities throughout the community.
- E-government: Providing reliable and secure internet and intranet platforms for City departments to deliver information, services and e-commerce to the public and departments.
- Automated Business Systems: Working with City departments to design, implement (develop or purchase), maintain, and upgrade automated business systems and personal computer software.
- Telecommunications Program Management: Administration of a comprehensive City ordinance governing public rights-of-way licensing, dedicated taxation, consumer and legislative advocacy, and oversight of the City telecommunications technology projects.
- Printing Services: Managing multi-function devices (copy, scan, print, and fax equipment) located in departments, providing in-house printing services and consulting about external publishing.

Mission

We use our professional expertise, in partnership with our customers, to improve public services through the strategic use of Information Technology.

Outcomes

- Provide secure public access to the City services and information through the use of technology.
- Improve access, usability and integrity of the information for City staff, elected and appointed officials, and other agencies.
- Strengthen communication and collaboration between the City staff, officials, and the public through computer, telephone, and document technology.
- Use technology to facilitate environmentally sound and sustainable practices.
- Protect the public's interests by ensuring that telecommunications providers adhere to the City of Eugene telecommunications program policies and rules.

Central Services Department Administration

Description

Central Services includes the following: Financial Services, City Manager's Office and City Attorney's Office, Human Resources, Facility Management, Risk Services, Information Services, Municipal Court, and Police Auditor's Office. Central Services Administration ensures that projects and services of Central Services Divisions support City Council goals and City departments, and reflect the priorities of the City Council and boards and commissions which are advisory to it. Administration staff acts as liaison to the City Manager, City Council, and other departments and coordinates budget, personnel, and strategic planning activities.

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Department View

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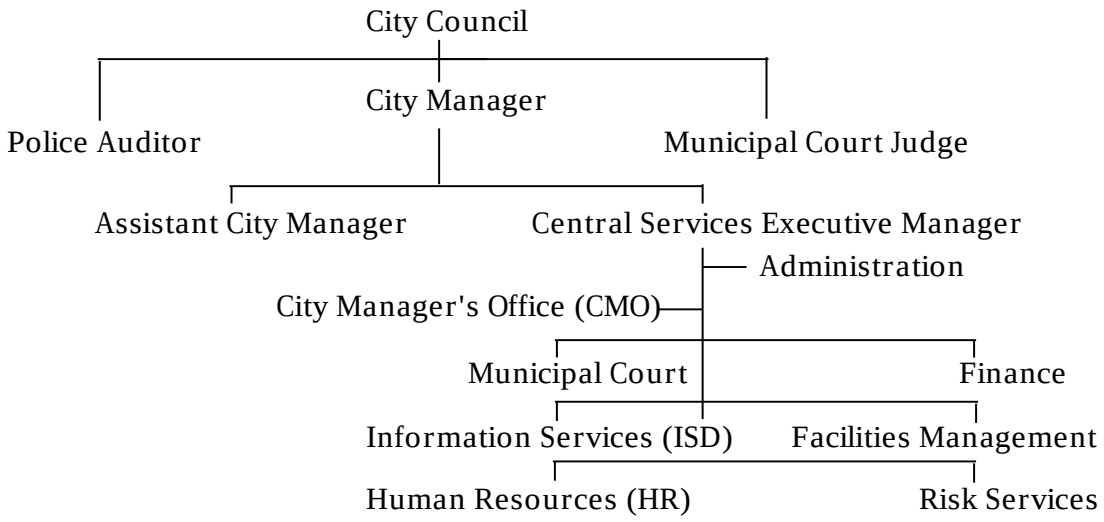
The operating budgets for the City's six departments are presented in this section. Department presentations are organized as follows:

- Mission Statement
- Organization Chart/Graphs — show how the department is organized and how the department budget is allocated by funds and divisions.
- Functional Organizational Chart — shows organization of the department's activities.
- Financial Summary Table — shows past, current and projected position and financial data summarized by personnel and material and services expenditures. Vacant positions are included in the position data. The second portion of the table shows a breakdown by fund. Two years of actual data are provided for comparative purposes. For FY16, each department's legal appropriation (budget), as of July 1 and December 31, is provided. The next column is the FY17 Adopted Budget.
- Service Budget View — lists services provided by the department. This table shows the budget by service for General Fund revenues, department expenditures and full-time equivalent (FTE) positions.
- Division Financial Summary — shows past, current and projected financial data summarized at the division level.

Mission Statement

We apply our professional expertise and leadership to collaborate with City departments, external partners, and the public, to provide efficient, effective, and fiscally responsible services to the community.

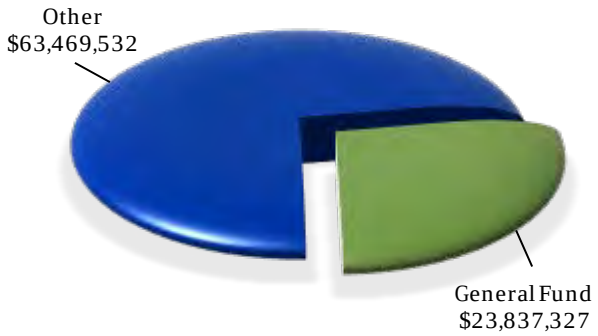
Organization Chart



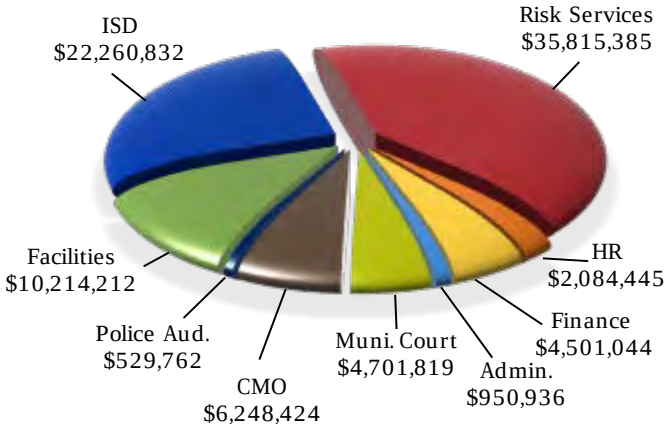
FY17 Adopted Operating Budget

$87,306,859

Funds



Divisions



Functional Organization Chart

Central Services Administration
Department Strategic Planning
Department Budget Management
Personnel Management
Contract Management

City Manager's Office
Administration
- Mayor, Council and City Manager Support

Legal Services
- City Attorney's Office
- City Prosecutor's Office

Sustainability, Equity and Human Rights and Neighborhood Services
- Sustainability Commission
- Human Rights Commission
- Neighborhood Associations

City Recorder
- Elections/Public Records and Archives

Intergovernmental Relations
Community Relations and Engagement
Spay and Neuter Clinic

Facilities Management
Administration and Finance
Courier/Mailroom
Operations and Maintenance
- Access Control/Building Security
- Building Major Maintenance
- Building Operations
- Custodial Services
- Sustainable Buildings Program
- Energy Management

Design/Construction
- Asset Management and Space Planning
- New Construction
- Building Preservation Projects
- ADA Assessment and Implementation

Finance
Budget and Analysis
Customer Receivable Services
Disbursements/Accounts Payable/Payroll
Financial Reporting
Purchasing
Treasury

Human Resources
Administration
Compensation and Classification
Human Resources Information Systems
Recruitment and Selection
Labor Contract Management and Negotiations
Employee and Labor Relations
Performance and Development
Central Training Program, Classes and Resources

Information Services
Administration
Telecommunications Franchise Management
e-Government Support (Internet, Intranet)
Database Management
Geographic Information Systems
Application Development
Service Desk and Infrastructure
Network and Security
Printing Services
Public Safety and Justice Information Systems

Municipal Court
Administration
Court Operations and Support
- Accounting/Collections/Docket/Records/Jury

Judicial and Defense
Parking Violation Program
Probation and Diversion Programs

Police Auditor
Civilian Review Board
Intake for Complaints Against Police Employees
Internal Affairs Investigations Audit
Adjudication Recommendations to Police Chief
Public Outreach

Risk Services
Administration
Emergency Management
Employee Benefits, Health and Fitness
Property/Liability Insurance and Claims Mgmt.
Workers' Comp. Insurance and Claims Mgmt.
Unemployment Insurance and Claims Mgmt.
Safety/Loss Control/Environmental Services

Department Financial Summary

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	220.00	217.50	217.50	218.75	220.75
Personnel Services	$20,257,233	$20,812,036	$23,876,179	$23,830,874	$26,947,396
Materials and Services	47,026,484	48,647,676	59,810,093	62,230,449	59,944,463
Capital Outlay	188,933	444,588	387,132	1,828,657	415,000
TOTAL EXPENDITURES	$67,472,650	$69,904,300	$84,073,404	$87,889,980	$87,306,859
FUND SUMMARY					
General	$20,822,224	$22,228,469	$22,906,243	$24,801,998	$23,837,327
Special Assessment Mgt.	78,914	81,594	130,758	130,758	97,870
Telecom Reg./Licensing	1,700,943	2,781,949	2,710,592	3,958,908	2,734,342
Solid Waste and Recycling	49,455	0	0	0	0
Parking Services	266,069	344,232	431,769	428,331	407,673
Facilities Services	8,479,222	8,314,600	9,283,708	9,283,708	9,565,120
Info. Systems and Services	7,228,931	5,257,557	13,297,203	13,973,146	14,818,678
Risk and Benefits	28,846,892	30,895,899	35,313,131	35,313,131	35,845,849
TOTAL	$67,472,650	$69,904,300	$84,073,404	$87,889,980	$87,306,859

Service Budget View for FY17

	Revenue	Expenditures			FTE
	General Fund	General Fund	Other Funds	All Funds	All Funds
Infrastructure and Planning Services					
Parking	$0	$0	$403,073	$403,073	3.55
Public Buildings and Facilities	6,000	644,492	9,569,720	10,214,212	57.50
Subtotal	6,000	644,492	9,972,793	10,617,285	61.05
Public Safety Services					
Animal Services	776,155	776,155	0	776,155	3.75
Municipal Court	1,738,000	5,013,512	0	5,013,512	19.70
Subtotal	2,514,155	5,789,667	0	5,789,667	23.45
Central Business Functions					
Financial Services	84,000	3,731,651	769,393	4,501,044	26.00
Civic Leadership and Collab. Svcs.	400	4,404,132	0	4,404,132	23.50
Human Resources Services	5,000	1,994,445	35,793,614	37,788,059	29.35
Information Technology	0	5,438,871	16,933,732	22,372,603	49.25
Community Engagement Services	0	883,133	0	883,133	5.15
Central Services Admin.	0	950,936	0	950,936	3.00
Subtotal	89,400	17,403,168	53,496,739	70,899,907	136.25
Total	$2,609,555	$23,837,327	$63,469,532	$87,306,859	220.75

Division Financial Summary

Administration	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	3.00	3.00	3.00	3.00	3.00
Personnel Services	$377,476	$492,265	$712,268	$450,855	$753,838
Materials and Services	32,488	56,401	118,764	164,756	197,098
TOTAL EXPENDITURES	$409,964	$548,666	$831,032	$615,611	$950,936
FUND SUMMARY					
General	$409,964	$548,666	$831,032	$615,611	$950,936
City Manager's Office					
PERSONNEL-FTE	35.15	32.65	32.65	33.90	33.90
Personnel Services	$3,798,940	$3,985,323	$4,205,393	$4,398,464	$4,530,510
Materials and Services	1,799,962	1,899,438	1,704,259	2,335,935	1,717,914
TOTAL EXPENDITURES	$5,598,902	$5,884,761	$5,909,652	$6,734,399	$6,248,424
FUND SUMMARY					
General	$5,549,447	$5,884,761	$5,909,652	$6,734,399	$6,248,424
Solid Waste and Recycling	49,455	0	0	0	0
TOTAL	$5,598,902	$5,884,761	$5,909,652	$6,734,399	$6,248,424
Facilities					
PERSONNEL-FTE	56.00	57.50	57.50	57.50	57.50
Personnel Services	$4,344,929	$4,509,367	$5,132,902	$5,132,902	$5,317,828
Materials and Services	4,488,633	4,421,933	4,743,903	4,764,003	4,896,384
Capital Outlay	31,890	14,009	0	9,900	0
TOTAL EXPENDITURES	$8,865,452	$8,945,309	$9,876,805	$9,906,805	$10,214,212
FUND SUMMARY					
General	$382,951	$539,160	$588,497	$618,497	$644,492
Facilities Services*	8,479,222	8,314,600	9,283,708	9,283,708	9,565,120
Info. Systems and Services*	0	88,453	0	0	0
Parking Services	3,279	3,096	4,600	4,600	4,600
TOTAL	$8,865,452	$8,945,309	$9,876,805	$9,906,805	$10,214,212

Note: *Mid-FY15, Courier Services transitioned from Facilities to Information Services.

Finance	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	25.84	26.00	26.00	26.00	26.00
Personnel Services	$2,445,267	$2,389,594	$2,848,113	$2,783,196	$3,547,045
Materials and Services	1,184,987	1,272,198	987,590	1,323,132	953,999
TOTAL EXPENDITURES	$3,630,254	$3,661,792	$3,835,703	$4,106,328	$4,501,044
FUND SUMMARY					
General	$3,506,891	$3,526,641	$3,640,698	$3,911,323	$3,731,651
Special Assessment Mgt.	78,914	81,594	130,758	130,758	97,870
Info. Systems and Services	0	0	0	0	605,000
Risk and Benefits	44,449	47,176	50,815	50,815	52,235
Telecom. Reg./Licensing	0	6,381	13,432	13,432	14,288
TOTAL	$3,630,254	$3,661,792	$3,835,703	$4,106,328	$4,501,044

Human Resources					
PERSONNEL-FTE	14.85	14.85	14.85	14.85	14.85
Personnel Services	$1,275,431	$1,389,380	$1,567,906	$1,579,636	$1,733,259
Materials and Services	356,461	422,460	371,335	411,152	351,186
TOTAL EXPENDITURES	$1,631,892	$1,811,840	$1,939,241	$1,990,788	$2,084,445
FUND SUMMARY					
General	$1,631,892	$1,811,840	$1,939,241	$1,990,788	$1,994,445
Info. Systems and Services	0	0	0	0	90,000
TOTAL	$1,631,892	$1,811,840	$1,939,241	$1,990,788	$2,084,445

Information Services					
PERSONNEL-FTE	50.16	48.50	48.50	48.50	49.50
Personnel Services	$4,984,438	$4,853,762	$5,889,298	$5,914,283	$7,188,120
Materials and Services	8,899,493	7,996,683	15,098,994	16,133,729	14,657,712
Capital Outlay	157,043	430,579	387,132	1,818,757	415,000
TOTAL EXPENDITURES	$14,040,974	$13,281,024	$21,375,424	$23,866,769	$22,260,832
FUND SUMMARY					
General	$5,081,749	$5,305,949	$5,349,552	$5,916,638	$5,438,871
Telecom. Reg./Licensing	1,700,943	2,775,568	2,697,160	3,945,476	2,720,054
Info. Systems and Services*	7,228,931	5,169,104	13,297,203	13,973,146	14,069,928
Risk and Benefits	29,351	30,403	31,509	31,509	31,979
TOTAL	$14,040,974	$13,281,024	$21,375,424	$23,866,769	$22,260,832

Note: *Mid-FY15, Courier Services transitioned from Facilities to Information Services.

Municipal Court	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	18.75	18.75	18.75	18.75	18.75
Personnel Services	$1,399,438	$1,383,770	$1,608,240	$1,657,014	$1,647,124
Materials and Services	2,726,404	3,142,332	3,007,404	3,319,898	3,054,695
TOTAL EXPENDITURES	$4,125,842	$4,526,102	$4,615,644	$4,976,912	$4,701,819
FUND SUMMARY					
General	$3,863,052	$4,184,965	$4,188,475	$4,553,181	$4,298,746
Parking Services	262,790	341,137	427,169	423,731	403,073
TOTAL	$4,125,842	$4,526,102	$4,615,644	$4,976,912	$4,701,819

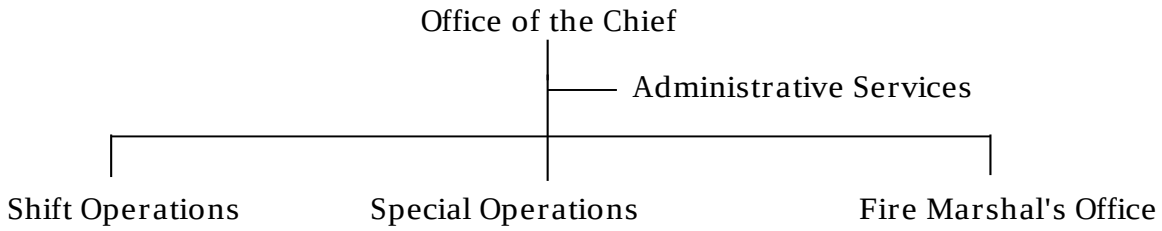
Police Auditor					
PERSONNEL-FTE	3.00	3.00	3.00	3.00	3.00
Personnel Services	$336,306	$368,553	$386,712	$389,177	$458,912
Materials and Services	59,973	57,935	72,384	72,384	70,850
TOTAL EXPENDITURES	$396,279	$426,488	$459,096	$461,561	$529,762
FUND SUMMARY					
General	$396,279	$426,488	$459,096	$461,561	$529,762

Risk Services					
PERSONNEL-FTE	13.25	13.25	13.25	13.25	14.25
Personnel Services	$1,295,007	$1,440,023	$1,525,347	$1,525,347	$1,770,760
Materials and Services	27,478,084	29,378,297	33,705,460	33,705,460	34,044,625
TOTAL EXPENDITURES	$28,773,091	$30,818,320	$35,230,807	$35,230,807	$35,815,385
FUND SUMMARY					
Info. Systems and Services	$0	$0	$0	$0	$53,750
Risk and Benefits	28,773,091	30,818,320	35,230,807	35,230,807	35,761,635
TOTAL	$28,773,091	$30,818,320	$35,230,807	$35,230,807	$35,815,385

Mission Statement

To serve our communities by protecting and preserving life, property, and the environment through prevention, education, emergency medical services, rescue, and fire suppression services.

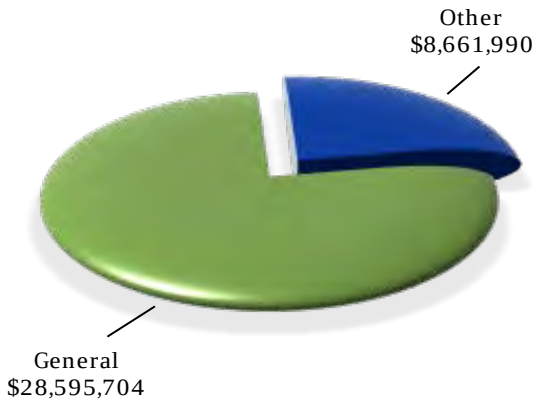
Organization Chart



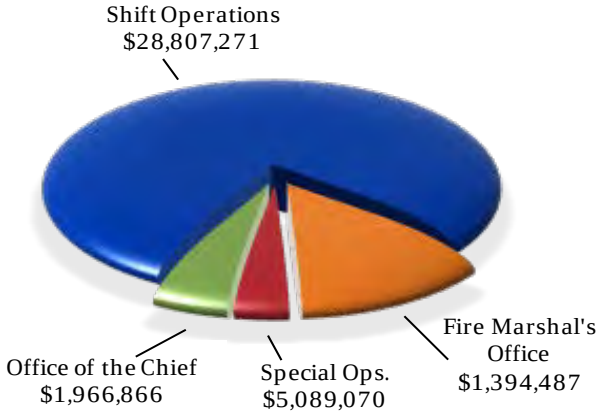
FY17 Adopted Operating Budget

$37,257,694

Funds



Divisions



Functional Organization Chart

Office of the Chief
Citizen Complaint Investigations
City Attorney Liaison
Community Outreach Services
Council Liaison
Diversity Program
Employee Relations
Inter-agency Coordination
Inter-department Coordination
Intergovernmental Relations
Legislative Coordination
Strategic Planning and Analysis
Visioning

Finance and Administration
Administration
Awards and Events
Budget Coordination
Business Financial Functions
Contract Administration and Mgmt.
Financial Planning and Analysis
Financial Systems Management
Fund Analysis and Forecasting
Grant Coordination and Management
Human Resources/Payroll
Performance Reporting
Records Management
Statistics and Survey Coordination

Fire Prevention Bureau
Code Enforcement and Inspection
Fire Cause Determination
Fire Incident Reporting Quality Assurance
Fire Prevention and Public Education
Hazardous Materials Operational Permits
Juvenile Firesetter Intervention
Medical Facility and Jail Inspection Program
New Construction Inspections
Operational Permits for Special Assembly Events
Planning and Land Use Dev. Review
Plans Review
Public Education

Fire Prevention Bureau (Continued)
School Inspections
State of Oregon Licensed Fac. Inspections
Toxics Right-to-Know Program
U of O Greek Housing Safety Program

Shift Operations
Emergency Medical Treatment and Transport
Fire Operations Planning
Fire Suppression, Rescue, and Emergency
Fleet Management
High Rise and Industrial Operations
Mapping for Streets, Fire Hydrants and Water Delivery Systems
Medical First Response
Mutual/Automatic Aid to Surrounding Districts
Neighborhood Based Operations
Non-emergency Public Education and Assistance
Operations Standard Operating Procedures
Quick Access Plan Development and Review
Safety Program
State Conflagration Task Force and Response
Resource Allocation, Response Patterns, and Station Location Management and Analysis

Special Operations and Support Services
Department and Regional Training
Emergency Management Planning
Emergency Medical Services Administration
Emergency Medical Services Community Liaison
Facilities and Capital Projects Management
Hydrant Maintenance Program
Information Services
Local and Regional Confined Space Rescue Team
Local and Regional Water Rescue Team
Local and State Hazardous Materials Team
Logistical and Maintenance Support
Quality Assurance Program
Recruitment and Outreach
Regional Airport Rescue and Firefighting
Regional Special Events Planning and Operations
Research and Development

Department Financial Summary

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	205.00	205.00	206.00	206.00	206.00
Personnel Services	$27,817,074	$28,847,970	$31,209,176	$31,363,500	$32,240,709
Materials and Services	4,354,042	4,926,592	4,310,045	5,533,397	4,949,160
Capital Outlay	678,358	274,186	0	0	67,825
TOTAL EXPENDITURES	$32,849,474	$34,048,748	$35,519,221	$36,896,897	$37,257,694
FUND SUMMARY					
General	$25,421,463	$25,963,611	$27,594,830	$28,837,506	$28,595,704
Construction and Rental Housing	261,138	274,796	303,275	303,275	306,904
Municipal Airport	743,310	805,659	848,932	848,932	880,671
Ambulance Transport	6,423,563	7,004,682	6,772,184	6,907,184	7,474,415
TOTAL	$32,849,474	$34,048,748	$35,519,221	$36,896,897	$37,257,694

Service Budget View for FY17

	Revenue	Expenditures			FTE
	General Fund	General Fund	Other Funds	All Funds	All Funds
Infrastructure and Planning Services					
Airport	$0	$0	$880,671	$880,671	5.26
Construction and Rental Housing	0	0	306,904	306,904	2.00
Subtotal	0	0	1,187,575	1,187,575	7.26
Public Safety Services					
Fire and Emergency Medical Services	2,393,104	27,420,884	6,635,853	34,056,737	188.74
Fire and EMS Department Admin.	0	1,174,820	838,562	2,013,382	10.00
Subtotal	2,393,104	28,595,704	7,474,415	36,070,119	198.74
Total	$2,393,104	$28,595,704	$8,661,990	$37,257,694	206.00

Division Financial Summary

Office of the Chief	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	2.00	10.06	10.06	9.56	9.56
Personnel Services	$296,303	$887,683	$1,099,658	$999,328	$1,575,826
Materials and Services	30,990	397,155	409,113	414,113	391,040
TOTAL EXPENDITURES	$327,293	$1,284,838	$1,508,771	$1,413,441	$1,966,866
FUND SUMMARY					
General	$327,293	$632,270	$763,181	$667,851	$1,174,820
Ambulance Transport	0	652,568	745,590	745,590	792,046
TOTAL	$327,293	$1,284,838	$1,508,771	$1,413,441	$1,966,866

Note: Mid-FY15, the department underwent a re-organization of divisions. Administration was moved to Office of the Chief, Support Services was merged into Special Operations, and the Fire Marshal's Office moved out of Special Operations to become a standalone division. FTE count and budgets reflect these changes beginning in the FY15 Actual column.

Shift Operations

PERSONNEL-FTE	170.00	170.00	170.00	169.00	169.00
Personnel Services	$23,369,635	$24,245,497	$26,435,356	$26,424,366	$26,580,854
Materials and Services	1,910,920	1,959,880	1,723,565	1,865,565	2,226,417
Capital Outlay	576,265	63,604	0	0	0
TOTAL EXPENDITURES	$25,856,820	$26,268,981	$28,158,921	$28,289,931	$28,807,271
FUND SUMMARY					
General	$20,519,296	$20,929,502	$22,617,793	$22,748,803	$22,732,241
Municipal Airport	743,310	805,659	848,932	848,932	880,671
Ambulance Transport	4,594,214	4,533,820	4,692,196	4,692,196	5,194,359
TOTAL	$25,856,820	$26,268,981	$28,158,921	$28,289,931	$28,807,271

Special Operations

PERSONNEL-FTE	14.00	15.94	16.94	18.44	18.44
Personnel Services	$2,242,259	$2,559,693	$2,470,129	$2,728,427	$2,820,698
Materials and Services	410,171	2,455,208	2,054,486	3,130,838	2,200,547
Capital Outlay	70,000	210,582	0	0	67,825
TOTAL EXPENDITURES	$2,722,430	$5,225,483	$4,524,615	$5,859,265	$5,089,070
FUND SUMMARY					
General	$2,453,158	$3,407,188	$3,190,217	$4,389,867	$3,601,060
Construction and Rental Housing	261,138	0	0	0	0
Ambulance Transport	8,134	1,818,295	1,334,398	1,469,398	1,488,010
TOTAL	$2,722,430	$5,225,483	$4,524,615	$5,859,265	$5,089,070

Note: See note under Office of the Chief.

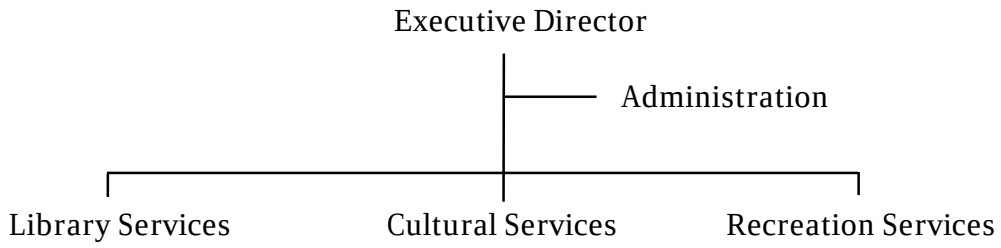
Fire Marshal's Office	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	19.00	9.00	9.00	9.00	9.00
Personnel Services	$1,908,877	$1,155,097	$1,204,033	$1,211,379	$1,263,331
Materials and Services	2,001,961	114,350	122,881	122,881	131,156
Capital Outlay	32,093	0	0	0	0
TOTAL EXPENDITURES	$3,942,931	$1,269,447	$1,326,914	$1,334,260	$1,394,487
FUND SUMMARY					
General	$2,121,715	$994,651	$1,023,639	$1,030,985	$1,087,583
Construction and Rental Housing	0	274,796	303,275	303,275	306,904
Ambulance Transport	1,821,216	0	0	0	0
TOTAL	$3,942,931	$1,269,447	$1,326,914	$1,334,260	$1,394,487

Note: See note under Office of the Chief.

Mission Statement

Library, Recreation and Cultural Services contributes to an economically healthy, socially vibrant community by providing access to a diverse range of services and experiences that foster lifelong learning and whole person development.

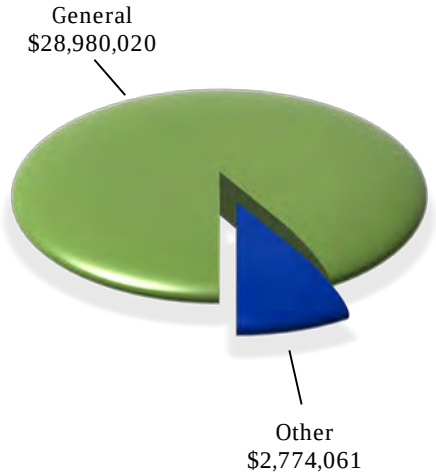
Organization Chart



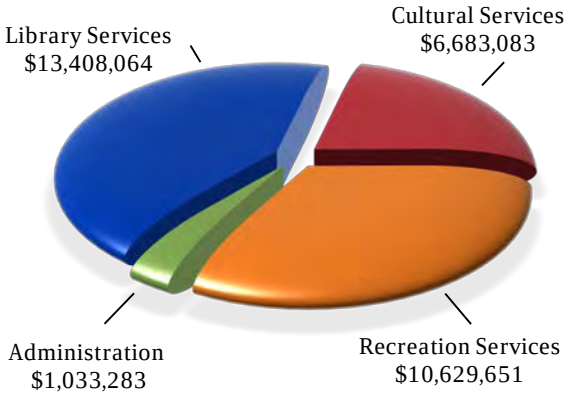
FY17 Adopted Operating Budget

$31,754,081

Funds



Divisions



Functional Organization Chart

Administration

Department Administration
- Budget/Financial Management and Analysis
- Community Relations
- Contract Management
- Facility Coordination and Management
- Grant Coordination
- Long Range Planning
- Personnel Management
- Systems Content and User Support Management
- Volunteer Coordination

Recreation Services

Administration
- Budget/Financial Management and Analysis
- Community Relations
- Contract Management
- Facility Coordination and Management
- Long Range Planning
- Personnel Management
- Systems Content and User Support Management
- Volunteer Coordination

Leased City Facility Management
- Kaufman House
- Shelton-McMurphey-Johnson House
- Wayne Morris Ranch House
- Westmoreland Community Center

Aquatics
- Amazon Pool
- Echo Hollow Pool and Fitness Center
- Sheldon Pool and Fitness Center

Athletics
- Adult Sport Leagues
- Athletic Facility Coordination

Senior and Adaptive Services
- Campbell Community Center
- Hilyard Community Center
- Lamb Cottage
- Petersen Barn Community Center
- Washington Park Community Center
- Therapeutic Service Program

Youth and Family Services
- Amazon Community Center
- Petersen Barn Community Center
- Sheldon Community Center
- KidCity Adventures-Before/After School Care
- Outdoor Program
- Out-of-School Recreation and Fitness
- Ropes/Challenge Course

Recreation Services (Continued)

- Summer Fun-for-All Program
- Teen Court/Youth Leadership Development

Library Services

Administration
- Budget/Financial Management and Analysis
- Contract Management
- Customer Experience and Community Relations
- Facility Coordination and Management
- Long Range Planning
- Personnel Management
- Public Information/Marketing Coordination
- Systems Content and User Support Mgmt.
- Volunteer Coordination

Adult Services

Branch Services - Bethel/Sheldon

Circulation and Patron Services

Collection Support
- Acquisitions
- Cataloging

Virtual Branch and Technology Support

Youth Services

Cultural Services

Administration
- Budget/Financial Management and Analysis
- Community Relations
- Contract Management
- Facility Coordination and Management
- Long Range Planning
- Personnel Management
- Systems Content and User Support Mgmt.
- Volunteer Coordination

Community Events
- Cuthbert Amphitheater Lease Management
- Event Programming
- Public Art
- Special Event Facilitation/Policy Coordination

Hult Center for the Performing Arts
- Event Management
- Facility Operations/Maintenance
- Guest Services and Concessions
- Technical Services
- Ticketing Services

Marketing
- Grant Preparation
- Graphic Design
- Public Information/Marketing Coordination
- Supports Recreation and Cultural Services Div.
- Web Content Support

Department Financial Summary

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	177.25	172.80	172.80	172.80	196.08
Personnel Services	$15,920,557	$16,545,097	$18,378,037	$18,487,337	$20,992,258
Materials and Services	8,093,230	8,875,352	9,312,717	9,703,893	10,726,823
Capital Outlay	0	634,035	45,000	227,591	35,000
TOTAL EXPENDITURES	$24,013,787	$26,054,484	$27,735,754	$28,418,821	$31,754,081
FUND SUMMARY					
General	$23,771,270	$25,823,638	$27,348,754	$27,781,821	$28,980,020
Library Local Option Fund	0	0	0	0	2,384,000
General Capital Projects	1,000	0	20,000	20,000	20,000
Library, Parks and Recreation	241,517	230,846	367,000	617,000	370,061
TOTAL	$24,013,787	$26,054,484	$27,735,754	$28,418,821	$31,754,081

Service Budget View for FY17

	Revenue	Expenditures			FTE
	General Fund	General Fund	Other Funds	All Funds	All Funds
Culture and Recreation Services					
Adaptive Recreation	$122,000	$859,694	$19,000	$878,694	4.36
Adult and Senior Services	258,000	1,144,971	59,061	1,204,032	6.20
Aquatics	932,000	3,357,003	4,000	3,361,003	10.85
Athletics	410,000	589,289	0	589,289	3.36
Cultural Services	3,759,400	6,663,083	20,000	6,683,083	36.13
Library	568,540	10,757,064	2,651,000	13,408,064	105.00
Youth and Family Recreation	1,206,000	4,575,633	21,000	4,596,633	27.18
LRCS Department Admin.	0	1,033,283	0	1,033,283	3.00
Total	$7,255,940	$28,980,020	$2,774,061	$31,754,081	196.08

Division Financial Summary

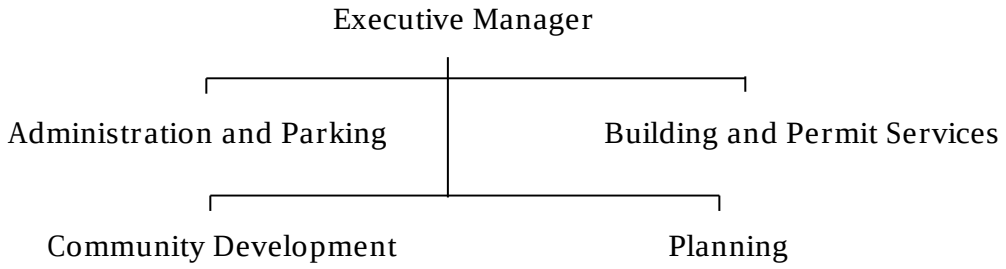
Administration	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	4.00	3.00	3.00	3.00	3.00
Personnel Services	$468,836	$471,553	$554,794	$498,703	$553,084
Materials and Services	253,209	492,252	442,733	510,934	480,199
Capital Outlay	0	20,894	0	0	0
TOTAL EXPENDITURES	$722,045	$984,699	$997,527	$1,009,637	$1,033,283
FUND SUMMARY					
General	$722,045	$984,699	$997,527	$1,009,637	$1,033,283
Cultural Services					
PERSONNEL-FTE	29.25	31.25	31.25	31.25	36.13
Personnel Services	$2,538,672	$2,696,350	$3,533,561	$3,534,966	$3,961,980
Materials and Services	1,771,509	2,154,361	2,551,753	2,567,325	2,721,103
Capital Outlay	0	48,147	45,000	115,000	0
TOTAL EXPENDITURES	$4,310,181	$4,898,858	$6,130,314	$6,217,291	$6,683,083
FUND SUMMARY					
General	$4,309,181	$4,898,858	$6,110,314	$6,197,291	$6,663,083
General Capital Projects	1,000	0	20,000	20,000	20,000
TOTAL	$4,310,181	$4,898,858	$6,130,314	$6,217,291	$6,683,083
Library Services					
PERSONNEL-FTE	91.05	86.60	86.60	86.60	105.00
Personnel Services	$6,963,852	$7,075,906	$7,557,079	$7,577,348	$9,482,425
Materials and Services	2,831,468	3,062,176	3,057,631	3,315,034	3,925,639
Capital Outlay	0	539,224	0	112,591	0
TOTAL EXPENDITURES	$9,795,320	$10,677,306	$10,614,710	$11,004,973	$13,408,064
FUND SUMMARY					
General	$9,578,976	$10,470,053	$10,347,710	$10,537,973	$10,757,064
Library, Parks and Recreation	216,344	207,253	267,000	467,000	267,000
Library Local Option Levy	0	0	0	0	2,384,000
TOTAL	$9,795,320	$10,677,306	$10,614,710	$11,004,973	$13,408,064
Recreation Services					
PERSONNEL-FTE	52.95	51.95	51.95	51.95	51.95
Personnel Services	$5,949,198	$6,301,288	$6,732,603	$6,876,320	$6,994,769
Materials and Services	3,237,043	3,166,564	3,260,600	3,310,600	3,599,882
Capital Outlay	0	25,770	0	0	35,000
TOTAL EXPENDITURES	$9,186,241	$9,493,622	$9,993,203	$10,186,920	$10,629,651
FUND SUMMARY					
General	$9,161,068	$9,470,030	$9,893,203	$10,036,920	$10,526,590
Library, Parks and Recreation	25,173	23,592	100,000	150,000	103,061
TOTAL	$9,186,241	$9,493,622	$9,993,203	$10,186,920	$10,629,651

Mission Statement

The Planning and Development Department (PDD) works with our community to develop and implement creative and practical solutions to enhance Eugene's livability, prosperity and sustainability. PDD collaborates with community partners to:

- Implement our community's vision for how we will grow;
- Ensure safe, accessible buildings and facilities;
- Promote regional prosperity;
- Support safe, healthy and affordable housing;
- Maximize community resiliency while minimizing waste; and
- Respond and adjust regulations and policies to meet our community's evolving needs and priorities.

