

**EUGENE PUBLIC LIBRARY ADVISORY BOARD
MINUTES**

Thursday, January 19, 2017

6:00 p.m. – 7:30 p.m.

Singer Room, Downtown Library, 100 West 10th

Present: Don Churnside, Kerry Delf, Joe Gonzales, Kelly Johnson, Connie Regali, and Beth Walsh

Absent: Chelsea Clinton, Rebecca Falleur,

Staff: Margaret Alexander, Angie Bray, Connie Bennett, Renee Grube, Nancy Horner, and LaVena Nohrenberg.

1. Called to Order and Introductions.
2. Additions/Corrections to the Agenda – none.
3. Approval of September Minutes – approved.
4. Public comment: none
5. Reports from the Library Director, Friends, and Foundation were submitted ahead of time.
6. Presentation on the Collection Development policy by Nancy Horner, Adult Services Manager. [The Collection Development Policy](#) supports the Library in its mission and core values by defining collection development principles. It provides direction for the growth and development of collections and communicates these guiding principles to library staff and the public.

Eighteen librarians are assigned the responsibility to determine what is included in a designated portion of the collection. For their assigned area, these librarians make decisions about when to remove items, based in part on use reports. Each librarian also selects the new materials to purchase for their assigned area. A number of factors go in to their selections, such as professional reviews, popularity, community demographics and interests. The Levy funds have increased the overall budget for materials, with an emphasis on acquiring additional print and digital copies of popular items, therefore reducing the Hold queue wait times.

7. Space analysis conversation: Library staff have been discussing potential rearrangements of the Downtown Library layout. The aim would be to create more room for higher priority services and create efficiencies for other services reducing the amount of space needed. Board members shared suggestions and thoughts for consideration: chair usage, bigger space for teens, performance space, meeting rooms, and holds area location. In February, staff will be conducting a space use tally, tracking the current way patrons are using the different areas of the building. An update will be provided to the Board at the next meeting.
8. Brief update on levy implementation: Loaning laptop computers at the Branches will be implemented by the end of February. Purchasing a van to support extended outreach services is on track for June; an update will be provided at the next meeting.
9. Information share and/or Announcements: Attend one of the Library's many Big Read events over the next couple of months. Douglas County has announced closing their libraries in April due to a lack of funding. Suggest people attend author Ta-Nehisi Coates' talk at the Matthew Knight Arena on Feb. 3rd.

Topics for future meetings: How are programs evaluated?

NEXT MEETING: Thursday, March 16, 2017, 6:00-7:30 p.m., Singer Room