



MEETING AGENDA

Eugene Toxics Board January 24, 2017

3:00 p.m. – 5:00 p.m.
Fire Conference Room, 2nd Floor
Eugene Emergency Services Center
1705 W 2nd Avenue (2nd & Chambers)

Information

- I. Introductions/Note Taker/Approval of Agenda 5 Minutes
 - **Voluntary Note Taker**
 - o Jason Ormsby
 - **List of Toxics Board Members in Position Number Order**
 - o Derrick Thoma; Marcus Baxter; Jason Ormsby; Lisa Arkin; Evan Shenkin; Andree Phelps

- II. Public Comment 10 Minutes

- III. Staff Report 15 Minutes

Discussion and Decision

- IV. 2016 Annual Report 30 Minutes
 - **Toxics Board Vote Required**
 - o Reference 01/03/17 Annual Report Email and Attachment

- V. Fiscal Year 2018 Program Work Plan, Budget and Fee Recommendation 60 Minutes
 - **Toxics Board Vote Required**
 - o Reference 01/17/17 Memorandum Regarding Fiscal Year 2018 Work Plan, Budget and Fee Recommendation Information Memorandum and Attachments

- VI. Future Agenda Items
 - Upcoming Toxics Board Position Vacancies (March)
 - Recommend Reporting Threshold and Materials Accounting Threshold Amounts for Recommendations to Add and Remove Chemicals from the List of Reportable Chemicals (March)
 - o Include Recommendation to a Add Hexabromocyclododecane (HBCD) Category

- Draft Reporting Exemption Request Form and Process Update (March)
- Develop Process to Follow-Up with Potential Businesses Where There is Conflicting Information Regarding Hazardous Substance Use (April)
 - o Review Subcommittee Recommendations from 10/27/16 Meeting
 - Invite Max Huftle from LRAPA to a future Toxics Board meeting to share information on, and explain how reporting under LRAPA's program works
 - Add a checklist on the toxics reporting form to track other permits (POTW, CAA, NPDES, storm water permit)
 - Host an interagency meeting between the Fire Marshal's Office, Public Works and LRAPA
 - o Demonstration and Review of Hazardous Substance Reports Audit Process
- Review Toxics Board Chair Rotation Policy (April)
- Reference Documents for Program Website
- Consider Exemption Process and Form for Non-Reporting Businesses
- Host Annual Forum for Toxics Program Businesses
- Overlap Departing and Incoming Toxics Board Member Terms
- Solicit Additional Agenda Items from Toxics Board Members