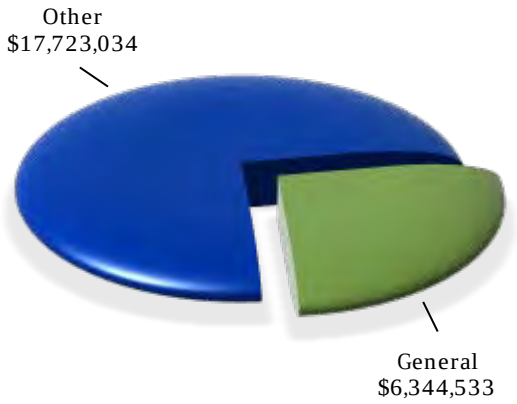
Organization Chart



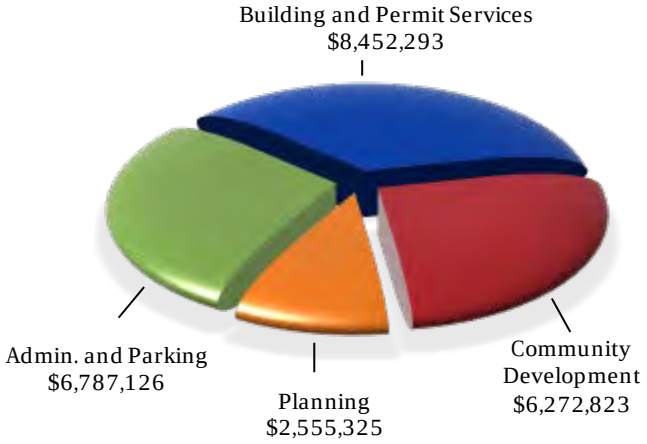
FY17 Adopted Operating Budget

$24,067,567

Funds



Divisions



Functional Organization Chart

Administration and Parking
Executive Support
Finance and Administration
Community Outreach and Participation
Parking Services
Personnel Management
Property Management
Centralized Reception Services
Department Technology Services

Building and Permit Services
Administration
Business/Liquor/Tobacco/Public Passenger
  Vehicle/Licenses and Permits
Construction Permits, Inspections, Enforcement
Green Building Program
Land Use and Nuisance Complaints and Enforcement
Land Use Information
Nuisance Code Enforcement
Rental Housing Code Program
Sign Permits and Enforcement
Waste Prevention Program
Tree Program, Private Property

Community Development
Affordable Housing Development
    Housing Interim Construction Loan Program
    Landbank Acquisition/Development
Business Development Loan Program
CDBG and HOME Grant Management
CDBG Human Services Capital Projects Management
Downtown Plan Implementation
Downtown Revitalization Loan Program
Economic Development and Regional Prosperity
Emergency Home Repair Program
Enterprise Zone Management
Fair Housing/Equal Opportunity
Historic Preservation Loan Program
Housing Rehabilitation Loan Program
Human Services Commission Fund Management
Multi-Unit Property Tax Exemption Program
Urban Renewal Agency (URA) Management
    Riverfront and Downtown Districts

Planning
Planning Commission Administration
Land Use Application Review
Land Use Code Amendments and Coordination
Public Information and Engagement
Community Visioning
Eugene Comprehensive Plan Development
Urban Growth Boundary Update
Growth Monitoring Program
Urban Reserves Planning
Area Planning
Project Planning and Design Assistance
Urban Design Services
Land Use/Transportation Coordination
Natural Resources Planning
Development Readiness Planning
State Land Use Planning Coordination
Legislative Review and Coordiantion
Metro Plan/Refinement Plan Amendments
Metro Plan/Regional Coordination
GIS and Mapping Services
Historic Review Board Administration
Historic Preservation Program

Department Financial Summary

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	97.55	95.40	98.40	98.40	99.65
Personnel Services	$9,409,608	$9,632,172	$11,249,254	$11,574,248	$11,933,432
Materials and Supplies	7,351,788	6,908,775	9,054,099	10,924,195	12,134,135
Capital Outlay	5,081	0	0	65,000	0
TOTAL EXPENDITURES	$16,766,477	$16,540,947	$20,303,353	$22,563,443	$24,067,567
FUND SUMMARY					
General	$5,464,560	$5,555,437	$5,919,055	$7,004,768	$6,344,533
Solid Waste and Recycling	652,215	664,028	820,644	798,340	969,067
Construction and Rental Housing	5,100,250	5,114,208	6,533,652	6,532,035	6,721,777
Community Development	1,925,027	1,501,864	2,372,481	3,570,844	3,776,835
Systems Dev. Capital Proj.	41,594	80,380	114,035	114,035	91,129
Parking Services	3,343,007	3,366,118	4,200,280	4,200,280	5,581,980
Facilities Services	239,824	258,912	343,206	343,141	582,246
TOTAL	$16,766,477	$16,540,947	$20,303,353	$22,563,443	$24,067,567

Service Budget View for FY17

	Revenue	Expenditures			FTE
	General Fund	General Fund	Other Funds	All Funds	All Funds
Public Safety Services					
Social Services	$0	$899,000	$1,489,305	$2,388,305	0.00
Infrastructure and Planning Services					
Affordable Housing and Job Creation	30,000	646,210	2,207,669	2,853,879	11.47
Construction and Rental Housing	0	0	6,812,906	6,812,906	43.85
Greater Downtown Services	376,000	755,816	0	755,816	1.63
Land Use Planning	208,000	1,182,531	0	1,182,531	8.70
Metro and Community Planning	0	1,355,444	0	1,355,444	6.30
Parking	0	0	5,581,980	5,581,980	14.50
Project Design	0	0	79,861	79,861	0.00
Public Buildings and Facilities	0	0	582,246	582,246	0.30
Waste Prev./Green Bldg. and Bus. Lic.	79,500	71,250	969,067	1,040,317	5.05
Zoning and Nuisance Admin.	53,850	599,070	0	599,070	4.55
Planning and Develop. Dept. Admin.	0	835,212	0	835,212	3.30
Subtotal	747,350	5,445,533	16,233,729	21,679,262	99.65
Total	$747,350	$6,344,533	$17,723,034	$24,067,567	99.65

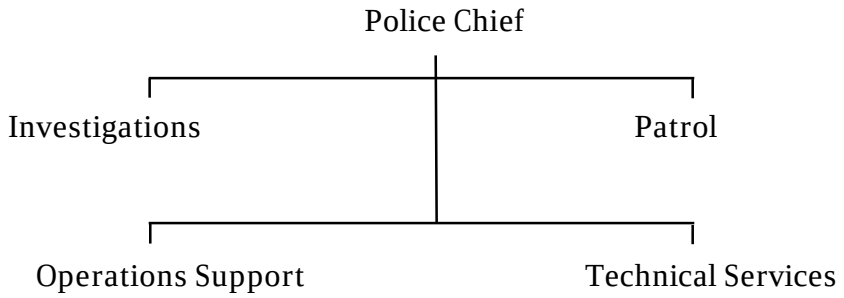
Division Financial Summary

Administration and Parking	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	16.60	16.60	16.60	16.60	16.60
Personnel Services	$1,454,744	$1,534,643	$1,708,108	$1,638,108	$1,764,732
Materials and Supplies	2,744,613	2,888,739	3,467,096	3,631,406	5,022,394
TOTAL EXPENDITURES	$4,199,357	$4,423,382	$5,175,204	$5,269,514	$6,787,126
FUND SUMMARY					
General	$675,885	$798,147	$812,827	$907,202	$817,862
Facilities Services	239,824	258,912	343,206	343,141	582,246
Parking Services	3,283,648	3,366,323	4,019,171	4,019,171	5,387,018
TOTAL	$4,199,357	$4,423,382	$5,175,204	$5,269,514	$6,787,126
Building and Permit Services					
PERSONNEL-FTE	51.55	49.45	52.45	52.45	53.45
Personnel Services	$5,118,920	$5,273,118	$6,053,050	$6,128,050	$6,425,100
Materials and Supplies	1,296,806	1,149,685	2,050,990	2,054,069	2,027,193
TOTAL EXPENDITURES	$6,415,726	$6,422,803	$8,104,040	$8,182,119	$8,452,293
FUND SUMMARY					
General	$621,667	$564,187	$635,709	$737,709	$670,320
Construction and Rental Housing	5,100,250	5,114,208	6,533,652	6,532,035	6,721,777
Solid Waste and Recycling	652,215	664,028	820,644	798,340	969,067
Systems Dev. Cap. Proj.	41,594	80,380	114,035	114,035	91,129
TOTAL	$6,415,726	$6,422,803	$8,104,040	$8,182,119	$8,452,293
Community Development					
PERSONNEL-FTE	12.40	14.35	14.35	14.35	14.60
Personnel Services	$1,239,103	$1,278,862	$1,654,013	$1,674,007	$1,709,150
Materials and Supplies	2,939,127	2,444,018	3,177,080	4,696,902	4,563,673
Capital Outlay	0	0	0	65,000	0
TOTAL EXPENDITURES	$4,178,230	$3,722,880	$4,831,093	$6,435,909	$6,272,823
FUND SUMMARY					
General	$2,193,844	$2,221,221	$2,277,503	$2,683,956	$2,301,026
Community Development	1,925,027	1,501,864	2,372,481	3,570,844	3,776,835
Parking Services	59,359	-205	181,109	181,109	194,962
TOTAL	$4,178,230	$3,722,880	$4,831,093	$6,435,909	$6,272,823
Planning					
PERSONNEL-FTE	17.00	15.00	15.00	15.00	15.00
Personnel Services	$1,596,840	$1,545,550	$1,834,083	$2,134,083	$2,034,450
Materials and Supplies	371,243	426,332	358,933	541,818	520,875
Capital Outlay	5,081	0	0	0	0
TOTAL EXPENDITURES	$1,973,164	$1,971,882	$2,193,016	$2,675,901	$2,555,325
FUND SUMMARY					
General	$1,973,164	$1,971,882	$2,193,016	$2,675,901	$2,555,325

Mission Statement

In fulfillment of public trust, the Eugene Police Department works in partnership with our community to promote safety and security, enforce laws, prevent crimes and safeguard the constitutional rights of all people.

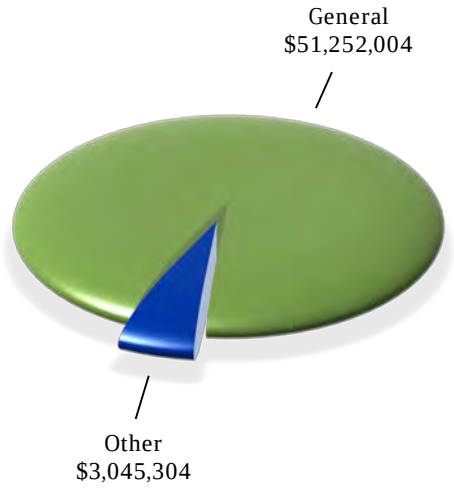
Organization Chart



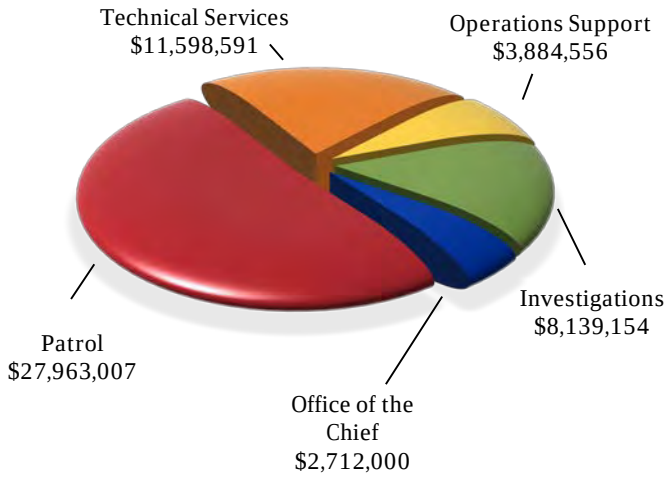
FY17 Adopted Operating Budget

$54,297,308

Funds



Divisions



Functional Organization Chart

Investigations
Violent Crimes
Property Crimes
Financial Crimes
Forensics Evidence
Arson
Vice/Narcotics/INET
Special Investigations
Evidence Control
Law Enforcement Gang Intelligence Team
Uniformed Patrol Operations

Office of the Chief
Department Administration
Public Information and News
Support Services
Professional Standards and Accreditation
Planning and Analysis
Internal Affairs
Police Commission Coordination
Legislative Coordination

Operations Support
Financial Management
Capital Projects Management
Service Contracts Administration
Financial Management
Grant Management
Volunteer Coordination
Property Management
Crime Analysis
Dept. In-Service Training and Certification
Defensive Tactics
Firearms
Emergency Vehicle Operations
Firearms Training

Patrol
Uniformed Patrol Operations
Community Programs
Police Cadets
Public Safety Stations
Court Liaison
Crime Prevention and Education
Contractual Patrol Services
West University Foot Patrol
Downtown Patrol Team
Police Reserves Program
Major Collision Investigations
Airport Patrol
Safer Schools
Special Weapons and Tactics (SWAT)
Canine Unit
Traffic Enforcement Unit
Explosive Disposal Unit
Crisis Negotiations
Animal Services

Technical Services
Police/Fire/Emergency Medical Services
and Contracting Districts Comm.
Central Lane 9-1-1 Public Safety
Answering Point
Centralized Police Records Management
Automation Planning/Support
Public Service Counter
Information Technology (IT)

Department Financial Summary

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	327.16	328.16	328.16	328.16	328.16
Personnel Services	$38,643,069	$40,119,985	$43,194,149	$43,280,996	$44,091,144
Materials and Services	9,369,109	9,659,613	9,744,271	10,476,308	10,175,083
Capital Outlay	81,923	1,444,556	10,000	208,419	31,081
TOTAL EXPENDITURES	$48,094,101	$51,224,154	$52,948,420	$53,965,723	$54,297,308
FUND SUMMARY					
General	$44,745,581	$47,991,488	$49,611,910	$50,631,822	$51,252,004
Public Safety Communications	2,818,065	2,720,251	2,785,303	2,782,694	2,468,749
Municipal Airport	530,455	512,415	551,207	551,207	576,555
TOTAL	$48,094,101	$51,224,154	$52,948,420	$53,965,723	$54,297,308

Service Budget View for FY17

	Revenue	Expenditures			FTE
	General Fund	General Fund	Other Funds	All Funds	All Funds
Public Safety Services					
Animal Services	$230,000	$873,065	$0	$873,065	3.00
Call Taking/Dispatch	1,300,000	6,605,269	2,468,749	9,074,018	57.69
Investigations	16,000	8,168,280	0	8,168,280	47.66
Records Mgmt. and Analysis	0	2,529,983	0	2,529,983	25.50
Patrol Services	1,165,000	31,690,144	0	31,690,144	184.50
Police Department Admin.	2,000	1,385,263	0	1,385,263	6.81
Subtotal	2,713,000	51,252,004	2,468,749	53,720,753	325.16
Infrastructure and Planning Services					
Airport	0	0	576,555	576,555	3.00
Total	$2,713,000	$51,252,004	$3,045,304	$54,297,308	328.16

Division Financial Summary

Investigations	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	99.66	100.66	100.66	48.66	47.66
Personnel Services	$12,710,856	$12,514,805	$13,946,051	$13,946,051	$6,928,449
Materials and Services	1,063,493	987,611	1,086,378	1,238,376	1,210,705
Capital Outlay	0	8,584	10,000	10,000	0
TOTAL EXPENDITURES	$13,774,349	$13,511,000	$15,042,429	$15,194,427	$8,139,154
FUND SUMMARY					
General	$13,774,349	$13,511,000	$15,042,429	$15,194,427	$8,139,154

Note: In 2012, EPD made an operational change to align staff into East and West Operations. EPD has since changed the operational structure to five key divisions (Patrol, Investigations, Ops. Support, Tech Services and Office of the Chief) and moved to eliminate the East and West sections. In preparation for fully realizing this change in early FY17, EPD has realigned staff to reflect the new structure. This includes moving FTE from West Operations (Investigations) to East Operations (Patrol).

Office of the Chief

PERSONNEL-FTE	16.00	17.00	17.00	17.00	17.00
Personnel Services	$1,790,052	$1,767,172	$2,185,122	$2,185,122	$2,319,893
Materials and Services	157,732	230,308	377,769	394,859	392,107
TOTAL EXPENDITURES	$1,947,784	$1,997,480	$2,562,891	$2,579,981	$2,712,000
FUND SUMMARY					
General	$1,947,784	$1,997,480	$2,562,891	$2,579,981	$2,712,000

Operations Support

PERSONNEL-FTE	12.50	12.50	12.50	12.50	13.50
Personnel Services	$1,367,272	$1,429,006	$1,581,380	$1,668,227	$1,517,474
Materials and Services	1,615,592	1,998,200	1,820,225	2,163,000	2,336,001
Capital Outlay	61,770	47,858	0	120,225	31,081
TOTAL EXPENDITURES	$3,044,634	$3,475,064	$3,401,605	$3,951,452	$3,884,556
FUND SUMMARY					
General	$3,029,453	$3,452,490	$3,376,927	$3,926,774	$3,879,146
Public Safety Communications	15,181	22,574	24,678	24,678	5,410
TOTAL	$3,044,634	$3,475,064	$3,401,605	$3,951,452	$3,884,556

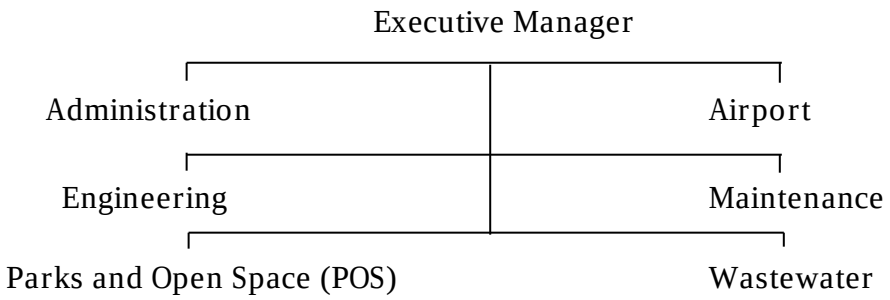
Patrol	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	115.00	114.00	114.00	167.00	167.00
Personnel Services	$14,702,698	$15,891,702	$16,018,815	$16,018,815	$23,927,748
Materials and Services	3,730,769	4,219,331	4,111,552	4,197,898	4,035,259
Capital Outlay	9,600	270,077	0	45,114	0
TOTAL EXPENDITURES	$18,443,067	$20,381,110	$20,130,367	$20,261,827	$27,963,007
FUND SUMMARY					
General	$17,912,612	$19,868,695	$19,579,160	$19,710,620	$27,386,452
Municipal Airport	530,455	512,415	551,207	551,207	576,555
TOTAL	$18,443,067	$20,381,110	$20,130,367	$20,261,827	$27,963,007

Technical Services					
PERSONNEL-FTE	84.00	84.00	84.00	83.00	83.00
Personnel Services	$8,072,190	$8,517,299	$9,462,781	$9,462,781	$9,397,580
Materials and Services	2,801,524	2,224,164	2,348,347	2,482,175	2,201,011
Capital Outlay	10,553	1,118,037	0	33,080	0
TOTAL EXPENDITURES	$10,884,267	$11,859,500	$11,811,128	$11,978,036	$11,598,591
FUND SUMMARY					
General	$8,081,383	$9,161,823	$9,050,503	$9,220,020	$9,135,252
Public Safety Communications	2,802,884	2,697,677	2,760,625	2,758,016	2,463,339
TOTAL	$10,884,267	$11,859,500	$11,811,128	$11,978,036	$11,598,591

Mission Statement

Public Works is dedicated to excellence, integrity and stewardship. We enhance the safety, welfare and livability of the community by providing and managing infrastructure and services for parks and open spaces, the airport, transportation, stormwater and wastewater systems. Our vision is making lives better through the services we provide each day.

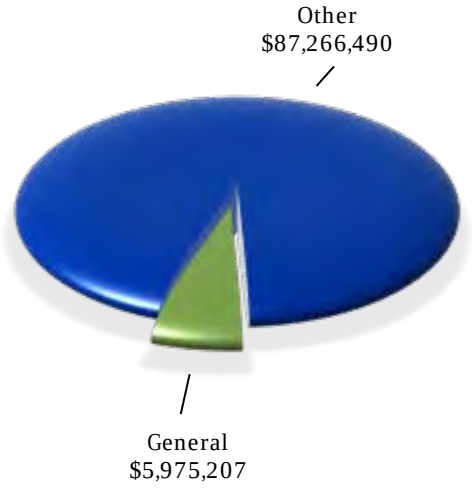
Organization Chart



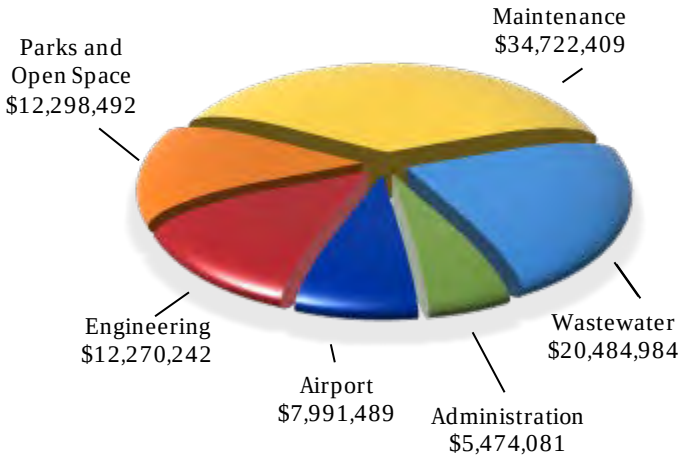
FY17 Adopted Operating Budget

$93,241,697

Funds



Divisions



Functional Organization Chart

Administration
Executive Support
Financial Services
- Utility Administration

Public Affairs
- Graphic Services
- Stormwater Education

Human Resources

Airport
Finance and Administration
Communication and Development
Maintenance and Operations/Security

Engineering
Administrative Support Team
Information Team
Land Development Review Team
Project Teams (2)
Transportation Team
Water Resources

Maintenance
Finance and Administration
- Safety/Emergency Mgmt. and Asset Analysis

Fleet Services
- Vehicle Maintenance
- Radio Communication Services
- Parts

Sub-Surface Operations
- Wastewater Maintenance
- Sub-Surface Technical Planning
- Information Services

Surface Operations
- Stormwater Maintenance
- Concrete Maintenance
- Asphalt Maintenance
- Surface Technical Planning
- Utility Locates

Traffic Operations
- Traffic Engineering
- Pavement Markings
- Traffic Signals
- Street Lighting – Arterial/Collector
- Street Lighting – Residential
- Traffic Signs

Parks and Open Space
Finance and Administration
Marketing and Outreach
- Park Ambassadors

Parks Planning
- Volunteer Programs
- Parks Development and Acquisition
- Stormwater Mitigation

Natural Areas
- Natural Resource Restoration
- Natural Resources Maintenance
- Urban Forestry

Parks Operations
- Parks Amenities
- Floral Gardens
- Landscapes
- Median Maintenance
- Turf
- Irrigation and Sportsfields
- Water Quality Facility Maintenance

Wastewater
Finance and Administration
- Business and Financial Management
- Purchasing and Inventory Management
- Health and Safety
- Management Information Services
- Project Services

Environmental Services
- Industrial Source Control
- Laboratory
- Sampling

Operations/Maintenance
- Residuals Management
- Plant Operations
- Equipment Maintenance
- Electrical Maintenance
- Pump Station Operations
- Facilities Maintenance

Department Financial Summary

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	422.25	421.25	422.25	422.25	423.35
Personnel Services	$38,120,043	$40,560,139	$44,938,243	$44,961,944	$46,787,018
Materials and Services	25,263,626	25,608,811	33,127,364	32,321,232	35,534,270
Capital Outlay	5,156,441	3,887,380	8,061,082	8,966,458	10,920,409
TOTAL EXPENDITURES	$68,540,110	$70,056,330	$86,126,689	$86,249,634	$93,241,697
FUND SUMMARY					
General	$5,758,492	$5,477,756	$5,790,248	$6,156,507	$5,975,207
Road	10,251,366	10,317,522	13,345,508	13,549,485	12,312,222
Construction and Rental Housing	380,346	405,328	440,639	440,639	449,877
Systems Dev. Cap. Proj.	228,012	330,961	408,146	396,243	502,248
Municipal Airport	6,331,224	6,346,607	7,092,982	7,649,923	8,038,977
Parking Services	54,049	47,163	50,237	90,237	84,443
Wastewater Utility	17,876,245	19,414,411	26,031,442	25,658,165	28,151,830
Stormwater Utility	12,031,883	13,111,724	14,931,061	14,427,451	15,334,684
Fleet Services	10,488,336	9,104,879	11,859,377	11,703,935	16,094,990
Professional Services	5,140,157	5,499,979	6,177,049	6,177,049	6,297,219
TOTAL	$68,540,110	$70,056,330	$86,126,689	$86,249,634	$93,241,697

Service Budget View for FY17

	Revenue	Expenditures			FTE
	General Fund	General Fund	Other Funds	All Funds	All Funds
Infrastructure and Planning Services					
Airport	$0	$0	$8,038,977	$8,038,977	38.91
Construction and Rental Housing	0	0	1,580,974	1,580,974	12.20
Parks and Open Space	100,252	4,162,030	148,787	4,310,817	26.92
Parking	0	0	84,443	84,443	0.00
Infrastructure Project and Info. Mgt.	0	0	6,297,219	6,297,219	42.29
Stormwater	0	0	13,722,341	13,722,341	75.41
Transportation	0	198,445	11,572,332	11,770,777	57.38
Urban Forestry	0	57,967	1,771,322	1,829,289	11.30
Wastewater Collection and Treatment	0	0	27,955,105	27,955,105	121.34
Public Works Department Admin.	0	1,470,761	0	1,470,761	7.65
Subtotal	100,252	5,889,203	71,171,500	77,060,703	393.40
Culture and Recreation Services					
Athletics	0	86,004	0	86,004	0.75
Central Business Functions					
Fleet and Radio Communication Srvcs.	0	0	16,094,990	16,094,990	29.20
Total	$100,252	$5,975,207	$87,266,490	$93,241,697	423.35

Division Financial Summary

Administration	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	16.00	16.00	16.00	16.00	16.00
Personnel Services	$1,659,802	$1,763,710	$1,978,012	$1,948,513	$2,002,751
Materials and Services	2,685,053	2,813,974	3,344,826	3,306,032	3,471,330
TOTAL EXPENDITURES	$4,344,855	$4,577,684	$5,322,838	$5,254,545	$5,474,081
FUND SUMMARY					
General	$1,052,744	$1,120,178	$1,431,761	$1,404,340	$1,470,761
Road	110,719	129,565	170,095	170,095	172,196
Wastewater Utility	1,438,351	1,468,668	1,606,008	1,606,008	1,645,152
Stormwater Utility	1,550,660	1,659,412	1,873,894	1,833,022	1,938,438
Professional Services	192,381	199,861	241,080	241,080	247,534
TOTAL	$4,344,855	$4,577,684	$5,322,838	$5,254,545	$5,474,081

Airport					
PERSONNEL-FTE	36.00	37.00	37.00	37.00	38.50
Personnel Services	$3,359,175	$3,397,431	$3,791,794	$3,791,794	$4,111,660
Materials and Services	2,926,303	2,757,886	3,195,138	3,752,079	3,704,829
Capital Outlay	0	139,277	60,024	60,024	175,000
TOTAL EXPENDITURES	$6,285,478	$6,294,594	$7,046,956	$7,603,897	$7,991,489
FUND SUMMARY					
Municipal Airport	$6,285,478	$6,293,274	$7,037,956	$7,594,897	$7,982,326
Professional Services	0	1,320	9,000	9,000	9,163
TOTAL	$6,285,478	$6,294,594	$7,046,956	$7,603,897	$7,991,489

Engineering					
PERSONNEL-FTE	76.60	75.60	75.60	75.60	76.00
Personnel Services	$7,612,219	$7,968,788	$8,774,306	$8,632,506	$9,276,361
Materials and Services	1,679,853	1,994,473	4,818,317	4,596,396	2,993,881
Capital Outlay	148,910	10,714	0	173,000	0
TOTAL EXPENDITURES	$9,440,982	$9,973,975	$13,592,623	$13,401,902	$12,270,242
FUND SUMMARY					
General	$50,679	$35,281	$62,801	$132,801	$64,365
Road	1,854,861	1,910,109	4,082,140	4,047,001	2,597,836
Construction and Rental Housing	274,181	291,139	329,200	329,200	335,422
Systems Dev. Cap. Proj.	153,970	221,422	288,146	276,243	372,248
Wastewater Utility	934,505	996,922	1,438,098	1,419,916	1,509,819
Stormwater Utility	1,490,328	1,653,791	2,064,093	1,868,596	1,993,689
Fleet Services	9,754	10,265	19,364	19,364	19,785
Professional Services	4,672,704	4,855,046	5,308,781	5,308,781	5,377,078
TOTAL	$9,440,982	$9,973,975	$13,592,623	$13,401,902	$12,270,242

Maintenance	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
PERSONNEL-FTE	130.25	131.25	131.25	131.25	130.25
Personnel Services	$10,946,677	$11,962,294	$13,466,925	$13,506,925	$13,948,655
Materials and Services	10,609,335	10,880,773	12,015,596	11,836,133	14,676,445
Capital Outlay	4,452,180	2,730,430	4,091,458	4,262,992	6,097,309
TOTAL EXPENDITURES	$26,008,192	$25,573,497	$29,573,979	$29,606,050	$34,722,409
FUND SUMMARY					
General	$139,175	$150,923	$133,924	$143,924	$135,407
Road	6,841,727	6,957,711	7,585,663	7,824,779	8,019,931
Construction and Rental Housing	106,165	114,189	111,439	111,439	114,455
Municipal Airport	45,746	53,332	55,026	55,026	56,651
Parking Services	54,049	47,163	50,237	90,237	84,443
Wastewater Utility	4,110,311	4,576,755	4,900,531	4,905,807	5,006,123
Stormwater Utility	4,141,534	4,448,408	4,747,122	4,640,243	5,076,706
Fleet Services	10,478,582	9,094,614	11,840,013	11,684,571	16,075,205
Professional Services	90,903	130,402	150,024	150,024	153,488
TOTAL	$26,008,192	$25,573,497	$29,573,979	$29,606,050	$34,722,409

Parks and Open Space					
PERSONNEL-FTE	79.90	77.90	78.90	78.90	79.10
Personnel Services	$6,819,239	$7,339,619	$7,963,912	$8,118,912	$8,243,260
Materials and Services	3,789,831	3,475,874	4,008,280	4,056,598	4,055,232
Capital Outlay	8,425	14,024	0	0	0
TOTAL EXPENDITURES	$10,617,495	$10,829,517	$11,972,192	$12,175,510	$12,298,492
FUND SUMMARY					
General	$4,515,893	$4,171,376	$4,161,762	$4,475,442	$4,304,674
Road	1,444,060	1,320,137	1,507,610	1,507,610	1,522,259
Systems Dev. Cap. Proj.	74,041	109,539	120,000	120,000	130,000
Wastewater Utility	1,713	10,835	7,743	7,743	7,906
Stormwater Utility	4,397,619	4,904,281	5,706,913	5,596,551	5,823,697
Professional Services	184,169	313,349	468,164	468,164	509,956
TOTAL	$10,617,495	$10,829,517	$11,972,192	$12,175,510	$12,298,492

Wastewater					
PERSONNEL-FTE	83.50	83.50	83.50	83.50	83.50
Personnel Services	$7,722,932	$8,128,298	$8,963,294	$8,963,294	$9,204,331
Materials and Services	3,573,251	3,685,830	5,745,207	4,773,994	6,632,553
Capital Outlay	546,925	992,936	3,909,600	4,470,442	4,648,100
TOTAL EXPENDITURES	$11,843,108	$12,807,064	$18,618,101	$18,207,730	$20,484,984
FUND SUMMARY					
Wastewater Utility	$11,391,365	$12,361,232	$18,079,062	$17,718,691	$19,982,830
Stormwater Utility	451,743	445,832	539,039	489,039	502,154
TOTAL	$11,843,108	$12,807,064	$18,618,101	$18,207,730	$20,484,984

Capital Budget

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What is a Capital Project?

A capital project is defined as an activity that creates, improves, replaces, repairs, or maintains a capital asset and results in a permanent addition to the City's asset inventory. This is accomplished through one or more of the following actions:

- Rehabilitation, reconstruction or renovation of an existing facility to a condition which extends its useful life or increases its usefulness or capacity;
- Acquisition of property; and/or
- Construction of new facilities.

Capital assets include land, site improvements, parks, buildings, streets, bike paths, bridges, stormwater facilities, and wastewater systems. Certain types of equipment, such as the hardware attached to or purchased with the land or building, are also included. The purchase of vehicles is not typically considered a capital project.

Capital projects are generally large-scale endeavors in terms of cost, size and benefit to the community. They involve non-recurring expenditures or capital outlays from a variety of specifically identified funding sources and do not duplicate normal maintenance activities funded by the operating budget.

Rehabilitation and Preservation of Existing Capital Assets

As an asset ages, it requires preservation to protect or extend its useful life. If an asset is not preserved, it will deteriorate prematurely and its benefit to the community will be lost. In addition, reconstruction costs are frequently four to five times the cost of preservation and maintenance, particularly for street surfaces. As a result, the City's Capital Improvement Program (CIP) reflects the broad direction of the City Council as set forth in the *Financial Management Goals and Policies* to preserve existing capital assets before they fall into disrepair that leads to expensive rehabilitation or replacement.

The City currently preserves and maintains a wide variety of capital assets (including municipal buildings, infrastructure, land, and equipment) and leased facilities. Examples of facilities maintained by the City include:

Historic Buildings
- McNail Riley House
- Morse Ranch Museum
- Shelton-McMurphey-Johnson House

Municipal Airport
- Airfield pavement (8,564,000 square feet)

Public Buildings
- Atrium Building
- Community Centers (6)
- Cuthbert Amphitheater
- Hult Center
- Library Building
- Police Headquarters
- Lamb Cottage

Public Works
- Stormwater drainage lines (601 miles)
- Wastewater collection lines (821 miles)

Recreation Facilities
- Athletic fields (47)
- Jogging and Hiking Trails (47 miles)
- Laurelwood Golf Course
- Parks (4,800 acres of land developed and undeveloped parks and natural areas)
- Park equipment and structures
  - -Playgrounds (52)
  - -Swimming Pools (3)

Parking
- Downtown surface lots (4)
- Garages (8 downtown)

Transportation Infrastructure
- Alleys (43 miles)
- Bridges, overpasses and culverts (104)
- On/off street bike lanes/paths (203 miles)
- Sidewalks and pedestrian ways(756 miles)
- Street lights (9,765)
- Streets maintained (543 centerline miles of dedicated right-of-way)
- Traffic signals (249)
- Traffic signs (19,370)
- Street name signs (9,740)

Public Safety
- 911 Center
- Fire Stations (11)
- Police/Fire Training Facilities

New Capital Facilities and Capacity Enhancements

As the community's population expands, the need to provide safe and efficient capital facilities increases. New streets are necessary for public access and the delivery of goods and services to developing areas. In addition, wastewater and stormwater systems are necessary for the health, welfare, and safety of the community.

The increased need for additional capacity is reflected not only in the City's wastewater, stormwater, and road systems but in other areas as well, such as facilities for parks, recreational services, and emergency services.

Capital Improvement Program

The Capital Improvement Program (CIP) forecasts Eugene's capital needs over a six-year period based on various City-proposed long-range plans, goals and policies. The City updates the CIP every two years; FY17 is the second year of the current CIP.

Capital Improvement Program Goals

The goals of the CIP are to:
- Provide a balanced program for capital improvements given anticipated funding over a six-year planning period;
- Illustrate unmet capital needs based on anticipated funding levels; and
- Provide a plan for capital improvements which can be used in preparing the Capital Budget for the coming two fiscal years.

Qualifying Criteria

Capital projects must meet one or more of the following criteria to be included in the CIP:

1. Contribute to the development or implementation of Council-adopted plans and policies, including the Financial Management Goals and Policies, the Growth Management Policies, and the Downtown Space Plan;
2. Address health and safety needs, reduce City liability, or improve access to City facilities by those with disabilities (address Federal Section 504 requirements);
3. Maintain existing assets or improve the efficiency of City operations;
4. Improve revenue potential or enhance existing programs;
5. Respond to a request from a neighborhood group, citizen, government entity, or City advisory group;
6. Be funded from within current and/or projected revenue streams (including additional operating requirements).

Capital Improvement Program (CIP) Planning Process

The CIP is compiled once every two years during the summer and fall of even numbered years.

Project Identification — Ongoing Planning

- Public Requests
- Prior Plans and Studies such as Airport Master Plan, PROS Plan, ADA Transition Plan, Transportation Plan, etc.
- Infrastructure Improvement and/or Replacement Programs
- Maintenance/Monitoring Programs such as Facility Condition Reports

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Project Proposals Developed — August - December

- Project Timeline
- Size and Scope
- Cost Estimates
- Funding Sources
- Marginal Operating Costs

Draft CIP Project List Based On

- Available Resources
- City-wide Project Coordination
- Funding Constraints

↓

Draft CIP Document — January

The Draft CIP is distributed to the Budget Committee members and posted on the City's website.

↓

Citizen Involvement — January - February

Citizens are invited to provide feedback on the Draft CIP.

Budget Committee accepts public comments on the Draft CIP and makes a recommendation to the City Council.

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Adopted CIP Document — February - May

City Council holds a public hearing, makes changes to the CIP if necessary, and adopts the CIP. The Adopted CIP becomes the basis for the Proposed Capital Budget.

The Adopted CIP is distributed to the Budget Committee members and posted on the City's website.

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ⓘ Indicates opportunities for public input.

