



City of Eugene Police Department
Crime Prevention
541.682.5137
541.682.8456 FAX

PROTECT.SERVE.CARE.

Neighborhood Watch Packet

For emergencies, call 911. For non-emergencies, call 541-682-5111.

For Crime Prevention Services, call 541-682-5137

How to start a watch group:

1. Recruit neighbors from within 1-2 blocks of your home to meet. Typically, meetings are held on weeknights.
2. Contact the Crime Prevention Specialist (CPS) assigned to your area (*listed below*) to coordinate a date for a start-up meeting. The CPS will run the meeting – your job is just to get the neighbors to attend.

Neighborhood Watch Overview

1. Mutual Support

Neighborhood Watch helps neighbors meet each other and commit to providing a mutual safety net. Neighbors agree to check on each other if there is reason for concern, and create a telephone tree and map so that members can reach each other quickly. If your neighbor can reach you at home, at work, on vacation, or out of town, they can better protect your interests. For sample flyers to help you set up meetings, see Neighborhood Watch Templates.

2. Target Hardening

That means making it hard for the bad guys to get your stuff. Adequately locking up cars and houses significantly reduces burglary and theft problems. A police representative can cover the basics at your neighborhood watch meeting. In addition, free home security inspections are available within the city limits by calling (541) 682-5137.

3. Property Marking

Marking your property with your Oregon Driver's license or State ID number makes your property harder to fence, less attractive to steal and easier to recover. Use the format: OR123456DL or OR123456ID. Bikes can be registered online at: <http://www.eugene-or.gov/bikeregistration> or at any Eugene Police Neighborhood station. Within the city limits we do not promote citizen patrols or the wearing of uniforms. We do promote neighbors being more vigilant and taking more responsibility for their surroundings.

How do I Form a Neighborhood Watch?

If you can bring together a group of neighbors from within 1-2 blocks of your home to form a watch, we will provide a facilitator to help you get set up.



Where do I order Neighborhood Watch signs, stickers, T-shirts or bumper stickers?

The Eugene Police Department does not sell Neighborhood Watch signs, or endorse any particular company. One source is the National Neighborhood Watch Institute at: www.nnwi.org, or 1-888-669-4872.

What must I know to install a Neighborhood Watch sign?

Signs should be installed on private property, not public right of way. The sign placement must not obstruct nearby drivers' abilities to see around corners, or notice children approaching the crosswalks.

Participants provide their own signs, pole and/or posts for mounting the sign. Costs are usually covered by members fundraising at a Neighborhood Watch meeting.

Signs must be metal (for durability) and sized as follows:

- a. 18"x24" for low-speed collector streets.
- b. 24"x36" for high-speed arterial streets.

Signs cost roughly \$39.75 – 625.00 depending on size and how many you buy, plus the cost of posts, concrete and labor. When you call City of Eugene Public Works, ask if you live on a collector or an artery. Signs should be mounted on twelve foot 4"x4" pressure treated wood posts set 2' into the ground. They can be held in place by concrete, gravel or soil. The bottom of the sign should be positioned 7'0" above the ground surface. Do not attach your sign to an existing City of Eugene sign. Maintenance and replacement of the signs are up to your Neighborhood Watch members. Your Neighborhood Watch group will be responsible for installing the sign at the agreed upon location.

Related Information:

Block party street closure permits are handled through Public Works Engineering.

You will need to complete a [Block Party Permit packet](#).

Road closure fees for block parties:

1st day = \$87.00

Each additional day = \$29.00

Plus an additional 9% administrative fee

For more information, call 541-682-8400

Know your Crime Prevention Team:

Crime Prevention Specialists are assigned by area of the City. This allows them the ability to be familiar with crime trends and unique community issues in their areas. See below for your contact and additional important information.

Geographic area	Crime Prevention Specialist	Neighborhood Stations:
West, Bethel, River Road and Santa Clara (Beats 5 & 6)	Margaret Mazzotta 541-682-5761 Email: margaret.a.mazzotta@ci.eugene.or.us	<p>West University Station 791 E. 13th Ave. Station Manager: Harlow Meno, 541-682-5642 Email: harlow.b.meno@ci.eugene.or.us</p>
Downtown, Southwest Eugene and West University (Beats 2 & 4)	Paul Bishop 541-681-8186 Email: paul.k.bishop@ci.eugene.or.us	<p>Downtown Station 960 Olive St. Station Manager: Kelly Putnam 541-682-5280 Email: Kelly.j.putnam@ci.eugene.or.us</p>
NE of the Willamette River and SE Eugene, (east of Willamette St.) Beats 1 & 3	Steven Chambers 541-682-5178 Email: steven.h.chambers@ci.eugene.or.us	<p>Police headquarters: 300 Country Club Road., Eugene, OR 97401</p>
<p>Emergency: 911 Non-emergency: 541-682-5111 Police Records: 541-682-5131</p>		<p>Traffic team: 541-682-5157</p>
<p>To Report Crime Tips Online: http://ceapps.eugene-or.gov/epdcoplogic/</p>		<p>Not sure which area you are in? Call any of us, or use the guide on our website: https://www.eugene-or.gov/944/Prevention-and-Safety</p> <p>Eugene Police Website: www.eugenepolice.com</p>

Neighborhood Problems in Eugene: Common Questions & Answers

Abandoned vehicles on city streets:

