

MEETING MINUTES
Eugene Budget Committee Meeting
Zoom Meeting

5:30pm, Wednesday, April 28, 2021

Committee Members Present:

- | | |
|--|-----------------------|
| <input type="checkbox"/> Councilor Clark | ✓ Jon Jasper |
| ✓ Councilor Evans | ✓ Tai Pruce-Zimmerman |
| ✓ Councilor Groves | ✓ Rayna Jackson |
| ✓ Councilor Semple | ✓ Eliza Kashinsky |
| ✓ Councilor Yeh | ✓ Shaun Londahl |
| ✓ Councilor Zelenka | ✓ Ryan Moore |
| ✓ Councilor Syrett | ✓ Katherine Ryan |
| ✓ Councilor Keating | |

Guests:

Mayor Lucy Vinis
City Manager Sarah Medary

Twylla Miller, Finance Director

CALL TO ORDER

Chair Tai Pruce-Zimmerman called the meeting to order at 5:32 pm.

I. [5:32 pm] Welcome

Chair Pruce-Zimmerman welcomed all participants to the meeting, outlined the agenda, and acknowledged the privilege of being in a position to be able to attend these meetings.

II. [5:34 pm] Presentation of the City Manager's Proposed Budget

City Manager, Sarah Medary, began the FY22 Proposed Budget presentation with a brief look at where we've come over the last year, before introducing Twylla Miller, Finance Director, to present the Financial Outlook, which included the following topics:

- General Fund Forecast, including changes to forecast assumptions since last presented in February.
- General Fund revenue projections, noting that due to the cyclical nature of an economic downturn there will likely be continued impacts in a variety of areas over the next few years as we stabilize and recover.
- Property Tax charts showed the evolution of forecast assumptions from the pre-pandemic FY21 Proposed Budget to the FY21 Adopted Budget, which included amendments after the onset of the pandemic, to the current assumptions in the FY22 Proposed Budget forecast.
- General Fund expenses, including personnel, materials and services, and information about the PERS Employer Incentive Fund contribution.
- Additional budget actions for FY21 and FY22.

Sarah Medary followed the Financial Outlook presentation with:

- A reminder of the budget process, including planning context and an outline of the FY22 Approach.
- Information about the American Rescue Plan Act of 2021.
- New General Fund ongoing investments and budget shifts/reductions, including those related to fire, vacancies, and materials.
- A look at FY22/23 and beyond: "small shifts, big impact".
- Ongoing projects and progress.

Councilor Syrett joined at 5:35 pm.
Councilor Zalenka joined at 5:39 p.m.

III. [6:36 pm] 5-minute Break

Chair Pruce-Zimmerman called for the Committee to be in recess at 6:36 pm.
Chair Pruce-Zimmerman called the meeting back to order at 6:41 pm.

IV. [6:41] Budget Committee Discussion and Recommendation to City Council

Chair Pruce-Zimmerman invited each Budget Committee member to provide comment in a round-robin format. Each member was allotted three minutes for comment. After each committee member had the opportunity to comment, Chair Pruce-Zimmerman began another round for committee members to ask questions. Each member was allotted three minutes for questions, and the timer was paused for responses from staff, as available.

V. [7:57 pm] Minutes Approval

Chair Pruce-Zimmerman indicated that the Budget Committee meeting minutes from February 18, 2021 need to be approved.

Jon Jasper, seconded by Katherine Ryan, moved to approve the meeting notes.
VOTE: PASSED 13:0 (Councilor Keating abstained from voting).

VI. [7:58 pm] Announcement

Chair Pruce-Zimmerman announced that the term of the current Human Services Commission (HSC) Representative, Shaun Londahl, has expired and that Mayor Vinis has appointed Ryan Moore as the new HSC Representative.

VII. [7:59 pm] Wrap Up and Next Steps

Chair Pruce-Zimmerman concluded the meeting with the following statements:

- There will be a two-week break before the next Budget Committee meeting, which will provide a chance to ask follow-up questions of staff.
- There will be three more meetings on May 12th, 19th, and 26th, all of which will include public comment.
- If budget committee members have questions of staff, they should be emailed to Vicki Silvers.
- The May 12th meeting agenda will include URA 101 and a Budget presentation.

ADJOURN

Chair Pruce-Zimmerman adjourned the meeting at 8:00 pm.

Respectfully submitted,
Abby Alway, Program Coordinator, Finance Division