



MEETING AGENDA

Eugene Toxics Board May 17, 2017

3:30 p.m. – 5:00 p.m.
Fire Conference Room, 2nd Floor
Eugene Emergency Services Center
1705 W 2nd Avenue (2nd & Chambers)

Information

- I. Introductions/Note Taker/Approval of Agenda 5 Minutes
 - **Voluntary Note Taker**
 - o Lisa Arkin
 - **List of Toxics Board Members in Position Number Order**
 - o Derrick Thoma; Mark Kruger; Marcus Baxter; Jason Ormsby; Lisa Arkin; Evan Shenkin; Andree Phelps

- II. Public Comment 10 Minutes

- III. Staff Report 15 Minutes

Discussion and Decision

- IV. Interview Candidates for Advocacy Position 5 40 Minutes
 - **Toxics Board Vote Required**
 - o Reference Toxics Board Candidate Applications
 - Krystal Abrams at 4:00 p.m.
 - Nicole Paterson at 4:15 p.m.
 - o Discuss and Vote on Appointment Recommendations to City Council

- V. Draft Reporting Exemption Request Form and Process Update 40 Minutes
 - **Toxics Board Vote Required**
 - o Reference Updated Draft Reporting Exemption Request Form and Reporting Exemption Request Process
 - Reference 07/13/16 Email from Evan Shenkin
 - Reference Declaration of Business Status Forms

VI. List of Reportable Chemicals Updates for 2015, 2016 and 2017 10 Minutes

- **Toxics Board Vote Required**

- Reference 02/22/17 Memorandum and Attachments Regarding Results of Annual Federal Regulatory Chemical Lists Review
 - Reference Amendments Shown in 02/23/17 Email Response to Mark Kruger
- Reference Page 14 from the Hazardous Substance Tracking Instructions Regarding Radioactive Materials

VII. Invite Max Huftle from LRAPA to a Future Toxics Board Meeting to Share Information On, and Explain How Reporting Under LRAPA's Program Works

VIII. Future Agenda Items

- Review Toxics Board Chair Rotation Policy (July)
 - Reference 03/01/17 memorandum
- Annual Toxics Board Member Role Overview (July)
- Develop Process to Follow-Up with Potential Businesses Where There is Conflicting Information Regarding Hazardous Substance Use (August)
 - Review Subcommittee Recommendations from 10/27/16 Meeting
 - Invite Max Huftle from LRAPA to a future Toxics Board meeting to share information on, and explain how reporting under LRAPA's program works
 - Add a checklist on the toxics reporting form to track other permits (POTW, CAA, NPDES, storm water permit)
 - Host an interagency meeting between the Fire Marshal's Office, Public Works and LRAPA
 - Demonstration and Review of Current Hazardous Substance Reports Audit Process
- Toxics Board Members Bringing Laptop Computers versus Staff Providing Hard-Copies of Meeting Materials
- Reference Documents for Program Website
- Consider Exemption Process and Forms for Non-Reporting and Newly-Identified Businesses
- Host Annual Forum for Toxics Program Businesses
- Overlap Departing and Incoming Toxics Board Member Terms
- Solicit Additional Agenda Items from Toxics Board Members