Capital Budget Overview

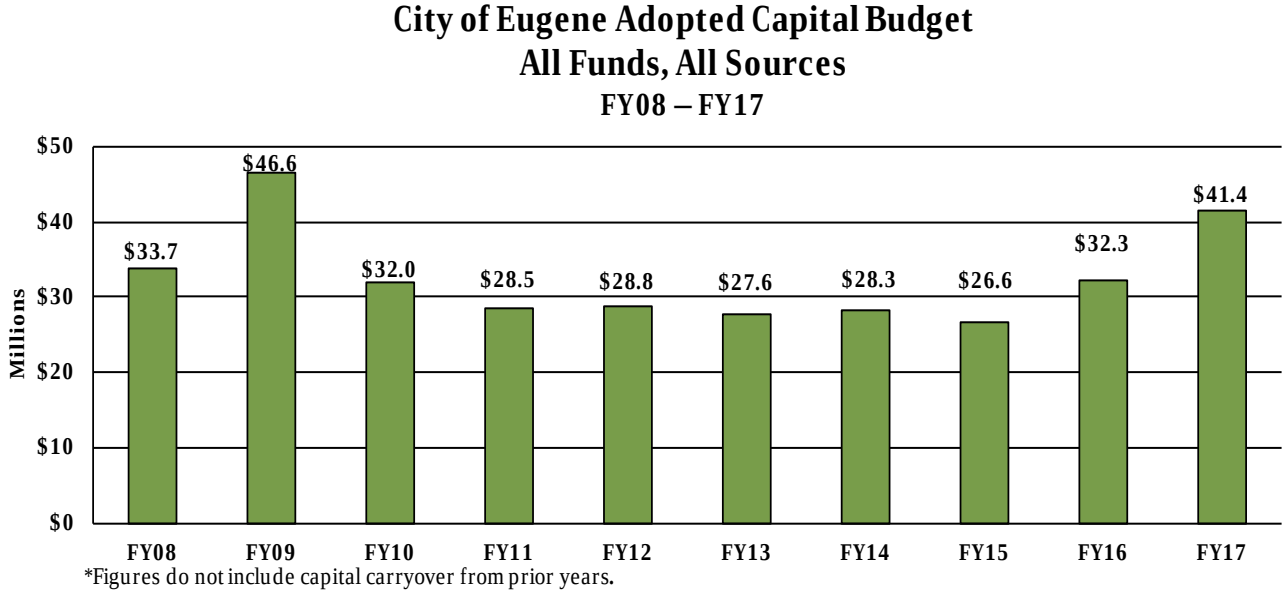
The FY17 Adopted Capital Budget includes $41.4 million for new projects. Funded projects listed in the second year of the FY16-21 Capital Improvement Program provide the basis for the FY17 Capital Budget.

Some of the larger capital projects budgeted for FY17 are:

Pavement Preservation Program – $11.7 million
Improve existing streets and alleys through overlays and surface treatments and reconstruct deteriorated roadways and bike paths using 2012 Street Bond proceeds and Local Motor Vehicle Fuel Tax.

Airport Terminal Building Expansion – $5.6 million
Expansion of the airport terminal building to increases gate hold room space, security screening space and additional baggage claim devices to accommodate increased passenger demand levels.

Airport Taxiway Rehabilitation – $4.0 million
Preserve and rehabilitate the airport taxiway, approximately 3,300 linear feet will be reconstructed using a $3.75 million grant.



Funding

The major sources of funds available for capital projects are dedicated funds. The use of dedicated funds is restricted by the limitations imposed by local, state or federal laws associated with the funding source. For the most part, these funds are accounted for in the City's special revenue, capital, or enterprise funds, such as the Transportation Capital Projects Fund, the Municipal Airport Fund, or the Systems Development Capital Projects Fund.

Projects that are not supported by dedicated revenues are financed by a transfer from the General Fund. The City may also receive direct funding for projects from other jurisdictions or through grants and donations. For major projects with city-wide benefits, the City Council may request voter approval of a property tax levy to repay General Obligation Bonds, for example the 2012 Street Bonds.

FY17 Capital Funding	
General Government	
General Fund Transfer	$3,099,300
General Obligation Bonds	8,590,000
Other	
Donations	50,000
Grants	73,200
Miscellaneous	486,139
System Development Charges (SDC)	5,029,372
User Fees/Fees for Services	135,000
Municipal Airport	
Grants	7,419,785
User Fees	5,627,858
Parking Services	
User Fees	50,000
Stormwater Utility	
Wetlands Mitigation Bank Credits	50,000
User Fees	2,150,000
Transportation	
Grants	3,720,662
Local Motor Vehicle Fuel Tax	2,850,000
Wastewater Utility	
User Fees	2,105,000
Total Capital Funding - All Sources	**$41,436,316**

Capital Projects

Capital Projects are organized into six main project areas:

1. **Airport –** Includes the preservation, improvement, and construction of airport facilities.

2. **Parks and Open Space –** Includes the preservation, maintenance, and modification of existing parks and open space facilities to meet operational, safety, and cost-efficiency goals, and park development and acquisition necessary to address community growth.

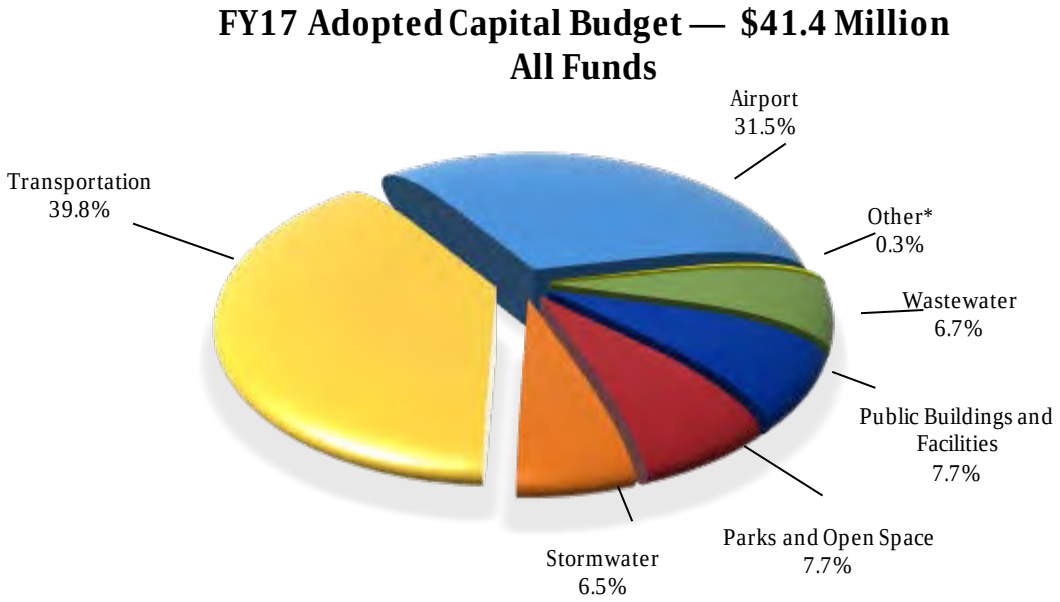
3. **Public Buildings and Facilities –** Provides for the preservation and maintenance of such public facilities as community centers, swimming pools, fire stations, government offices, parking structures, and the public library.

4. **Stormwater –** Includes projects designed to preserve the investment in existing facilities, restore stormwater facilities to a more natural condition, improve stormwater quality, and increase the system's capacity.

5. **Transportation –** Includes preserving and reconstructing the roadway system, improving substandard streets with City standard curbs, gutters, and sidewalks, and addressing system capacity needs.

6. **Wastewater –** Includes projects that extend service to growth areas within the urban growth boundary and provides for maintenance of the wastewater collection system.

The graph below shows the FY17 Adopted Capital Budget for new projects by project area:



*Other refers to $121,371 for a housing development acquisition by the Planning and Development Department. Figures do not total 100.0% due to rounding.

Project Categories

Additionally, each capital project is assigned to a specific project subcategory:

Capacity Enhancements – Projects in this subcategory provide greater carrying capacity for existing facilities.

Functional and Safety Improvements – Projects in this subcategory preserve existing systems by improving the operation and safety of the facility.

New Capital Facilities – Projects in this subcategory are for new or replacement facilities, or projects that expand existing facilities/services and are of such a scale as to warrant being classified as standalone projects.

Preservation and Maintenance – Projects in this subcategory preserve, maintain, and repair systems associated with existing facilities. These projects allow facilities to achieve their useful lifespan and to be maintained at a level required for effective service delivery to the public.

Restoration – Projects in this subcategory are designed to meet the goals of the Comprehensive Stormwater Management Plan, which relate to multiple objectives and to re-establish natural systems where appropriate.

Site and Facility Improvements – Projects in this subcategory modify and/or add to existing facilities to meet operational, safety, and cost efficiency goals. The primary goal of this category is to address changing program functions and needs to improve service delivery.

Upgrades and Capacity Enhancements – Projects in this subcategory normally add to existing structures or facilities to increase capacity. This includes the modification, improvement, or expansion of existing facilities.

CIP to Capital Budget Process

The first year of the Adopted CIP becomes the basis for that year's capital budget. Staff analysis and review of the capital budget takes place in the Finance Division along with City departments involved in capital project activity. In the "off-year" when the CIP is not prepared, the second year of the CIP may be amended during the budget process to meet changing capital needs and/or revenue projections. The changes are incorporated in the adopted capital budget, and submitted to the Budget Committee for review and approval. Approval of the capital budget automatically revises the CIP.

The FY17 Adopted Capital Budget is based on the second year of the FY16-21 CIP as adopted by the City Council on March 9, 2015, with some changes as noted in the following chart.

CIP to Adopted Capital Budget Reconciliation

Second Year of FY16-21 Adopted CIP	$36,064,000
Changes via FY17 Capital Budget	
Municipal Airport	1,548,643
Parks and Open Space	104,968
Public Buildings and Facilities	20,300
Stormwater	(411,628)
Transportation	3,988,662
Wastewater	-
Other – Housing Development Acquisition	121,371
	5,372,316
FY17 Adopted Capital Budget for New Projects	**$41,436,316**

Impact of Capital Projects on Marginal Operating Costs

Generally, projects that create new capital facilities or increase capacity will have associated long-term operating, preservation, and maintenance costs.

For the City's transportation, stormwater, and wastewater systems, the marginal operating cost of system expansion can be estimated based on the current "per unit" cost of operations and maintenance of those facilities. Except for additions to the transportation and park systems, the operating costs due to system expansions are recovered primarily through the increase in user fees as system usage increases. Projected unit costs for these systems for FY17 are:

Parks and Open Space-Developed Acreage	$12,000 per acre
Parks and Open Space-Natural Area Acreage	$ 800 per acre
Stormwater System Operations and Maintenance	$21,000 per mile
Transportation System Operations and Maintenance	$20,300 per mile
Wastewater System Operations and Maintenance	$ 9,500 per mile
Wetlands	$ 1,400 per acre

The marginal operating cost of additions to the City's stock of public buildings depends on the specific project, as various types of facilities and different levels of usage impact maintenance and utility costs differently. For example, the monthly operating and maintenance costs including utilities of a City pool is $2.57 per square foot, whereas the corresponding cost of the City parking structures averages $0.11 per square foot per month. The average cost of general office buildings, which is the most useful measure for benchmarking costs, averages $1.09 per square foot per month.

FY17 Adopted Capital Budget by Fund

The Adopted Capital Budget consists of three major components:

Proposed Capital Budget – appropriations for new capital projects as proposed by the City Manager in the Proposed Budget.

Capital Carryover – estimated balances for capital projects that were previously appropriated but not completed in the preceding fiscal year, as approved by the City Council.

Budget Committee/City Council Changes – changes to next fiscal year's capital appropriations as approved by the Budget Committee and adopted by the City Council. The Budget Committee and City Council did not make any changes to the Proposed Capital Budget in FY17.

The table below summarizes these components of the FY17 Adopted Capital Budget by fund:

Proposed Through Adopted FY17 Capital Budget

Fund Name	Fund	FY16 Budget 12/31/15	FY17 Proposed Cap. Budget	FY17 Estimated Carryover	FY17 Adopted Cap. Budget
Telecom Reg. and Licensing Fund	135	$169,850	$0	$169,850	$169,850
Comm. Develop. Block Grant	170	1,640,858	0	1,582,134	1,582,134
Library, Parks and Rec. Fund	180	1,224,259	50,306	1,184,136	1,234,442
General Capital Projects Fund	310	33,545,367	2,979,905	23,467,146	26,447,051
Sys. Develop. Capital Projects	330	6,755,184	3,367,000	5,294,107	8,661,107
Transportation Capital Fund	340	18,809,944	12,825,070	9,514,677	22,339,747
Special Assessment Capital	350	67,064	0	0	0
Municipal Airport Fund	510	18,209,521	8,055,000	11,838,550	19,893,550
Parking Services Fund	520	34,801	50,000	34,801	84,801
Wastewater Utility Fund	530	4,309,197	2,140,000	3,050,189	5,190,189
Stormwater Utility Fund	539	7,756,368	2,815,000	4,516,121	7,331,121
Fleet Services Fund	600	0	0	0	0
Facilities Services Fund	615	524,448	0	515,476	515,476
Total		**$93,046,861**	**$32,282,281**	**$61,167,187**	**$93,449,468**

Overview

Capital projects for the Eugene Airport are outlined in the Eugene Airport Master Plan Update and the five-year Federal Aviation Administration (FAA) Capital Improvement Plan. These documents provide for the planned development of the Airport property and facilities to accommodate future aviation demand while remaining compatible with the environment and community development. Project priorities are determined through a process based on the adopted Master Plan Update and FAA approval. The Airport Advisory Committee provides direction and citizen input for this process.

The primary construction projects in FY17 will be:

Eugene Airport Terminal Building

- To implement Phase II of the terminal building expansion including construction of a second baggage claim area, relocation of Airport and TSA Administration offices and expanded rental square footage;
- Rehabilitate various taxiway pavements as identified in the Airport Pavement Management Program;
- Design and construct an environmentally friendly and energy efficient automated car wash facility.

Other Airport projects in the FY17 Adopted Capital Budget include roadway improvements, wetlands projects, a parking lot expansion and smaller capital improvement projects.

Funding

Eugene Airport main runway overlay project was funded primarily with FAA grants

Eugene Airport's capital projects receive the majority of their funding from FAA grants and Passenger Facility Charges (PFC) and Customer Facility Charges (CFC). The FAA grants include money from both an Entitlement Fund and a Discretionary Fund. Levels of available Discretionary Funds are subject to Congressional legislation and are subject to the FAA's priority system. Access control system upgrade is an example of a capital project funded primarily with FAA grants.

Funding Summary

Airport Projects	Fund*	Funding Source	Amount
Automated Car Wash Facility	510	User fees	$1,961,989
Improvement Projects	510	User fees	250,000
Parking Lot Expansion	510	User fees	20,000
Roadway Improvements	510	Grants	669,785
		User fees	121,869
Taxiway Rehabilitation	510	Grants	3,750,000
		User fees	250,000
Terminal Expansion	510	Grants	3,000,000
		User fees	2,624,000
Wetlands Projects	510	User fees	400,000
Total Airport			**$13,047,643**
Funding Recap		**Funding Source**	**Amount**
		Grants	$7,419,785
		User Fees	5,627,858
Total			**$13,047,643**

*Please see Fund Descriptions at the end of the Capital Budget section.

CIP to Adopted Capital Budget Reconciliation

Second Year of FY16-21 Adopted CIP - Airport	$11,499,000
Changes via FY17 Capital Budget	
Automated Car Wash Facility	(178,011)
Parking Lot Expansion	20,000
Roadway Improvements	791,654
Taxilane Construction	(1,485,000)
Taxiway Rehabilitation	2,000,000
Wetlands Projects	400,000
	1,548,643
FY17 Adopted Capital Budget - Airport	**$13,047,643**

ADOPTED FY17 AIRPORT PROJECTS*

Site and Facility Improvements	$12,647,643
• **Automated Car Wash Facility** Design and construct an environmentally friendly and energy efficient automated car wash facility for car rental companies at the airport. The project will relocate the current car service/storage area to the south of Old Airport Road and will be funded by Rental Car Customer Facility Charges.	1,961,989
• **Improvement Projects** Provide funding for small (less than $50,000) airport improvement, preservation and maintenance projects.	250,000
• **Parking Lot Expansion** Repurpose current Rental Car Service and Car Wash location to new paid parking in conjunction with construction of new facility for Rental Car agencies.	20,000
• **Roadway Improvements** Structural repairs and improvements to paved roadways around the Eugene Airport and to the ramp area at the Fixed Based Operator on the airfield.	791,654
• **Taxiway Rehabilitation** Rehabilitate various taxiway pavements as identified in the Airport Pavement Management Program.	4,000,000
• **Terminal Building Expansion** Expansion of the southern end of the terminal to serve projected demand levels at the airport as identified in the Master Plan Update. The project includes construction of a second baggage claim area and relocation of Airport and TSA Administration offices for customer service and efficiency purposes. The timeline for this Federal Aviation Administration funded project will be determined when enplanement activity reaches the levels outlined in the Master Plan.	5,624,000
Restoration	**$400,000**
• **Wetlands Projects** Improve multiple wetland areas inside the Airport Operations Area. Project includes perimeter roadway enhancements, flood gate replacement/repair, and culvert improvements.	400,000
TOTAL FY17 AIRPORT PROJECTS	**$13,047,643**

*Does not include Capital Carryover projects. For additional information on the individual capital projects, please see the FY16-21 Adopted CIP.

Overview

The City of Eugene owns, manages, and maintains a large network of parks, recreation facilities, and open space areas. The City's goals for the parks and open space system include providing opportunities for active and passive recreation, conserving open space and natural resources, and contributing to water quality and wildlife habitat.

As the community continues to grow, the City strives to provide new and/or expanded facilities to meet the increased demands for parks and open space, while maintaining the safety and functionality of existing infrastructure in older parts of the park and open space system. In 2006, the City Council adopted a Parks, Recreation, and Open Space Project and Priority Plan, which lists specific park development projects and identifies relative priorities among the listed projects. Parks and Open Space is currently in the process of updating the 2006 plan and is working with the community to create an achievable set of actions to guide services for the next decade.

While the park development capital projects included in the FY17 Adopted Capital Budget are generally consistent with the policies outlined in the 2006 Project and Priority Plan, implementation of some lower priority projects may occur before some higher priority projects are completed. In most cases, this is due to limitations of available funding for different types of projects. Projects geared toward restoration and maintenance of existing facilities do not qualify for most of the Parks and Open Space capital funding sources and therefore many of these types of needs are going unaddressed. Eugene Parks & Recreation is updating its system plan - seeking both to build on the system's strong legacy and to make necessary adjustments to meet new challenges.

The ability for the City to expand the parks and open space system relies not only on capital funding, but requires adequate funding to annually operate and maintain new assets after they are developed. Annual operating and maintenance dollars ensure that the community receives the full value for how a capital asset was intended to be used, both in terms of functionality and maximizing the asset's useful life. Over the last several years, annual funding for operating and maintaining the parks and open space system has dropped, and this is listed in the City's Multi-Year Financial Plan as a significantly underfunded area.

Ridgeline Open Space

Funding

Eugene citizens approved General Obligation bonds for the City's park system in 2006. The majority of those funds have been spent, with the remaining amount reserved primarily for land acquisition purposes. The other primary capital funding source for Parks and Open Space development projects is park system development charges (SDCs). Park SDCs paid by new residential construction are primarily meant to fund capacity enhancement projects to serve park and open space system expansion efforts and only a small percentage of SDC funds may be used for preservation and maintenance of existing park assets.

A limited amount of capital funding from the City's General Fund is also used for rehabilitation and renovation of existing assets. This funding source is important, because with the exception of a very limited portion of Park SDC funding, the other capital funding sources are not available for rehabilitation and renovation of existing assets when age and wear necessitate major repairs. Stormwater and Wastewater capital funds are also used for park development projects on a very limited basis and only where those projects advance goals specific to the purpose of these dedicated funds. In addition, whenever possible, outside funding sources, such as grants, have been sought to augment existing City funds. Past examples include federal Forest Legacy Program funding for natural area acquisition and Recreational Trail Program funds from Oregon State Parks for trail development.

Partnerships, donations and volunteer efforts are also increasingly important for park development and renovation. The Eugene Park Stewards program, a Parks and Open Space volunteer program, is working in conjunction with community partners, park adoption groups, and the Eugene Parks Foundation to raise private dollars and to increase volunteer efforts in support of maintenance of neighborhood and community parks and natural areas.

Washington Park spray area was partially funded with private donations

Funding Summary

Parks and Open Space Projects	Fund*	Funding Source	Amount
ADA Parks Improvements	330	SDCs	$150,000
Amazon Park Playground	310	Bonds	2,686
EWEB Riverfront Park Plan/Development	330	SDCs	1,500,000
Hays Memorial Interest Project	180	Miscellaneous	1,900
Hendricks Park Interest Project	180	Miscellaneous	261
Lindholm Memorial Interest Project	180	Miscellaneous	121
Parks Donation Projects	180	Donations	50,000
Park Land Acquisition	330	SDCs	550,000
Site Renovations and Rehabilitation	310	General Fund Transfer	338,000
	330	SDCs	450,000
	340	Fees for Services	35,000
	530	User Fees	35,000
	539	User Fees	35,000
Street Tree Stocking and Planting Program	539	User Fees	30,000
Total Parks and Open Space			**$3,177,968**

Funding Recap	Funding Source	Amount
	Donations	$50,000
	Fees for Services	35,000
	General Fund Transfer	338,000
	Miscellaneous	2,282
	Parks Bonds	2,686
	SDCs	2,650,000
	User Fees	100,000
		$3,177,968

*Please see Fund Descriptions at the end of the Capital Budget section.

CIP to Adopted Capital Budget Reconciliation

Second Year of FY16-21 Adopted CIP - Parks and Open Space	$3,073,000
Changes via FY17 Capital Budget	
Amazon Park Playground Renovation	2,686
Hays Memorial Interest Projects	1,900
Hendricks Park Interest Project	261
Lindholm Memorial Interest Project	121
Parks Donation Projects	(5,000)
Site Renovations and Rehabilitation	105,000
	(104,968)
FY17 Adopted Capital Budget - Parks and Open Space	**$3,177,968**

ADOPTED FY17 PARKS AND OPEN SPACE PROJECTS*

Functional and Safety Improvements	$150,000
• **ADA Parks Improvements** Make improvements to park paths, playgrounds, ramps, gates, benches, tables and other park amenities to improve accessibility and comply with Americans with Disabilities Act requirements.	150,000

Land Acquisition	$550,000
• **Park Land Acquisition** This is an ongoing project. Funds are budgeted under this general project and are subsequently transferred to specific projects as needs are identified and developed.	555,000

Site and Facility Improvements	$1,500,000
• **EWEB Riverfront Park Planning and Development** Plan, design and construct an urban riverfront park on the former EWEB site. Amenities to include a redesigned bicycle/pedestrian path, viewing areas, and natural habitat areas.	1,500,000

Preservation and Maintenance	$947,960
• **Amazon Park** Provides funding for the Amazon Park playground renovation.	2,686
• **Hays Memorial Interest Project** Provides funding for projects eligible under the Hays Trust.	1,900
• **Hendricks Park Interest Project** Provides funding for projects at Hendricks Parks.	261
• **Lindholm Memorial Interest Project** Provides funding for projects eligible under the Lindholm Trust.	121
• **Parks Donation Projects** Provide support for volunteer-supported and donation-funded projects in existing parks. Examples of projects that have been funded with donations and/or volunteer labor include the installation and preservation of memorials, plaques, benches, trees, etc., in Hayes Tree Garden, and in parks such as Owen Rose Garden and RiverPlay Discovery Village playground.	50,000
• **Site Renovations and Rehabilitation** Repair or replace aging, damaged, or non-compliant park facilities and amenities throughout the park and open space system. These are typically large-scale capital projects that are beyond the scope of available annual operations and maintenance funds appropriated to Preservation and Maintenance. These projects will address a broad range of park infrastructure renovations.	893,000

Upgrades and Capacity Enhancements	$30,000
• **Street Tree Stocking and Planting Program** Provide support for planting street trees in areas needing new trees and where trees were removed due to damage or disease.	30,000

TOTAL FY17 PARKS AND OPEN SPACE PROJECTS	$3,177,968

* Does not include Capital Carryover projects. For additional information on the individual capital projects, please see the FY16-21 Adopted CIP.

Overview

The City maintains a wide range of public facilities, including neighborhood, community, and metropolitan park buildings, community centers, swimming pools, fire stations, government office buildings, parking structures, and the library. In all, the City maintains and preserves more than 180 buildings totaling approximately 2 million square feet in area. Public Buildings and Facilities projects are derived from several adopted plans and facility condition reports, including the following:

- 2010 Facility Condition Report
- Parks and Recreation Plan
- Public Safety Long Range Plan
- Fire and Emergency Medical Services Redeployment Plan
- Urban Renewal Plans
- Public Works Facility Master Plan Update
- HUD Consolidated Plan
- Facility Accessibility Evaluation
- Americans with Disabilities Act Transition Plan
- Parking Structure Architectural Study
- Eugene Municipal Parking Structure Condition Analysis

Inadequate funding for preservation programs in the last several decades have resulted in a backlog of rehabilitation projects, primarily related to General Fund assets and to Eugene's street systems:

- Operating budget for ongoing building maintenance funded through the Facilities Services Fund. The primary revenue source supporting these expenditures is the internal service fund facility rates charged to various funds for departments that occupy the buildings. The FY17 funding associated with this component is $2,052,117.
- Capital budget for facilities preservation and maintenance, which is funded through the annual transfer from the General Fund to the General Capital Projects Fund. There are several recurring capital projects that are funded as part of the capital budget allocation, four of which are used for facility preservation:

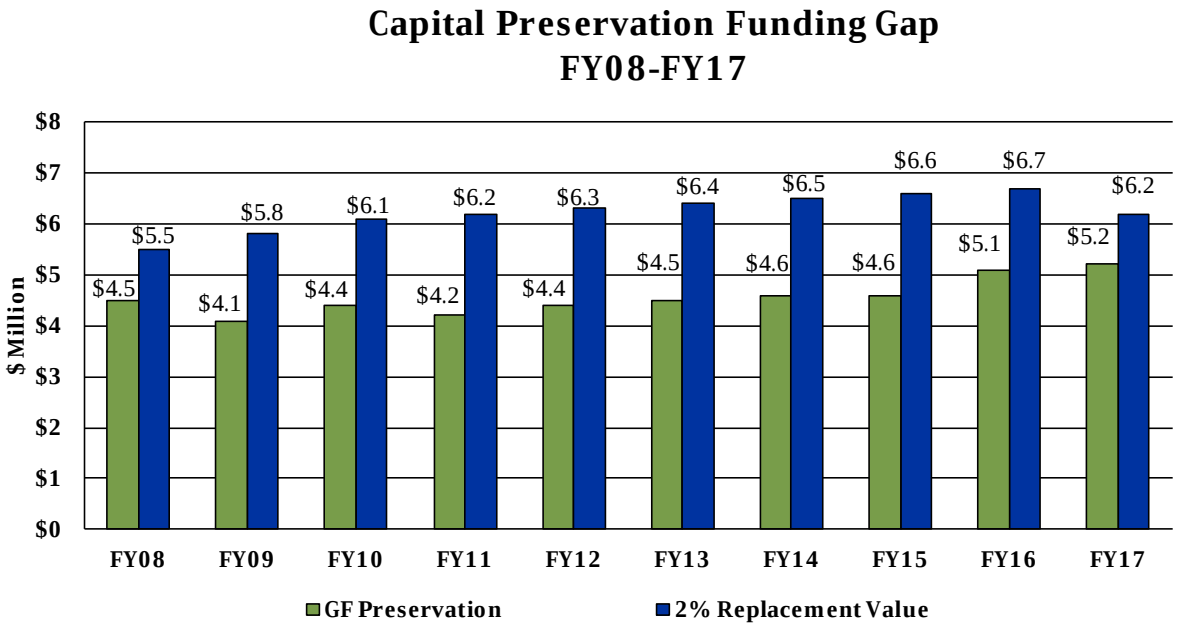
    - ***Building Service Systems*** – To preserve and maintain building service systems, such as elevators, mechanical systems (plumbing, heating, cooling) and electrical systems.
    - ***Health, Safety and Welfare*** – To preserve and maintain health, safety and welfare of users of City facilities, including asbestos abatement, air quality and building safety systems designed to protect the public and employees.
    - ***Primary Building Systems*** – To preserve and maintain the exterior systems of City buildings, such as foundations, exterior enclosures and roofs.
    - ***Secondary Building Systems*** – To preserve and maintain the interior of the buildings, such as doors, walls, floors, ceilings, and related finishes.

For FY17, the General Capital Projects Fund includes General Fund support of $3,069,300. The funding built into the FY17 Adopted Budget for facility capital preservation projects is $2,367,000. The remainder of the FY17 General Capital funding is dedicated to site/facility improvements,

park renovations and rehabilitations, parking and accessibility (ADA) capital improvements. If funds are available and approved by the City Council, an additional transfer of $900,000 will be completed as part of the supplemental budget action in December 2016. Of this amount, $100,000 is dedicated to Parks and Open Space preservation projects, and the remaining $800,000 for Public Buildings and Facilities preservation projects.

Industry standards are to dedicate 2% to 4% of a building's replacement value on an annual basis to preservation and maintenance of public buildings, which equates to a 25 to 50 year life span. The FY17 General Fund Capital Budget funding level and the potential mid-year increase, combined with Facility Management major maintenance activities, amounts to approximately 1.7% of current General Fund building replacement value, compared to the 2% minimum industry recommended reinvestment ratio to adequately maintain facilities. Increasing the combined capital preservation and major maintenance funding to a threshold of 2% of building asset value would require a total of $1.0 million in additional resources annually. At this higher level, capital preservation could begin to address the backlog of building and park amenity deficiencies.

A multi-year comparison of the General Fund contributions to the Capital Budget versus the level of funding needed to meet the target of reinvesting 2% of replacement value is shown below.



The major factors affecting facility maintenance and preservation are the increased square footage of City facilities and the age of the remaining facilities. The demolition of City Hall in FY15 has temporarily reduced the total square footage of General Fund building assets. However, in the past 20 years, the fire complex, four fire stations, the 911 Center, the Downtown Library, Police Department headquarters, the Police Services Building (housing the property control and forensics functions), the Eugene Depot, and a number of park restrooms and utility buildings have been added to the General Fund building inventory. These projects have increased the City's building inventory by 450,000 square feet, which is approximately half of the current total square footage of General Fund building assets. This large increase in building area, although with relatively energy efficient and low maintenance facilities, increases the overall costs of building operation and maintenance.

Eugene Police Department Headquarters

Even with the addition of newer buildings, a large component of the General Fund facility inventory is significantly older. The average age of General Fund buildings is about 32 years, while almost 25% of the square footage of General Fund buildings is 40 years old or older. This aging component of the City's building inventory requires increasingly costly building maintenance and preservation. In the near future, these assets will require funding for renovation that is beyond the level supported by the ongoing capital preservation program.

Funding

The General Fund is the primary source of funding for Public Buildings and Facilities projects. Public building projects at the Eugene Airport are included in the Airport section of the budget. Community Development Block Grant (CDBG) funds are the primary funding source for the housing site acquisition projects. The Atrium Fund, which receives rental revenue, is the primary funding source for the Atrium Building.

Projects associated with the wastewater treatment plant are part of the Metropolitan Wastewater Management Commission capital program and are not included in the City of Eugene FY17 Adopted Capital Budget.

Funding Summary

Public Buildings and Facilities Projects	Fund*	Funding Source	Amount
ADA Renovations	310	General Fund Transfer	$118,300
Atrium Improvements	615	Miscellaneous	375,000
Building Service Systems	310	General Fund Transfer	700,000
General Site and Facilities Improvements	310	General Fund Transfer	246,000
Health, Safety and Welfare	310	General Fund Transfer	482,000
Housing Development Acquisition	170	Grants	73,200
	310	Miscellaneous	48,171
Parking Structures Upgrades and Repairs	520	User Fees	50,000
Primary Building Systems	310	General Fund Transfer	964,000
Secondary Building Systems	310	General Fund Transfer	221,000
Total Public Buildings and Facilities			**$3,277,671**
Funding Recap		**Funding**	**Amount**
		General Fund Transfer	$2,731,300
		Grants	73,200
		Miscellaneous	423,171
		Parking User Fees	50,000
			$3,277,671

*Please see Fund Descriptions at the end of the Capital Budget section.

CIP to Adopted Capital Budget Reconciliation

Second Year of FY16-FY21 Adopted CIP - Public Buildings and Facilities	$3,136,000
Changes via FY17 Capital Budget	
ADA Renovations	(14,700)
Atrium Building Improvements	375,000
Building Service Systems	(76,000)
General Site and Facility Improvements	(25,000)
Health, Safety and Welfare	(53,000)
Housing Development Acquisitions	121,371
Parking Structures Upgrades and Repairs	50,000
Primary Building Systems	(107,000)
Roosevelt Yard Site Renovation and Rehabilitation	(105,000)
Secondary Building Systems	(24,000)
	141,671
FY17 Adopted Capital Budget – Public Buildings and Facilities	**$3,277,671**

ADOPTED FY17 PUBLIC BUILDINGS AND FACILITIES PROJECTS*

New Capital Facilities	$121,371

- **Housing Development Acquisition** **121,371**
  Ongoing program of acquiring land parcels for future development of affordable housing for low-income households. Individual sites are later awarded to projects through an RFP process. Examples of projects developed on former City landbank sites include West Town on 8th Avenue (Metro), Turtle Creek Apartments (HACSA) and Stellar Apartments (SVdP). Funding for landbank acquisition comes primarily from the federal Community Development Block Grant (CDBG).

Preservation and Maintenance	$2,522,000

- **Building Service Systems** **700,000**
  Preserve and maintain building service systems, including elevators, mechanical systems (plumbing, heating, cooling) needed to maintain reasonable service levels. Program includes electrical systems necessary for lighting, equipment and computers. This program area is receiving increasing emphasis as it becomes more cost effective to replace systems rather than continue repairs due to the aging of mechanical systems in City buildings.

- **Health, Safety and Welfare** **482,000**
  Preserve and maintain the health, safety and welfare of users of City facilities, including asbestos abatement, air quality and building safety programs designed to protect the public and employees. Typical projects within these program areas include hazardous materials abatement, building seismic modifications, building security improvement and building safety hazard mitigation.

- **Parking Structures Upgrades and Rehabilitation** **50,000**
  Funding to address capital preservation needs for City-owned parking garages and surface lots.

- **Primary Building Systems** **964,000**
  Preserve and maintain the exterior systems of City buildings, such as foundations, sub/superstructures, floors, exterior enclosures and roofs. The scale of these systems can involve major rehabilitation of facilities. A historic preservation and maintenance program was initiated in 2000 to address the City's growing inventory of historic buildings.

- **Roosevelt Yard Site Renovation and Rehabilitation** **105,000**
  Project is for improvements and major maintenance to the Roosevelt Yard. Past projects have been emergency generators and building roof.

- **Secondary Building Systems** **221,000**
  Preserve and maintain interior building features, such as doors, walls, floors, ceilings and all related finishes. These elements can be combined into a major interior rehabilitation project in some cases.

Site and Facility Improvements	**$739,300**

- **ADA Renovations** **118,300**
  Improve and maintain access to City buildings and park facilities for people with disabilities. Addresses federal regulations, the Uniform Building Code and City-wide Facilities Accessibility Study. Examples include implementation of ADA requirements at City facilities.

- **Atrium Building Improvements** **375,000**
  Modify and improve existing Permit and Information center to improve service delivery and meet operational goals. Repair and replace aging interiors and features.

- **General Site and Facilities Improvements** **246,000**
  Modify and/or add to existing facilities to meet operational, safety and cost-efficiency goals. Primary goal is to address changing program functions/needs and/or to improve service delivery. This project does not include land or property acquisition or construction of new facilities.

TOTAL FY17 PUBLIC BUILDING AND FACILITIES PROJECTS	**$3,277,671**

***** Does not include Capital Carryover projects. For additional information on the individual capital projects please see the FY16-21 Adopted CIP.

Overview

The City's stormwater capital program reflects the goals of the Comprehensive Stormwater Management Plan (CSWMP) and the City's compliance with the National Pollutant Discharge Elimination System stormwater permit.

The goals of the stormwater capital improvements include the following:

1. Protect the community from excessive flood damage.
2. Meet the requirements of the Clean Water Act for managing non-point source water pollution.
3. Incorporate the multiple objectives outlined in the CSWMP into capital projects: flood protection, water quality protection and enhancement, and related natural resource protection.
4. Integrate stream corridors into the City's green infrastructure system through a combination of acquisition, restoration and rehabilitation.
5. Participate in the ongoing management and implementation of the West Eugene Wetlands Plan and associated wetland bank program.
6. Preserve the effectiveness of the stormwater system through an ongoing operations and maintenance program.

Funding

Stormwater preservation and maintenance projects include system rehabilitation and improvements, wetland restoration and stream corridor acquisitions. Projects are funded primarily through stormwater user fees and systems development charges (SDCs).

Ferndale Park Swale is an example of stormwater retention and filtration system

Wetland restoration projects are designed to meet multiple objectives included in the CSWMP and to reestablish natural systems where appropriate. The primary revenue source for restoration is the Wetlands Mitigation Bank. The City, under an interagency agreement with the Federal Bureau of Land Management, the Army Corps of Engineers, and the Oregon Division of State Lands, manages the Bank to restore, construct and maintain wetlands to replace those wetlands permitted to be developed in accordance with the West Eugene Wetlands Plan. As part of the development process, private developers have the option to purchase replacement wetlands through the Bank.

Funding Summary

Stormwater Projects	Fund*	Funding Source	Amount
Amazon Creek Restoration: 19-24th Avenue	539	User Fees	$300,000
Drywell Elimination Program	539	User Fees	500,000
Offsite SW Treatment Mitigation	330	SDC's	138,372
Stormwater System Rehabilitation	330	SDCs	175,000
	539	User Fees	400,000
Stream Restoration and Stabilization	330	SDCs	175,000
	539	User Fees	150,000
Street and Alley Preservation	539	User Fees	500,000
Water Quality High Service Area	539	User Fees	300,000
Wetland Mitigation Bank Projects	539	Mitigation Credits	50,000
Total Stormwater			**$2,688,372**
Funding Recap		**Funding Source**	**Amount**
		Mitigation Credits	$50,000
		SDCs	488,372
		Stormwater User Fees	2,150,000
			$2,688,372

*Please see Fund Descriptions at the end of the Capital Budget section.

