



MEETING AGENDA

Eugene Toxics Board August 24, 2016

3:30 p.m. – 5:00 p.m.
Fire Conference Room, 2nd Floor
Eugene Emergency Services Center
1705 W 2nd Avenue (2nd & Chambers)

Information

- I. Introductions/Note Taker/Approval of Agenda 5 Minutes
 - **Voluntary Note Taker**
 - o Derrick Thoma
 - **List of Toxics Board Members in Position Number Order**
 - o Derrick Thoma; Marcus Baxter; Lisa Arkin; Evan Shenkin; Andree Phelps
- II. Public Comment 10 Minutes
- III. Staff Report 10 Minutes

Discussion and Decision

- IV. Interview Candidates for Industry Position 2 and Advocacy Position 4 45 Minutes
 - **Toxics Board Vote Required**
 - o Reference Toxics Board Candidate Applications
 - Jason Ormsby for Advocacy Position 4 at 3:55 p.m.
 - Camila Alvarez for Advocacy Position 4 at 4:07 p.m.
 - Stan Goodard for Industry Position 2 at 4:19 p.m.
- V. Draft Reporting Exemption Request Form and Process Update 15 Minutes
 - **Toxics Board Vote Required**
 - o Reference draft updated Reporting Exemption Request Form
 - o Reference draft updated Exemption Process
 - o Reference 07/13/16 email from Evan Shenkin
- VI. Process to Follow-Up with Potential Businesses Where There is Conflicting Information Regarding Hazardous Substance Use 5 Minutes
 - **Appoint Subcommittee to Write a Draft Process**

VII. Future Agenda Items

- Reference Documents for Program Website
- Exemption Process and Form for Non-Reporting Businesses
- Review of Hazardous Substance Report Audits, including Demonstration of Staff Process
 - o Add How to Respond to an Audit to Hazardous Substance Tracking Instructions
 - Create an Online Version or Forum
 - o Change Audit Procedure So Staff Can Authorize More Than One Week Extensions for Businesses Responding to Audits
- Host Annual Forum for Toxics Program Businesses
- Overlap Departing and Incoming Toxics Board Member Terms
- Toxics Board Chair Rotation
- Solicit Additional Agenda Items from Toxics Board Members