

**POLICY
107**

**EFFECTIVE
DATE
03-26-99**

**Eugene
Police Department**



Mutual Aid

PART I - Responsibilities and Procedures for All Personnel

- A. Agreement
- B. Procedures

PART I - Responsibilities and Procedures for All Personnel

A. Agreement

- 1) We have a Mutual Aid Agreement with local law enforcement agencies. This formal written agreement covers emergencies other than the civil disruptions and natural disasters covered by the Lane County Emergency Operations Plan.
- 2) Only chief law enforcement officers or designees (i.e., captains, lieutenants, watch commanders) can request mutual aid. The agreement requires that the chief law enforcement officer or designee of the requesting agency act as incident commander.
- 3) The mutual aid agreement requires a command post, a press spokesperson, and support services.
- 4) For purposes of this agency, we will consider the request to be a request for mutual aid in the following circumstances:
 - a. Our request to another agency for assistance: A request from us to another agency should be considered mutual aid if that request would be likely to significantly degrade the ability of the agency or agencies from which aid is requested to perform their normal functions because of the number of personnel being requested and/or the projected length of time we would need them.
 - b. A request to us from another agency: A request from another agency would be considered to be mutual aid if it would require call-in of a significant number of off-duty personnel, or would significantly degrade our ability to provide police services in Eugene because of the number of personnel being requested and/or the projected length of time.
 - c. A request for response by members of a special team (e.g., K-9,

SWAT, EDU) is **not** considered a request for mutual aid under terms of the Mutual Aid Agreement.

B. Procedures

1. The Chief of Police, or designee, can invoke Mutual Aid from any of the agencies listed below.
 - a. Lane County Sheriff or District Attorney's office
 - b. OSP (Springfield Office)
 - c. Springfield Police Department
2. The Chief of Police, or designee, can request federal law enforcement assistance. Direct requests to the agent in charge of the local office.
3. Only the City Manager, Mayor, or City Council can apply to the Governor's office for the Oregon National Guard. Expect a response delay of four to six hours.
4. Command representatives from the outside agency will be requested to be present in the Command Post.
5. We will use outside agency personnel primarily to provide:
 - a. normal police services in the part of the city outside the perimeter of the incident;
 - b. physical security for buildings/areas needing protection from attack and/or looting; and/or
 - c. perimeter and traffic control at the perimeter of the incident.