Report via the web at: <https://www.eugene-or.gov/785/Report-a-Parking-Problem>. City code says vehicles can't be parked on the street in the same spot for more than 72 hours. When reporting a vehicle that you believe has been stored or abandoned on a city street for more than 72 hours, you will be required to provide your name, phone number (parking enforcement does not respond to anonymous calls), license plate number of the vehicle in question, vehicle description and exact location. Be aware that it could take two weeks before the car is actually towed away. A Parking Services Officer will normally respond to the complaint within 24 hours excluding weekends and holidays. Abandoned or stored vehicles are addressed as staffing allows. On initial response, the Parking Services Officer will put a warning on the vehicle giving notice to move the vehicle within 72 hours. After the 72 hour warning period, the Parking Services Officer will return to the vehicle, issue a citation and tag the vehicle for towing. After an additional 72 hours has expired, the Officer will return and mark the vehicle for tow. If the vehicle is creating a public safety hazard (e.g. blocking a fire hydrant, driveway, alley, or street) call in the complaint Monday – Friday before 5:00 P.M. at 541-682-5729. After 5:00 P.M. and on weekends, or if the vehicle is being lived in, contact Eugene Police non-emergency at 541-682-5111. If you are reporting a suspicious vehicle with suspicious activity occurring in the car, and/or if the plate returns as stolen or registered to a wanted vehicle, Eugene Police may respond sooner, depending upon available resources.

Bicycle Theft:

Good bike locks are essential in Eugene, and are readily available at all local bike shops, as well as many retail stores. **A good quality hardened steel U-lock is necessary equipment!** Also use a secondary cable lock, to help protect the front wheel. **A cable lock should never be used as a primary lock!** You can greatly improve your odds of recovering a stolen bike, by registering it and documenting ownership. To register you will need the serial number, which is generally stamped into the frame and can be found on the underside of the bottom bracket, by turning the bike upside down. The number may be etched in other locations as well (e.g. handlebar tube, seat tube or rear drop out where the rear wheel connects). Eugene residents, who live in the incorporated area of the city, can register their bicycles for free 24/7 on our website at: <http://www.eugene-or.gov/bikeregistration>.

Burglaries:

Burglary is illegal entry into a building to commit a crime. *Burglary* is often confused with *robbery*, in which force or threat of force is used against people. You usually don't see burglars, but if you are robbed, you always meet the robber. Evidence of a possible burglary in progress includes seeing someone climbing in a window, or coming home and seeing your door kicked in. For a possible burglary in progress, call 9-1-1. If the burglary is clearly over and the burglar is long gone, call 541-682-5111. Please be patient, as we respond to in-progress calls first. Do not clean up until the police have evaluated and processed the scene, which might include dusting for prints. Ideally, don't even enter the house.

To prevent burglary:

- Arrange for someone to watch the house while you're gone
- Schedule a free Home Security Inspection: <https://www.eugene-or.gov/944/Prevention-and-Safety>
- **For burglary prevention videos, follow links to *crime prevention* and *protect your home*.**
- Make sure you have good locks on windows & doors and keep them locked
- Mark your property with your Oregon Driver's License or State ID number (ORXXXXXXXXDL)
- Form a Neighborhood Watch group (541-682-5137).
- A Eugene Police volunteer group, "Seniors on Patrol" offers free Home Vacation Checks while you are away. They will even help inventory your property, through photographing your belongings if you would like. For an application or more information visit our website at: <https://www.eugene-or.gov/1969/Home-Vacation-Check>.

Staying Informed:

We know that many of you want to find ways to stay better informed about issues going on in your neighborhood. One way to achieve this, is to use an **RSS Feed**.

What is an RSS Feed?

A format for content distribution, RSS stands for Really Simple Syndication. RSS is a system that allows a user to get automatic updates from multiple websites whenever new content is published on these sites. It acts like a personal web reader by checking your selected sites regularly for new content. If you set up an RSS feed from the New York Times Sports section, for example, you would be notified whenever a new article was posted. The notification takes place in an RSS Reader.

How do I start using RSS Feeds?

To use a site's RSS feature, an RSS reader is required.

Choose an RSS reader. An internet search will return many options. Some readers are web-based, such as [My Yahoo!](#). Web-based readers require no software installation and are accessible from any computer that has internet access. Other readers are downloadable applications, such as [Feedly](#). Once you've chosen an RSS reader, follow the instructions to download, install, and open the reader. Decide what type of content you want the RSS reader to monitor. Many websites provide RSS, which can usually be found on those sites as a link. An orange button is often used to display the service's availability. Sometimes the RSS feed is automatically added to the RSS reader and updates are sent every time new content is available. Alternatively, you may have to click the RSS link and copy it into your RSS reader.

It is also a good idea to bookmark our website <http://www.eugene-or.gov/162/Police> and go to the "News Flash" section (towards the bottom of the page), where you can see information that is updated regularly.

Social media sites can be helpful tools for Neighborhood Watch group members to stay in contact with each other and here are a couple of examples: <https://nextdoor.com/> , <https://ring.com/neighbors>.

Another way to stay connected, is to visit our social media sites:

- **Eugene Police Department's Facebook** link is: <https://www.facebook.com/EugenePolice/>
- **Eugene Police Department's Twitter** link is: https://twitter.com/EugenePolice?ref_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ctwgr%5Eauthor
- **Eugene Police Department's Investigations Facebook** link is: <https://www.facebook.com/Eugene-Police-Investigations-442531722605797/>
- **Eugene Police Department's Investigations Twitter** link is: <https://twitter.com/epddetectives>
- **Eugene Police Department Crime Prevention Unit's Facebook** link is: <https://www.facebook.com/Eugene-Police-Crime-Prevention-721730391175047/>
- **Eugene Police Department Crime Prevention Unit's Twitter** link is: <https://twitter.com/epdcrimeprevent>.

The Crime Prevention Specialist assigned to your area or "beat," will periodically send out alerts, if there is significant criminal activity occurring in your neighborhood.