



COMMERCIAL EROSION PREVENTION PERMIT APPLICATION

Building and Site Information	
Project Address:	
Map & Tax Lot #:	
Description of Work:	
To determine if your project is located in a sensitive area, you can obtain more information about your property by utilizing Eugene Maps .	
Size of Project site (Square feet)	Area of Disturbance (Square feet)
Is the area of disturbance greater than 5 acres? <i>A DEQ 1200C permit application is required if the area of disturbance is greater than 5 acres.</i>	
Yes	No
Are there known or potential contaminated soils on-site?	
Yes	No
Will the project disturb one or more acres of land during one or more phases of development (include all contiguous parcels of land under the same ownership)?	
Yes	No
Will you disturb more than 5,000 cubic feet of material during one or more phases of development?	
Yes	No
Applicant/Primary Contact Person	
Name (please print):	Phone:
Email:	Cell Phone (after hours):
Address:	
City:	State:
Zip:	
Owner	
Name (please print):	Phone:
Email:	Cell Phone:
Address:	
City:	State:
Zip:	
Designer	
Name:	Phone:
Firm or Company Name:	
Email:	
Certified in the State of Oregon as (check one):	
<input type="checkbox"/> Professional Civil Engineer	<input type="checkbox"/> Landscape Architect
<input type="checkbox"/> Architect	<input type="checkbox"/> Geologist
<input type="checkbox"/> C.P.E.S.C.	
License #	Expiration Date:
Site Contact Responsible party for implementation and maintenance of Best Management Practices (BMPs)	
Name (please print):	Phone:
Email:	Cell Phone:
Qualifications:	
Permit approval shall not be effective until a site inspection has occurred and the permit is endorsed with the approval of the site inspector. Approval may include additional conditions imposed as a result of the inspection. No other permit shall be issued for the site until the erosion permit is issued and in effect.	

I understand the owner of the property is responsible for compliance with the outcomes. I, being the owner or agent of the owner, have read and understand the outcomes expected from the erosion prevention program. Also, I understand that non-compliance with the outcomes could cause delays in the permitting process of this construction activity, stop work orders, and other penalties.

Printed Name: _____

Signature of Owner or Representative: _____ Date: _____

www.eugene-or.gov/erosion

Construction Site Management Plan (CSMP) Submittal Requirements

At a minimum, the CSMP shall address the following factors. Please use the list below to assure that you have addressed all of the required information on your plans. Two sets of plans are required at permit submittal (one additional set is required if the site disturbance is greater than 5 acres).

- Site location and vicinity map
- Site development drawing(s) containing the following (at a standard engineering or architect scale, such as 1"=40'):
 - On-site elevations (existing and proposed contours)
 - Soil types and areas subject to flooding or landslides (include 100 year floodplain boundaries)
 - Property boundaries
 - Existing site conditions (e.g. buildings, roads, water features, easements, etc.)
 - Existing vegetation type and trees both private and public
 - Detailed tree information required when submitting for Privately Engineered Public Improvement (PEPI) project
 - Species and diameter-at-breast height (DBH)
 - Delineate critical root zone (CRZ) and identify the percentage of impact to each CRZ by the proposed construction
 - Special Flood Hazard information
 - Special Flood Hazard Areas:
 - The floodplain and/or floodway shall be delineated consistent with the applicable FEMA FIRM data.
 - Any watercourse alteration must be shown to support related approval criteria.
 - Conservation and preservation areas, such as Goal 5 resource areas and any related setbacks, wetlands, waterways, and other protected natural resources.
 - Limits of disturbance for ground disturbing activities. Delineate areas where ground clearing, grading, cut or fill or other ground disturbing activities will occur.
 - Existing and proposed stormwater system (e.g. catch basins, area drains, etc.) including both mechanical and vegetative stormwater management facilities, if any.
 - Materials and equipment staging areas
 - City of Eugene CSMP General Notes
 - Detail drawings for proposed Best Management Practices (BMP's)
- Identify BMP's that are to be implemented:
 - Stabilized vehicle access
 - Location(s) of all construction entrance/exits
 - Location of vehicle wheel wash (if applicable)
 - Measures which will be installed and maintained to physically protect areas where ground disturbance is prohibited (e.g. wetlands, riparian areas, trees, waterways, etc.).
 - Erosion prevention and sediment control BMP's (e.g. temporary and permanent stabilization, vegetative buffers, sediment fence, check dams, mulch berm, etc.).
 - Locations and methods of containment for the following:
 - Concrete washout area
 - Containment area to wash/dispose of paints, plasters, and other construction related contaminants (if applicable).
 - Stockpiles
 - Debris and garbage
 - Hazardous materials, such as but not limited to paints, gasoline, and concrete curing agents (A containment device and/or structure for accidental spills shall have enough capacity to capture a minimum of 110 percent of the product's largest container or 10 percent of the total volume of product stored, whichever is larger).
 - Measures to protect existing and proposed storm drainage facilities, such as but not limited to catch basins, curb inlets, area drains, and vegetated stormwater facilities (if any).
 - Location dimensions and vegetation types for proposed vegetative buffers.
- Provide a detailed construction schedule which includes phasing of all site BMP's:
 - Type of BMP with a date of installation and removal.
 - Identification of wet weather BMPs (October 15 - April 30)