



# City of Eugene POLICE COMMISSION

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The Police Commission recommends to the City Council, City Manager, police department, and the people, the resources, preferred policing alternatives, policies, and citizen responsibilities needed to achieve a safe community. We strive to create a climate of mutual respect and partnership between the community and the police department that helps to achieve safety, justice and freedom for all people in Eugene.

Police Commissioners: Bob Walker, Chair; Bill Whalen, Vice-Chair; Mike Clark; Jim Garner; Edward Goehring; Raquel Hecht; Steve McIntire; Scott Nowicki; Terry Robertson; Claire Syrett; Joe Tyndall; Marshall Wilde

## Police Commission Meeting May 12, 2016 5:30 – 8:30 pm

Item	Starting – Ending	Minutes
Public Comments	5:30 – 5:35	5 min
Commissioner Comments / Responses	5:35 – 5:45	10 min
Review Work Plan and FY 2016 accomplishments	5:45 – 6:15	30 min
Round Robin Discussion	6:15 – 6:55	40 min
• FY 2016 - 3 greatest accomplishments		
• FY 2016 - 3 challenges		
Break	6:55 – 7:05	10 min
Continue Discussion – Round Robin - Hope for FY 2017	7:05 – 7:25	20 min
Discuss FY 2017 Issue and Policy Priorities	7:25– 8:25	60 min
Closing comments	8:25 – 8:30	5 min

### UPCOMING Police Commission Meeting:

June 9, 2016  
July 14, 2016  
September 8, 2016  
October 13, 2016  
November 10, 2016  
December 8, 2016



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## CITY OF EUGENE

### POLICE COMMISSION

#### FY 2016 Work Plan Review

#### Police Commission Members

Bob Walker, Chair  
Bill Whalen, Vice Chair  
Mike Clark  
Jim Garner  
Edward Goehring  
Raquel Hecht

Steve McIntire  
Scott Nowicki  
Terry Robertson  
Claire Syrett  
Joe Tyndall  
Marshall Wilde

*[www.eugene-or.gov/policecommission](http://www.eugene-or.gov/policecommission)*

For more information on the Eugene Police Commission, please contact:  
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## **Background**

The Eugene Police Commission is a twelve-member volunteer body that acts in an advisory capacity to the City Council, the Chief of Police and the City Manager on police policy and resource issues. The Commission's enabling ordinance, adopted in December of 1998, requires that it develop a work plan for City Council review and approval. In 2013, the Commission moved to a biannual work plan. Major accomplishments over the past five years include the following highlights:

- Recommendations on several significant policies including Mental Health Crisis Response and Communication with People with Disabilities (FY 2009)
- Development of a Public Outreach Committee to strengthen the relationship between the public and the Police Department (FY 2009)
- Developed recommendations on all force-related policies including the Taser policy (FY 2011)
- Reviewed and made recommendations on the downtown exclusion zone ordinance (FY 2011)
- Worked with community around closure of Monroe Street Public Safety Station (FY 2012)
- Conducted community survey to determine public perception of Eugene Police Department (FY 2012)
- Reviewed and made recommendations on police policies related to search and seizure, use of canine, vehicle pursuits and holding facilities (FY 2012)
- Developed Outreach Toolkit to document efforts taken with closure of Monroe Street Station, and to provide a template to facilitate community outreach on subsequent projects (FY 2012)
- Conducted an anonymous survey of EPD employees to ascertain the Department's understanding of the Police Commission and its work (FY 2013)
- Held State of Public Safety Forum for the community (FY 2013)
- Initiated the Bias-based policing data collection project in (FY 2014)
- Reviewed and made recommendation on the Professional Police Contacts policy to govern the new Stops Data Collection (FY 2014) which the Law Enforcement Contacts and Data Review Committee (LECC) claims is the most comprehensive stop system for the rest of the state to follow (FY 2015)
- Reviewed and made recommendation for a downtown Closed Circuit Television (CCTV) pilot project and policy (FY 2015)
- Responded to public concern and formed a policy for Citizen's Filming Police (FY 2015)

The FY 2014-FY 2015 work plan identified several shifts in focus and practice for the Police Commission. One of these shifts was to focus more on the issues related to the Police Department that are of the greatest community concern. At its retreat in May 2013, a list of issues was raised that are of great community concern. To allow for the most meaningful issues to be addressed by the Commission, the Commission has periodically reviewed its upcoming work and selected items from its list of community issues to address. This has allowed the Commission to have more in-depth conversations about topics of interest to and with the community. This list is included on the next page and is titled: FY 2014-FY 2015 Work Plan Identified Community Topics.

