

Procedure

5.1

**EFFECTIVE
DATE
4-3-00**

**Eugene
Police Department**



Investigative Call Out Generally

5.1.1 PURPOSE AND SCOPE

This policy deals with call-out of units with specific investigative expertise and responsibility in Investigations and Special Operations Divisions.

PART I - Responsibilities and Procedures for All Personnel

- A. Investigative units
- B. Criteria for call-out

PART II - Responsibilities and Procedures for Supervisors and Command Personnel A.
Notification and call-out of investigative units

5.1.2 RESPONSIBILITIES AND PROCEDURES FOR ALL PERSONNEL

A. Investigative units

1. Investigations Division
 - Violent Crimes Unit
 - Property Crimes Unit
 - Financial Crimes Unit
 - Safer Schools
 - Forensic Evidence Unit
 - Arson Detail
2. Special Operations Division
 - Interagency Narcotics Enforcement Team (INET)
 - Special Investigations Unit

- Explosives Disposal Unit

B. Criteria for call-out

1. Request call-out of investigators via your supervisor when:
 - a. Immediate investigative response is likely to significantly improve the solvability of a case, or when investigative support is required to assist in surveillance, search warrants, or interviews of multiple suspects, witnesses and victims.
 - b. The crime appears to be part of an on-going pattern of criminal activity or a large-scale criminal conspiracy.
 - c. Investigative assistance is needed due to involvement of city employees, city property, or city liability.
 - d. A supervisor determines that investigative assistance is required by other circumstances.
2. The decision of investigators as to whether or not to respond will be based on such factors as the workload of the investigator(s) and the particulars of the current incident (e.g., part of a series, requires specific investigative expertise, complex investigation).

5.1.3 RESPONSIBILITIES AND PROCEDURES FOR SUPERVISORS AND COMMAND PERSONNEL

A. Notification and call-out of investigative units

1. Supervisors will evaluate incidents based on the listed criteria and, when appropriate, initiate call-out via the supervisor of the affected investigative unit.
2. The supervisor of the investigative unit will decide what the response by his/her personnel will be, unless the Watch Commander directs a response.
3. If you are unable to contact the unit supervisor, notify the appropriate division manager.