CIP to Adopted Capital Budget Reconciliation

Second Year of FY16-FY21 Adopted CIP - Stormwater	$3,100,000
Changes via FY17 Capital Budget	
Offsite SW Treatment Mitigation	138,372
Stormwater System Rehabilitation	(400,000)
Stream Corridor Acquisition	(150,000)
	(411,628)
FY17 Adopted Capital Budget – Public Buildings and Facilities	**$2,688,372**

ADOPTED FY17 STORMWATER PROJECTS*

Preservation and Maintenance	$2,638,372
• **Amazon Creek: 19-24th Avenue** This reach of the Amazon Creek is lined with concrete and the infrastructure is now showing signs of fatigue and stress due to old age. This project will identify opportunities to improve capacity, water quality, natural resources, neighborhood livability and private property.	300,000
• **Drywell Elimination Program** Remove or retrofit drywells using either piped systems or infiltration systems such as rain gardens. Many of these drywells are located in the River Road and Santa Clara basins.	500,000
• **Offsite Stormwater Treatment Mitigation** To develop offsite stormwater treatment that could not be developed at the time of development and is funded from the LID component of Stormwater SDC.	138,372
• **Stormwater System Rehabilitation** Rehabilitate, reconstruct and install stormwater system where needed due to various problems, such as deterioration due to age, poor materials, localized flooding, and/or systems limitations. Where feasible, natural systems are used to address existing problems in conformance with Comprehensive Stormwater Management Plan.	575,000
• **Stream Restoration and Stabilization** Implement streambank stabilization projects to help streams adjust to increased runoff volumes while limiting negative impacts associated with downcutting, sedimentation, and erosion. Where appropriate, use bioengineering techniques to stabilize streambanks and improve habitat and water quality functions.	325,000
• **Street and Alley Preservation** Rehabilitates or upgrades stormwater system on pavement preservation or bond projects.	500,000
• **Water Quality High Service Area** Improve water quality in developed, high pollutant source areas by installing structural water quality facilities to address pollutants of concern.	300,000

Restoration	$50,000
• **Wetland Mitigation Bank Projects** Enhance and restore wetlands in West Eugene on various sites. Mitigation work in advance of development will result in certified credits to be sold to developers.	50,000

TOTAL FY17 STORMWATER PROJECTS	$2,688,372

* Does not include Capital Carryover projects. For additional information on the individual capital projects please see the FY16-21 Adopted CIP.

Overview

The majority of projects in the Transportation section are derived from the Eugene Transportation System Plan adopted in 2013, and the Regional Transportation Plan, updated in 2011. Other transportation-related plans and policies include:

- Americans with Disabilities Transition Plan;
- Arterial-Collector Street Plan;
- Community Climate and Energy Action Plan;
- Envision Eugene;
- Master Traffic Communications Plan;
- Neighborhood and local area refinement plans;
- Pavement Management Program;
- Pedestrian and Bicycle Master Plan.

Transportation projects are generally described as preservation, functional and safety improvements, upgrades, capacity enhancement, and new capital facilities. Preservation projects typically include overlays and reconstruction of existing streets and alleys. Functional and safety improvement projects include neighborhood transportation livability, accessible pedestrian signals, sidewalk access improvements, pedestrian crossings, and intersection improvements.

Jefferson Street paving project

Upgrades typically involve improving bike paths and substandard arterial or collector streets to City standards. Capacity enhancements provide greater carrying capacity for motorists, bus transit, bicycles, and/or pedestrians. Upgrades and capacity enhancements are funded from a combination of assessments (used where the improvements benefit specific property owners) and the improvement component of transportation system development charges.

During the 2016 construction season, the Public Works Department will oversee major overlays or reconstruction of the following City streets:

- 5th Ave. (Bertelsen Rd. to West End)
- 6th Ave. (Bertelsen Rd. to Commercial St.)
- 7th Ave. (Bertelsen Rd. to Oscar St.)
- 8th Ave. (Monroe St - Lincoln St.)
- 27th Ave. (Columbia to Spring Blvd.)
- Alva Park Drive (Bell Ave. to Wood Ave.)
- Capital Drive (Spring Blvd. to Cresta de Ruta St.)
- Centennial Loop (north of Martin Luther King, Jr. Blvd.)
- Commercial St. (5th Ave. to South End)
- Davis St. (Bell Ave. to Elmira Rd.)

- Fairfield Ave. (Hwy. 99 to Royal Ave.)
- Harold St. (Bell Ave. to Wood Ave.)
- Harris St. (18th Ave. - 28th Ave.)
- Jacobs Drive (Hwy. 99 to Fairfield Ave.)
- Lincoln St. (5th Ave. to 13th Ave.)
- Potter St. (24th - 29th)
- Spring Blvd (Fairmount Blvd to Capital Dr.)
- Terry St. (Barger - Olympic Circle)
- Van Ness (23rd - 27th)
- Washington St. (8th Ave. to 13th Ave.)
- Willamette St. (10th Ave. to 13th Ave.)

Funding

The City of Eugene transportation system is a public asset with an estimated replacement value of $500 million. Adequate maintenance of this asset requires continuing investment in pavement preservation along with capacity enhancements to match population growth. Over time, street repair funding levels have failed to keep pace with rehabilitation needs. In 2003, the City established a local gas tax at $0.05 per gallon to help fund the Pavement Preservation Program. The motor vehicle fuel tax is projected to provide about $3 million annually for pavement preservation. These funds may only be used to preserve current assets and cannot be used to expand transportation system capacity. Despite the 2003 motor fuel tax, the backlog of needed preservation and reconstruction projects is estimated to necessitate $18 million annually to fully fund and stabilize the transportation system.

In November 2012, Eugene voters approved a five-year General Obligation Bond measure to continue repairing the backlog of streets with maintenance needs. The $43 million five-year plan will be used to repave approximately 74 lane miles of streets and help fund pedestrian and bicycle projects. The bond measure provides additional funds through FY19, but beginning in FY20 annual pavement preservation spending will drop from an average of $11.3 million to $3.1 million. Construction of bond financed projects began in the summer of 2014, and the first year of the tax levy occurred in FY15.

The proceeds of the 2012 bond measure in addition to the local motor vehicle fuel tax and the reimbursement component of the transportation system development charges represent a significant investment in the preservation of the City's transportation infrastructure. However, there is still a substantial pavement preservation backlog and the City has yet to establish a locally controlled, sustainable funding source for street maintenance and preservation. The pavement preservation backlog on asphalt streets was estimated to be $79 million at the end of 2015.

The FY17 Adopted Capital Budget provides $16.5 million for transportation projects.

Funding Summary

Transportation Projects	Fund*	Funding Source	Amount
Amazon Active Trans Corridor	330	SDCs	$136,000
	340	Grants	1,317,000
Jessen Path: Beltline – Ohio	330	SDCs	176,000
	340	Grants	1,708,662
Neighborhood Transportation Livability	340	General Fund Transfer	30,000
Northeast Livable Streets	330	SDCs	72,000
	340	Grants	695,000
Pavement Preservation Program	330	SDCs	300,000
	340	Local Motor Vehicle Fuel Tax	2,850,000
	340	Street Bonds	8,590,000
ROW Sales and Street Vacation	340	Miscellaneous	58,000
Services for New Development – Grant Matching Funds	330	SDCs	391,000
Traffic Operations Improvement Program	330	SDCs	66,000
Traffic Signal Improvements and Upgrades	330	SDCs	100,000
Total Transportation			**$16,489,662**
Funding Recap		**Funding Source**	**Amount**
		General Fund Transfer	$30,000
		Grants	3,720,662
		Local Motor Vehicle Fuel Tax	2,850,000
		Miscellaneous	58,000
		SDCs	1,241,000
		Street Bonds	8,590,000
			$16,489,662

*Please see Fund Descriptions at the end of the Capital Budget section.

CIP to Adopted Capital Budget Reconciliation

Second Year of FY16-21 Adopted CIP - Transportation	$12,501,000
Changes via FY17 Capital Budget	
Amazon Active Trans Corridor	1,423,000
Jessen Path: Beltline – Ohio	1,884,662
Northeast Livable Streets	707,000
ROW Sales and Vacation	58,000
Traffic Operations Improvement Program	(34,000)
Traffic Signal Improvements and Upgrades	(50,000)
FY17 Adopted Capital Budget - Transportation	**$16,489,662**

ADOPTED FY17 TRANSPORTATION PROJECTS*

Functional and Safety Improvements	$254,000
• **Neighborhood Transportation Livability** Neighborhood transportation projects on local streets including traffic calming projects: speed humps, diverters, chokers, circles, street lights; bike and pedestrian improvements; transit facilities; and other street enhancements. Program addresses neighborhood livability issues which are prioritized with the assistance of neighborhood organizations.	30,000
• **Right of Way (ROW) Sales and Street Vacations** To respond to petitions for the purchase of right of way or street vacations, and to calculate appraisal costs to determine valuation of assets.	58,000
• **Traffic Operations Improvement Program** Safety and transportation system management improvements include adding turn lanes and bicycle lanes, median islands, safety devices, and other restriping and channelization modifications.	66,000
• **Traffic Signal Improvements and Upgrades** Install new traffic signals and upgrade the traffic signal system to improve responsiveness, reduce delay, improve air quality, and facilitate multi-modal traffic flow. Locations for installing new traffic signals are based on a priority rating system that considers traffic volumes, delays, accidents, standard signal warrants and other traffic and development-dependent factors.	100,000

Preservation and Maintenance	$11,740,000
• **Pavement Preservation Program** Preserve existing improved streets and alleys city-wide, through overlays and surface treatments. This program also includes reconstruction projects for roadways deteriorated to a point where investment in capital preservation and preventative maintenance are not cost-effective.	3,150,000
• **Pavement Preservation Program – Street Bonds** Street and bike path rehabilitation projects funded through the General Obligation Bonds approved by voters in 2012.	8,590,000

Upgrades and Capacity Enhancements	$4,495,662
• **Amazon Active Trans Corridor** This project is to implement walking, running, and bicycling improvements to East/West Amazon Drives and to extend Amazon Path south to Tugman Park. The project will entail sidewalk widening, pedestrian bridges, intersection improvement, a two-way separated bicycle facility and running trail improvements.	1,453,000

- **Jessen Path: Beltline – Ohio** **1,884,662**
  Construct a shared use path in west Eugene connecting the Beltline Road path to Terry Street. The proposed path is approximately 5,900' long, and includes a 12' wide wearing surface with 2' wide shoulders and pedestrian scale lighting.

- **Northeast Livable Streets** **767,000**
  Formalize the bicycle boulevard network in three neighborhoods (Cal Young, Northeast, Harlow). Projects include wayfinding signs, shared lane markings, traffic calming, diversion, and enhanced pedestrian crossings.

- **Services for New Development** **391,000**
  Unspecified petitioned infrastructure improvements to support new development and response to infrastructure needs in developing areas. Also, the local funding match for bicycle and pedestrian improvements funded through state and federal grant projects.

TOTAL FY17 TRANSPORTATION PROJECTS	**$16,489,662**

***** Does not include Capital Carryover projects. For additional information on the individual capital projects please see the FY16-21 Adopted CIP.

Overview

The City's wastewater collection system collects and transmits wastewater from Eugene to the regional water pollution control facility, which is owned and operated by the Metropolitan Wastewater Management Commission (MWMC). Projects associated with the regional water pollution control facility and other regional facilities are separately managed and funded by the MWMC Capital Program.

The majority of projects in the Wastewater section of the capital budget are derived from the Urban Sanitary Sewer Master Plan and the Wet Weather Flow Management Plan. Both plans include recommendations for the rehabilitation of existing systems and management of inflow and infiltration (I&I program) entering the wastewater collection system. During periods of wet weather, excessive amounts of groundwater and/or rainwater enter the system due to the deterioration of the collection system (open joints, cracks, etc.). When this occurs, it reduces the carrying capacity of the collection system and results in increased inflow that must be treated at the wastewater treatment plant. The I&I program was designed to reduce the amount of groundwater and/or rainwater flow entering the system.

Wastewater rehabilitation project

Funding

The Wastewater Capital Program is supported by local wastewater user fees, wastewater Systems Development Charges (SDCs), and assessments to property owners. Expansion of the wastewater collection system is financed primarily by assessments and SDCs on new development.

Funding Summary

Wastewater Projects	Fund*	Funding Source	Amount
Community Sewers Rehabilitation	530	Wastewater User Fees	$255,000
Pump Station Rehabilitation	530	Wastewater User Fees	450,000
Services for New Development	330	SDCs	200,000
Street and Alley Preservation	530	Wastewater User Fees	100,000
Wastewater System Rehabilitation	330	SDCs	450,000
	530	Wastewater User Fees	1,300,000
Total Wastewater			**$2,755,000**
Funding Recap		**Funding Source**	**Amount**
		SDCs	$650,000
		Wastewater User Fees	2,105,000
			$2,755,000

*Please see Fund Descriptions at the end of the Capital Budget section.

CIP to Adopted Capital Budget Reconciliation

Second Year of FY16-21 Adopted CIP – Wastewater	$2,755,000
No Changes via FY17 Capital Budget	0
FY17 Adopted Capital Budget – Wastewater	**$2,755,000**

ADOPTED FY17 WASTEWATER PROJECTS*

New Capital Facilities	**$200,000**
• **Services for New Development** Address City's share of miscellaneous wastewater system projects petitioned for by benefiting property owners. Funding allows the City to respond to requested projects in a timely manner.	**200,000**

Preservation and Maintenance	**$2,555,000**
• **Community Sewers Rehabilitation** Address the portion of the wastewater system that involves long private laterals in the public right-of-way, or laterals crossing multiple properties to get to the public system. Projects extend public sewer to individual lots. Work will be done in conjunction with the Wastewater System Rehabilitation projects, in coordination with the Pavement Preservation Program, or independently as problems arise.	**255,000**
• **Pump Station Rehabilitation** Provide service to aging pump stations in the local system to maximize efficient operation and minimize costs and operational problems.	**450,000**
• **Wastewater System Rehabilitation** Preserve and rehabilitate an aging wastewater system; decrease inflow and infiltration and address increased wet weather flows.	**1,750,000**
• **Street and Alley Preservation** Rehabilitates or upgrades wastewater system on pavement preservation or street bond projects.	**100,000**

TOTAL FY17 WASTEWATER PROJECTS	**$2,755,000**

***** Does not include Capital Carryover projects. For additional information on the individual capital projects please see the FY16-21 Adopted CIP.

Fund 135 Telecommunications Registration and Licensing Fund

Funding: Business privilege tax and registration fees.

Purpose: The purpose of the Telecommunications Registration and Licensing Fund is to account for registration fees and business privilege taxes collected from providers of telecommunication services in Eugene. Resources are used for program administration and telecom projects that benefit the community.

Fund 170 Community Development Fund

Funding: Federal grants received under the provisions of Title I of the Community Development Act of 1974 and Title II of the Cranston-Gonzalez National Affordable Housing Act.

Purpose: Federal CDBG and HOME grants fund program activities for the benefit of low income individuals. This fund also accounts for General Fund low-income housing development and the historic preservation and downtown revitalization loan programs administered by the Community Development Division.

Fund 180 Library, Parks and Recreation Special Revenue Fund

Funding: Contributions from private donors, grants, and revenue for reimbursable services.

Purpose: The resources of this fund may be used in combination with other park related capital funds (e.g. General Fund, Parks System Development Charges, and/or Parks and Open Space Bond funds), as appropriate to fund parks capital projects.

Fund 310 General Capital Projects Fund

Funding: Transfer from the General Fund (property taxes and other City general revenue sources), 2006 Parks, Recreation and Open Space Bonds.

Purpose: General Capital Project Funds are used for any specific project, service or program not supported by dedicated or other funding.

Fund 330 Systems Development Capital Projects Fund

Funding: Systems development charges for transportation, stormwater, wastewater, and parks.

Purpose: Capital projects using these funds include improvements to streets, wastewater lines and pump stations, stormwater systems, and parks, as well as the construction of off-street bike paths. Financing is provided by a systems development charge levied against developing properties. Expenditures of improvement fee SDCs are restricted by state law to capacity-enhancing projects for the following systems: transportation, wastewater, stormwater, and parks facilities. The reimbursement portion of SDCs may be used for capital projects related to the system for which the fee was collected, including rehabilitation of existing systems. Eugene currently has a reimbursement fee for transportation, wastewater, and stormwater systems.

Fund 340 Transportation Capital Projects Fund

Funding: Grants, intergovernmental agreements, Local Motor Vehicle Fuel Tax, and 2012 General Obligation Street Bonds.

Purpose: The City's Transportation Capital Projects Fund accounts for revenues received from multiple sources. These capital funds are used for transportation related purposes, such as preservation and maintenance of existing transportation capital assets or new capital facility construction.

Fund 350 Special Assessments Capital Projects Fund

Funding: Benefiting property owner payments.

Purpose: Assessment projects are typically street, sidewalk, and wastewater or stormwater improvements initiated by property owners or City Council action. The City issues short-term debt to fund construction costs. After the construction, the short-term debt is paid from the proceeds of assessment bonds. The debt service on assessment bonds is, in turn, paid through assessments that are levied on the property receiving benefits from the project improvements.

Fund 510 Municipal Airport Fund

Funding: Airport parking fees, landing fees, terminal rents, fees from other operations, special federal funding, and Passenger Facility Charges.

Purpose: Projects include capital improvements to the Eugene Airport terminal, runways, taxiways, and other airport buildings and surrounding areas.

Fund 520 Parking Services Fund

Funding: Parking fees, fines, and rent.

Purpose: Funds are used for the upgrade and rehabilitation of the parking structures, downtown surface lot parking and on-street parking. These facilities operate as self-supporting enterprise funds with established reserves set aside for major rehabilitation and maintenance. Projects include improvements required by the Americans with Disabilities Act (ADA), meter security and lock upgrades, and upgrading of energy-efficient lighting.

Fund 530 Wastewater Utility Fund

Funding: Wastewater user fees and charges.

Purpose: Projects are wastewater improvements in developed areas and the construction of major trunk sewers. Capital projects budgeted in the Wastewater Fund are funded by user fees. User fees are established annually to cover both operating and capital budgets.

Fund 539 Stormwater Utility Fund

Funding: Stormwater user fees and charges.

Purpose: Projects are stormwater improvements in developed areas and the construction of storm drainage systems. Capital projects budgeted in the Stormwater Fund are funded by user fees. User fees are established annually to cover both operating and capital budgets.

Wetlands Mitigation Bank Subfund

Funding: Revenues from the sale of mitigation credits to public and private developers.

Purpose: The Wetlands Mitigation Bank Subfund rolls up to the Stormwater Fund. As part of the development permitting process, the Army Corps of Engineers or the Division of State Lands requires developers to replace wetlands that cannot be protected or mitigated on-site. The City constructs and maintains the "mitigation" wetlands, in cooperation with the Bureau of Land Management under the approval of the Army Corps of Engineers and the Division of State Lands. The mitigation bank provides a mechanism to protect and manage the City's largest open space system.

Fund 615 Facilities Services Fund

Atrium Subfund

Funding: Both private and public tenants pay into the Atrium Subfund to cover the cost of annual operations, maintenance, long-term capital improvements, and debt service.

Purpose: The Atrium Subfund rolls up to the Facilities Services Fund. The Atrium property is located on the corner of 10th Avenue and Olive Street. The facility has approximately 47,700 leasable square feet, and houses the City's Planning Development Department, including the Permit Information Center, other City staff, and several private tenants.

OTHER AGENCY FUNDING SOURCES

Federal Funds

Funding: Federal transportation funds authorized by the Moving Ahead for Progress in the 21st Century Act (MAP-21), (P.L. 112-141) or an extension thereof, and administered by the Federal Highway Administration and Federal Surface Transportation Program – Urban funds.

Purpose: Projects using these funds must meet the federally established criteria in the transportation bill. These projects include improvements to the street system to address all modes of transportation and certain off-street improvements such as bike paths.

Federal Aviation Administration (FAA) Grants

Funding: Federal Aviation Administration grants.

Purpose: Projects using these funds include capital improvements to the Eugene Airport terminal, runways, taxiways, and other airport-related facilities. These grants typically require a matching of airport funds.

State of Oregon

Funding: Oregon Department of Transportation (ODOT) funds and other state agencies.

Purpose: Funding provided by the State of Oregon through the Oregon Transportation Investment Act revenues or grants for state transportation projects, stormwater and wetland projects.

Non-Departmental Budget

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As required by Oregon Local Budget Law or Generally Accepted Accounting Principles, this section documents appropriations that are not associated with a specific department or activity. Each type of non-departmental transaction is explained in a separate section and includes financial data. Non-departmental items include Balance Available, Contingency, Debt Service, Interfund Transfers, Reserves, Special Payments and Unappropriated Ending Fund Balance.

The Balance Available account represents the estimated resources that remain undesignated for current or future appropriation. Balance Available provides for cash flow requirements during the fiscal year. According to adopted policy, most funds should maintain a Balance Available equal to two months of operating expenses. This estimate appears in the budget for balancing purposes only. These funds cannot be expended without specific authorization by the City Council.

Overall, the Adopted FY17 Balance Available accounts have increased 21.7% from the FY16 Adopted Budget. The Road Fund Balance Available increased due to increased motor vehicle revenues combined with a decrease in expenditures. The Transportation Capital, Ambulance Transport, Information Systems and Services and Risk and Benefits funds all saw Balance Available increase due to FY16 Beginning Working Capital adjustments.

Fund	FY14 Adopted Budget	FY15 Adopted Budget	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Special Assessment Management	$1,134,442	$1,149,098	$1,128,565	$1,161,555	$1,130,505
Public Safety Communications	863,126	419,261	602,289	808,126	831,835
Road	1,751,705	2,833,681	941,022	1,376,754	2,096,415
Telecom Registration/Licensing	4,243,578	4,717,967	2,914,256	3,093,687	3,163,089
Construction and Rental Housing	1,788,599	3,609,013	4,682,851	5,020,101	4,839,853
Solid Waste and Recycling	381,068	458,471	557,025	583,688	591,811
Community Development	0	0	0	505,939	0
Library, Parks and Recreation	329,855	353,528	384,135	534,106	640,199
General Capital Projects	677,832	630,858	655,589	686,990	1,299,941
System Development Cap. Proj.	5,950,438	11,479,019	14,447,622	15,146,122	15,016,851
Transportation Capital Projects	163,133	97,012	374,130	2,077,916	1,442,872
Special Assessments Cap. Proj.	1,355,760	1,384,483	988,199	991,696	1,111,696
Municipal Airport	3,874,682	5,272,222	5,149,296	5,678,284	4,819,959
Parking Services	120,534	0	87,764	779,928	906,667
Wastewater Utility	1,250,332	993,095	753,771	1,263,068	603,693
Stormwater Utility	960,627	1,965,080	1,714,548	2,136,936	2,234,751
Ambulance Transport	241,584	51,948	2,009	949,451	884,664
Information Systems and Services	367,120	1,042,720	630,487	2,056,841	1,728,198
Fleet Services	243,581	93,057	456,248	451,498	448,034
Facilities Services	2,663,473	2,104,293	2,095,637	2,205,878	2,175,929
Risk and Benefits	146,069	842,181	2,501,142	4,638,566	4,328,404
Professional Services	1,286,263	1,963,040	1,204,485	1,287,389	1,146,210
Total	$29,793,801	$41,460,027	$42,271,070	$53,434,519	$51,441,576

Contingency appropriations are authorized by ORS 294.388 to provide a resource for occurrences or emergencies that cannot be foreseen at the time of budget adoption. Authorization by the City Council is required prior to the use of these funds. When authorization is granted, appropriations are transferred from the Contingency account to the designated expenditure account in a supplemental budget.

Fund	FY14 Adopted Budget	FY15 Adopted Budget	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
General	$47,000	$47,000	$32,000	$0	$32,000
Total	$47,000	$47,000	$32,000	$0	$32,000

Debt service appropriations provide for the payment of principal and interest on bonds, notes, and lines of credit.

The City relies on property tax-supported bonds and full faith and credit obligations for most debt. The City does not borrow externally on a short-term basis to support operations. The City's General Obligation debt is rated "Aa1" by Moody's Investors Service and the limited tax and full faith and credit debt is rated "Aa2". The City has held a double-A rating on its debt since 1957.

General Obligation bonds that are secured by property taxes must be approved by the voters. Full faith and credit obligations are backed by the City's General Fund and may be repaid from another revenue source such as rental charges.

There are several types of debt besides General Obligation bonds. Certain public improvements, such as streets, sewers, and sidewalks, may be financed in the assessment program. From time to time, the City issues Full Faith and Credit Obligations to fund certain projects, such as the purchase of the Atrium building. The City's largest outstanding debt is the pension obligations, issued in 2012 to pay down the City's then outstanding pension liability.

The City has one outstanding note payable. A loan from the Department of Housing and Urban Development was used to purchase property at the corner of Broadway and Willamette for redevelopment of the Broadway Commerce Center and is repaid from developer payments.

Outstanding Indebtedness

The City's indebtedness as of July 1, 2015, is listed below:

	Interest Rates on Outstanding Bonds	Original Amount	Maturity Date	Outstanding Principal
Voter Approved General Obligation Bonds:				
Parks and Open Spaces, Series 2004	4.000% to 4.650%	$6,305,000	6/1/2023	$2,390,000
Refunding, Series 2006 *	4.000% to 4.125%	24,990,000	3/1/2019	7,145,000
Refunding, Series 2011 **	2.000% to 3.000%	10,975,000	6/1/2022	6,745,000
Parks and Open Spaces Line of Credit	variable	700,000	6/1/2017	1,300,000
Street Bonds, Series 2012 Line of Credit	variable	8,290,000	6/1/2017	1,410,300
				18,990,300
Self Supporting General Fund Secured Debt:				
Improvement, Series 2006	5.100%	$1,036,427	6/1/2016	$26,489
Atrium Full Faith and Credit, Series 1998	4.750% to 6.200%	2,400,000	6/1/2018	570,000
Pension Obligation, Series 2002	7.250% to 7.410%	68,015,710	6/1/2028	52,899,606
Improvement, Series 2011	7.050%	580,000	12/1/2026	267,542
				53,763,637
Notes Payable:				
HUD 108	variable	$7,895,000	8/1/2030	$6,078,000
Total Outstanding Debt as of July 1, 2015				$78,831,937

* The 2006 Refunding refinanced the 1996 Public Safety Bonds and a portion of the 1999 Parks and Open Spaces Bonds.

** The 2011 Refunding refinanced the 2002 Fire Projects, 2008 Parks Athletic Fields and Open Space Bonds and a portion of the 2008 Parks Athletic Fields and Open Space Line of Credit.

Legal Debt Limits

Under Oregon statutes, the City is limited in the amount of General Obligation bonds outstanding to 3% of real market value of property. The statutory limit specifically excludes assessment, sewer, and off-street parking debt. In addition, there is a separate limitation of 3% on the amount of bonds that can be outstanding for the assessment program. Full faith and credit obligations are not limited by statute.

The following schedule depicts the City's legal debt capacity and indicates the amount of marginal capacity available:

Statutory Debt Limitation Calculation as of July 1, 2015

	General Obligation Debt	Assessment Debt
Real Market Value	$23,442,741,660	$23,442,741,660
Debt Capacity - 3% of Real Market Value	703,282,250	703,282,250
Outstanding Debt	(18,990,300)	(294,031)
Debt reserve	354,852	18,040
Net Debt Subject to 3% Limitation	(18,635,448)	(275,991)
Marginal Capacity	$684,646,802	$703,006,259
Statutory Debt Capacity Percent	97%	100%

Overlapping Debt

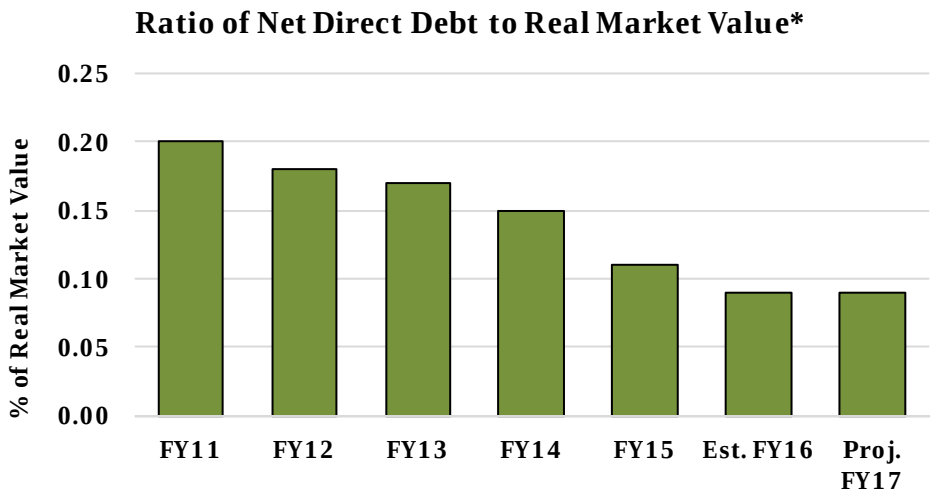
The following schedule indicates the amount of the outstanding debt for jurisdictions that overlap with the City:

Overlapping Debt as of July 1, 2015

Overlapping District	Total Debt	Percent Overlapping	Overlapping Debt
Lane Community College	$115,624,929	45.91%	$53,088,145
Lane County	90,887,541	46.62%	42,368,681
Lane Education Service District	7,055,000	46.68%	3,293,048
School District 4J (Eugene)	266,070,402	78.36%	208,486,913
School District 52 (Bethel)	56,961,166	78.38%	44,647,643
Total Net Direct Overlapping Debt			$351,884,430

Debt to Real Market Value

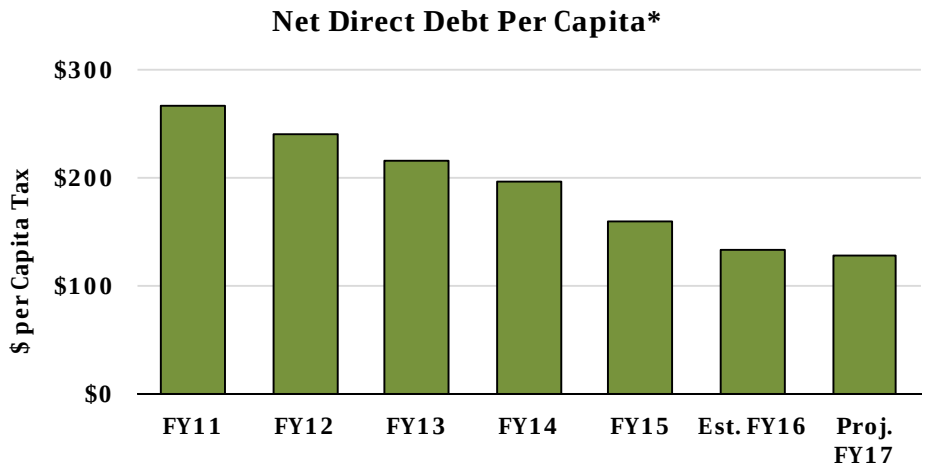
The ratio of debt to real market value is projected to be 0.09% by the end of FY17. The City has an adopted policy limiting net direct debt to no more than 1.0% of real market value.



* Excludes self-supporting debt and pension funds

Debt Per Capita

The net direct debt per capita ratio is projected to be $127 by the end of FY17.



* Excludes self-supporting debt and pension bonds

Debt Service Budget – All Funds

Below is a chart that sets out the budget for principal and interest on all City debt, as well as debt issuance costs.

Long Term Debt Payments Fund	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
General	$223,600	$0	$0	$0	$0
Community Development	163,626	1,594,224	368,000	368,000	365,379
G.O. Debt Service	14,046,093	13,720,968	14,318,963	14,635,011	13,333,507
Special Assessment Bond Debt	164,613	112,870	367,502	380,921	300,000
Facilities Services	204,255	205,770	211,700	211,700	212,000
Risk and Benefits	5,509,373	5,784,373	6,069,400	6,069,400	6,364,500
Total	$20,311,560	$21,418,205	$21,335,565	$21,665,032	$20,575,386

Interfund Loan Interest Fund	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
Community Development	$0	$0	$0	$0	$1,040
Total	$0	$0	$0	$0	$1,040

Debt Issuance Costs Fund	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
General Capital Projects	12,741	5,106	50,000	50,000	50,000
Transportation Capital	15,987	3,682	10,000	10,000	10,000
Total	$28,728	$8,788	$60,000	$60,000	$60,000

Authorized but Unissued Debt and Future Debt Plans

In November 2006, voters approved $27,490,000 of General Obligation bonds for parks, athletic fields and preservation of open space. As of June 30, 2016, the City had issued $23,570,000 of debt under this authorization, leaving $3,920,000 authorized but unissued.

In November 2012, voters approved $43,000,000 of General Obligation bonds to fix streets. As of June 30, 2016, the City has issued $16,379,700 of debt under this authorization, leaving $26,620,300 authorized but unissued.

For both bonds referenced above, the City expects to issue debt to fund these projects as spending occurs in the form of a short-term line of credit repaid from property tax levies authorized by voters.

Projected Debt Activity

The chart below sets out principal and interest payments on outstanding debt as well as projected new issuance during FY17.

FUND/BOND OR LOAN	Outstanding Principal Balance 7/01/2016	New Issuance	Principal Payments	Interest	Outstanding Principal Balance 6/30/2017
COMMUNITY DEVELOPMENT FUND					
HUD 108 Loan	$5,868,000	$0	$191,000	$175,339	$5,677,000
GENERAL OBLIGATION DEBT SERVICE FUND					
G.O. Parks and Open Spaces, Series 2004***	2,060,000	0	330,000	89,850	1,730,000
G.O. Parks, Athletic Fields and Open Space LOC *	50,000	421,000	471,000	100,000	0
G.O. Refunding, Series 2006***	4,360,000	0	1,385,000	176,131	2,975,000
G.O. Street Bonds LOC *	0	8,590,000	8,590,000	170,000	0
G.O. Refunding, Series 2011	5,450,000	0	1,330,000	144,425	4,120,000
G.O. Refunding and New Money Bonds, Series 2016***	4,210,000	0	340,000	207,100	3,870,000
TOTAL G.O. DEBT SERVICE FUND	16,130,000	9,011,000	12,446,000	887,506	12,695,000
ASSESSMENT BOND FUND					
Limited Tax, Series 2011 **	217,000	0	217,000	30,000	0
TOTAL ASSESSMENT BOND FUND	217,000	0	217,000	30,000	0
FACILITIES SERVICES FUND					
Atrium Full Faith and Credit, Series 1998 A and B	390,000	0	190,000	22,000	200,000
RISK AND BENEFITS FUND					
Pension Obligation Bonds, Series 2002	51,895,706	0	1,027,500	5,337,000	50,868,206
TOTAL ALL FUNDS	$74,500,706	$9,011,000	$14,071,500	$6,451,845	$69,440,206

* These revolving line of credit facilities will be drawn down as needed to pay for project costs and those draws will be repaid within the same fiscal year. Actual activity may differ.

** The City remits all assessment proceeds to pay the assessment bonds twice each year. Actual activity may differ.

*** In June 2016 the Series 2004 and 2006 bonds were refunded by the 2016 Bonds which will result in lower debt service costs in FY17 and beyond.

Interfund transfers are authorized by ORS 294.361 and ORS 294.463 and represent transfers of resources between funds for the repayment of costs incurred by one fund on behalf of another, or represent transfers of equity between funds.

The majority of interfund transfers represent Central Service Allocation (CSA) payments from the various funds receiving General Fund services. Allocations are based on an internal cost allocation plan designed to recover costs in the General Fund for Council and City Manager's Office, Human Resources, Finance, Information Services, and department administration. Other transfers are described below.

General Fund – Transfers from the General Fund include $3,069,300 to the General Capital Projects Fund for general capital projects, $1,430,000 to the Fleet Services Fund for scheduled replacement of vehicles, and $30,000 to the Transportation Capital Projects Fund for traffic calming projects.

Road Fund – Transfer of $135,000 to the General Capital Projects Fund to support the City Hall Rebuild project.

Telecom Registration/Licensing Fund – Transfer of $450,000 to the General Fund to cover a portion of telephone costs.

Parking Services Fund – Transfer of $817,425 to the General Fund for Downtown police officers.

Wastewater Utility Fund – Transfer of $135,000 to the General Capital Projects Fund to support the City Hall Rebuild project.

Ambulance Transport Fund – Transfer of $387,988 to the General Fund to support dispatch costs.

Professional Services Fund – Transfer of $270,000 to the General Capital Projects Fund to support the City Hall Rebuild project.

Interfund Transfer by Fund

Fund	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
General	$6,295,350	$7,643,328	$4,379,300	$5,279,300	$4,530,280
Special Assessment Management	8,000	9,000	7,000	7,000	8,000
Road	779,000	1,032,752	863,000	863,000	965,000
Public Safety Communications	188,000	186,000	197,000	197,000	160,000
Telecom Registration/Licensing	2,490,000	490,000	1,493,000	1,493,000	479,000
Construction and Rental Housing	677,000	744,000	820,000	820,000	884,000
Solid Waste and Recycling	77,000	104,000	74,000	74,000	52,000
Community Development	124,000	140,000	123,000	123,000	105,000
General Capital Projects	30,000	0	0	0	0
Special Assessment Bond	0	0	363,535	363,535	10,000
System Development Cap. Proj.	42,000	34,000	39,000	39,000	41,000
Special Assessments Cap. Proj.	0	0	630,291	630,291	20,000
Municipal Airport	512,000	508,000	520,000	520,000	603,000
Parking Services	1,984,575	1,940,100	1,502,755	1,502,755	1,064,425
Wastewater Utility	1,408,000	1,492,000	1,520,000	1,520,000	1,718,000
Stormwater Utility	934,000	1,005,000	1,086,000	1,086,000	1,154,000
Ambulance Transport	898,418	947,031	932,390	932,390	899,998
Information Systems and Services	247,000	259,000	299,000	299,000	339,000
Fleet Services	364,000	343,000	356,000	356,000	406,000
Facilities Services	10,187,000	524,598	433,000	433,000	421,000
Risk and Benefits	180,000	152,000	129,000	129,000	156,000
Professional Services	488,000	571,000	665,000	665,000	888,000
TOTAL	**$27,913,343**	**$18,124,808**	**$16,432,271**	**$17,332,271**	**$14,903,703**

Interfund Transfers to Other Funds:	FY17 Adopted
From General Fund	
To General Capital Projects Fund	$3,069,300
To Transportation Capital Projects Fund	30,000
To Fleet Services Fund	1,430,980
Subtotal	4,530,280
From Special Assessment Management Fund	
To General Fund*	8,000
Subtotal	8,000
From Public Safety Communications Fund	
To General Fund*	160,000
Subtotal	160,000
From Road Fund	
To General Fund*	830,000
To General Capital Projects Fund	135,000
Subtotal	965,000
From Telecom Registration/Licensing Fund	
To General Fund*	29,000
To General Fund	450,000
Subtotal	479,000
From Construction and Rental Housing Fund	
To General Fund*	884,000
Subtotal	884,000
From Solid Waste and Recycling Fund	
To General Fund*	52,000
Subtotal	52,000
From Community Development Fund	
To General Fund*	105,000
Subtotal	105,000
From Special Assessment Bond Fund	
To Special Assessment Management Fund	10,000
Subtotal	10,000
From System Development Capital Projects Fund	
To General Fund*	41,000
Subtotal	41,000
From Special Assessments Capital Projects Fund	
To Special Assessment Management Fund	20,000
Subtotal	20,000

*Interfund transfer is for the Central Services Allocation.

