



MEETING AGENDA

Eugene Toxics Board Wednesday, June 14, 2017

3:30 p.m. – 5:00 p.m.
Fire Conference Room, 2nd Floor
Eugene Emergency Services Center
1705 W 2nd Avenue (2nd & Chambers)

Information

- I. Introductions/Note Taker/Approval of Agenda 5 Minutes
 - **Voluntary Note Taker**
 - o Evan Shenkin
 - **List of Toxics Board Members in Position Number Order**
 - o Derrick Thoma; Mark Kruger; Marcus Baxter; Jason Ormsby; Lisa Arkin; Evan Shenkin; Andree Phelps

- II. Public Comment 10 Minutes

- III. Staff Report 15 Minutes

Discussion and Decision

- IV. Draft Reporting Exemption Request Form and Process Update 20 Minutes
 - **Toxics Board Vote Required**
 - o Reference Updated Draft Reporting Exemption Request Form and Reporting Exemption Request Process
 - o Reference Declaration of Business Status Forms

- V. Review Legislative Opportunities to Correct Fee Assessment Requirements 20 Minutes
 - **Toxics Board Vote Required**
 - o Reference House Bill 2669 (HB 2669) as Introduced and Proposed Amendments
 - Consider Recommendation to Reintroduce HB 2669 for the 2018 Legislative Session
 - Consider Exemption Process and Forms for Non-Reporting and Newly-Identified Businesses

- VI. Host Annual Forum for Toxics Program Businesses 15 Minutes
- **Toxics Board Discussion Item**
- VII. Toxics Board Members Bringing Laptop Computers versus Staff Providing Hard-Copies of Meeting Materials 5 Minutes
- **Toxics Board Discussion Item**

Future Agenda Items

- Review Toxics Board Chair Rotation Policy (July)
 - o Reference 03/01/17 memorandum
- Annual Toxics Board Member Role Overview (July)
- Develop Process to Follow-Up with Potential Businesses Where There is Conflicting Information Regarding Hazardous Substance Use (August)
 - o Review Subcommittee Recommendations from 10/27/16 Meeting
 - Invite Max Huffle from LRAPA to a future Toxics Board meeting to share information on, and explain how reporting works under LRAPA's program
 - Invite Public Works Wastewater staff to a future Toxics Board meeting to share information on, and explain how reporting works under their program
 - Host an interagency meeting between the Fire Marshal's Office, Public Works Wastewater and LRAPA
 - Add a checklist on the toxics reporting form to track other permits (POTW, CAA, NPDES, storm water permit)
 - o Demonstration and Review of Current Hazardous Substance Reports Audit Process
- Reference Documents for Program Website
- Overlap Departing and Incoming Toxics Board Member Terms
- Solicit Additional Agenda Items from Toxics Board Members