The other change made by the Commission was to eliminate two standing committees. This was done to address staffing capacity issues, and to allow substantive policy discussions that had previously occurred in a committee of five. Now the full commission and community members are included in the discussion.

### **Police Commission Mission Statement**

The Eugene Police Commission recommends to the City Council, the City Manager, the Eugene Police Department, and the people, the resources, preferred policing alternatives, policies and citizens' responsibilities needed to achieve a safe community. We strive to create a climate of mutual respect and partnership between the community and the Eugene Police Department that helps achieve safety, justice and freedom for all people in Eugene.

### **Police Commission Goals**

As outlined in Ordinance 20398, the objectives of the Eugene Police Commission are to:

- 1) Increase communications between police and the community, leading to a greater understanding of the preferred policing alternatives for this city;
- 2) Identify police policy and resource issues related to preferred policing alternatives;
- 3) Decrease misunderstandings regarding the nature of adopted police policies, practices and approaches;
- 4) Provide input on police policies and procedures that reflect community values; and
- 5) Assist the City Council in balancing community priorities and resources by advising on police resource issues.

### **Moving Forward with the Police Commission Work Plan**

#### **Annual to Biannual Work Plan**

The end of FY 2015 marks the first successful completion of a biannual work plan for the Police Commission. After two successive Police Commission annual retreats in FY2012 and FY2013, the commission discussed and ultimately decided to develop a biannual work plan, covering the next two fiscal years. A two year plan was submitted to the City Council for review, comment and approval. Consistent with Ordinance 20398, the Police Commission will continue to submit to the City Council an annual report, drawn from the biannual report created every two years.

FY 2016 Progress Update	FY 2016-FY 2017 WORK PLAN
	<u>Work in Progress</u>
	In FY 2015, three topics were identified that could not be completed within the current fiscal year:
<p>This was discussed at the May 2015 Police Commission meeting. The Commission approved the support of adding “transgender” to the definition, but did not approve support of adding housing status as a protected class.</p>	<p>1) Intimidation in the Second Degree: Forming a joint resolution with the Human Rights Commission (HRC). The Commission Chair brought back an invitation from the HRC Chair requesting a joint resolution between the two commissions to endorse code revisions before City Council. Not wanting to deviate valuable time resources away from successfully completing the work plan already brought before Council, the Commission decided that this topic would be tabled and brought back for consideration in the near future.</p>
<p>EPD continues to evaluate and proceed with plans for implementation. As outlined in last year’s work plan, once and if the project begins, EPD will report the impact of the CCTV system at six months, 12 months and 18 months after implementation.</p>	<p>2) Closed Circuit Television (CCTV) Proposal: The Police Commission reviewed a proposal to install cameras for an 18 month temporary trial in the downtown area. Deliberations continued for over six months including the development of a policy to govern the implementation of the trial. Once and if the project begins, the downtown lieutenant will be responsible for reporting the impact of the CCTV system at 6 months, 12 months and 18 months after implementation. After 18 months, the results of the program will be presented to the Police Commission for discussion before it is determined if the project should be continued, discontinued or expanded.</p>
<p>Pilot program was begun in November 2015. Police Commission received update November 2015. Six month evaluation expected to begin in June and findings will be scheduled for Police Commission in the fall.</p>	<p>3) Stops Data Collection: EPD is implementing a new records software that contains the ability to collect more demographic information about traffic stops. An advisory committee has been established to advise the department on how the software should be implemented and how reporting should occur. The commission received numerous reports from staff as well as the chair of the committee. The data collection is anticipated to start in FY 2016.</p>

