

**Procedure**

**5.15**

**EFFECTIVE  
DATE  
12-31-93**

**Eugene  
Police Department**



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**Extradition**

**5.15.1 PURPOSE AND SCOPE**

We retrieve subjects of felony arrest warrants who are located or detained outside the state, and return them for prosecution.

**PART I - Responsibilities and Procedures for All Personnel**

- A. Administration
- B. Generally
- C. SIU processing
- D. Extradition by EDPS
- E. Extradition officer

**12.1.2 RESPONSIBILITIES AND PROCEDURES ALL PERSONNEL**

a. Administration

Extradition is handled by the Special Investigations Unit (SIU).

b. Generally

1. Extradition begins when we are notified that an agency outside the state is holding someone with a Eugene felony warrant.
2. Send this information to the SIU Sergeant.
3. Ask the notifying agency to contact our SIU Sergeant, and ask them to forward copies of all teletypes, letters, and other communications to the SIU.

c. SIU Processing

1. Determine if the holding agency has any charges or holds on the suspect.
2. Advise the Assistant Office Manager at the Lane County District Attorney's Office that an extraditable prisoner has been located.
3. Send the file to the assigned Deputy District Attorney who will decide on extradition.

4. Teletype the holding agency and LCSO's warrant section regarding the extradition decision.
  5. If the DDA decides to extradite, advise the holding agency that LCSO will handle specific arrangements. Give them the LCSO phone number and teletype address, along with a contact person at their warrant section.
  6. Notify Records who will send the original warrant, two photographs of the suspect (if available), and copies of all related teletypes to the warrants clerk at the LCSO.
  7. If extradition is declined, notify Records to modify the computer record.
    - a. That modification may include entering the warrant only in AIRS, in AIRS and LEDS, or leaving the warrant in NCIC with extradition restrictions.
- d. Extradition by EDPS
1. LCSO will conduct the great majority of our extraditions, although there are some we may wish to do ourselves.
  2. The Detective Captain will select the officers to conduct the extradition. Normally, the initial investigating officer or the case detective will be selected.
  3. The SIU Sergeant will:
    - a. Notify the warrants clerk at LCSO that we will extradite.
    - b. Obtain costs by contacting the designated travel agency for air travel, motel, rental vehicle, and other costs including meals.
    - c. Notify the LCDA Assistant Office Manager of projected costs. The LCDA will contact the Governor's office for approval.
    - d. Determine if the warrant subject has waived extradition. If not, contact the LCDA Office Manager for the Governor's warrant.
    - e. Prepare a travel voucher for all expenses and submit it to the Investigations Section Police Clerk who will:
      - (1) Make travel arrangements. If by plane, select the rearmost seats away from exits and lounges.
      - (2) Give the extradition officer(s) the following information:
        - (a) Schedule of transportation
        - (b) Name of person to contact at the holding agency
        - (c) Certified copy of the warrant.
        - (d) FAA regulations, if transported by air.
        - (e) Letter of authorization to carry a firearm on an aircraft.
        - (f) Contact person at the travel agency.

- (g) Credit cards necessary for the trip.
      - (h) Copy of this procedure.
  - 4. If Governor's warrant is approved, contact the holding agency to learn the name of the contact person, the attitude of the prisoner regarding air travel, existing medical conditions, and any problems which may be a factor in transporting the prisoner.
- e. Extradition Officer
  - 1. Notify the airline
    - a. Contact the airline and determine their particular regulations about traveling with a prisoner. Do this at least one day before departure.
    - b. Notify the airline of the identity of the prisoner, and the fact that we do not consider the prisoner dangerous. Tell them the prisoner will be strip-searched before arriving at the gate, and assure them that restraints are available.
  - 2. Notify the terminal
    - a. Since regulations regarding handcuffing of prisoners in the terminal building varies, consult with terminal security officers about their regulations.
  - 3. Picking up the prisoner
    - a. Obtain the Waiver of Extradition signed by the prisoner and return it to the LCDA's office.
    - b. Obtain copies of all reports of the holding/arresting agency concerning the apprehension of the prisoner.
    - c. Strip-search the prisoner.
    - d. Inventory all the prisoner's property.
  - 4. Transportation by Air
    - a. Reduce consumption of liquids before a flight; have the prisoner (and yourself) go to the bathroom while still at the holding facility.
    - b. Generally you and your prisoner will board first and exit last.
    - c. Sit between the prisoner and the aisle and accompany them at all times.
    - d. The airline will not provide food or metal eating utensils without your authorization.

- e. Neither you nor your prisoner may consume alcohol; he is in custody and you are on duty.
  - f. If the airline does not allow you to be armed, lock your unloaded weapon in a bag, and comply with applicable airline regulations.
5. Denied Boarding
- a. The airline has the right to accept or deny boarding.
  - b. If you are not allowed to board, lodge the prisoner in the nearest jail or holding facility and contact a Detective Section command officer for further instructions.
6. Delay in arrival or departure
- a. Telephone a Detective supervisor if any delay, illness, or other departure from routine extradition.
  - b. Advise where you will lodge the prisoner until other arrangements are made to return to Eugene.
7. Arrival in Eugene
- a. Book the prisoner into the jail.
  - b. Complete all necessary reports.
  - c. Deliver the Waiver of extradition and arresting agency reports to the DA's office.
  - d. Turn in the original arrest warrant to the Records Section.
  - e. Complete the travel expense report form, and turn in all receipts within two working days.