



# Maintenance Permit Application



The City of Eugene’s Maintenance permit is an annual permit for the use of a City of Eugene metered or time limited signed parking space by a company vehicle while legitimately engaged in maintenance, service, or repair work which necessitates the vehicle be adjacent to the job site.

**The application should be completed and sent to the City of Eugene’s Parking Manager @ 99 W. 10<sup>th</sup> Avenue, Eugene, OR 97401 or emailed to parking@ci.eugene.or.us. The City may invoice applicant. Once approved, please make checks payable to the City of Eugene.**

Applicant Name \_\_\_\_\_

Firm Name \_\_\_\_\_

Type of Maintenance Work \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Start Date: \_\_\_\_\_ End date: \_\_\_\_\_

If granted this permit, the undersigned agrees to the following restrictions:

1. The vehicle must be in compliance with the City of Eugene’s Commercial Vehicle Policy.
2. This permit is valid for only legal on-street parking spaces, except for loading zones, commercial zones, meter or time limited signs of 30 minutes or less.
3. This Permit may not be used at building remodels or new construction sites without preapproval from Parking Services Management
4. The applicant is responsible for lost, damaged, or stolen permits.
5. No refunds are granted for the permit.

Requestor signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Signature acknowledges annual permit payment obligation and adherence to administrative order rules.*

**Please include your completed Maintenance Vehicle Permit Information Sheet with your application**

Approved: \_\_\_\_\_ Parking Manager, Date \_\_\_\_\_