

**Procedure
4.26**

**EFFECTIVE
DATE
9-1-00**

**Eugene
Police Department**



School Resource Team

4.26.1 PURPOSE AND SCOPE

The School Resource Team consists of police officers and crime prevention specialists assigned to work with various schools in Eugene.

PART I - Responsibilities and Procedures for All Personnel

- A. Responsibilities
- B. Notification criteria

4.26.2 RESPONSIBILITIES

- a. Incidents occurring on 4J and Bethel School District campuses located within Eugene city limits during regular school hours.
- b. Assistance to other officers who are investigating a case in which a student needs to be contacted.
- c. Proactive activities such as attending school meetings and events, giving presentations, assisting with school emergency plans, crime prevention, community relations, mediation, mentoring, recruitment, problem-solving, and serving as a resource for referrals.

4.26.3 NOTIFICATION CRITERIA

- a. The School Resource Team Supervisor should be notified in the following situations during the school year. If he or she is not available, notify the School Resource Officer (SRO) assigned to the involved school. (At other times, route copies of any reports to the affected school officer.)
 - death or serious injury to a student
 - felony or misdemeanor involving a weapon and a student
 - any major incident in which a SRO could act as an investigative resource

- any serious threat directed at a public school or its students
 - any incident which is likely to be disruptive to the involved school
Notification may be made in the following types of incidents occurring during the school year if it is felt that the School Resource Team should be aware of, or may be of assistance in, the incident:
 - any incident occurring on school property
 - any incident involving a large number of students (e.g., MIP party)
- b. If an incident occurs at a school or on school property at any time which is likely to generate media attention, the School Resource Team Supervisor should be notified.