

## Procedure

# 9.13

EFFECTIVE  
DATE  
5-21-99

# Eugene Police Department



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## Honor Guard

### 9.13.1 PURPOSE AND SCOPE

The Honor Guard is an ad-hoc unit of the Special Operations Division which consists of sworn officers trained to represent the department at police funerals, certain official department functions, and other occasions as authorized.

#### PART I - Responsibilities and Procedures for All Personnel

- A. Membership
- B. Utilization
- C. Training
- D. Uniforms

### 9.13.2 RESPONSIBILITIES AND PROCEDURES ALL PERSONNEL

- A. Membership
  - 1. Sworn police officers up through the rank of lieutenant are eligible for selection.
  - 2. In selecting members, the person's prior experience with military facing commands, rifle drills, and honor guard functions will be considered.
  - 3. Assignments within the unit may be made by the Special Operations Captain based on experience and skill level, without respect to the member's rank.
- B. Utilization
  - 1. Requests for utilization of the Honor Guard will be made through the Special Operations Captain or designee.
  - 2. Assistance of the Honor Guard will be offered to regional agencies for police funerals. Normally, the Honor Guard would represent the department at funerals for active duty police officers in the state of Oregon. An Honor Guard detail may be sent to funerals for line-of-duty deaths of police officers in other western states with authorization of the Special Operations Captain.

C. Training

After initial training, periodic maintenance training and special training will be held as authorized by the special Operations Captain or designee.

D. Uniforms

1. Honor Guard uniform components will be issued to each member and will be maintained in excellent condition.
2. Honor Guard uniforms will be worn only when participating in a function as a member of the Honor Guard, or as otherwise authorized by the Special Operations Captain.
3. Rank insignia will not be worn on the Honor Guard uniform.