Interfund Transfers to Other Funds:	FY17 Adopted
From Municipal Airport Fund	
To General Fund*	$603,000
Subtotal	603,000
From Parking Services Fund	
To General Fund*	247,000
To General Fund	817,425
Subtotal	1,064,425
From Wastewater Utility Fund	
To General Fund*	1,583,000
To General Capital Projects Fund	135,000
Subtotal	1,718,000
From Stormwater Utility Fund	
To General Fund*	1,154,000
Subtotal	1,154,000
From Ambulance Transport Fund	
To General Fund*	512,000
To General Fund	387,998
Subtotal	899,998
From Information Systems and Services Fund	
To General Fund*	339,000
Subtotal	339,000
From Fleet Services Fund	
To General Fund*	406,000
Subtotal	406,000
From Facilities Services Fund	
To General Fund*	421,000
Subtotal	421,000
From Risk and Benefits Fund	
To General Fund*	156,000
Subtotal	156,000
From Professional Services Fund	
To General Fund*	618,000
To General Capital Projects Fund	270,000
Subtotal	888,000
TOTAL INTERFUND TRANSFERS TO OTHER FUNDS	**$14,903,703**

*Interfund transfer is for the Central Services Allocation.

Reserves are resources that have been earmarked for a specific purpose during a future period. In the appropriation resolution, the line item for "Reserves" is not an expendable appropriation. Council resolution or ordinance is required to move funds out of reserves into an account for expenditure. In the FY17 Adopted Budget, overall reserves have decreased by 5.2%. The decrease is primarily due to reductions in the Fleet Services Reserve as fleet lifecycles have been extended in recent years. The increase in General Fund reserves is due to an additional $500,000 set in reserve for work related to planning for the 2021 World Track and Field Championships.

Financial Summary All Funds

Fund	FY14* Adopted Budget	FY15* Adopted Budget	FY16* Adopted Budget	FY16 Budget 12/31/2015	FY17* Adopted Budget
General	$9,679,726	$10,989,241	$15,331,964	$11,941,473	$12,193,023
Special Assessment Management	50,000	50,000	50,000	50,000	50,000
Public Safety Communications	1,188,070	1,414,185	903,409	903,409	908,520
Telecom Registration/Licensing	276,907	340,907	340,907	340,907	302,847
Community Development	780,068	992,266	1,190,000	1,064,224	984,224
Library, Parks and Recreation	2,320,567	2,067,895	2,639,530	2,390,316	2,459,461
Special Assessment Bond Debt	376,272	395,394	56,718	61,506	58,521
General Capital Projects	27,560	26,560	566,560	26,560	26,560
Municipal Airport	4,290,422	3,969,706	2,610,001	2,610,001	1,387,902
Information Systems and Services	2,634,343	2,945,985	755,599	755,599	1,364,919
Fleet Services	10,544,775	16,332,215	11,755,102	16,249,496	14,629,159
Facilities Services	8,522,923	10,368,607	542,000	542,000	536,500
Risk and Benefits	6,602,598	5,273,394	6,703,895	6,812,752	6,813,473
Professional Services	2,580,085	2,503,270	2,225,204	2,225,204	1,576,066
TOTAL	$49,874,316	$57,669,625	$45,670,889	$45,973,447	$43,291,175

* Includes reserves for encumbrances.

Special payments are comprised of interfund loans, loans to parties outside of the City and payments to other governmental agencies.

The 1999 Oregon Legislative session amended ORS 294.466 such that intergovernmental "pass-throughs" imposed by a municipality must have the expenditure and corresponding revenue formally appropriated. Examples of pass-throughs that require legal appropriations as a result of the legislation are Metropolitan Wastewater Management Commission sewer user fees dedicated to the regional management of the wastewater system, septic hauler fees, Construction Excise Tax collected on behalf of the Bethel School District, and Municipal Court fines and fees collected on behalf of other governments.

Appropriations in the Community Development Fund are for loans made for purposes primarily related to property improvement programs and a pass-through from Federal Housing and Urban Development grants sent to the Urban Renewal Agency for downtown development projects. Special Assessment Management Fund loans are for deferred sewer assessments (under both State and City deferral programs) and the City Street Subsidy Program.

Appropriations in the Public Safety Communications Fund are for the Lane Regional Interoperability Group (LRIG) regional radio system subscription fees. Beginning in FY15 financial management of LRIG system was transferred to Lane County.

Fund	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
General	$617,749	$560,099	$700,000	$700,000	$700,000
Special Assessment Management	0	0	30,000	30,000	30,000
Public Safety Communications	500,000	201,443	0	0	0
Construction and Rental Housing	647,407	585,470	800,000	865,000	800,000
Community Development	946,317	2,777,343	9,329,959	8,459,068	9,098,915
Library, Parks and Recreation	0	0	62,000	162,000	102,006
Stormwater Utility	300	450	15,000	15,000	15,000
Wastewater Utility	23,531,509	23,888,320	26,644,900	26,644,900	27,254,200
TOTAL	$26,243,282	$28,013,124	$37,581,859	$36,875,968	$38,000,121

The Unappropriated Ending Fund Balance (UEFB), authorized by ORS 294.398, allows cash to be set aside for the period between the beginning of the next fiscal year and late fall when sufficient property tax revenues are collected to finance expenditures. The property tax-supported funds require this reserve. In these funds, expenditures exceed revenues received between July 1 and the first property tax receipts in November. Once the UEFB has been adopted as part of the budget, Oregon Budget Law stipulates that it cannot be decreased – it cannot be spent in the current budget year unless there is a revenue shortfall or a catastrophic emergency. The UEFB represents an estimate of the unexpended resources that will be carried over to the next fiscal year.

In July 1997, the City Council adopted a policy which requires the UEFB to be budgeted at a level that sustains two months of operating expenditures in the main subfund of the General Fund.

Fund	FY14 Adopted Budget	FY15 Adopted Budget	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY17 Adopted Budget
General	$21,670,000	$21,710,000	$23,040,000	$23,040,000	$23,930,000
TOTAL	$21,670,000	$21,710,000	$23,040,000	$23,040,000	$23,930,000

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Legal Forms

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COUNCIL RESOLUTION NO. 5160

A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DETERMINING, LEVYING AND CATEGORIZING THE ANNUAL AD VALOREM PROPERTY TAX LEVY FOR THE CITY OF EUGENE FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017

PASSED: 6:0

REJECTED:

OPPOSED:

ABSENT: Evans, Taylor

CONSIDERED: June 27, 2016

Eugene

RESOLUTION NO. 5160

A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DETERMINING, LEVYING AND CATEGORIZING THE ANNUAL AD VALOREM PROPERTY TAX LEVY FOR THE CITY OF EUGENE FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017

The City Council of the City of Eugene finds that Adopting the Budget and Making Appropriations is necessary under ORS 294.305 to 294.565.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A Municipal Corporation of the State of Oregon, as follows:

Section 1. That the budget for the City of Eugene, Oregon, for the fiscal year commencing July 1, 2016 and ending June 30, 2017, as set forth in attached Exhibit A is hereby adopted.

Section 2. That the City Council of the City of Eugene, Oregon makes appropriations for the purposes as set forth in attached Exhibit A.

Section 3. That a total levy in the amount of $7.0058 per $1,000 of Assessed Value be made against all taxable property within the City of Eugene in general, a Library Local Option Levy of $2,700,000 and a Bonded Debt Levy of $13,870,354 for the purpose of deriving funds necessary to carry on the different programs and to meet the expenses of the government of the City of Eugene for the fiscal year beginning July 1, 2016 and ending June 30, 2017; and to create and provide sinking funds and interest funds for the various outstanding bonds and obligations of the City.

Section 4. That the following allocation and categorization subject to the limits of section 11b, Article XI of the Oregon Constitution constitute the above levy:

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	$7.0058 per $1,000 of Assessed Value	$0
Library Local Option Levy Fund	$2,700,000	$0
Bonded Debt Fund	$0	$13,870,354

Section 5. That the Finance Director of the City of Eugene is hereby requested to certify the levies as herein made and set forth to the County Assessor of Lane County, Oregon, and shall file with the Lane County Assessor and the Lane County Clerk a copy of the adopted budget for Fiscal Year 2016-2017, and such other documents as required by ORS 294.458.

Section 6. That the list of fund numbers and fund titles set forth in attached Exhibit B is hereby adopted, and any fund numbers and fund titles in conflict herewith are hereby repealed.

The foregoing Resolution adopted this 27th day of June, 2016.

Elizabeth Forest
City Recorder

Exhibit A

City of Eugene
Expenditure Appropriations by Fund

General Fund	$
Department Operating	
Central Services	23,837,327
Fire and Emergency Medical Services	28,595,704
Library, Recreation and Cultural Services	28,980,020
Planning and Development	6,344,533
Police	51,252,004
Public Works	5,975,207
Total Department Operating	144,984,795
Non-Departmental	
Interfund Transfers	4,530,280
Special Payments	700,000
Contingency	32,000
Reserve*	12,193,023
Unappropriated Ending Fund Balance*	23,930,000
Total Non-Departmental	41,385,303
Total General Fund	**186,370,098**
Special Assessment Management Fund	
Department Operating	
Central Services	97,870
Total Department Operating	97,870
Non-Departmental	
Interfund Transfers	8,000
Special Payments	30,000
Reserve*	50,000
Balance Available*	1,130,505
Total Non-Departmental	1,218,505
Total Special Assessment Management Fund	**1,316,375**
Library Local Option Levy Fund	
Department Operating	
Library, Recreation and Cultural Services	2,384,000
Total Department Operating	2,384,000
Non-Departmental	
Reserve*	168,000
Total Non-Departmental	168,000
Total Library Local Option Levy Fund	**2,552,000**
Road Fund	
Department Operating	
Public Works	12,312,222
Total Department Operating	12,312,222
Non-Departmental	
Interfund Transfers	965,000
Balance Available*	2,096,415
Total Non-Departmental	3,061,415
Total Road Fund	**15,373,637**

Public Safety Communications Fund	$
Department Operating	
Police	2,468,749
Total Department Operating	2,468,749
Non-Departmental	
Interfund Transfers	160,000
Reserve*	908,520
Balance Available*	831,835
Total Non-Departmental	1,900,355
Total Public Safety Communications Fund	**4,369,104**
Telecommunications Registration/Licensing Fund	
Department Operating	
Central Services	2,734,342
Total Department Operating	2,734,342
Non-Departmental	
Interfund Transfers	479,000
Reserve*	302,847
Balance Available*	3,163,089
Total Non-Departmental	3,944,936
Total Telecommunications Registration/Licensing Fund	**6,679,278**
Construction and Rental Housing Fund	
Department Operating	
Fire and Emergency Medical Services	306,904
Planning and Development	6,721,777
Public Works	449,877
Total Department Operating	7,478,558
Non-Departmental	
Interfund Transfers	884,000
Special Payments	800,000
Balance Available*	4,839,853
Total Non-Departmental	6,523,853
Total Construction and Rental Housing Fund	**14,002,411**
Solid Waste and Recycling Fund	
Department Operating	
Planning and Development	969,067
Total Department Operating	969,067
Non-Departmental	
Interfund Transfers	52,000
Balance Available*	591,811
Total Non-Departmental	643,811
Total Solid Waste and Recycling Fund	**1,612,878**

Community Development Fund	$
Department Operating	
Planning and Development	3,776,835
Total Department Operating	3,776,835
Total Capital Projects	1,336,143
Non-Departmental	
Debt Service	365,379
Interfund Transfers	105,000
Special Payments	9,098,915
Reserve*	984,224
Total Non-Departmental	10,553,518
Total Community Development Fund	**15,666,496**
Library, Parks and Recreation Fund	
Department Operating	
Library, Recreation and Cultural Services	370,061
Total Department Operating	370,061
Total Capital Projects	1,030,953
Non-Departmental	
Special Payments	102,006
Reserve*	2,459,461
Balance Available*	640,199
Total Non-Departmental	3,201,666
Total Library, Parks and Recreation Fund	**4,602,680**
General Obligation Debt Service Fund	
Non-Departmental	
Debt Service	13,333,507
Total Non-Departmental	13,333,507
Total General Obligation Debt Service Fund	**13,333,507**
Special Assessment Bond Debt Fund	
Non-Departmental	
Debt Service	300,000
Interfund Transfers	10,000
Reserve*	58,521
Total Non-Departmental	368,521
Total Special Assessment Bond Debt Fund	**368,521**
General Capital Projects Fund	
Department Operating	
Library, Recreation and Cultural Services	20,000
Total Department Operating	20,000
Total Capital Projects	26,300,541
Non-Departmental	
Debt Service	50,000
Reserve*	26,560
Balance Available*	1,299,941
Total Non-Departmental	1,376,501
Total General Capital Projects Fund	**27,697,042**

Systems Development Capital Projects Fund	$
Department Operating	
Planning and Development	91,129
Public Works	502,248
Total Department Operating	593,377
Total Capital Projects	11,907,066
Non-Departmental	
Interfund Transfers	41,000
Balance Available*	15,016,851
Total Non-Departmental	15,057,851
Total Systems Development Capital Projects Fund	**27,558,294**
Transportation Capital Projects Fund	
Total Capital Projects	28,608,009
Non-Departmental	
Debt Service	10,000
Balance Available*	1,442,872
Total Non-Departmental	1,452,872
Total Transportation Capital Projects Fund	**30,060,881**
Special Assessments Capital Projects Fund	
Non-Departmental	
Interfund Transfers	20,000
Balance Available*	1,111,696
Total Non-Departmental	1,131,696
Total Special Assessments Capital Projects Fund	**1,131,696**
Municipal Airport Fund	
Department Operating	
Fire and Emergency Medical Services	880,671
Police	576,555
Public Works	8,038,977
Total Department Operating	9,496,203
Total Capital Projects	20,646,248
Non-Departmental	
Interfund Transfers	603,000
Reserve*	1,387,902
Balance Available*	4,819,959
Total Non-Departmental	6,810,861
Total Municipal Airport Fund	**36,953,312**
Parking Services Fund	
Department Operating	
Central Services	407,673
Planning and Development	5,581,980
Public Works	84,443
Total Department Operating	6,074,096
Total Capital Projects	50,000
Non-Departmental	
Interfund Transfers	1,064,425
Balance Available*	906,667
Total Non-Departmental	1,971,092
Total Parking Services Fund	**8,095,188**

Wastewater Utility Fund	$
Department Operating	
Public Works	28,151,830
Total Department Operating	28,151,830
Total Capital Projects	5,491,684
Non-Departmental	
Interfund Transfers	1,718,000
Special Payments	27,254,200
Balance Available*	603,693
Total Non-Departmental	29,575,893
Total Wastewater Utility Fund	**63,219,407**
Stormwater Utility Fund	
Department Operating	
Public Works	15,334,684
Total Department Operating	15,334,684
Total Capital Projects	7,174,728
Non-Departmental	
Interfund Transfers	1,154,000
Special Payments	15,000
Balance Available*	2,234,751
Total Non-Departmental	3,403,751
Total Stormwater Utility Fund	**25,913,163**
Ambulance Transport Fund	
Department Operating	
Fire and Emergency Medical Services	7,474,415
Total Department Operating	7,474,415
Non-Departmental	
Interfund Transfers	899,998
Balance Available*	884,664
Total Non-Departmental	1,784,662
Total Ambulance Transport Fund	**9,259,077**
Fleet Services Fund	
Department Operating	
Public Works	16,094,990
Total Department Operating	16,094,990
Non-Departmental	
Interfund Transfers	406,000
Reserve*	14,629,159
Balance Available*	448,034
Total Non-Departmental	15,483,193
Total Fleet Services Fund	**31,578,183**
Information Systems and Services Fund	
Department Operating	
Central Services	14,818,678
Total Department Operating	14,818,678
Non-Departmental	
Interfund Transfers	339,000
Reserve*	1,364,919
Balance Available*	1,728,198
Total Non-Departmental	3,432,117
Total Information Systems and Services Fund	**18,250,795**

Facilities Services Fund	$
Department Operating	
Central Services	9,565,120
Planning and Development	582,246
Total Department Operating	10,147,366
Total Capital Projects	690,294
Non-Departmental	
Debt Service	212,000
Interfund Transfers	421,000
Reserve*	536,500
Balance Available*	2,175,929
Total Non-Departmental	3,345,429
Total Facilities Services Fund	**14,183,089**
Risk and Benefits Fund	
Department Operating	
Central Services	35,845,849
Total Department Operating	35,845,849
Non-Departmental	
Debt Service	6,364,500
Interfund Transfers	156,000
Reserve*	6,813,473
Balance Available*	4,328,404
Total Non-Departmental	17,662,377
Total Risk and Benefits Fund	**53,508,226**
Professional Services Fund	
Department Operating	
Public Works	6,297,219
Total Department Operating	6,297,219
Non-Departmental	
Interfund Transfers	888,000
Reserve*	1,576,066
Balance Available*	1,146,210
Total Non-Departmental	3,610,276
Total Professional Services Fund	**9,907,495**
Total Resolution	**623,562,833**

* Reserve, Balance Available, and Unappropriated Ending Fund Balance amounts are not appropriated for spending and are shown for informational purposes only.

Exhibit B

City of Eugene
Fund Names

Reporting Fund*	Managing Fund	Fund Title
010	(011 - 041)	General Fund Reporting Fund
	011	General Fund Main Subfund
	031	Cultural Services Fund
	041	Equipment Replacement Fund
110	(114 - 117)	Special Assessment Management Reporting Fund
	114	Local Improvement Assistance Fund
	115	Assessment Management Fund
	117	City Sewer Deferral Fund
111	111	Library Local Option Levy Fund
131	131	Road Fund
130	(132 - 134)	Public Safety Communications Reporting Fund
	132	Public Safety Answering Point Fund
	134	Regional Radio System Fund
135	135	Telecommunications Registration/Licensing Fund
150	(151-152)	Construction and Rental Housing Reporting Fund
	151	Construction Permits Fund
	152	Rental Housing Program Fund
155	155	Solid Waste and Recycling Fund
170	(171 - 178)	Community Development Reporting Fund
	171	Community Development Block Grant Fund
	172	CDBG-108/Brownfields Economic Development Initiative Fund
	174	Historic Preservation Loan Fund
	175	Low Income Housing Fund
	176	Community Revitalization Loan Fund
	177	CDBG Loan Program Revolving Fund
	178	HOME Fund
180	(181 - 187)	Library, Parks and Recreation Reporting Fund
	181	Library Miscellaneous Trust Fund
	183	Art Loan Program Fund
	185	Parks and Recreation Miscellaneous Trust Fund
	186	Hayes Trust Fund
	187	Parks Maintenance Fund
211	211	General Obligation Debt Service Fund
250	(251 - 278)	Special Assessment Bond Debt Reporting Fund
	251	In-City Assessment Bond Reserve Fund
	277	Special Assessment Bonds, Series 2006 Fund
	278	Special Assessment Bonds, Series 2011 Fund
310	(311 - 324)	General Capital Projects Reporting Fund
	311	General Capital Projects Fund
	314	Housing Capital Projects Fund
	319	Public Art Fund
	321	Parks/Open Space Capital Project Fund
	323	City Hall Complex Fund
	324	2006 PROS Bond Projects Fund

* City of Eugene appropriates and reports to these combined funds.

City of Eugene
Fund Names

Reporting Fund*	Managing Fund	Fund Title
330	(332 - 336)	Systems Development Capital Projects Reporting Fund
	332	Systems Development Capital Administration Fund
	333	Transportation Systems Development Capital Projects Fund
	334	Wastewater Systems Development Capital Projects Fund
	335	Stormwater Systems Development Capital Projects Fund
	336	Parks Systems Development Capital Projects Fund
340	(341 - 344)	Transportation Capital Projects Reporting Fund
	341	Road General Capital Fund
	342	Pavement Preservation Program Fund
	344	2012 Street Bonds Fund
350	(351 - 352)	Special Assessments Capital Projects Reporting Fund
	351	Special Assessments Capital Fund
	352	Delayed Assessments Fund
510	(511 - 512)	Municipal Airport Reporting Fund
	511	Airport Fund
	512	Airport Construction Fund
520	(525 - 527)	Parking Services Reporting Fund
	525	On-Street Parking Fund
	527	Off-Street Parking Fund
530	(532 - 534)	Wastewater Utility Reporting Fund
	532	Wastewater Utility - Capital Fund
	533	Wastewater Utility - Treatment Fund
	534	Wastewater Utility - Collection Fund
539	(531, 535, 536)	Stormwater Utility Reporting Fund
	531	Stormwater Utility - Capital Fund
	535	Stormwater Utility - Operation Fund
	536	Wetlands Mitigation Bank Fund
592	592	Ambulance Transport Fund
600	(616, 619)	Fleet Services Reporting Fund
	616	Fleet Replacement and Acquisition Fund
	619	Fleet Operations Fund
610	(611 - 613)	Information Systems and Services Reporting Fund
	611	Information Systems and Services Fund
	612	Public Safety Information Systems Fund
	613	Central Business Software Fund
615	(617, 618, 635)	Facilities Services Reporting Fund
	617	Atrium Fund
	618	Facilities Maintenance Fund
	635	Facilities Professional Services Fund
620	(622 - 625)	Risk and Benefits Reporting Fund
	622	Risk Management Fund
	623	Employee Health and Benefits Fund
	624	Pension Bond Fund
	625	Other Post Employment Benefits (OPEB) Fund
630	(631, 632)	Professional Services Reporting Fund
	631	Professional Services Fund
	632	Parks and Open Space and Maintenance Professional Services Fund

* City of Eugene appropriates and reports to these combined funds.

COUNCIL RESOLUTION NO. 5159

A RESOLUTION CERTIFYING THAT THE CITY OF EUGENE PROVIDES THE MUNICIPAL SERVICES REQUIRED BY OREGON REVISED STATUTES SECTION 221.760 IN ORDER TO RECEIVE STATE SHARED REVENUES.

PASSED: 6:0

REJECTED:

OPPOSED:

ABSENT: Evans, Taylor

CONSIDERED: June 27, 2016

Eugene

RESOLUTION NO. 5159

A RESOLUTION CERTIFYING THAT THE CITY OF EUGENE PROVIDES THE MUNICIPAL SERVICES REQUIRED BY OREGON REVISED STATUTES SECTION 221.760 IN ORDER TO RECEIVE STATE SHARED REVENUES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A Municipal Corporation of the State of Oregon, as follows:

Section 1. The City of Eugene, Oregon, recognizes the desirability of assisting the State officer responsible for determining the eligibility of cities to receive State Shared Revenues under Oregon Revised Statutes Sections 323.455, 366.785 to 366.820, 471.805 and Section 44, Chapter 1 of Oregon Laws 2015.

Section 2. The City of Eugene, Oregon, declares its eligibility to receive such funds as a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census that provides four or more of the following municipal services, as required by Oregon Revised Statutes Subsection 221.760(1):

(a) Police protection.

(b) Fire protection.

(c) Street construction, maintenance, and lighting.

(d) Sanitary sewers.

(e) Storm sewers.

(f) Planning, zoning and subdivision control.

The foregoing Resolution adopted the 27th day of June, 2016.

Elizabeth Forest
City Recorder

COUNCIL RESOLUTION NO. 5158

A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING FUNDS PURSUANT TO SECTION 221.770 OF OREGON REVISED STATUTES.

PASSED: 6:0

REJECTED:

OPPOSED:

ABSENT: Evans, Taylor

CONSIDERED: June 27, 2016

Eugene

RESOLUTION NO. 5158

A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING FUNDS PURSUANT TO SECTION 221.770 OF OREGON REVISED STATUTES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A Municipal Corporation of the State of Oregon, as follows:

Section 1. The City of Eugene, Oregon, for the fiscal year starting July 1, 2016, and ending June 30, 2017, elects to receive distribution of funds from State Revenue Sharing pursuant to Oregon Revised Statutes Section 221.770.

Section 2. The Finance Director of the City of Eugene is hereby requested to file a copy of this Resolution with the Department of Administrative Services of the State of Oregon as prescribed by Oregon Revised Statutes Section 221.770.

The foregoing Resolution adopted the 27th day of June, 2016.

Elizabeth Sorrett
City Recorder

Budget Committee FY17 Budget Meeting Notice (First Print)

City of Eugene
and Eugene Urban Renewal Agency
Budget Committee Meetings Notice

The City of Eugene and Eugene Urban Renewal Agency Budget Committee is preparing to review the proposed budget for fiscal year 2016-2017 (FY17) and to provide its recommendations on the budget to the City Council. The Budget Committee wants your help in setting funding priorities for our community. Please join the Budget Committee at its upcoming meetings to learn more and to speak about your priorities.

City Manager's Presentation of the
FY17 Proposed Budget
Wednesday, May 11, 2016 • 5:30 p.m.

Public Comment and Deliberation on the
FY17 Proposed Budget
Wednesday, May 18, 2016 • 5:30 p.m.

Public Hearing, Deliberation and Action on the
FY17 Proposed Budget
Thursday, May 26, 2016 • 6:15 p.m.

All meetings will be held in the Bascom-Tykeson Room, Downtown Public Library, 100 W 10th Avenue.

How You Can Get Involved

Members of the public are encouraged to express their views on the FY17 proposed budget. Public testimony will be taken at **5:30 p.m. at the May 18** and **6:15 p.m. at the May 26** Budget Committee meetings. Public testimony can also be submitted by sending a written statement to the Budget Committee or City Council, c/o City of Eugene Finance Division, 100 W 10th Avenue, Suite 400, Eugene, Oregon 97401; submit a written statement at the meeting or public hearing; or via the Budget Committee contact form at **www.eugene-or.gov/budget**. At the bottom of the webpage, click the "Contact the Budget Committee" button.

How to Get More Information

The FY17 proposed budget is available on the City of Eugene web site at **www.eugene-or.gov/budget** starting on Wednesday, May 4, 2016. Hard copies of the FY17 proposed budget are available for public review at the City of Eugene Finance Division (100 W 10th Avenue, Suite 400, Eugene, Oregon 97401), Downtown Public Library reference desk (100 W 10th Avenue, 2nd floor, Eugene, Oregon 97401), and at the City Manager's Office (Lane County Public Service Building, 125 E 8th Avenue, Eugene, Oregon 97401), Wednesday, May 4, 2016. Budget Committee meeting materials and webcasts are available at **www.eugene-or.gov/budget** by selecting the "Budget Meeting Materials" link. Please contact the City of Eugene Finance Division at 541-682-5512 if you have any questions or need additional information.

This notice was published on Thursday, April 28, 2016 at the City of Eugene's website, and may be viewed at http://www.eugene-or.gov/DocumentCenter/View/27097

Eugene

Published on May 4, 2016 in the Eugene Register-Guard newspaper and posted for over ten days on the City of Eugene website per ORS 294.426(5)(b).

Budget Committee FY17 Budget Meeting Notice in Eugene Weekly

City of Eugene
and Eugene Urban Renewal Agency
Budget Committee Meetings Notice

The City of Eugene and Eugene Urban Renewal Agency Budget Committee is preparing to review the proposed budget for fiscal year 2016-2017 (FY17) and to provide its recommendations on the budget to the City Council. The Budget Committee wants your help in setting funding priorities for our community. Please join the Budget Committee at its upcoming meetings to learn more and to speak about your priorities.

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Wednesday, May 11, 2016 • 5:30 p.m.

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This notice was published on Thursday, April 28, 2016 at the City of Eugene's website, and may be viewed at http://www.eugene-or.gov/DocumentCenter/View/27097

Published on May 5, 2016 in the Eugene Weekly newspaper.

Budget Committee FY17 Budget Meeting Notice (Second Print)

REVISED TIME*

City of Eugene and Eugene Urban Renewal Agency

Budget Committee Meeting Notice

The City of Eugene and Eugene Urban Renewal Agency Budget Committee is preparing to review the proposed budget for fiscal year 2016-2017 (FY17) and to provide its recommendations on the budget to the City Council. The Budget Committee wants your help in setting funding priorities for our community. Please join the Budget Committee at its upcoming meeting to learn more and to speak about your priorities.

Budget Committee Public Hearing, Deliberation and Action on FY17 Proposed Budget

Thursday, May 26, 2016 • 5:30 p.m.*

Eugene Downtown Public Library

Bascom-Tykeson Room, 100 West 10th Avenue

*PLEASE NOTE THE REVISED START TIME OF THIS MEETING

How You Can Get Involved

Members of the public are encouraged to express their views on the FY17 proposed budget. Public testimony will be taken at 5:30 p.m. at the May 26 Budget Committee meeting. Public testimony can also be submitted by sending a written statement to the Budget Committee or City Council, c/o City of Eugene Finance Division, 100 W. 10th Avenue, Ste. 400, Eugene, Oregon, 97401; submit a written statement at the meeting or public hearing; or via the Budget Committee contact form at www.eugene-or.gov/budget. At the bottom of the webpage, click the "Contact the Budget Committee" button.

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This notice may be viewed on the City of Eugene's website at http://www.eugene-or.gov/DocumentCenter/View/27097

No. 6639409 - May 21, 2016

Published on May 21, 2016 in the Eugene Register-Guard newspaper.

City Council Public Hearing and Financial Summary of the FY17 Budget Notice

Notice of the City of Eugene
Public Hearing on the Recommended FY17 Budget
Monday, June 27, 2016, 7:30 p.m.
Harris Hall, Lane County Public Service Building
125 E 8th Avenue, Eugene OR 97401

The purpose of this public hearing is to receive public comment on the Fiscal Year 2016/2017 (FY17) Budget for the City of Eugene. The fiscal year begins July 1, 2016 and ends June 30, 2017. The public hearing will be held to receive citizen comments on the proposed uses of City funds. Immediately after the public hearing, the City Council is scheduled to take action on the resolutions adopting the FY17 Budget.

The total budget recommended by the Eugene Budget Committee for FY17 is $623,562,833. This includes the FY17 Proposed Budget amount of $550,267,414 as well as $61,799,350 in capital carryover and $11,496,069 in prior year encumbrances, as authorized by the Budget Committee.

At this meeting, pursuant to ORS 221.770, a public hearing will be held to take public testimony on the proposed uses of State Revenue Sharing Funds in the amount of $1,823,433. These uses include police protection, fire protection, planning, zoning and subdivision control.

The FY17 budget was prepared using a basis of accounting consistent with the preceding fiscal year.

City of Eugene
2016-17 Recommended Budget Summary - All Funds

	FY15 Last Year's Actual	FY16 This Year's Budget as of 12/31/2015	FY17 Next Year's Recom'd Budget
RESOURCES			
Beginning Fund Balance	$180,417,778	$186,706,043	$214,729,879
Revenues			
Property Taxes	$102,473,009	$107,306,159	$111,941,486
Other Taxes	17,362,945	18,041,000	18,461,000
Licenses and Permits	15,570,217	15,474,162	15,718,200
Intergovernmental	25,424,618	40,115,416	31,122,665
Rental	5,332,876	2,552,095	2,831,670
Charges for Services	173,868,859	188,750,567	194,179,303
Fines and Forfeitures	3,957,440	3,994,403	3,592,250
Miscellaneous Revenues	7,535,397	5,273,577	4,517,617
Other Financing Sources	12,426,977	21,655,783	11,565,060
Interfund Transfers	18,124,808	17,332,271	14,903,703
Current Resources other than Property Taxes	279,604,137	313,189,274	296,891,468
Total Revenues	$382,077,146	$420,495,433	$408,832,954
Total Resources	$562,494,924	$607,201,476	$623,562,833
REQUIREMENTS			
Department Operating			
Personnel Services	$156,517,398	$173,498,899	$182,991,957
Materials and Services	104,626,818	131,189,474	133,463,934
Capital Outlay	6,684,746	11,296,125	11,469,315
Total Departmental Operating	$267,828,962	$315,984,498	$327,925,206
Capital			
	$40,394,994	$92,835,741	$103,235,666
Non-Departmental			
Debt Service	$21,426,993	$21,725,032	$20,635,386
Interfund Transfers	18,124,808	17,332,271	14,903,703
Special Payments	28,013,124	36,875,968	38,000,121
Contingency/Reserves*	0	45,973,447	43,491,175
Ending Fund Balance* (FY15) or UEFB/Balance Available* (FY16, FY17)	186,706,043	76,474,519	75,371,576
Total Non-Departmental	$254,270,968	$198,381,237	$192,401,961
Total Requirements	$562,494,924	$607,201,476	$623,562,833
Number of Budgeted FTE	1,440.11	1,446.36	1,473.99

* Funds that are not appropriated for spending. Total FY15 budgeted reserves and contingencies as of June 30, 2015 were $42,195,728.

City of Eugene
Operating Budget Summary by Department

The City of Eugene Budget Committee recommended a department operating budget in the amount of $327,925,206 for Fiscal Year 2016-2017 (FY17). This is a 6.9% increase from the FY16 adopted operating budget and a 3.8% increase from the FY16 operating budget as of December 31, 2015.

	FY15 Last Year's Actual	FY16 This Year's Budget as of 12/31/2015	FY17 Next Year's Recom'd Budget
Department			
Central Services	$69,904,299	$87,889,980	$87,306,859
Fire and EMS	34,048,749	36,896,897	37,257,694
Library, Recreation and Cultural Services	26,054,484	28,418,821	31,754,081
Planning and Development	16,540,947	22,563,443	24,067,567
Police	51,224,154	53,965,723	54,297,308
Public Works	70,056,329	86,249,634	93,241,697
Total Operating	$267,828,962	$315,984,498	$327,925,206

The following is a summary of the Full Time Equivalents (FTE) by department.

Department FTE			
Central Services	217.50	218.75	220.75
Fire and EMS	205.00	206.00	206.00
Library, Recreation and Cultural Services	172.80	172.80	196.08
Planning and Development	95.40	98.40	99.65
Police	328.16	328.16	328.16
Public Works	421.25	422.25	423.35
Total Budgeted FTE	1,440.11	1,446.36	1,473.99

In FY16 the City added 6.25 FTE in the following areas: Planning and Development Department added two inspectors and one structural engineer plans reviewer in the Construction and Rental Housing Fund. Fire and EMS added one maintenance worker in the General Fund, Public Works added one landscape designer in the Professional Services Fund and increased an existing park specialist in the General Fund, Central Services added a deputy city prosecutor and increased an existing administrative specialist position in the General Fund. In FY17, the increase in FTE is primarily due to the Library Levy which adds over 18 FTE to the Library Local Option Levy Fund. Additionally, the Cultural Services subfund will add almost five FTE for the Hult Center backed by ticket revenue, the Airport will add one operational duty officer and add part of a senior program coordinator in the Municipal Airport Fund, Planning and Development will add a partial FTE in the Construction and Rental Housing, Solid Waste and Recycling, and Community Development Funds for a code compliance officer and senior program coordinators, and Central Services added an emergency management analyst in the Risk and Benefits Fund.

Major Programs

The Central Services Department provides business management and support services to the City organization and the public. It provides information management, financial management, civic leadership and collaboration services, community engagement services, legal services, facilities management, human resource and risk management, municipal court, and prosecution services. Funding comes from the General, Special Assessment Management, Telecommunications Registration/Licensing, General Capital Projects, Parking Services, Information Systems and Services, Facilities Services, and Risk and Benefits funds.

The Fire and Emergency Medical Services Department provides fire prevention, safety education, emergency medical services, ambulance transport, and fire suppression services. This department is supported by the General, Construction and Rental Housing, Municipal Airport, and Ambulance Transport funds.

The Library, Recreation and Cultural Services Department provides cultural services, aquatics, athletics, adaptive recreation, adult and senior services programs, youth and family recreation programs and operates the Eugene Public Library, the Hult Center for the Performing Arts, and the Cuthbert Amphitheater. The department uses the General, Library Local Option Levy, Library, Parks and Recreation, and General Capital Projects funds.

The Planning and Development Department provides building and permits services, land use permits, metropolitan and land use planning services, business, liquor, and tobacco licenses, and operates parking, solid waste and recycling, and zoning and nuisance administration programs. The department also manages community development services including affordable housing, social service and homeless assistance, housing and business development loan programs, enterprise zone management, and the Urban Renewal Agency. Department programs are funded by the General, Construction and Rental Housing, Solid Waste and Recycling, Community Development, General Capital Projects, Systems Development Capital Projects, Parking Services, and Facilities Services funds.

The Police Department provides police services, animal services, and operates the 911 Call Center. The department promotes safety and security, enforces laws, dispatches emergency service equipment and personnel, prevents and investigates crime, and safeguards the constitutional rights of all people. Department funding sources are the General, Public Safety Communications, and Municipal Airport funds.

The Public Works Department provides services and programs related to parks and open space, fleet services, transportation, airport, stormwater and wastewater infrastructure, and natural resource stewardship. Funding sources are the General, Road, Construction and Rental Housing, Community Development, Library, Parks and Recreation, General Capital Projects, Systems Development Capital Projects, Transportation Capital, Municipal Airport, Parking Services, Wastewater Utility, Stormwater Utility, Fleet Services, and Professional Services funds.

