



MEETING AGENDA

Eugene Toxics Board
Friday, June 4, 2019

3:30 p.m. – 5:00 p.m.
Eugene Springfield Fire Headquarters
1705 W 2nd Avenue, Training Conference Room

Information

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|------|---------------------------------------------|------------|
| I. | <u>Introductions and Approval of Agenda</u> | 5 Minutes |
| II. | <u>Public Comment</u> | 10 Minutes |
| III. | <u>Staff Report</u> | 10 Minutes |
| | - Onboarding of new businesses | |
| | - Communication Improvements | |
| | o New Business Questionnaire | |
| | o Mail Chimp | |
| | o Initial Visit | |
| | - Data Tracking (Database) | |
| | - Board Vacancies | |

Discussion and Decision

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| I. | Review Draft 2018 Annual Toxics Program Report | 40 Minutes |
| | - Discuss and Work Session: No Vote Necessary | |
| II. | Audit Process and FTE Reporting | 20 Minutes |
| | - Discussion: No Vote Necessary | |
| III. | <u>Future Agenda Items</u> | 5 Minutes |
| | - Discuss next meeting agenda priorities | |