



# MEETING AGENDA

Eugene Toxics Board  
Tuesday, November 14, 2017

3:30 p.m. - 5:00 p.m.  
Fire Conference Room, 2<sup>nd</sup> Floor  
Eugene Emergency Services Center  
1705 W 2<sup>nd</sup> Avenue (2<sup>nd</sup> & Chambers)

## Information

- I. Introductions and Approval of Agenda 5 Minutes
- II. Public Comment 10 Minutes
- III. Staff Report 15 Minutes

## Discussion and Decision

- IV. Review Preliminary Fiscal Year 2019 Program Work Plan, Budget and Fee Information 15 Minutes
  - **Review Only - No Action Required**
    - o Reference 11/09/17 Memorandum Regarding Draft Work Plan, Preliminary Budget and Fee Information for Fiscal Year 2019
- V. Develop Process to Follow-Up with Potential Businesses Where There is Conflicting Information Regarding Hazardous Substance Use 45 Minutes
  - **Review Only - No Action Required**
    - o Overview and Demonstration of Hazardous Substance Reporting Audits Process
    - o Review of Current Audit Procedure
- VI. Future Agenda Items
  - Consider Exemption Process and Forms for Non-Reporting and Newly-Identified Businesses
  - Business Outreach
  - Reference Documents for Program Website
  - Solicit Additional Agenda Items from Toxics Board Members

The November 14, 2017 Toxics Board Meeting was cancelled due to the lack of a quorum of the Board in attendance.