Major Program Changes

The City of Eugene FY17 Proposed Budget as presented to the Budget Committee on May 11, 2016 does not require action to fill a General Fund gap, but does foreshadow a possible $1-2 million gap in the future. It included the following changes to prior year service levels:

FY17 Proposed Budget Changes - General Fund
Main Subfund (Subfund 011)

Proposed Ongoing Funding	FTE	Amount
Spay and Neuter Clinic Operations and Services (revenue-backed)	0.00	$130,000
Downtown Portable Restrooms and Handwashing Stations	0.00	$30,000
Municipal Court Judges' Salary Increase	0.00	$20,760
Nuisance Abatement Contractual Services (revenue-backed)	0.00	$20,000
Minimum Wage Impact (first year)	0.00	$11,500
Police Auditor's Office Investigative Services	0.00	$6,000
Total	0.00	$218,260
Proposed Limited Duration Funding	**FTE**	**Amount**
2021 IAAF World Championships Funding (FY17)	0.00	$500,000
Urban Reserves (FY17 and FY18)	0.00	$300,000
Body Camera Matching Grant Funding (FY17)	0.00	$250,000
Replacement of Recreation Program Software (FY17)	0.00	$150,000
Community Justice Initiative (FY17)	0.00	$100,000
Greenhill Contract Increase (FY17)	0.00	$95,000
Police Auditor's Office Limited Duration Position (FY17)	0.00	$49,407
Total	0.00	$1,444,407

Cultural Services Subfund (Subfund 031)

Proposed Ongoing Funding	FTE	Amount
Staffing Expansion (revenue-backed)	4.88	$450,000
Total	4.88	$450,000

FY17 Proposed Budget Changes-Other Funds

	FTE	Amount
Library Local Option Levy Fund (Fund 111)		
Library Levy Implementation	18.40	$2,384,000
Telecom Registration/Licensing Fund (Fund 135)		
Website Annual Maintenance and Licensing Fees	0.00	$53,000
Closed Captioning for City Council and Budget Committee Meetings	0.00	$16,000
Construction and Rental Housing Fund (Fund 150)		
Project Contingency Funding (revenue-backed)	0.00	$100,000
Code Compliance Officer	0.50	$48,100
Communications and Engagement Specialist (partially funded by Fund 155)	0.40	$39,800
Solid Waste and Recycling Fund (Fund 155)		
Communications and Engagement Specialist (partially funded by Fund 150)	0.10	$9,900
Community Development Fund (Fund 170)		
Senior Program Coordinator	0.25	$28,000
Systems Development Capital Projects Fund (Fund 330)		
Permit and Information Center Staffing (partially funded by Fund 530)	0.20	$26,500
Municipal Airport Fund (Fund 510)		
Operational Duty Officer	1.00	$104,900
Capital Equipment Replacement	0.00	$175,000
Senior Program Coordinator	0.50	$55,500
Parking Services Fund (Fund 520)		
Downtown Credit Card Parking Meters (revenue-backed)	0.00	$186,000
Wastewater Utility Fund (Fund 530)		
Permit and Information Center Staffing (partially funded by Fund 330)	0.20	$26,500
Risk and Benefits Fund (Fund 620)		
Emergency Management Analyst	1.00	$87,600
Total	22.55	$3,340,800

The Budget Committee recommended the FY17 Proposed Budget with the following amendments:

- Allocate $75,000 ($20K for grants and $55K for engagement) for Human Rights and Neighborhood Involvement on an ongoing basis and review the funds allocation process among neighborhoods.
- Allocate an additional $40,000 for Sister Cities on an ongoing basis.
- Approve the City Manager's "FY17 Human Service Commission (HSC) Option" as presented to the Budget Committee on May 11, 2016 as amended below:
  $610,000 Ongoing Support
  $200,000 Additional Ongoing Support Allocation
  $810,000 in FY17 Budget
  $125,000 Marginal Beginning Working Capital Priority (one-time funding)
  $935,000 FY17 Total
- Allocate $25,000 of the one-time allocation (MBWC) to the City of Eugene for the rest stop program.
- Recommend the City Council review the City of Eugene General Fund allocation to Human Services Commission (HSC) for Ongoing Support funding in context of overall City of Eugene human services funding with the goal of increasing ongoing support funding to HSC to $1.1 million by or before FY20.
- Increase Whitebird/CAHOOTS funding $225,000 on an ongoing basis to enable CAHOOTS vans to provide enhanced service.
- The Budget Committee recommends the restoration of the position of Council stenographer for City Council and Civilian Review Board meetings. Pending Council approval of this recommendation, funding would be added to the December 2016 Supplemental Budget.
- Direct the City Manager to report to or convene the Budget Committee in fall (in advance of service profiles) regarding features of the new corporate software currently being selected in order to understand and explore opportunities that the software will provide for new and better oversight by the Budget Committee.
- Remove from the FY17 Proposed Budget the $500,000 proposed for 2021 and place the funds in a designated reserve. Direct the City Manager to develop clear criteria to guide the use of the reserve fund being created in the FY17 budget.
- Amend the budget to reflect appropriations for prior year encumbrances and prior year capital projects.

The FY17 Recommended Budget advertised in this Notice reflects all of the recommended changes made by the Eugene Budget Committee.

For additional information on the FY17 budget, please visit the City of Eugene website at www.eugene-or.gov/budget. Links to Eugene Budget Committee meeting materials, minutes and webcasts are available for public review on the City of Eugene website at www.eugene-or.gov/budgetcommittee.

Capital Budget

The City of Eugene Budget Committee recommended a capital budget in the amount of $103,235,666 for FY17. This is an 11.2% increase from the FY16 Capital Budget as of December 31, 2015. The capital budget is presented by fund and include multi-year projects that continue from prior years, as well as new capital projects.

Funds	FY15 Last Year's Actual	FY16 This Year's Budget as of 12/31/2015	FY17 Next Year's Recom'd Budget
Community Development	$55,483	$1,582,134	$1,336,143
Facilities Services	75,508	448,939	690,294
General Capital Projects	11,645,861	30,079,741	26,300,541
Library, Parks and Recreation	228,696	1,037,143	1,030,953
Municipal Airport	9,248,169	17,016,351	20,646,248
Parking Services	0	84,801	50,000
Stormwater Utility	3,707,102	6,678,211	7,174,728
Systems Development Capital Projects	2,034,025	9,397,847	11,907,066
Telecom Registration/Licensing	0	169,850	0
Transportation Capital Projects	11,825,186	21,466,497	28,608,009
Wastewater Utility	1,574,966	4,874,227	5,491,684
Total Capital Projects	$40,394,996	$92,835,741	$103,235,666

Major new capital projects included in the FY17 Recommended Budget are street rehabilitation related to the 2012 street bond ($8.6 million), airport terminal building expansion ($5.6 million), airport taxiway rehabilitation ($4.0 million), street and alley preservation ($3.2 million), airport automated car wash facility ($2.0 million), Jessen Path ($1.9 million), wastewater system rehabilitation ($1.8 million), Amazon Active Transportation Corridor ($1.5 million), Riverfront park and plan development ($1.5 million), and preservation of existing facilities ($1.2 million). The FY17 Recommended Budget includes $61.8 million in projects that are continuing from prior years.

Non-Departmental Budget

The non-departmental budget consists of debt service, contingencies, interfund transfers, special payments, reserves, unappropriated ending fund balance and balance available. These requirements are not part of the anticipated department operating or capital expenditures. The non-departmental budget for FY17 totals $192.4 million, which is a 3.0% decrease from the FY16 budget as of December 31, 2015.

Debt Outstanding

The estimated outstanding debt as of June 30, 2016 for the FY17 Recommended Budget totals $80,319,684, which is a 5.5% increase from the estimate as of July 1, 2015.

DEBT OUTSTANDING

	Debt Outstanding July 1, 2016	Debt Authorized, Not Incurred July 1, 2016
Bonds	$74,451,684	$32,540,300
Other Long-Term Debt	5,868,000	0
Total Long-Term Indebtedness	$80,319,684	$32,540,300

AD VALOREM PROPERTY TAXES - ALL FUNDS

	FY15 Actual	FY16 Estimate	FY17 Budget
Total Property Taxes Required to Balance Budget	$100,015,912	$105,102,000	$110,331,485
Plus Estimated Property Taxes Not To Be Received, Discounts Allowed, Other Uncollected Amounts	5,659,192	5,827,231	6,421,363
Total Estimated Tax Levy - All Funds	$105,675,104	$110,929,231	$116,752,848

CERTIFIED TAX LEVIES BY TYPE
ALL FUNDS

	FY15 (Rate or Amount)	FY16 (Rate or Amount)	FY17 (Rate or Amount)
Permanent Rate Limit Levy (Rate limit: $7.0058 per $1,000 Assessed Value)	$7.0058	$7.0058	$7.0058
Library Local Option Levy	$0	$0	$2,700,000
Levy for Payment of Bonded Debt	$14,438,596	$15,098,790	$13,870,354

PROPERTY TAX LEVY SEGREGATED BY TYPE
Allocated and Categorized per Section 11b, Article XI of the Oregon Constitution

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	$7.0058	$0
Library Local Option Levy Fund	$2,700,000	$0
Bonded Debt Fund	$0	$13,870,354

How You Can Participate

Get a copy of the budget. Paper copies of the FY17 Proposed Budget for the City of Eugene are available for inspection at the City Finance Division, 100 W 10th Avenue, 4th Floor; the Eugene Public Library (Reference Desk); and the City Manager's Office, 125 E 8th Avenue, 2nd floor, during regular business hours. The FY17 Proposed Budget document and amendments to the FY17 budget recommended by the Eugene Budget Committee are also available on the City's website at www.eugene-or.gov/budget.

Testify at the public hearing, or submit written testimony. You may speak at the FY17 City of Eugene budget public hearing, send a letter or e-mail to the Eugene City Council prior to the public hearing, or submit written testimony at the hearing. Copies of the agenda packet containing the Budget Committee recommendations and draft City Council resolution will be available starting on June 24, 2016, at the City Manager's Office, the City Finance Division, and on the City's website. Contact the City of Eugene Finance Division at 541-682-5512 for additional information.

This notice is published pursuant to ORS 294.438 on June 20, 2016.

No. 6652272 - June 20, 2016

Published on June 20, 2016 in the Eugene Register-Guard newspaper.

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Lane County

FORM LB-50
2016-2017

☐ Check here if this is an amended form.

- Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The **City of Eugene** (District Name) has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of **Lane** (County Name) County. The property tax, fee, charge or assessment is categorized as stated by this form.

Mailing Address of District	City	State	ZIP code	Date
100 W. 10th Avenue, Suite 400	**Eugene**	**OR**	**97401**	**July 14, 2016**

Contact Person	Title	Daytime Telephone	Contact Person E-Mail
Jamie Garner	**Sr. Budget Analyst**	**541-682-5512**	jamie.p.garner@ci.eugene.or.us

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

☒ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.

☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

		Subject to General Government Limits: Rate -**or**- Dollar Amount	Excluded from Measure 5 Limits: Dollar Amount of Bond Levy
1. Rate per $1,000 **or** Total dollar amount levied (within permanent rate limit) . . .	1	7.0058	
2. Local option operating tax	2	2,700,000	
3. Local option capital project tax	3		
4. City of Portland Levy for pension and disability obligations	4		
5a. Levy for bonded indebtedness from bonds approved by voters **prior** to October 6, 2001	5a.		2,060,742
5b. Levy for bonded indebtedness from bonds approved by voters **on or after** October 6, 2001	5b.		11,809,613
5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b)	5c.		**13,870,355**

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per $1,000	6	**7.0058**
7. Election date when your **new district** received voter approval for your permanent rate limit	7	
8. **Estimated** permanent rate limit for newly **merged/consolidated district**	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES -

Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First tax year levied	Final tax year to be levied	Tax amount -**or**- rate authorized per year by voters
Library Operating	November 3, 2015	2016	2020	$2,700,000

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV)

150-504-073-7 (Rev. 12-15)

(see the back for worksheet for lines 5a, 5b, and 5c)

File with your assessor no later than JULY 15, unless granted an extension in writing.

20-235

Notice of Measure Election

City

SEL 802

rev 1/14; ORS 250.035, 250.041, 250.275, 250.285, 254.095, 254.465

Notice

Date of Notice	Name of City or Cities	Date of Election
08/03/15	City of Eugene, Oregon	11/03/15

The following is the final ballot title of the measure to be submitted to the city's voters.

Final Ballot Title Notice of receipt of ballot title has been published and the ballot title challenge process has been completed.

Caption 10 words which reasonably identifies the subject of the measure

FIVE-YEAR LIBRARY LOCAL OPTION LEVY 5

RECEIVED
AUG 03 2015
LANE COUNTY ELECTIONS

FILED
AUG 03 2015
LANE COUNTY ELECTIONS

Question 20 words which plainly phrases the chief purpose of the measure

Shall Eugene levy $2,700,000/year for five years, beginning 2016-2017, to increase library hours and expand other library services? 18

This measure may cause property taxes to increase more than three percent.

Summary 175 words which concisely and impartially summarizes the measure and its major effect

The funds from this levy will be used to provide additional library services including: expanding access by adding 22 more hours at the Bethel and Sheldon Branches and 3 more hours on Sunday at the downtown library; increasing programming by 33%, with primary focus on supporting early literacy, success in school and career development (including "makerspace"), and providing additional offsite programming directly to community members; providing $300,000 per year for new books and other resources; and providing laptops/tablets for public use. The measure will require an annual report on spending to be reviewed by the Library Advisory Board and made available to the City Council and the public. The levy will be 112 $2,700,000 each year for five years for a total levy of $13,500,000. The typical Eugene taxpayer is estimated to pay an average of $36 per year over the levy's five-year period. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of estimate. OK 143

Explanatory Statement 500 words that impartially explains the measure and its effect, if required attach to this form

If the county is producing a voters' pamphlet an explanatory statement must be submitted for any measure referred by the city governing body and if required by local ordinance, for any initiative or referendum.

Measure Type	County producing voters' pamphlet		Local ordinance requiring submission		Explanatory statement required	
☐ Referral	☐ Yes	☐ No	Not applicable		☐ Yes	☐ No
☐ Initiative	☐ Yes	☐ No	☐ Yes	☐ No	☐ Yes	☐ No
☐ Referendum	☐ Yes	☐ No	☐ Yes	☐ No	☐ Yes	☐ No

Authorized City Official Not required to be notarized

→ By signing this document, I hereby state that I am authorized by the city to submit this Notice of Measure Election and I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

Name	Title	Work Phone
Elizabeth Forrest	City Recorder	541-682-5882

Signature

Date Signed: 08/03/15

OFFICIAL FINAL RESULTS Lane County, Oregon
Special Election
November 3, 2015

	VOTES	PERCENT
PRECINCTS COUNTED (OF 62)	0	
REGISTERED VOTERS - TOTAL	134,482	
BALLOTS CAST - TOTAL.	49,762	
BALLOTS CAST - BLANK.	24	.05
VOTER TURNOUT - TOTAL		37.00
VOTER TURNOUT - BLANK		.02

20-235 City of Eugene
Five year library local option levy
(VOTE FOR) 1

Yes	18,677	52.75
No.	16,732	47.25
Over Votes	3	
Under Votes	15	

20-236 City of Springfield
Renewal of fire & life safety services local option levy
(VOTE FOR) 1

Yes	6,540	75.10
No.	2,168	24.90
Over Votes	0	
Under Votes	6	

20-237 South Lane County Fire & Rescue District
General obligation bond
(VOTE FOR) 1

Yes	3,573	63.62
No.	2,043	36.38
Over Votes	2	
Under Votes	3	

Map & Tax Lot #	Ratio to Apply to City General Government Rates	Ratio to Apply to Bonded Debt
17-04-09-20-1500	33%	100%
17-04-09-20-1700	33%	100%
17-04-09-20-1800	33%	100%
17-04-09-20-2000	33%	100%
17-04-09-20-2100	33%	100%
17-04-23-20-0123	69%	69%

Note: Attachment to Tax Year 2016-2017 Form LB-50

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Urban Renewal Agency

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Mission Statement

The purpose of urban renewal is to stimulate economic development through private investment to provide public benefit in a specific area of the community in compliance with ORS Chapter 457. It is a means to support economic development and civic improvement by financing needed improvements within designated districts such as infrastructure, public open spaces, public plazas, public parking garages, land acquisition, renovation and façade improvements, or environmental improvements. The City currently manages two urban renewal districts: the Downtown District and the Riverfront District.

Library and LCC Downtown Campus

Governance

The City of Eugene Urban Renewal Agency (Agency) is a separate budgetary entity authorized by State statutes. The Agency was established in 1958 as a separate corporate body. In 1982, the City Council assumed the role of the Agency Board and delegated budget review to the City's Budget Committee. The Agency has two urban renewal districts and each one has its own adopted plan.

Public Involvement

The Riverfront Urban Renewal Plan calls for a committee to advise on the activities of the district. The Eugene Redevelopment Advisory Committee was formed as a Department Advisory Committee in 2004.

The Expenditure Review Panel (ERP) was first created in the Downtown District 2010 Plan amendment and continued in the 2016 Plan amendment (the Plan). The Plan states that the Agency shall convene not less than once each year a committee to report to the Agency Director on the activities for the previous fiscal year, and whether expenditure of tax increment dollars was limited to projects authorized by the Plan. City Council formed a five-member panel in January 2012. The ERP's annual reports on Downtown District tax increment expenditures can be found on the City's website at http://www.eugene-or.gov/downtownplanning.

Agency Management

The City's Planning and Development Department manages Agency activities. Staff and most material and service costs that support Agency projects are recorded in the City of Eugene General Fund. The operating budgets of each district reimburse the City's General Fund for these costs. As a result, these expenses are shown twice, once as operating expenses in the City's General Fund budget for the department, and again in the Agency budget as Planning and Development operating expenses to reimburse the City's General Fund.

Downtown District

The Downtown District was first established in 1968 to redevelop 17 blocks in the downtown core. The original project goals involved land acquisition, building rehabilitation, and construction of public improvements.

An update of the 1968 Plan was approved by voters in 1990. The update aligned the Plan with Metro Plan policies, revised the goals and activities, and set a district expiration date of FY10.

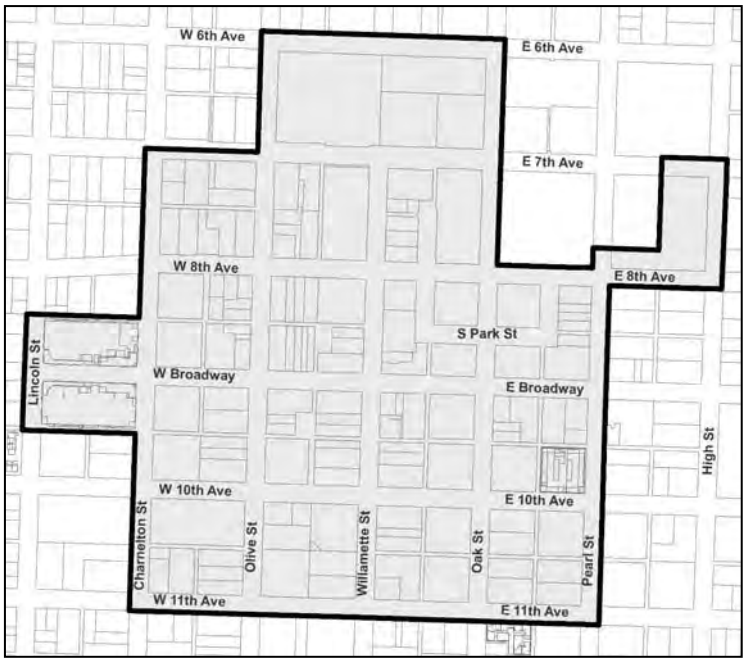
In June 1998, the City Council chose one of the options provided by Measure 50 legislation that allowed for a city-wide special levy as well as dividing the taxes collected within the district. The Council limited expenditures of new funds to completing existing projects and construction of a new Downtown Library (100 West 10th Avenue). They also approved a plan to reduce district administration.

In FY05, City Council amended the Plan to allow funding for other activities including economic revitalization strategies and to extend the termination date to June 30, 2024.

The City Council amended the Downtown Urban Renewal Plan in May 2010 after considering options for providing public financial support to boost the local economy and revitalize downtown. The 2010 Plan amendment included three specific projects: 1) Lane Community College Downtown Campus, 2) Broadway Place Garages and Public Safety Improvements, and 3) Park Blocks Improvements for the Farmers' Market. The 2010 Plan amendment also provided for termination of the district after sufficient funds are accumulated to pay for these three projects. It was estimated that sufficient funds would be received by December 2016 and thus the Downtown District would subsequently terminate absent another plan amendment.

City Council began a conversation in December 2015 regarding additional downtown improvements and the various funding options available. Over the course of several work sessions, Council discussed urban renewal as a funding option along with alternative funding strategies.

After considering comments from the Planning Commission, overlapping taxing districts, and the general public, City Council ultimately approved a Downtown District plan amendment in June 2016 in order to build upon the existing momentum of revitalization occurring in the downtown area.



Downtown Urban Renewal District as of 2016 Plan Amendment

The 2016 Plan amendment made the following changes:

1. Increased the spending limit ("maximum indebtedness") by $19.4 million, to a total of $66.0 million.

2. Specified four project activities to be undertaken (described below), each with a maximum amount of tax increment funding allowed.

3. Outlined a community engagement and approval process for specific projects.

4. Increased the district boundary by five acres to include the East Park Block area and a portion of the City Hall block, with a prohibition against using funds for the City Hall building or for a parking lot on the eastern half of the City Hall block.

Farmers' Market in the Park Blocks

The four projects included in the 2016 Plan are:

- **High-Speed Fiber (not to exceed $3 million of tax increment funds)**
  The 2013 City of Eugene Broadband Strategic Plan identified the development of a downtown fiber network as a strategic goal. After completion of the Strategic Plan, City staff worked with Lane Council of Governments (LCOG) and Eugene Water & Electric Board (EWEB) on a successful pilot project to test the feasibility of implementing a municipally owned downtown network. The City, EWEB, and LCOG identified a workable method to connect buildings by running fiber optic cables through existing electrical conduit. The Downtown District has high-speed fiber in several buildings as a result of the pilot project that was completed in 2016. The remainder of the Downtown District has limited telecommunications service and access to internet service providers.

  Providing high-speed fiber connections downtown creates a competitive landscape for telecommunications, which has been shown to expand service options and lower prices for consumers. This project will provide telecommunications infrastructure to support the needs of our growing technology sector and other businesses in the downtown area. In addition, the fiber project expands the telecommunications infrastructure that will reduce costs and increase telecommunications speeds for Lane Community College, Lane County Government, the Lane Council of Governments, and the 4J and Bethel school districts.

- **Farmers' Market (not to exceed $4 million* of tax increment funds)**
  The Lane County Farmers' Market operates multiple times per week during the spring, summer, and fall on a portion of the Park Blocks on 8th Avenue. The Farmers' Market continues to encounter difficult issues with that location, such as inadequate electrical service, uneven, unpaved, and inaccessible surfaces, and lack of a permanent shelter. Reincorporating the Butterfly Parking Lot into the Park Blocks for the Farmers' Market would re-establish the original Park Blocks and support a cornerstone of downtown activity and one of the most significant public event venues in the city. For the past few years, the Farmers' Market has

expressed a need and desire to expand its offerings to maintain financial viability and potentially operate year-round. The Agency will improve the Park Blocks in order to make that location more attractive and functional for the Farmers' Market and accessible, safe, and inviting for the public. If that location is not feasible, the Agency may improve/purchase another location within the Downtown District.

** The $500,000 of unspent urban renewal funds approved in the 2010 Plan amendment are still available for the Farmers' Market project for a total cost not to exceed $4.5 million of tax increment funds.*

- **Park Blocks and Open Spaces (not to exceed $5.2 million of tax increment funds)**
  The City founders understood the importance of public spaces; the Park Blocks are a living legacy of their forethought and civic spirit. The design, appearance and function of the Park Blocks are a critical component of Eugene's identity and economic health and the long-term location for two beloved organizations, the Saturday Market and the Lane County Farmers' Market. On a direct path to the Willamette River from downtown, the Park Blocks are also a key part of the Willamette to Willamette Initiative.

  Improving these spaces and increasing the opportunities for desired activities downtown requires a focused, strategic investment in the amenities, character, and public identity of the Park Blocks, as well as the other key public open spaces downtown. The first step of this project will be asking the community about their hopes and vision for our town square, and conducting a needs assessment in our growing downtown neighborhood. The results of that work will help inform plans to implement the community vision. The improvement area could be limited to the Park Blocks or have a broader approach, and include other key downtown open spaces: Hult Plaza, Broadway Plaza, the plaza at the new City Hall, the new riverfront park, and the pedestrian path system in between these places.

  For the three other public spaces in the Downtown District, Broadway Plaza, the Hult Center Plaza, and the new City Hall plaza, improvements are needed to benefit the public in terms of the safety, health, and welfare of residents through the removal of blighted conditions, improved amenities and attractiveness of these spaces, as well as their impact on existing and desired adjacent uses. However, tax revenue funds shall not be used to pay for construction of a new City Hall building, nor to pay for a parking lot on the block bounded by Pearl Street, 8th Avenue, High Street, and 7th Avenue. With the needed improvements in place, these downtown spaces will have the potential to more fully support the emerging downtown neighborhood and to provide an inviting urban open space in the core of the city for the entire community. A focused, strategic investment in the amenities, design, and character of these spaces strengthens the conditions for increased desired uses and development downtown.

- **Former LCC Downtown Center (not to exceed $6 million of tax increment funds)**
  The 66,000 square foot former LCC Downtown Center on Willamette between 11th and 10th Avenues was vacated in January 2013 when the new LCC Downtown Campus opened on 10th Avenue and Olive Street. At present, the vacant building neither provides space for active uses nor adds to downtown vitality. Redevelopment of this large structure may include housing or activities that advance the Regional Prosperity Economic Development Plan (e.g. an innovation center with maker space, wet lab, or art/tech incubator). An upgraded facility will benefit the Downtown District by improving a blighted building that is currently vacant, increasing the mix of uses in the Downtown District, and stimulating additional public and private

investment. Blighted conditions at this property include vacancy, underutilization, decreased property values, and population loss. Redevelopment of this property will help eliminate blight by contributing to reinvestment in the community that can lead to increased property values, through revitalization of a stagnant and underutilized property, and creating an attraction for investors and/or entrepreneurs to reinvest in the Downtown District.

The 2016 Plan amendment requires a community engagement and approval process before construction activities may begin for the Farmers' Market, Park Blocks and Open Spaces, and the former LCC Downtown Center. Gathering community input on the Farmers' Market improvements, the LCC building redevelopment, and the Park Blocks and Open Space improvements will be an important first step for all of these projects. Before the Council decides on the specifics of what each project will include and how it may be funded, there will be several opportunities for community input. The plan outlines a process which includes:

- Community engagement and project scoping;
- Council review of the results and discussion of funding options (urban renewal and others);
- Council public hearing on the specific project and how it should be funded;
- Council review and decisions (to determine project specifics and funding sources); and
- Council budget approval, which includes a public hearing.

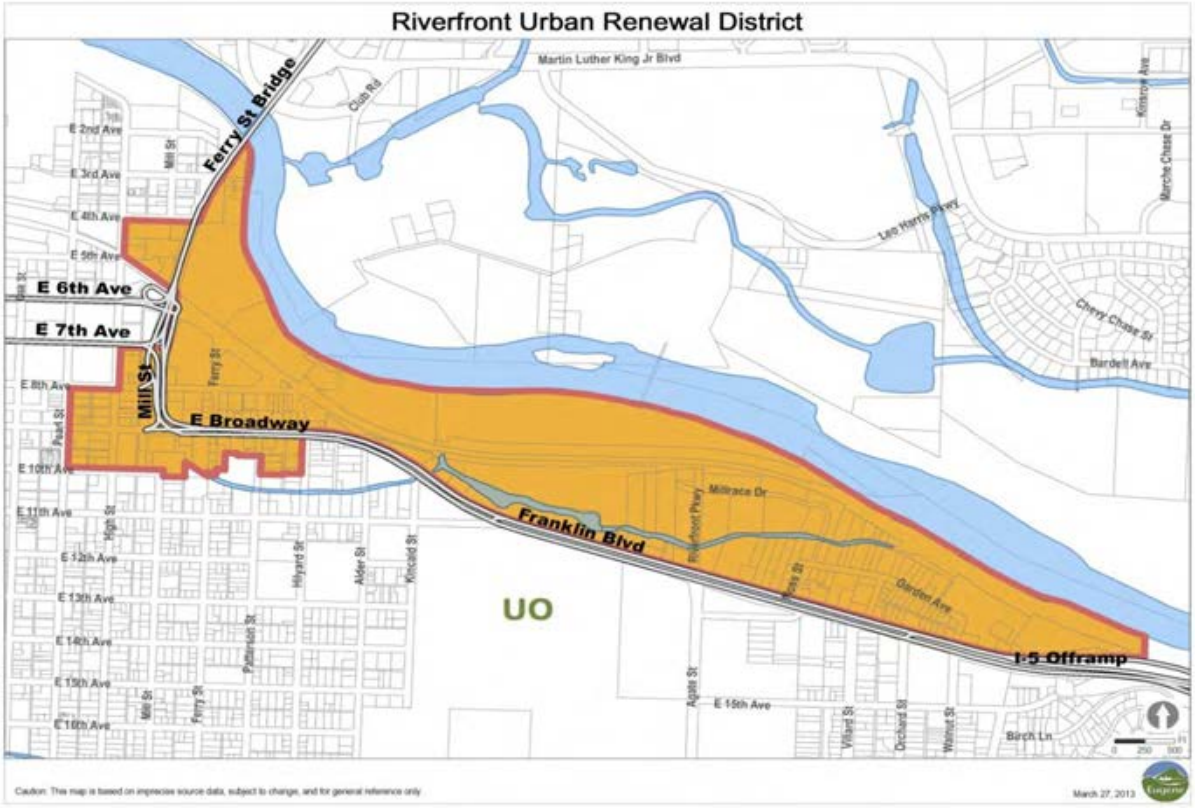
Riverfront District

The Riverfront District was created in 1985 to assist in financing public infrastructure. The original district encompassed nearly 148 acres adjacent to and including the University of Oregon's Riverfront Research Park. In FY04, the City Council amended the boundaries of the district to add another 30 acres, bringing the total area to approximately 178 acres. The current boundary of the district is shown in the map below.

The Riverfront Plan was reviewed and amended by the City Council in March 2004. Major changes in the amendment included extending the termination date to 2024, expanding and revising the list of project activities, providing new cost estimates of the projects to be undertaken, establishing a spending limit ("maximum indebtedness") of $34.8 million, expanding the existing boundary, and providing other information about the impact of the amendments.

Major goals in the Riverfront District are to:

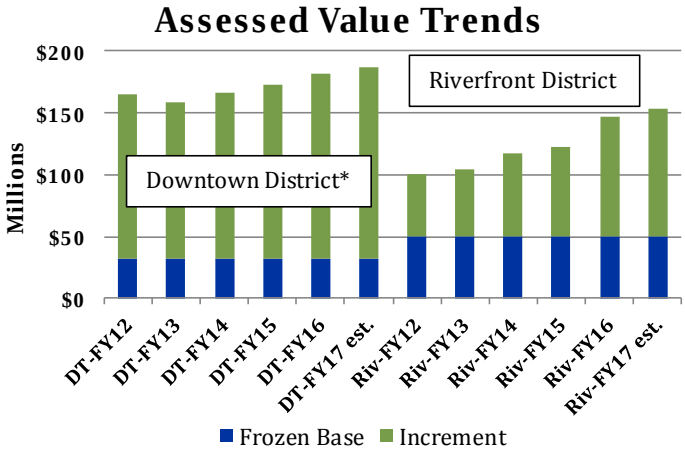
- Stimulate appropriate redevelopment in the riverfront area for the EWEB Riverfront Master Plan implementation;
- Promote redevelopment of public and private properties in the area around the Wayne Morse Federal Courthouse;
- Improve connections between the core of downtown, the riverfront area, and the University of Oregon; and
- Protect or enhance the riparian area.



Assessed Value

When an urban renewal district is first created, the assessed value within the district boundaries is established as the "frozen base". If any boundary expansions subsequently occur, the assessed value within the expansion area is added to the district's existing frozen base. In theory, urban renewal efforts will lead to increases in the value of the district above the base amount. That increase is called the "incremental" or "excess" value. Overlapping jurisdictions continue to receive property taxes on the frozen base while the urban renewal agency receives property taxes related to the incremental value. This is called the "division of tax" method of raising revenue in an urban renewal district.

The division of tax method for funding projects results in the Agency receiving significantly more tax revenue than what the City would receive in its General Fund from district property. This method enables the Agency to complete more projects than the City would have been able to complete during the same time period.



The five-year history of assessed value in the two districts is shown in the charts above and below, along with estimates for the upcoming year. For FY17, the assessed values in both districts are projected to increase.

Assessed Value Trends

	Downtown District*			Riverfront District		
Fiscal Year Ending	Frozen Base	Incremental Value	Total Assessed Value	Frozen Base	Incremental Value	Total Assessed Value
6/30/12	$31,386,991	$133,564,445	$164,951,436	$50,609,448	$50,383,611	$100,993,059
6/30/13	31,386,991	127,427,292	158,814,283	50,609,448	54,226,527	104,835,975
6/30/14	31,386,991	134,700,092	166,087,083	50,609,448	67,177,238	117,786,686
6/30/15	31,386,991	141,006,848	172,393,839	50,609,448	72,252,493	122,861,941
6/30/16	31,386,991	150,214,907	181,601,898	50,609,448	95,966,627	146,576,075
6/30/17 Estimate	31,386,991	155,700,000	187,086,991	50,609,448	103,300,000	153,909,448

Source: Lane County Assessment & Taxation for historic information; City of Eugene Finance Division for budget year estimates.

** The Downtown District plan amendment approved in June 2016 included a five-acre boundary expansion. The assessed value of the expansion area will be included in division of tax calculations beginning with FY18.*

Tax Increment Revenue

The primary revenue source for urban renewal is tax increment revenue. Tax increment revenue comes from increases in property values since the district was created. These increased property values generate tax increment which is directed to the district.

The two urban renewal districts differ in which tax rates are used to calculate the division of taxes amount. The Downtown District is a "reduced rate plan" that may collect tax increment based on the permanent tax rates plus any bonded debt or local option levy tax rate that was approved by

voters prior to October 2001. For FY16, the tax rate used for the Downtown District tax increment calculation was $14.1646 per $1,000 of assessed value. The Riverfront District is a "standard rate plan" that may collect tax increment based on all tax rates on the tax bill except for any urban renewal special levy or any local option tax approved after January 1, 2013. For FY16, the effective Riverfront District rate was $16.7312 per $1,000 of assessed value.

The five-year history of property tax revenues in the two urban renewal districts is shown in the table below. The amount of property tax collections is affected by three factors: 1) the assessed value in the district, 2) the overlapping tax rates applicable to the district, and 3) the percentage of property taxpayers that pay their tax bills on time.

For FY17, property tax revenues in the Downtown and Riverfront Districts are expected to increase due to a projected increase in the assessed value of the districts. The property tax collection rate is projected to be 94% (including both current and delinquent tax collections).

Property Tax Levies and Collections

	Downtown District		Riverfront District	
Fiscal Year Ending	Division of Tax Amount	Net Taxes Collected	Division of Tax Amount	Net Taxes Collected
6/30/12	$1,969,647	$1,899,908	$908,455	$872,564
6/30/13	1,872,726	1,818,345	968,285	935,604
6/30/14	1,921,334	1,867,638	1,267,018	1,221,175
6/30/15	2,009,246	1,944,927	1,322,616	1,275,140
6/30/16 Estimate	2,122,700	2,000,000	1,597,478	1,500,000
6/30/17 Budget	2,205,000	2,075,000	1,730,000	1,625,000

Source: Lane County Assessment & Taxation for historic information; City of Eugene Finance Division for budget year estimates.

Effect of Urban Renewal on Tax Bills

Urban renewal districts do not impose new taxes; rather, they redistribute taxes from overlapping taxing districts to the urban renewal districts. The tax bills for Eugene taxpayers include two lines for urban renewal. All taxpayers in the city will pay these taxes. There is no difference between the taxes paid by taxpayers inside the district and outside the district. The tax lines are:

- ***Eugene Urban Renewal Downtown*** is the division of tax funding for the Downtown District
- ***Eugene Urban Renewal Riverfront*** is the division of tax funding for the Riverfront District

There are two basic steps to understand how an individual tax bill is affected by tax increment financing in Oregon. The first step determines the amount of property taxes that the urban renewal agency should receive; the second step determines how the taxes are accounted for on property tax statements.

For step one, the applicable tax rates of the taxing districts (such as the city, county, and school districts) are applied to the incremental value of the urban renewal district. That product is the amount of taxes that the urban renewal agency should receive.

For step two, the Lane County Assessor determines how to divide or split the tax rates of the taxing districts so that when those divided rates are applied to all tax bills in the city, the urban

renewal agency receives its share, and the taxing districts receive the remainder. As an example, the City's permanent tax rate is $7.0058 per $1,000 of assessed value. For the FY16 tax year, the Lane County Assessor divided that tax rate into three pieces: $6.8821 goes to the City of Eugene, $0.0755 goes to the Downtown Urban Renewal District and $0.0482 goes to the Riverfront Urban Renewal District. This calculation is done for each tax rate on the tax bill.

After taking the information from the Lane County Assessor about the division of tax rates, an analysis can be made to determine how an individual tax bill is affected by urban renewal division of tax. The tax bill shown below is for the typical Eugene home that the Lane County Assessor calculated for FY16. As can be seen, this typical taxpayer would pay the same amount of total taxes before or after urban renewal division of taxes. The difference is that some tax revenues are reallocated from the overlapping taxing districts to the urban renewal districts.

Effect of Urban Renewal on Tax Bill for Typical Eugene Home in FY16

	Taxes Before UR Reallocation	Taxes Directed To: Taxing Districts	Downtown UR District	Riverfront UR District	Taxes After UR Reallocation	Difference
Education Taxes						
Eugene School District 4J	$901.37	$881.93	$11.86	$7.57	$881.93	($19.44)
Eugene School District 4J LOL	284.73	284.73	0.00	0.00	284.73	0.00
Lane Community College	117.52	115.47	1.25	0.80	115.47	(2.05)
Lane Education Service District	42.37	41.63	0.46	0.28	41.63	(0.74)
Total	**$1,345.98**	**$1,323.75**	**$13.57**	**$8.66**	**$1,323.75**	**($22.23)**
General Government Taxes						
City of Eugene	$1,329.85	$1,306.37	$14.33	$9.15	$1,306.37	($23.48)
Lane County	242.84	238.57	2.60	1.67	238.57	(4.27)
Lane County Public Safety LOL	104.40	104.40	0.00	0.00	104.40	0.00
Eugene UR Downtown District	0.00	0.00	0.00	0.00	31.09	**31.09**
Eugene UR Riverfront District	0.00	0.00	0.00	0.00	23.59	**23.59**
Total	**$1,677.09**	**$1,649.34**	**$16.93**	**$10.82**	**$1,704.02**	**$26.93**
Bonded Debt Taxes						
City of Eugene Bond I	$51.48	$50.59	$0.55	$0.34	$50.59	($0.89)
City of Eugene Bond II	156.20	155.14	0.00	1.06	155.14	(1.06)
Eugene School District 4J Bond I	3.32	3.26	0.04	0.02	3.26	(0.06)
Eugene School District 4J Bond II	292.89	290.45	0.00	2.45	290.45	(2.45)
Lane Community College Bond II	38.10	37.85	0.00	0.25	37.85	(0.25)
Total	**$542.00**	**$537.29**	**$0.59**	**$4.12**	**$537.29**	**($4.71)**
Total Taxes	**$3,565.07**	**$3,510.38**	**$31.09**	**$23.59**	**$3,565.07**	**$0.00**

Source: Lane County Assessment & Taxation, Table 4e, Detail of Urban Renewal Plan Areas by Taxing District, Tax Year 2015-16. Calculations based on assessed value of $189,821 for the typical Eugene home per Lane County Assessment & Taxation annual media release dated 10/19/15.

Urban Renewal Tax Rates

A five-year history of the urban renewal tax rates is shown in the chart below, along with estimates for the FY17 tax rates.

Urban Renewal Tax Rates
Per $1,000 of Assessed Value

Fiscal Year Ending	Downtown District	Riverfront District	Total Urban Renewal Tax Rate	Bill for Typical Taxpayer
6/30/12	$0.1764	$0.0824	$0.2588	$44
6/30/13	0.1641	0.0859	0.2500	43
6/30/14	0.1627	0.1091	0.2718	48
6/30/15	0.1632	0.1095	0.2727	50
6/30/16	0.1638	0.1243	0.2881	55
6/30/17 Estimate	0.1640	0.1250	0.2890	57

Source: Lane County Assessment & Taxation for historic information; City of Eugene Finance Division for budget year estimates.

Impact on Other Taxing Jurisdictions

As previously explained, the overlapping jurisdictions are kept whole when a district is created through the division of taxes. The overlapping districts retain the taxes on the value of property within the district when it was created. The share of property taxes from the excess value or incremental value is not collected by the overlapping jurisdictions while a district is active.

Although school property taxes are reduced as a result of urban renewal division of tax, the net impact on an individual school system's operating budget is minimal because schools are funded by the State on a per-pupil basis. The State determines how much money must be allocated for the education of each pupil across the state. If the money is not available from local property taxes, the State will make up the difference.

In FY16, the City's two urban renewal districts diverted approximately $1,295,000 that would have gone to local education through Eugene School District 4J, Lane Community College, and Lane Education Service District. If those funds had not been diverted to the urban renewal districts, the State would have had additional funds that it could choose to direct to the state-wide education budget. Using rough estimates of the distributions to local schools, if Eugene's two urban renewal districts did not exist, local schools would have received about 5% of the amount that had been diverted, and schools throughout the state would have received the remainder.

Urban renewal nominally affects certain voter-approved local option levies and bonds because the affected district has less property value to levy taxes against, resulting in slightly higher tax rates.

The amount of urban renewal taxes diverted for both districts in FY16, net of discounts and delinquencies, is shown in the chart on the next page. The items on the tax bill that can be used in the division of tax calculation are different for the Downtown District and the Riverfront District.

The Downtown District, as a reduced rate plan, can only collect division of tax revenues from permanent tax rates, and bonded debt and local option levies that were approved by voters prior to October 2001. Therefore, the Downtown District collects zero from the Eugene School District 4J local option levy, Lane County Public Safety local option levy, and Lane Community College bonds, and only a portion of the amount for City of Eugene and Eugene School District 4J bonds.

The Riverfront District, as a standard rate plan, can collect division of tax revenues from all of the items on the tax bill, except for any urban renewal special levy or certain local option taxes. HB 2632 was approved by the Oregon Legislature in the 2013 session and changed the items from which the Riverfront District can collect division of tax. This bill reduced future tax increment revenues in the Riverfront District by eliminating division of the revenue from local option levies approved by voters after January 1, 2013, such as the Lane County Public Safety local option levy and the Eugene School District 4J local option levy, which was renewed by voters beginning FY16.

Division of Tax Impact on Overlapping Taxing Jurisdictions in FY16
Estimate, Net of Discounts and Delinquencies

Taxing District	Type of Tax	Downtown	Riverfront	Total
Education Taxes				
Eugene School District 4J	Permanent Rate	$670,000	$430,000	$1,100,000
Eugene School District 4J	Local Option Levy	0	0	0
Lane Community College	Permanent Rate	90,000	55,000	145,000
Lane Education Service District	Permanent Rate	30,000	20,000	50,000
Total		**$790,000**	**$505,000**	**$1,295,000**
General Government Taxes				
City of Eugene	Permanent Rate	$990,000	$630,000	$1,620,000
Lane County	Permanent Rate	180,000	115,000	295,000
Lane County	Public Safety LOL	0	0	0
Total		**$1,170,000**	**$745,000**	**$1,915,000**
Bonded Debt Taxes				
City of Eugene	Bonded Debt	$38,000	$95,000	$133,000
Eugene School District 4J	Bonded Debt	2,000	140,000	142,000
Lane Community College	Bonded Debt	0	15,000	15,000
Total		**$40,000**	**$250,000**	**$290,000**
Total Taxes		**$2,000,000**	**$1,500,000**	**$3,500,000**

Source: Lane County Assessment & Taxation, Table 4e, Detail of Urban Renewal Plan Areas by Taxing District, Tax Year 2015-16.

Maximum Indebtedness

Oregon Revised Statutes require that each urban renewal district that receives property tax revenue include a "maximum indebtedness" limit in their urban renewal plan. Maximum indebtedness is a required spending cap for all property tax expenditures over a period of time. Maximum indebtedness is not a legal debt limit, it is more like a spending limit.

Adopting a maximum indebtedness figure does not authorize or obligate the Agency to spend money or enter into debt. Within the maximum indebtedness limitation, the Agency Board has the ability to fund projects over time, either with cash or by issuing debt.

Certain expenditures are included in maximum indebtedness and certain expenditures are excluded. For instance, interest on debt is excluded, but cash payments for projects and administrative expenses are included in the spending limit. Expenditures made from sources other than tax increment revenues are not included in the spending limit, such as loan program funds. In addition, the refinancing of existing urban renewal indebtedness is not included in maximum indebtedness.

Downtown District

The Agency Board amended the plan for the Downtown District in 1998 to include an original maximum indebtedness limit of $33.0 million. The maximum indebtedness amount was increased to $46.6 million in the 2010 Plan amendment and subsequently increased to $66.0 million in the 2016 Plan amendment. This $66.0 million figure represents the amount that the Downtown District may cumulatively spend in tax increment revenues starting in 1998.

The amount of remaining maximum indebtedness at any given time is an estimate based on both actual historic spending and estimated future commitments. The following chart sets out the estimated balance of maximum indebtedness in the Downtown District as of June 2016. The amount expected to be spent represents the FY16 and FY17 budgeted expenditures plus an estimate of the cost for administering the district through the year the district is estimated to terminate.

Downtown District Maximum Indebtedness Amount
Estimate as of June 2016

$ in millions	Amount Spent FY99-FY15	Expected to be Spent in FY16-FY27	Total Spent or Committed	Total Maximum Indebtedness
Total Maximum Indebtedness Limit				$66.0
Less: Library Expenditures	$25.4	$0	$25.4	
Less: Beam Project	2.0	0	2.0	
Less: Other Projects	1.8	0	1.8	
Less: Lane Community College Downtown Campus	8.0	0	8.0	
Less: Farmers' Market	0	0.5	0.5	
Less: Broadway Place Garages Debt	4.8	0	4.8	
Less: District Administration through 6/30/27	3.8	4.5	8.3	
Less: Amount Spent or Committed	$45.8	$5.0	$50.8	
Uncommitted Amount*				$15.2

** Amount available for eligible projects including High-Speed Fiber, Farmers' Market, Park Blocks and Open Spaces, and the former LCC Downtown Center.*

Riverfront District

The Agency amended the plan for the Riverfront District in 2004 to include a maximum indebtedness limit of $34.8 million. This $34.8 million figure represents the amount that the Riverfront District may cumulatively spend in tax increment revenues starting in 2004.

The following chart sets out the estimated maximum indebtedness remaining in the Riverfront District as of June 2016. Tax increment funds have been spent or committed to projects such as courthouse district transportation improvements, Chiquita property redevelopment, undergrounding of utilities, Northwest Community Credit Union system development charges, and railroad quiet zone crossings. In addition, the amount spent includes district administration costs. The amount expected to be spent represents the FY16 and FY17 budgeted expenditures plus an estimate of the cost for administering the district through the year the district is scheduled to terminate.

Riverfront District Maximum Indebtedness Amount
Estimate as of June 2016

$ in millions	Amount Spent FY04-FY15	Expected to be spent in FY16-FY24	Total Spent or Committed	Total Maximum Indebtedness
Total Maximum Indebtedness Limit				$34.8
Less: District Admin and Capital Projects	$3.0	$3.5	$6.5	
Uncommitted Amount				$28.3

Bonded Debt

On May 25, 2011, the Agency issued $7,900,000 of Downtown Urban Renewal District Tax Increment Bonds, Series 2011 A, bearing a fixed interest rate of 5.2% and maturing on June 1, 2020. The proceeds of the bonds were used to refund (at a lower interest rate) $4.4 million in debt associated with the City's Broadway Place Garages limited tax bonds, and to grant $3.5 million in financial assistance to Lane Community College for construction of their new Downtown Campus.

The Agency's outstanding indebtedness as of July 1, 2016 is shown below. In FY14, the Agency made an initial early principal payment of $500,000 to reduce the outstanding balance. Additional early principal payments of $1 million and $1.2 million were made in FY15 and FY16, respectively.

	Interest Rates on Outstanding Bonds	Original Amount	Maturity Date	Outstanding Principal
Tax Increment Bonds:				
URA Tax Increment Bonds, Series 2011 A	5.200%	$7,900,000	6/1/2020	$1,222,000
Total Outstanding Debt as of July 1, 2016				**$1,222,000**

Downtown Revitalization Loan Program

The Downtown Revitalization Loan Program (DRLP) is a revolving loan program funded through Downtown District program revenue. Available to businesses and property owners located within the Downtown District, the DRLP is a flexible financing program designed to encourage investments that contribute to the economic vibrancy and density goals for downtown. The primary goal of the DRLP is to provide funding assistance to projects that meet the goals and objectives of the Downtown Urban Renewal Plan and the Eugene Downtown Plan. The program is also designed to be responsive to unique redevelopment opportunities, specific downtown redevelopment challenges, and specific individual project financing needs.

The DRLP aims to encourage private, non-profit, mixed-use development, and public/private partnerships in overcoming issues with low loan-to-value ratio, insufficient cash flow, or extraordinary project-specific costs. The DRLP provides project financing typically between 25% and 50% of total eligible project costs. Eligible projects include building rehabilitation, façade improvements, tenant improvements, awnings, historic preservation, and accessibility improvements. Remaining project financing is provided by private sources. Loan amounts are generally between $10,000 and $500,000. Examples of Agency assisted downtown projects with DRLP funds: First National Tap House, Ambrosia, Belly Restaurant, Broadway Commerce Center, Café Zenon, First on Broadway, Harlequin Beads & Jewelry, McDonald Theatre Building, Park Place Apartments, Strand Building, The Jazz Station, The Barn Light, Tiffany Building, and the Woolworth Building.

The Agency currently has approximately $2.4 million of outstanding loans under the DRLP. The revolving nature of the program means that it is self-financing. The loan repayments are returned to the loan pool and loaned out for new projects. Loans are reviewed by a Loan Advisory Committee and approved by the Agency Director, or his designee.

Riverfront Renewal Loan Program

In May 2015, the Agency adopted guidelines for the Riverfront Renewal Loan Program (River Loans), a revolving loan program designed to encourage capital investment within the Riverfront District. The program is modeled after the Downtown Revitalization Loan Program which has assisted numerous property owners and businesses in the Downtown District since FY04, as previously described. The River Loans program is funded through Riverfront District program revenue which is derived from non-property tax sources. A loan pool of $1 million is included in the FY17 budget.

The primary goal of River Loans is to provide funding assistance to projects that meet the goals and objectives of the following planning documents: the Riverfront Urban Renewal District Plan, the EWEB Riverfront Master Plan, and the Eugene Downtown Plan. The program is designed to be flexible and responsive to unique redevelopment opportunities, challenges, and specific individual project financing needs of the riverfront area. It is intended to encourage private, nonprofit, and public/private partnership development.

Other Revenue Sources

The largest single revenue source in most years for the two districts is property tax revenue. There are, however, other revenue sources that contribute to the Agency's resources:

- ***Loan Repayments***: The DRLP was established in FY04 to encourage redevelopment in the Downtown District; principal and interest payments are estimated to be approximately $500,000 in FY17. The River Loans program will also generate future principal and interest payments as loans are disbursed and repaid.

- ***Interest Income:*** Investment earnings on cash balances are estimated to be $124,000 in FY17.

- ***Rental Income:*** Rental income is estimated to be $66,150 in FY17.

Expenditure Summary

The Agency's primary goal is to promote redevelopment within the districts. In doing so, funds are expended among the following activities:

- ***District Management:*** Promotion of redevelopment projects, oversight of district-owned property, and general administration. Costs are initially incurred in the City's General Fund and then reimbursed by each district at the end of the fiscal year.

- ***Loan Disbursements:*** Funding of DRLP loans and River Loans to business and property owners, encouraging redevelopment in the Downtown and Riverfront Districts.

- ***Capital Projects:*** Public space improvements and infrastructure enhancements in the Downtown and Riverfront Districts.

Description of Funds

The two urban renewal districts have separate budgets and account for activities in separate funds.

The Downtown District operates three funds: the Downtown General Fund, the Downtown Debt Service Fund, and the Downtown Capital Projects Fund.

- ***URA Downtown General Fund (Fund 817):*** This fund receives revenue from DRLP repayments (principal and interest on outstanding loans), property sales and leases, interest on cash balances, and interfund transfers from the Downtown Debt Service Fund. These revenues are used to:
  - Provide funding for DRLP loans for property improvements in the district boundaries;
  - Reimburse the City's General Fund for district management costs; and
  - Pay other operating costs, including property management expenses.

- ***URA Downtown Debt Service Fund (Fund 812):*** This fund receives all of the Downtown District tax increment revenues and uses those resources to:
  - Provide funding for the principal and interest payments on the URA's outstanding debt;
  - Provide funding (through interfund transfers) to the Downtown General Fund for district management costs and other operating expenses; and
  - Provide funding (through interfund transfers) to the Downtown Capital Projects Fund for specific capital improvements.

- ***URA Downtown Capital Projects Fund (Fund 813):*** This fund accounts for capital projects in the Downtown District. The Downtown Debt Service Fund uses resources to pay for specific, approved capital expenditures charged to this fund.

The Riverfront District currently operates three funds: the Riverfront General Fund, the Riverfront Capital Projects Fund, and the Riverfront Program Revenue Fund. The Riverfront Program Revenue Fund was created in FY16.

- ***URA Riverfront General Fund (Fund 821):*** This fund receives the Riverfront District tax increment revenues and uses those resources to:
  - Reimburse the City's General Fund for district management costs;
  - Pay other operating costs, including property management expenses; and
  - Provide funding (through interfund transfers) to the Riverfront Capital Projects Fund for specific capital projects.

- ***URA Riverfront Capital Projects Fund (Fund 823):*** This fund accounts for capital projects in the Riverfront District. The Riverfront General Fund transfers resources to this fund to pay for specific, approved capital expenditures.

- ***URA Riverfront Program Revenue Fund (Fund 824):*** This fund contains program revenue from the Riverfront District. Program revenues are funds that have been derived from non-property tax sources and can be used for different purposes than tax increment dollars, such as providing funding for River Loans.

The Agency's FY17 Adopted net budget is $18.3 million, an increase of 20.6% over the FY16 Adopted net budget. This is primarily due to increases in Balance Available and budgeted loan activity (Special Payments) for the Downtown Revitalization Loan Program and the River Loans program. These increases are the result of the carryover of resources from the previous year. The net budget subtracts internal charges, transfers, and loans.

The budget is divided into two categories: Department Operating (including internal charges) and Non-Departmental (Capital, Debt Service, Interfund Transfers, Special Payments, Contingency/Reserves, and Balance Available). Net Department Operating expenditures across all funds are anticipated to decrease by 7.9% in FY17. This is due to a reduced Department Operating budget in the Riverfront District, partially offset by an increased Department Operating budget in the Downtown District.

The total budget is the legal appropriation adopted by the Agency Board. The total budget reflects the actual resources needed by the Agency plus internal charges, transfers, and loans in accordance with Oregon Budget Law (ORS 294) and accounting requirements.

For more details regarding year-to-year fund balance changes, see the Combined Statement of Revenues, Expenditures, and Changes in Fund Balance.

	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/15	FY17 Adopted Budget	% Change FY16 Adopted to FY17 Adopted
Total Budget	**$2,543,253**	**$18,295,445**	**$19,812,724**	**$18,481,643**	**1.0%**
Less Internal Expend./Trans./Loans	(98,285)	(3,116,000)	(3,116,000)	(179,032)	-94.3%
Net Budget	**2,444,968**	**15,179,445**	**16,696,724**	**18,302,611**	**20.6%**
Resources					
Beginning Working Capital	10,914,904	11,147,845	12,665,124	13,911,461	24.8%
Revenues					
Taxes	3,221,094	3,400,500	3,400,500	3,700,000	8.8%
Rental	81,000	63,000	63,000	66,150	5.0%
Charges for Services	932	0	0	0	-
Miscellaneous	111,330	118,100	118,100	175,000	48.2%
Interfund Transfers/Loans	98,285	3,116,000	3,116,000	179,032	-94.3%
Principal on Notes/Loans	780,832	450,000	450,000	450,000	0.0%
Total Revenues	**4,293,473**	**7,147,600**	**7,147,600**	**4,570,182**	**-36.1%**
Less Interfund Transfers/Loans	(98,285)	(3,116,000)	(3,116,000)	(179,032)	-94.3%
Net Revenues	4,195,188	4,031,600	4,031,600	4,391,150	8.9%
Net Resources	**15,110,092**	**15,179,445**	**16,696,724**	**18,302,611**	**20.6%**
Requirements					
Department Operating					
Planning and Development	260,138	468,014	468,014	430,913	-7.9%
Net Department Operating	**260,138**	**468,014**	**468,014**	**430,913**	**-7.9%**
Non-Departmental					
Capital	22,810	651,258	988,858	840,090	29.0%
Debt Service	2,102,020	2,253,000	2,253,000	1,348,000	-40.2%
Interfund Transfers	98,285	3,116,000	3,116,000	179,032	-94.3%
Special Payments	60,000	1,793,854	3,093,598	3,427,926	91.1%
Contingency/Reserves	0	1,995,000	1,995,000	2,005,000	0.5%
Balance Available	0	8,018,319	7,898,254	10,250,682	27.8%
Total Non-Departmental	**2,283,115**	**17,827,431**	**19,344,710**	**18,050,730**	**1.3%**
Less Interfund Transfers and Loans	(98,285)	(3,116,000)	(3,116,000)	(179,032)	-94.3%
Net Non-Departmental	2,184,830	14,711,431	16,228,710	17,871,698	21.5%
Net Requirements	**$2,444,968**	**$15,179,445**	**$16,696,724**	**$18,302,611**	**20.6%**

Urban Renewal Agency

Combined Statement of Revenues, Expenditures, and Changes in Fund Balance

All Governmental Fund Types, Three-Year Comparison

	Downtown Urban Renewal District			Riverfront Urban Renewal District		
	FY15 Actual	FY16 Projections	FY17 Adopted	FY15 Actual	FY16 Projections	FY17 Adopted
Fund Balance, Beginning of Year	**$2,969,390**	**$3,513,109**	**$3,475,805 (a)**	**$7,945,514**	**$9,152,015**	**$10,435,656 (a)**
Revenues						
Taxes	1,945,547	2,001,000	2,075,000	1,275,548	1,500,000	1,625,000
Rental	18,000	0	0	63,000	66,150	66,150
Charges for Services	932	0	0	0	0	0
Miscellaneous	65,731	81,111	83,000	45,598	56,000	92,000
Interfund Transfers	98,285	126,000	179,032	0	2,990,000 **(b)**	0
Principal on Notes/Loans **(c)**	780,832	259,899	450,000	0	0	0
Total	**2,909,327**	**2,468,010**	**2,787,032**	**1,384,146**	**4,612,150**	**1,783,150**
Operating Expenditures						
Planning and Development	**102,763**	**129,714**	**179,032**	**157,375**	**189,741**	**251,881**
Capital Projects (d)	**2,540**	**515,972**	**515,972**	**20,270**	**472,886**	**324,118**
Non-Departmental Expenditures						
Debt Service **(e)**	2,102,020	2,249,600	1,348,000	0	0	0
Interfund Transfers	98,285	126,000	179,032	0	2,990,000 **(b)**	0
Special Payments	60,000	0 **(f)**	2,427,926 **(f)**	0	0	1,000,000 **(g)**
Total	**2,260,305**	**2,375,600**	**3,954,958**	**0**	**2,990,000**	**1,000,000**
Total Expenditures	**2,365,608**	**3,021,286**	**4,649,962**	**177,645**	**3,652,627**	**1,575,999**
Revenues Over (Under) Expenditures	**543,719**	**(553,276) (h)**	**(1,862,930) (h)**	**1,206,501**	**959,523**	**207,151**
Fund Balance, End of Year	**$3,513,109**	**$2,959,833**	**$1,612,875**	**$9,152,015**	**$10,111,538**	**$10,642,807**

Notes:

(a) Includes adjustments for prior year appropriations for encumbrances and capital projects.
(b) Transfer from the Riverfront General Fund to the Riverfront Program Revenue Fund.
(c) Downtown District includes Downtown Revitalization Loan Program principal repayments.
(d) Capital projects are budgeted in their entirety during the first year, and unspent appropriation balances are carried forward from year-to-year for those projects that require multiple years to complete.
(e) Downtown District includes early principal payments of $1 million in FY15, $1.2 million in FY16, and $298,000 in FY17.
(f) No Downtown Revitalization Loan Program lending activity anticipated in FY16; available fund balance budgeted for loans in FY17.
(g) Budgeted loan pool for the River Loans program.
(h) Annual deficits result from the planned spending of revenues accumulated in prior years.

ALL FUNDS

	Resources	Requirements		
		Department Operating	Capital Projects	Non-Departmental
Downtown General Fund	$2,636,798	$179,032	$0	$2,457,766
Downtown Debt Service Fund	3,082,601	0	0	3,082,601
Downtown Capital Projects Fund	543,438	0	515,972	27,466
Riverfront General Fund	8,481,942	251,881	0	8,230,061
Riverfront Capital Projects Fund	731,864	0	324,118	407,746
Riverfront Program Revenue Fund	3,005,000	0	0	3,005,000
Total	**$18,481,643**	**$430,913**	**$840,090**	**$17,210,640**

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Rental	27,800	18,000	0	0	0	0
Charges for Services	0	932	0	0	0	0
Miscellaneous	57,617	49,373	55,000	55,000	66,887	65,000
Interfund Transfers	155,893	98,285	126,000	126,000	126,000	179,032
Principal on Notes/Loans	442,129	780,832	450,000	450,000	259,899	450,000
Total Revenues	683,439	947,422	631,000	631,000	452,786	694,032
Expenditures						
Planning and Development	155,893	102,763	134,654	134,654	129,714	179,032
Special Payments	7,961	60,000	793,854	2,093,598	0	2,427,926
Total Expenditures	163,854	162,763	928,508	2,228,252	129,714	2,606,958
Excess (deficiency) of revenues over expenditures	**519,585**	**784,659**	**(297,508)**	**(1,597,252)**	**323,072**	**(1,912,926)**
Beginning Working Capital (Fund Balance), July 1	315,450	835,035	319,950	1,619,694	1,619,694	1,942,766
Ending Working Capital (Fund Balance), June 30	835,035	1,619,694	22,442	22,442	1,942,766	29,840

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	315,450	835,035	319,950	1,619,694	1,619,694	1,942,766
Total Revenues	683,439	947,422	631,000	631,000	452,786	694,032
Total Resources	998,889	1,782,457	950,950	2,250,694	2,072,480	2,636,798
Requirements						
Total Expenditures	163,854	162,763	928,508	2,228,252	129,714	2,606,958
Ending Working Capital (Fund Balance)	835,035	1,619,694	22,442	22,442	1,942,766	29,840
Total Requirements	998,889	1,782,457	950,950	2,250,694	2,072,480	2,636,798

Reserves (Budgeted amounts only)						
Balance Available	35,000	17,650	22,442	22,442	22,442	29,840
Total Reserves	35,000	17,650	22,442	22,442	22,442	29,840

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Taxes	1,868,426	1,945,547	1,985,000	1,985,000	2,001,000	2,075,000
Miscellaneous	8,707	13,592	11,000	11,000	11,050	14,000
Interfund Transfers	134,593	0	0	0	0	0
Total Revenues	2,011,726	1,959,139	1,996,000	1,996,000	2,012,050	2,089,000
Expenditures						
Debt Service	1,628,090	2,102,020	2,253,000	2,253,000	2,249,600	1,348,000
Interfund Transfers	155,893	98,285	126,000	126,000	126,000	179,032
Total Expenditures	1,783,983	2,200,305	2,379,000	2,379,000	2,375,600	1,527,032
Excess (deficiency) of revenues over expenditures	**227,743**	**(241,166)**	**(383,000)**	**(383,000)**	**(363,550)**	**561,968**
Beginning Working Capital (Fund Balance), July 1	1,370,574	1,598,317	1,263,317	1,357,151	1,357,151	993,601
Ending Working Capital (Fund Balance), June 30	1,598,317	1,357,151	880,317	974,151	993,601	1,555,569

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	1,370,574	1,598,317	1,263,317	1,357,151	1,357,151	993,601
Total Revenues	2,011,726	1,959,139	1,996,000	1,996,000	2,012,050	2,089,000
Total Resources	3,382,300	3,557,456	3,259,317	3,353,151	3,369,201	3,082,601
Requirements						
Total Expenditures	1,783,983	2,200,305	2,379,000	2,379,000	2,375,600	1,527,032
Ending Working Capital (Fund Balance)	1,598,317	1,357,151	880,317	974,151	993,601	1,555,569
Total Requirements	3,382,300	3,557,456	3,259,317	3,353,151	3,369,201	3,082,601

Reserves (Budgeted amounts only)						
Balance Available	1,416,767	1,266,317	880,317	974,151	974,151	1,555,569
Total Reserves	1,416,767	1,266,317	880,317	974,151	974,151	1,555,569

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Miscellaneous	2,767	2,766	3,000	3,000	3,174	4,000
Total Revenues	2,767	2,766	3,000	3,000	3,174	4,000
Expenditures						
Capital	22,460	2,540	515,972	515,972	515,972	515,972
Interfund Transfers	134,593	0	0	0	0	0
Total Expenditures	157,053	2,540	515,972	515,972	515,972	515,972
Excess (deficiency) of revenues over expenditures	**(154,286)**	**226**	**(512,972)**	**(512,972)**	**(512,798)**	**(511,972)**
Beginning Working Capital (Fund Balance), July 1	690,324	536,038	536,498	536,264	536,264	539,438
Ending Working Capital (Fund Balance), June 30	536,038	536,264	23,526	23,292	23,466	27,466

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	690,324	536,038	536,498	536,264	536,264	539,438
Total Revenues	2,767	2,766	3,000	3,000	3,174	4,000
Total Resources	693,091	538,804	539,498	539,264	539,438	543,438
Requirements						
Total Expenditures	157,053	2,540	515,972	515,972	515,972	515,972
Ending Working Capital (Fund Balance)	536,038	536,264	23,526	23,292	23,466	27,466
Total Requirements	693,091	538,804	539,498	539,264	539,438	543,438

Reserves (Budgeted amounts only)						
Balance Available	16,759	19,526	23,526	23,292	23,292	27,466
Total Reserves	16,759	19,526	23,526	23,292	23,292	27,466

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Taxes	1,221,694	1,275,548	1,415,500	1,415,500	1,500,000	1,625,000
Rental	63,000	63,000	63,000	63,000	66,150	66,150
Miscellaneous	27,017	41,084	40,100	40,100	51,000	70,000
Total Revenues	1,311,711	1,379,632	1,518,600	1,518,600	1,617,150	1,761,150
Expenditures						
Planning and Development	172,751	157,375	333,360	333,360	189,741	251,881
Interfund Transfers	0	0	2,990,000	2,990,000	2,990,000	0
Total Expenditures	172,751	157,375	3,323,360	3,323,360	3,179,741	251,881
Excess (deficiency) of revenues over expenditures	**1,138,960**	**1,222,257**	**(1,804,760)**	**(1,804,760)**	**(1,562,591)**	**1,509,269**
Beginning Working Capital (Fund Balance), July 1	5,922,166	7,061,126	8,157,562	8,283,383	8,283,383	6,720,792
Ending Working Capital (Fund Balance), June 30	7,061,126	8,283,383	6,352,802	6,478,623	6,720,792	8,230,061

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	5,922,166	7,061,126	8,157,562	8,283,383	8,283,383	6,720,792
Total Revenues	1,311,711	1,379,632	1,518,600	1,518,600	1,617,150	1,761,150
Total Resources	7,233,877	8,440,758	9,676,162	9,801,983	9,900,533	8,481,942
Requirements						
Total Expenditures	172,751	157,375	3,323,360	3,323,360	3,179,741	251,881
Ending Working Capital (Fund Balance)	7,061,126	8,283,383	6,352,802	6,478,623	6,720,792	8,230,061
Total Requirements	7,233,877	8,440,758	9,676,162	9,801,983	9,900,533	8,481,942

Reserves (Budgeted amounts only)						
Balance Available	6,780,428	8,188,126	6,352,802	6,478,623	6,478,623	8,230,061
Total Reserves	6,780,428	8,188,126	6,352,802	6,478,623	6,478,623	8,230,061

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Miscellaneous	4,258	4,514	4,000	4,000	5,000	7,000
Total Revenues	4,258	4,514	4,000	4,000	5,000	7,000
Expenditures						
Capital	271,255	20,270	135,286	472,886	472,886	324,118
Total Expenditures	271,255	20,270	135,286	472,886	472,886	324,118
Excess (deficiency) of revenues over expenditures	**(266,997)**	**(15,756)**	**(131,286)**	**(468,886)**	**(467,886)**	**(317,118)**
Beginning Working Capital (Fund Balance), July 1	1,151,385	884,388	870,518	868,632	868,632	724,864
Ending Working Capital (Fund Balance), June 30	884,388	868,632	739,232	399,746	400,746	407,746

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	1,151,385	884,388	870,518	868,632	868,632	724,864
Total Revenues	4,258	4,514	4,000	4,000	5,000	7,000
Total Resources	1,155,643	888,902	874,518	872,632	873,632	731,864
Requirements						
Total Expenditures	271,255	20,270	135,286	472,886	472,886	324,118
Ending Working Capital (Fund Balance)	884,388	868,632	739,232	399,746	400,746	407,746
Total Requirements	1,155,643	888,902	874,518	872,632	873,632	731,864

Reserves (Budgeted amounts only)						
Balance Available	726,974	493,427	739,232	399,746	399,746	407,746
Total Reserves	726,974	493,427	739,232	399,746	399,746	407,746

	FY14 Actual	FY15 Actual	FY16 Adopted Budget	FY16 Budget 12/31/2015	FY16 Projections	FY17 Adopted Budget
Revenues						
Miscellaneous	0	0	5,000	5,000	0	15,000
Interfund Transfers	0	0	2,990,000	2,990,000	2,990,000	0
Total Revenues	0	0	2,995,000	2,995,000	2,990,000	15,000
Expenditures						
Special Payments	0	0	1,000,000	1,000,000	0	1,000,000
Total Expenditures	0	0	1,000,000	1,000,000	0	1,000,000
Excess (deficiency) of revenues over expenditures	**0**	**0**	**1,995,000**	**1,995,000**	**2,990,000**	**(985,000)**
Beginning Working Capital (Fund Balance), July 1	0	0	0	0	0	2,990,000
Ending Working Capital (Fund Balance), June 30	0	0	1,995,000	1,995,000	2,990,000	2,005,000

Reconciliation of Total Resources and Requirements

Resources						
Beginning Working Capital (Fund Balance)	0	0	0	0	0	2,990,000
Total Revenues	0	0	2,995,000	2,995,000	2,990,000	15,000
Total Resources	0	0	2,995,000	2,995,000	2,990,000	3,005,000
Requirements						
Total Expenditures	0	0	1,000,000	1,000,000	0	1,000,000
Ending Working Capital (Fund Balance)	0	0	1,995,000	1,995,000	2,990,000	2,005,000
Total Requirements	0	0	2,995,000	2,995,000	2,990,000	3,005,000

Reserves (Budgeted amounts only)						
Reserve	0	0	1,995,000	1,995,000	1,995,000	2,005,000
Total Reserves	0	0	1,995,000	1,995,000	1,995,000	2,005,000

Note: New fund beginning in FY16

URBAN RENEWAL AGENCY
RESOLUTION NO. 1079

A RESOLUTION OF THE URBAN RENEWAL AGENCY OF THE CITY OF EUGENE ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING THE AMOUNT OF TAX TO BE CERTIFIED FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017

PASSED: 6:0

REJECTED:

OPPOSED:

ABSENT: Evans, Taylor

CONSIDERED: June 27, 2016

RESOLUTION NO. 1079

A RESOLUTION OF THE URBAN RENEWAL AGENCY OF THE CITY OF EUGENE ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING THE AMOUNT OF TAX TO BE CERTIFIED FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017

The Urban Renewal Agency of the City of Eugene finds that adopting the budget and making appropriations is necessary under ORS 294.305 to ORS 294.565.

NOW, THEREFORE,

BE IT RESOLVED by the Urban Renewal Agency of the City of Eugene, as follows:

Section 1. The budget for the Urban Renewal Agency of the City of Eugene for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, set forth in attached Exhibit A is hereby adopted.

Section 2. The amounts for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017, and for the purposes shown in the attached Exhibit A are hereby appropriated.

Section 3. That the following be certified to the County Assessor of Lane County, Oregon:

The Downtown Plan Area shall receive the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX, of the Oregon Constitution. This plan shall be certified under Part 4, Other Reduced Rate Plans.

The Riverfront Plan Area shall receive the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article IX, of the Oregon Constitution. This plan shall be certified under Part 3, Other Standard Rate Plans.

Section 4. That the City of Eugene Finance Director is hereby requested to certify the levies as herein made and set forth to the County Assessor of Lane County, Oregon, and shall file with the Lane County Assessor and the Lane County Clerk a copy of the adopted budget for fiscal year 2016-2017, and such other documents as required by ORS 294.458.

Section 5. The list of fund numbers and fund titles set forth in attached Exhibit B is hereby adopted, and any fund numbers or fund titles in conflict herewith are hereby repealed.

The foregoing Resolution adopted this 27th day of June, 2016.

Elizabeth Forrest

City Recorder

Exhibit A

Urban Renewal Agency of the City of Eugene
Expenditure Appropriations by Fund

Downtown General Fund	$
Department Operating	
Planning and Development	179,032
Total Department Operating	179,032
Non-Departmental	
Special Payments	2,427,926
Balance Available*	29,840
Total Non-Departmental	2,457,766
Total Downtown General Fund	**2,636,798**
Downtown Debt Service Fund	
Non-Departmental	
Debt Service	1,348,000
Interfund Transfers	179,032
Balance Available*	1,555,569
Total Non-Departmental	3,082,601
Total Downtown Debt Service Fund	**3,082,601**
Downtown Capital Projects Fund	
Total Capital Projects	515,972
Non-Departmental	
Balance Available*	27,466
Total Non-Departmental	27,466
Total Downtown Capital Projects Fund	**543,438**
Riverfront General Fund	
Department Operating	
Planning and Development	251,881
Total Department Operating	251,881
Non-Departmental	
Balance Available*	8,230,061
Total Non-Departmental	8,230,061
Total Riverfront General Fund	**8,481,942**

Riverfront Capital Projects Fund	
Total Capital Projects	324,118
Non-Departmental	
Balance Available*	407,746
Total Non-Departmental	407,746
Total Riverfront Capital Projects Fund	**731,864**
Riverfront Program Revenue Fund	
Non-Departmental	
Reserve*	2,005,000
Special Payments	1,000,000
Total Non-Departmental	3,005,000
Total Riverfront Program Revenue Fund	**3,005,000**
Total Resolution	**18,481,643**

* Reserve and Balance Available amounts are not appropriated for

Exhibit B

Urban Renewal Agency
Fund Names

Reporting Fund	Managing Fund	Fund Title
817	817	Downtown General Fund
812	812	Downtown Debt Service Fund
813	813	Downtown Capital Projects Fund
821	821	Riverfront General Fund
823	823	Riverfront Capital Projects Fund
824	824	Riverfront Program Revenue Fund

Notice of the URA Board Public Hearing and Financial Summary

Notice of Urban Renewal Agency of the City of Eugene Public Hearing on the Recommended FY17 Budget
Monday, June 27, 2016, 7:30 p.m.
Harris Hall,
Lane County Public Service Building
125 E 8th Avenue, Eugene OR 97401

The purpose of this public hearing is to receive public comment on the Fiscal Year 2016/2017 (FY17) Budget for the Urban Renewal Agency (URA) of the City of Eugene. The fiscal year begins July 1, 2016 and ends June 30, 2017. The public hearing will be held to receive citizen comments on the proposed uses of Agency funds. Immediately after the public hearing, the URA Board of Directors is scheduled to take action on the resolution adopting the FY17 URA Budget.

The total URA budget recommended by the Eugene Budget Committee for FY17 is $18,481,643. This includes the FY17 Proposed Budget amount of $17,641,553 as well as $840,090 in capital carryover, as authorized by the Budget Committee.

This budget was prepared using a basis of accounting consistent with the preceding fiscal year.

Major Programs

Downtown District: Improve the function, condition, and appearance of the urban renewal area through site improvements for the Farmers Market; funding of critical parking assets; improved safety for visitors to locations and business within the urban renewal plan area; and the construction of the Lane Community College downtown campus.

Riverfront District: Stimulate appropriate redevelopment in the Riverfront area for the EWEB Riverfront Master Plan implementation; promote redevelopment of public and private properties in the area around the Wayne Morse Federal Courthouse; improve connections between the core of downtown, the riverfront area and the University of Oregon; and protect or enhance the riparian area.

Major Program Changes

The FY17 approved URA budget does not contain any major program changes from the preceding fiscal year.

Urban Renewal Agency
2016-17 Recommended Budget Summary - All Funds

	FY15 Last Year's Actual	FY16 This Year's Budget as of 12/31/2015	FY17 Next Year's Recommeded Budget
Resources			
Beginning Fund Balance	$10,914,904	$12,665,124	$13,911,461
Revenues			
Property Taxes	$3,220,067	$3,400,000	$3,700,000
Other Taxes	1,027	500	0
Rental	81,000	63,000	66,150
Charges for Services	932	0	0
Miscellaneous Revenues	111,330	118,100	175,000
Other Financing Sources	780,832	450,000	450,000
Interfund Transfers	98,285	3,116,000	179,032
Total Revenues	$4,293,473	$7,147,600	$4,570,182
Total Resources	$15,208,377	$19,812,724	$18,481,643
REQUIREMENTS			
Department Operating			
Materials and Services	$260,138	$468,014	$430,913
Total Department Operating	$260,138	$468,014	$430,913
Capital	$22,810	$988,858	$840,090
Non-Departmental			
Debt Service	$2,102,020	$2,253,000	$1,348,000
Special Payments	60,000	3,093,598	3,427,926
Interfund Transfers	98,285	3,116,000	179,032
Contingency/Reserves*	0	1,995,000	2,005,000
Ending Fund Balance* (FY15) or Balance Available* (FY16, FY17)	12,665,124	7,898,254	10,250,682
Total Non-Departmental	$14,925,429	$18,355,852	$17,210,640
Total Requirements	$15,208,377	$19,812,724	$18,481,643

*Funds that are not appropriated for spending.

Urban Renewal Agency of the City of Eugene
STATEMENT OF INDEBTEDNESS

	Debt Outstanding July 1, 2016	Debt Authorized Not Incurred July 1, 2016
Bonds	$1,222,000	$0
Other Long-Term Debt	0	0
Total Indebtedness	$1,222,000	$0

	FY15 Actual	FY16 Estimate	FY17 Budget
Total Property Taxes Required to Balance Budget	$3,220,067	$3,500,000	$3,700,000
Plus Net Estimated Property Taxes Not To Be Received, Discounts Allowed, Other Uncollected Amounts	111,795	220,178	235,000
Total Estimated Taxes - All Funds	$3,331,862	$3,720,178	$3,935,000

CERTIFIED TAXES BY TYPE - ALL FUNDS

	FY15	FY16	FY17
Downtown			
Division of Tax	100%	100%	100%
Special Levy	No	No	No
Riverfront			
Division of Tax	100%	100%	100%
Special Levy	No	No	No

How You Can Participate

Get a copy of the budget. Paper copies of the FY17 Proposed Budget for the Urban Renewal Agency of the City of Eugene are available for inspection at the City Finance Division, 100 W 10th Avenue, 4th Floor; the Eugene Public Library (Reference Desk); and the City Manager's Office, 125 E 8th Avenue, 2nd floor, during regular business hours. The FY17 Proposed Budget document and amendments to the FY17 budget recommended by the Eugene Budget Committee are also available on the City's website at www.eugene-or.gov/budget.

Testify at the public hearing, or submit written testimony. You may speak at the FY17 URA budget public hearing, send a letter or e-mail to the URA Board of Directors prior to the public hearing, or submit written testimony at the hearing. Copies of the agenda packet containing the Budget Committee recommendations and draft URA Board resolution will be available starting on June 24, 2016, at the City Manager's Office, the City Finance Division, and on the City's website. Contact the City of Eugene Finance Division at 541-682-5512 for additional information.

This notice is published pursuant to ORS 294.438 on June 20, 2016.

No. 6651950 - June 20, 2016

Published on June 20, 2016 in the Eugene Register-Guard newspaper.

FORM UR-50 **NOTICE TO ASSESSOR** **2016-17**

• Submit two (2) copies to county assessor by July 15. ☐ **Check here if this is an amended form.**

Notification

City of Eugene Urban Renewal Agency authorizes its 2016-17 ad valorem tax increment amounts
(Agency Name)

by plan area for the tax roll of Lane County.
(County Name)

Jamie Garner (Contact Person) | 541-682-5512 (Telephone Number) | July 14, 2016 (Date Submitted)

100 W. 10th Avenue, Suite 400 (Agency's Mailing Address) | jamie.p.garner@ci.eugene.or.us (Contact Person's E-mail Address)

☐ Yes, the agency has filed an impairment certificate by May 1 with the assessor (ORS 457.445).

Part 1: Option One Plans (Reduced Rate). For definition of Option One plans, see ORS 457.435(2)(a)

Plan Area Name	*Increment Value to Use**	*100% from Division of Tax**	*Special Levy Amount***
	$ **Or**	Yes ____	$
	$ **Or**	Yes ____	$
	$ **Or**	Yes ____	$
	$ **Or**	Yes ____	$

Part 2: Option Three Plans (Standard Rate). For definition of Option Three plans, see ORS 457.435(2)(c)

Plan Area Name	*Increment Value to Use****	*100% from Division of Tax****	*Special Levy Amount*****
	$ **Or**		
	$ **Or**		
	$ **Or**		

Part 3: Other Standard Rate Plans. For definition of standard rate plans, see ORS 457.445(2)

Plan Area Name	*Increment Value to Use**	*100% from Division of Tax**	
Riverfront	$ **Or**	Yes __X__	
	$ **Or**	Yes ____	
	$ **Or**	Yes ____	
	$ **Or**	Yes ____	
	$ **Or**	Yes ____	

Part 4: Other Reduced Rate Plans. For definition of reduced rate plans, see ORS 457.445(1)

Plan Area Name	*Increment Value to Use**	*100% from Division of Tax**	
Downtown	$ **Or**	Yes __X__	
	$ **Or**	Yes ____	
	$ **Or**	Yes ____	
	$ **Or**	Yes ____	
	$ **Or**	Yes ____	

Notice to Assessor of Permanent Increase in Frozen Value. Effective 2015-2016, permanently increase frozen value to:

Plan Area Name	New frozen value $
Plan Area Name	New frozen value $

* **All Plans except Option Three**: Enter amount of Increment Value to Use that is less than 100% Or check "Yes" to receive 100% of division of tax. Do NOT enter an amount of Increment Value to Use AND check "Yes".

** If an **Option One plan** enters a Special Levy Amount, you MUST check "Yes" and NOT enter an amount of Increment to Use.

*** **Option Three plans** enter EITHER an amount of Increment Value to Use to raise less than the amount of division of tax stated in the 1998 ordinance under ORS 457.435(2)(c) OR the Amount from Division of Tax stated in the ordinance, NOT both.

**** If an **Option Three plan** requests both an amount of Increment Value to Use that will raise less than the amount of division of tax stated in the 1998 ordinance and a Special Levy Amount, the Special Levy Amount cannot exceed the amount available when the amount from division of tax stated in the ordinance is subtracted from the plan's Maximum Authority.

150-504-076-5 (Rev. 12-15)

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Glossary

AD VALOREM TAX
A tax based on the assessed value of a property.

ADOPTED BUDGET
Financial plan that forms the basis for fiscal year appropriations, as adopted by the appropriating governing body (City Council). Contains the operating and capital budgets for the City of Eugene and the Urban Renewal Agency.

APPROPRIATION
A legal authorization to make expenditures and incur obligations for specific purposes. Appropriations are usually limited in amount and time they may be expended. Total appropriations include the adopted budget and any supplemental budget(s). The legal appropriation is the amount authorized by Council.

APPROPRIATION ACT
A bill, ordinance, resolution or order through which appropriations are given legal effect. It is the first ordinance passed by Council that appropriates funds for the next fiscal year, sets the property tax levy, establishes fund and department names and certifies the levy to the County Tax Assessor. Changes to the appropriation of funds thereafter are processed as supplemental budgets.

ASSESSED VALUATION (AV)
The value set on taxable property as a basis for levying property taxes. Measure 50 set the FY98 assessed value of each property equal to 90% of the FY96 assessed value, with some exceptions. Future year increases in assessed value are limited to 3%, with exceptions. Under M50, assessed value cannot exceed the real market value of a property.

ASSESSMENT
Any fee or charge by a unit of government for design, construction and financing of a local improvement such as streets and alley paving, sidewalks and sewers.

ASSESSMENT BOND
See *Special Assessment Bond.*

ASSETS
Resources having monetary value that are owned or held by an entity.

BALANCE AVAILABLE
A non-departmental expenditure account consisting of a portion of the fund balance that is set aside for potential requirements within the current and future fiscal years. Unused funds are carried forward into the next year's Beginning Working Capital for that fund. Any expenditure from the Balance Available account requires a Council resolution or ordinance. See *Beginning Working Capital* and *Fund Balance.*

BALANCED BUDGET
Oregon Administrative Rule requires jurisdictions within Oregon to propose and adopt balanced budgets. According to the State of Oregon definition (OAR 150-294.352(1)-(B)), a balanced budget is an estimate of expenditures and resources whereby total resources in a fund, including balances carried over from the prior year, equal the total expenditures and requirements for that fund, and the total of all resources equal the total of all expenditures and all requirements for all funds of the jurisdiction.

BEGINNING WORKING CAPITAL
The accumulated unspent resources carried forward from the prior year into the next fiscal year that become a resource to support the appropriations for the next fiscal year.

BOND or BOND ISSUE
A certificate of debt indicating payment of the original investment plus interest on specific dates. Bonds are typically used by governments to pay for large public projects

like street repairs. Bonds must be repaid from an identified revenue source.

BORROWING
Funds for major capital improvement projects can be acquired through borrowing, which is repaid either through property taxes or project revenues. Borrowing is a way to match the benefits of a capital project with the users of that project over time. The City of Eugene uses short-term and long-term borrowing to create, acquire or renovate capital assets. The City does not borrow on a short-term basis to support ongoing operations.

BUDGET COMMITTEE
Fiscal planning board of a local government consisting of the governing body plus an equal number of electors appointed by the governing body. See *Electors*. (ORS 294.414)

BUDGET DOCUMENT
Written report showing a government's comprehensive financial plan for a specified period (usually one or two fiscal years), including both the capital and operating budgets. In Eugene, the budget is prepared by the City Manager and submitted to the public and the Budget Committee for review, and to the City Council for final approval and adoption.

BUDGET MESSAGE
Written and/or oral explanation of the budget and the City's financial plan and priorities presented by the City Manager to the Budget Committee. (ORS. 294.403)

CAPITAL BUDGET
A plan of proposed capital projects and the means for financing them. The City's capital budget includes funding for assets that have a useful life of one or more years such as buildings, public infrastructure, and land acquisition.

CAPITAL IMPROVEMENT
A term defined in ORS 310.410(19) to include land, structures, facilities, machinery, equipment or furnishings having a useful life longer than one year. See *Capital Project*.

CAPITAL IMPROVEMENT PROGRAM (CIP)
A budgeting and planning tool through which needed capital projects are identified, evaluated, priced and discussed with the general public and the Budget Committee. The CIP is approved by City Council.

CAPITAL OUTLAY
A departmental expenditure. Includes items that generally have a useful life of one or more years, such as machinery, land, furniture, equipment or buildings. Capital outlay expenditures are reviewed at each fiscal year end for purposes of classifying expenditures as "Capital Assets".

CAPITAL PROJECT
The acquisition, creation or extension of the useful life of a fixed asset that has a life expectancy greater than one year and a monetary value greater than a pre-defined threshold ($5,000 for Eugene), such as a public building. Repair or renovation of an existing capital asset or general planning and design activities can also be considered a capital project under certain circumstances.

CAPITAL PROJECT FUND
A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities other than those accounted for in specific funds.

CENTRAL SERVICE ALLOCATION (CSA)
CSA is the method the City uses to recover General Fund indirect costs housed in the central business functions. The indirect costs are pooled together and allocated via usage statistics to the non-General Funds. The General Fund is reimbursed annually via an interfund transfer from each paying fund for the CSA.

CHANGE TO CURRENT SERVICE LEVEL
An increase or decrease to the services being provided at the present time. A change to current service level could consist of a new position or service, an enhancement or expansion to an existing service or a decrease or elimination of an existing position or service.

CHARGES FOR SERVICE
Charges or fees established to recover part or all of the costs incurred in the provision of services by a government; based on the philosophy that the recipient of the benefits should pay for the services. See *User Fees*.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)
The CAFR contains, at minimum, financial and statistical information as well as the audit opinions of the City's external auditors.

COMPRESSION
The difference between property taxes actually imposed in a given year and property taxes that would have been imposed if Measure 5 limits did not exist. See *Measure 5*.

CONTINGENCY
A non-departmental account established to meet a fund's unanticipated requirements. A Council resolution or ordinance is required to move expenditure authority out of the contingency account.

CURRENT SERVICE LEVEL
This is the existing set of services including those services that are mandated (required by law) and those services approved by the City Council in prior years.

DEBT
An obligation resulting from the borrowing of money or from the purchase of goods and services. Debt of governmental units can include such items as General Obligation bonds, revenue bonds, short-term notes, lines of credit and leases.

DEBT SERVICE
The amount of money needed to make periodic payments on the principal and interest on an outstanding debt. Debt service is usually expressed as an annual amount.

DEBT SERVICE FUND
A fund created to account for the accumulation of resources for, and the payment of, general, long-term debt principal and interest.

DEPARTMENTAL EXPENDITURES
Current operating expenditures consisting of personnel and materials and services. Expenditures are decreases to the City's net financial resources.

ELECTORS
A qualified voter who has the right to vote for the adoption of any measure. (ORS 294.414(2))

ENCUMBRANCES
A contractual commitment for which the payment is contingent upon the future delivery of specified goods or services.

ENTERPRISE FUND
A fund established to account for operations that are financed and operated in a similar manner as private business. They are usually self-supporting. For example, in Eugene, airport operations are accounted for in an Enterprise Fund.

EQUITY
Tax equity has both horizontal and vertical components. Horizontal equity represents equal treatment of taxpayers who have equal capability to pay. Vertical equity concerns the proper relationship between the relative burdens placed on individuals with different capability to pay.

EXCLUDED TAX RATE
Certain property taxes are excluded from the limitations imposed under Measure 5. These excluded items consist of taxes imposed to pay principal and interest on voter approved General Obligation bonds.

EXPENDITURES
Expenditures include current departmental expenditures (personnel services, materials and services, capital outlay), capital projects and non-departmental expenses (interfund transfers, special payments, debt service, contingency, reserves, balance available and unappropriated ending fund balance).

FISCAL YEAR
A 12-month period that determines the time frame for financial reporting, budgeting and accounting. At the end of the fiscal year, the financial position and results of operations are determined. City of Eugene's fiscal year is July 1 to June 30.

FTE (Full-time Equivalents)
Used to denote the number of person hours necessary to fill a permanent position. A full-time position is 40 hours per week for the entire fiscal year and is designated as 1.0 FTE; 0.5 FTE may be a half-time position for the entire year or a full-time position for six months.

FUND
A fiscal and accounting entity to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives. Each fund is established for the purpose of carrying out specific activities or to attain certain objectives in accordance with legal restrictions or agreements.

FUND BALANCE
The combination of: a) the difference between a fund's current year revenues and its expenditures, and b) the accumulated unspent resources from the prior year contained in reserve, contingency, balance available and unappropriated ending funding balance accounts. Another synonymous term is Ending Working Capital.

FUND TYPE
There are six generic governmental fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, and Internal Service Funds.

GENERAL CAPITAL PROJECTS FUND
A capital fund used to account for all financial resources for capital activities, except those required to be accounted for in another fund. The source of revenue is a transfer from the General (operating) Fund of the City. Only expenditures related to capital activities are made from this fund.

GENERAL FUND
General operating fund of the City. The General Fund is used to account for all financial resources except those required to be accounted for in another fund. Principal sources of revenue are property taxes, charges for services and intergovernmental revenues. Primary expenditures of the General Fund are made for public safety, planning, parks, recreation and cultural services and general administration.

GENERAL GOVERNMENT TAX RATE
A category of tax rate defined by Measure 5. It includes revenues raised to fund general government operations, such as cities, counties and special districts. The rate of tax on this category is limited to $10 per $1,000 of real market value.

GENERAL OBLIGATION (G.O.) BOND
A bond that is secured by the pledge of a government's "full faith and credit". General Obligation bonds issued by a local government are secured by the government's ad valorem taxing power, which is typically not subject to a constitutional limitation on the tax rate. In

Oregon, Measure 5 and Measure 50 define those General Obligation bonds that are excluded from the M5 tax rate limits.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)
GAAP are the conventions, rules and procedures that serve as the norm for the fair presentation of financial statements. Oregon Budget Law requires that most transactions be budgeted on the modified accrual basis of accounting. However, there are certain transactions where statutory budget requirements conflict with GAAP. A reconciliation of those differences is presented in the CAFR.

GOVERNING BODY
County court, board of commissioners, city council, school board, board of trustees, board of directors, or other governing board of a local government unit. (ORS 294.311(20))

IMPACT FEES
Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g., parks or sidewalks).

INDIRECT SERVICES (OVERHEAD)
Indirect services are the costs of providing administrative support to enable direct services to be provided. Examples of functions currently treated as indirect services are city manager, human resources, information services, finance and departmental administration.

INFRASTRUCTURE
Public domain fixed assets such as roads, bridges, streets and sidewalks and similar assets that are immovable and of value only to the government unit.

INTERFUND LOANS
Loans made by one fund to another; a non-departmental expenditure. (ORS 294.468)

INTERFUND TRANSFER
Amount distributed from one fund to finance activities in another fund. Shown as a non-departmental expenditure in the originating fund and as revenue in the receiving fund. (ORS 294.463)

INTERGOVERNMENTAL REVENUE
The City receives grants from the federal, state and local governments, as well as a share of the state's cigarette and liquor taxes.

INTERNAL SERVICE FUND
A fund used to account for fiscal activities when goods or services are furnished internally to other departments or agencies on a cost reimbursement basis. Charges are made to other departments or agencies to support the fiscal activities. In Eugene, an example is the Information Systems and Services Fund, which accounts for items such as data processing, document reproduction, telephones and related services used by all City departments.

LEVY
Gross amount of property taxes imposed on taxable property. The net amount received by a government will be less than the gross levy as a result of delinquent or uncollectible payments or early payment discounts. Budgets are developed on the basis of the projected amount of property taxes receivable. See *Tax Rate* and *Assessed Valuation*.

LIMITED TAX GENERAL OBLIGATION BOND
A bond that is secured by the pledge of a government's taxing authority that is limited as to the rate or amount. Also known as a Full Faith and Credit Obligation.

LOCAL BUDGET LAW
Oregon Revised Statutes (ORS) dictates local budgeting practices. ORS Chapter 294 contains Local Budget Law provisions.

LOCAL GOVERNMENT
Any county, municipality, political subdivision or school district. ORS 294.004(1)

LOCAL IMPROVEMENT
Capital construction project, or part thereof, undertaken by a governmental unit, which provides a special benefit only to specific properties or rectifies a problem caused by specific properties. The costs of the local improvement are assessed against those specific properties upon the completion of the project. The property owner may elect to pay for the assessment plus interest over a period of up to fifteen years.

LOCAL OPTION LEVY
Under Measure 50, local governments and special districts were given the ability to ask voters for temporary authority to increase taxes through approval of a local option levy. The maximum length of time for a local option levy is 10 years, depending on the purpose of the levy. A local option levy must be approved by a majority of voters.

MARGIN UNDER THE CAP
The difference between the taxes requested by governments and the maximum amount of taxes allowed under Measure 5. See *Measure 5* and *General Government Tax Rate*.

MARGINAL BEGINNING WORKING CAPITAL
The difference between the Beginning Working Capital estimate in the budget and the actual audited Beginning Working Capital. The adjustment is made on the Supplemental Budget in December of each year.

MEASURE 5 (M5)
On November 6, 1990, the voters of Oregon passed Measure 5, a property tax limitation. Under M5, the combined property tax rate was split into a portion for schools and one for general governments (cities, counties, special districts). The combined rate limit for schools is $5 per $1,000 of real market value and for general governments is $10 per $1,000 of real market value. These rates are not comparable to the tax rates under Measure 50 because those tax rates apply to a lower assessed value. See *Assessed Valuation*.

MEASURE 50 (M50)
On May 20, 1997, the voters of Oregon passed Measure 50, which fundamentally changed the Oregon property tax system. Under M50, each jurisdiction was assigned a permanent tax rate limit. In addition, the assessed value of each property was reduced in FY98 and future increases in assessed value were capped. See *Assessed Valuation* and *Permanent Tax Rate*.

MILL or MILLAGE
An increment of taxation measured in units of one-tenth of one cent or 0.001 of one dollar. Millage is the rate used in calculating taxes based upon the value of property, expressed in mills per dollar of assessed value.

MODIFIED ACCRUAL
The City uses modified accrual for reporting its budget-basis actual revenue and expenditures. The basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Revenues are recorded only when susceptible to accrual (both measurable and available). "Measurable" means that the amount of the transaction can be determined. "Available" is defined as being collectible within the current period or soon enough thereafter (60 days) to be used to liquidate

liabilities of the current period. Expenditures, other than interest on noncurrent obligations, are recorded when the fund liability is incurred.

NON-DEPARTMENTAL EXPENDITURE
Expenditures of a fund including Debt Service, Interfund Transfers, Contingency, Reserves, Balance Available, Special Payments and Unappropriated Ending Fund Balance; are decreases to the City's net financial resources.

NON-GENERAL FUNDS
All funds other than the General (operating) Fund. These include: Special Revenue, Debt Service, Capital Project, Enterprise, and Internal Service Funds.

ONE-TIME EXPENDITURE
A proposed or actual expenditure that is non-recurring (usually only in one annual budget) and not permanently included in baseline expenditures. Department make baseline adjustments to remove prior year one-time costs and appropriately reduce their expenditure authority in subsequent years' budgets.

ONGOING EXPENDITURE
A recurring expenditure for an ongoing program or service that will require future appropriations. Departments generally include ongoing expenditures in their base budgets in subsequent years.

OPERATING BUDGET
Financial plan for paying general operating expenditures. The operating budget includes funding for the City's daily operations, such as labor, materials, services and equipment acquisition needed to provide services to the public.

OPERATIONS AND MAINTENANCE (O&M)
Operating expenses, such as labor, materials, supplies and equipment, plus maintenance expenses for capital infrastructure. Does not include capital improvements, debt service on outstanding borrowing, reserve funds and other miscellaneous financial transactions.

OVERLAPPING TAX RATE
Total combined tax rate for a taxpayer comprised of levies from several governments – such as a city, county and school district – that overlap geographically and is expressed in rates per $1,000 of assessed value.

PERMANENT TAX RATE
Under Measure 50, each school district, local government and special district was assigned a permanent tax rate limit in FY98. This permanent tax rate applies to property taxes for operations. The City of Eugene's permanent tax rate limit is $7.0058 per $1,000 of assessed value.

PERSONNEL SERVICES
Consists of salaries and wages, fringe benefits, social security, retirement, long-term disability and unemployment contributions included as part of the operating budget.

PRINCIPAL
The face amount or par value of a bond issue payable on stated dates of maturity.

PROPERTY TAX
A tax assessed equally against the assessed value of all taxable property within a government's boundaries.

PROPOSED BUDGET
Financial and operating plan prepared by the City Manager and submitted to the public and the Budget Committee for review.

REAL MARKET VALUE
The real market value of a property was defined under Measure 50 to be the amount of cash that could reasonably be expected to be paid by an informed buyer to an informed seller, each acting without compulsion in an

arm's length transaction occurring as of the assessment date for the tax year.

REQUIREMENT
An expenditure or net decrease to a fund's resources, either a departmental, non-departmental or capital expenditure.

RESERVES
Resources earmarked for a specific purpose during a future period; resources can only be used for the purpose for which the reserve is established.

RESOLUTION
A decision, opinion, policy or directive of a municipality expressed in a formally drafted document and voted upon.

RESOURCE
Estimated beginning funds on hand plus anticipated receipts. (ORS 294.361)

REVENUE BOND
A bond that is payable from the revenue generated from the operation of the facility being financed by the bond, such as an airport project. A revenue bond can also be secured by any other revenues a jurisdiction decides to pledge.

REVENUES
Monies received or anticipated by the City from either tax or non-tax sources.

SPECIAL ASSESSMENT
Charges imposed against property in a particular locality because that property receives a special benefit by virtue of some public improvement, separate and apart from the general benefit accruing to the public at large. Special assessments must be apportioned according to the value of the benefit received, rather than the cost of the improvement and may not exceed the value of such benefit.

SPECIAL ASSESSMENT BOND
A bond issue payable from the payments on special assessments imposed against properties that have been specially benefited by the construction of public improvements, such as sidewalks or sewer systems.

SPECIAL PAYMENTS
Non-departmental expenditure account used to record loan payments and payments to other governmental agencies. These were previously reported as Miscellaneous Fiscal Transactions, Interfund Loans and Intergovernmental, respectively.

SPECIAL REVENUE FUNDS
A fund used to account for the proceeds of certain revenue sources that are legally restricted to expenditure for specific purposes. In Eugene, the Road Fund is a Special Revenue Fund that accounts for maintenance and construction of the City's roads with resources provided by the City's share of state gas taxes and other intergovernmental revenue.

SUPPLEMENTAL BUDGET
A financial plan that is presented to the City Council subsequent to the passage of the fiscal year appropriation act (adopted budget) to recognize unexpected needs or to spend revenues not anticipated at the time the annual budget was adopted. A supplemental budget cannot be used to authorize a property tax levy. (ORS 294.471)

SYSTEM DEVELOPMENT CHARGE (SDC)
Designed to finance the construction, extension or enlargement of a park, street, storm sewer or sewerage or disposal system. SDCs are imposed by a governmental unit as a condition to issuance of any occupancy permit or imposed by a governmental unit at such other time as, by ordinance, it may determine. See *Impact Fees* and ORS 223.299.

TAX
Compulsory charges levied by a government for the purpose of raising revenue. Taxes are used to pay for services or improvements provided for the general public benefit.

TAX INCREMENT FINANCING (TIF)
The primary funding mechanism for urban renewal is called tax increment financing. Increases in property values within an urban renewal district are responsible for generating the revenue that is directed to the district.

TAX LEVY
Total amount of property taxes imposed by a local government unit.

TAX RATE
The tax rate is applied to the assessed value of each property in order to determine a property's total tax bill. Tax rates are stated in dollars per $1,000 of assessed value. See *Overlapping Tax Rate*, *Permanent Tax Rate*, and *Measure 5*.

TAX ROLL
The official list showing the amount of taxes levied against each property. For the City of Eugene, the tax roll is compiled and maintained by the Lane County Department of Assessment and Taxation.

UNAPPROPRIATED ENDING FUND BALANCE (UEFB)
An amount set aside during the budget process that is earmarked to remain unspent during the year. UEFB is budgeted in order to ensure positive cash flow during the first few months of the fiscal year, prior to receipt of property taxes. Eugene has a City Council adopted policy to maintain UEFB at two months of operating expenditures (excluding contingency and reserves) in the General Fund.

URBAN RENEWAL AGENCY
The Urban Renewal Agency of the City of Eugene was established in 1958 as a separate corporate public body charged with the responsibility to implement adopted renewal plans. The Urban Renewal Agency administers the Downtown and Riverfront Districts. The Mayor and City Council act as the governing board of the Agency.

URBAN RENEWAL DISTRICT
Urban renewal districts attempt to prevent the erosion of property values, as well as increase those values, by stimulating private investment in an urban renewal area. Urban renewal districts are authorized by the Oregon Constitution and state statutes. About 50 urban renewal districts exist in Oregon. They were created to economically improve areas that are blighted, under-developed or depressed. Urban renewal projects include land purchases, development of utilities and public infrastructure (for example, streets, water, sewer, lighting, public spaces, parks, etc.).

USER FEES
Fees established to recover part or all of the costs incurred in the provision of services by a government; based on the philosophy that the recipient of the benefits should pay for the services. Also called charges for service. In Eugene, user fees are charged for participation in recreation programs, attendance at Hult Center events, building plan checks, landing fees at the airport and ambulance usage, among others.

Acronyms

ACRONYM	DESCRIPTION
A/P	Accounts Payable
ABAE	Arts and Business Alliance of Eugene
ACE	Afterschool and Community Education
ACOE	Army Corps of Engineers
ADA	Americans with Disabilities Act
ADDI	American Dream Down-payment Initiative
AFSCME	American Federation of State, County, and Municipal Employees
AIC	Acting in Capacity
AIP	Airport Improvement Program
AIRS	Area Information Records System
AIS	Agenda Item Summary
APS	Accessible Pedestrian Signals
ARC	Annual Required Contribution
ARFF	Aircraft Rescue and Fire Fighting
ARMS	Automated Registration Management System
ARS	Adaptive Recreation Services
ATF	Ambulance Transport Fund
BC	Budget Committee
BCC	Boards Commissions and Committees
BEDI	Brownfield Economic Development Initiative
BEST	Bethel, Eugene, Springfield Together
BLM	Bureau of Land Management
BOLI	Bureau of Labor and Industries
BPS	Building and Permit Services
BPST	Board of Public Safety Training
BRING	Bring Recyclable Into New Garbage
BWC	Beginning Working Capital
CAC	Citizen Advisory Committee
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CAO	City Attorney's Office
CAP	Cost Allocation Plan
CATS	Central Area Transportation Study
CB	Catch Basin
CC	City Council
CDBG	Community Development Block Grant
CENS	Community Emergency Notification System
CFC	Customer Facility Charges
CILT	Contributions in Lieu of Taxes
CIP	Capital Improvement Program
CLC	Central Lane Communications
CMO	City Manager's Office
COE	City of Eugene
COLA	Cost of Living Adjustment

Acronyms

ACRONYM	DESCRIPTION
COPS	Community Oriented Policing Services
COS	Citizen Oversight Subcommittee (budget)
CPA	Certified Public Accountant
CPI	Consumer Price Index
CPI-U	Consumer Price Index for All Urban Consumers
CPR	Cultural Policy Review
CRO	City Recorder's Office
CRT	Community Response Team
CRV	Current Replacement Value
CS	Central Services Department
CS	Cultural Services Division of LRCS
CSA	Central Services Allocation
CSAC	Cultural Services Advisory Board
CSWMP	Comprehensive Stormwater Management Program
CUP	Conditional Use Permit
DDD	Downtown Development District
DEI	Downtown Eugene, Inc.
DEMI	Downtown Eugene Management, Inc.
DEQ	Department of Environmental Quality
DLP	Data Led Policing
DMV	Department of Motor Vehicles
DOT	Department of Transportation
DOTT	Disaster Operations Task Team
DPS	Department of Public Safety
DPSST	Department of Public Safety Standards and Training
DRLP	Downtown Revitalization Loan Program
EHRB	Equity and Human Rights Board
EMS	Emergency Medical Service
EMT	Emergency Medical Technician
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
EPAC	Eugene Performing Arts Center
EPD	Eugene Police Department
EPEA	Eugene Police Employees Association
EPEAT	Electronic Product Environmental Assessment Tool
EPF	Eugene Parks Foundation
EPL	Eugene Public Library
ERF	Equipment Replacement Fund
ERP	Expenditure Review Panel
ESMP	Eugene-Springfield Metro Partnership
EWC	Ending Working Capital
EWEB	Eugene Water & Electric Board
EXECS	Executive Management Team

Acronyms

ACRONYM	DESCRIPTION
FAA	Federal Aviation Administration
FEMA	Federal Emergency Management Agency
FEU	Forensic Evidence Unit
FF&C	Full Faith and Credit
FHWA	Federal Highway Administration
Fire and EMS	Fire and Emergency Medical Services Department
FLSA	Federal Labor Standards Act
FPM	Financial Policies Manual
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GF	General Fund
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GL	General Ledger
GO	General Obligation
HACSA	Housing Authority and Community Services Agency
HAP	Homebuyer Assistance Program
HAZMAT	Hazardous Materials
HB	House Bill
HCPA	Hult Center for the Performing Acts
HHS	Health and Human Services
HR	Human Resources
HRC	Human Rights Commission
HSC	Human Services Commission
HUD	Housing and Urban Development
HVAC	Heating, Ventilation and Air Conditioning
I/I	Infiltration and Inflow
IAFF	International Association of Fire Fighters
IATSE	International Alliance of Theatrical and Stage Employees
IC	Incident Commander
ICS	Incident Command Structure
IGR	Intergovernmental Relations
ISD	Information Services Division
ISF	Internal Service Fund
IT	Information Technology
JCED	Joint Committee on Economic Development
JLMRC	Joint Labor Management Relations Committee
JMS	Jail Management System
JTA	Jobs and Transportation Act

Acronyms

ACRONYM	DESCRIPTION
LCC	Lane Community College
LCOG	Lane Council of Governments
LEDS	Law Enforcement Data System
LEED	Leadership in Energy and Environmental Design
LIB	Library Services Division of LRCS
LOC	Line of Credit
LOL	Local Option Levy
LRAPA	Lane Regional Air Protection Agency
LRCS	Library, Recreation and Cultural Services Department
LRIG	Lane Radio Interoperability Group
LTD	Lane Transit District
LTD	Long Term Disability
MBWC	Marginal Beginning Working Capital
MTG	Micro Technical Group
MUPTE	Multi-Unit Property Tax Exemption
MVFT	Motor Vehicle Fuel Tax
MWMC	Metropolitan Wastewater Management Commission
MYFP	Multi-Year Financial Plan
NAEMD	National Academy of Emergency Medical Dispatchers
NCIC	National Crime Information Center
NEDCO	Neighborhood Economic Development Corporation
NEI	Neighborhood Empowerment Initiative
NIMS	National Incident Management System
NLC	National League of Cities
NPDES	National Pollutant Discharge Elimination System
O&M	Operations and Maintenance
OAR	Oregon Administrative Rules
ODOT	Oregon Department of Transportation
OEM	Original Equipment Manufacturer
OLCC	Oregon Liquor Control Commission
OPEB	Other Post-Employment Benefits
OPERB	Oregon Public Employees Retirement Board
OPSRP	Oregon Public Service Retirement Plan
ORS	Oregon Revised Statutes
OSHA	Occupational Safety and Health Association
OSHD	Oregon State Highway Division
OSP	Oregon State Police
OTA	Oregon Transit Association
OTIA	Oregon Transportation Investment Act
PAC	Public Art Committee
PC	Personal Computer
PCU	Property Control Unit

Acronyms

ACRONYM	DESCRIPTION
PDD	Planning and Development Department
PERF	Police Executive Research Forum
PERS	Public Employees Retirement System
PFC	Passenger Facility Charge
PIC	Permit and Information Center
PITT	Public Information Task Team
POS	Parks and Open Spaces
PPP	Pavement Preservation Program
PROS	Parks, Recreation and Open Spaces
PROW	Public Right of Way
PSAP	Public Safety Answering Point
PSF	Professional Services Fund
PW	Public Works Department
PWA	Public Works Administration
PWE	Public Works Engineering
PWM	Public Works Maintenance
RR/SC	River Road/Santa Clara
REC	Recreation Services Division of LRCS
RFE	Reserve for Encumbrance
RFP	Request for Proposal
RFPS	Request for Professional Services
RIS	Regional Information System
ROW	Right of Way
RRSF	Reserve for Revenue Shortfall
SAFER	Staffing for Adequate Fire and Emergency Response
SALT	Seniors and Law Enforcement Together
SB	Supplemental Budget
SCBA	Self-Contained Breathing Apparatus
SDC	Systems Development Charges (streets, sewers, facilities)
SHO	Support Hult Center Operations
SMJ	Shelton McMurphy-Johnson House
SNAP	Strategic Neighborhood Assessment and Planning
SWAT	Special Weapons and Tactics
TELECOM	Telecommunications Registration and Licensing
TMDL	Total Maximum Daily Load
TPA	Third-Party Administrator
TRT	Transient Room Tax
TSA	Transportation Security Administration
UAAL	Unfunded Actuarial Accrued Liability
UCR	Uniform Crime Report
UEFB	Unappropriated Ending Fund Balance
UFMP	Urban Forest Management Plan

Acronyms

ACRONYM	DESCRIPTION
UGB	Urban Growth Boundary
UHF	Ultra High Frequency
UIC	Underground Injection Control
ULI	Urban Land Institute
UO	University of Oregon
URA	Urban Renewal Agency
USAR	Urban Search and Rescue
UST	Underground Storage Tanks
UTT	Urban Transition Task Team
VIP	Volunteers in Parks
VIP	Volunteers in Policing
VOIP	Voice over Internet Protocol
WWFMP	Wet Weather Flow Management Plan
YFRS	Youth and Family Recreation Services

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