FY 2016 Progress Update	FY 2016-FY 2017 WORK PLAN
	<p><b><u>Community Issues to be Considered</u></b></p> <p>Below is a preliminary list of issues to be considered by the Police Commission for further work. Ten Commissioners identified twenty-three issues and each member had ten votes. After all 100 votes were cast; the issues were prioritized by count. General consensus was that the agenda's will be worked on in order of weight, however issue three "Everyday concerns regarding police" and issue five "Emerging issues" provided plenty of flexibility for the commission to respond to emerging issues within the community. The Commission intends further details will be developed as the items are scheduled and a more thorough work plan is developed.</p>
	<b>2016 &amp; 2017 Commission Community Issues and Priorities</b>
	<b>Top 10 (Receiving 5 to 12 votes)</b>
Reviewed a policy updated by EPD, recommended that it be routed to service providers, and approved September 2015	Mental Health Crisis (policy 418)
Overview in October 2015, and further discussion on social legitimacy in February 2016.	Review and/or discussion of President's committee on policing
Clarification sought on specific details	Everyday concerns regarding police (public outreach)
No police academy is currently scheduled, so commission discussion is unwarranted.	Outreach for target groups for modified police academy (civilian)
<p>The following emerging issues have been discussed by the Commission in FY 2016:</p> <ul style="list-style-type: none"> <li>• Introduction of new animal services manager – July 2016</li> <li>• Officer veteran response – October 2016</li> <li>• Police Commission working agreement – December 2016</li> <li>• EPD hiring priorities – December 2016</li> <li>• Load bearing vests – January 2016</li> <li>• EPD recruitment efforts – February 2016</li> </ul>	Emerging issues (police community)

<b>FY 2016 Progress Update</b>	<b>FY 2016-FY 2017 WORK PLAN</b>
Discussed November & December 2015, and January & March 2016. Because the Department has convened an internal committee to develop a draft which isn't sufficiently complete to review, the Commission did not take action on its recommended changes to the old policy, but requested the Department consider its comments when updating the policy.	Police Uniform and Appearance (policies 1001.1 & 1001.2)
President's Task Force recommendations on social legitimacy discussed February 2016.	Discussion on social legitimacy
Presentation and discussion on civil forfeiture March 2016. No proposed changes to policy, but several questions which are being researched.	Civil forfeiture (policy 606)
No action to date.	Medical aid to suspects policy
Civil disturbance policy discussed June & July 2015, and Crowd Management & Control discussed September, October and November. A policy was approved in November with changes from the Police Commission.	Civil disturbances (not domestic dispute/unrest)
	<b>Second 10 (Receiving 1 to 4 votes)</b>
No action to date.	Handcuffing & Control Holds (policy 308)
No action to date.	Citizens filming crime/crime scene (and seizure of recording device)
No action to date.	Annual healthy & wellbeing assessment (mental & physical)
No action to date.	Ticketing for no D.L./insurance
Hiring priority presentation from Chief December 2015 and presentation from recruiting team February 2016.	Recruiting/outreach to focus on diversity in Police Commission vacancies
No action to date.	Presentation on how sworn personnel are evaluated and promoted
EPD Body-worn camera grant proposal July & October 2016. Scheduled for update in July 2016.	Body worn video recording review

<b>FY 2016 Progress Update</b>	<b>FY 2016-FY 2017 WORK PLAN</b>
Presentation and review of policy April 2016	Fees for release of public record
Discussed at February meeting. Similar to alcohol consumption, no recreational marijuana policy scheduled to be developed, so no action for Police Commission has been scheduled.	Medical marijuana (new for recreational, policy 452)
No action to date.	Communication review (policy 370)
	<b>Parking Lot (Receiving 0 votes)</b>
April 2016 discussion on Prohibited Camping April 2016, and community meeting tentatively scheduled for June 2016.	Homelessness
No action to date.	Outside employment (policy 201.1)
No action to date.	Parade permit process/ fees
Quarterly reviews have not occurred by the full commission, although commission leadership reviews the work plan monthly and schedules items for upcoming meetings.	Quarterly, the Police Commission will discuss these issues and any emerging issues and determine which issue will be addressed next, what the specific goal for the Commission's involvement will be, and a work plan to accomplish the goals for each work item.



## Police Commission

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# MEMORANDUM

Date: May 3, 2016  
To: Police Commission  
From: Carter Hawley, Staff  
Subject: Evaluation of Police Commission Work – FY 2016

With the Commission having a work plan to develop every two years, that provides time for the Commission to assess its work more thoroughly the years when a new work plan is not required. This evaluation will occur at the May 12 Commission Meeting.

### FY 2016 Review

In order to facilitate that discussion, each Commissioner and the Chief is encouraged to think about the following two questions.

1. What are three accomplishments you'd like to highlight from the Commission's work in the past year?
2. What are three challenges you'd like to identify from the Commission's work in the past year?

At the meeting, time will be provided for you to write down your responses on an index card. We will go around the table, and you will be given the opportunity to offer a comments from your card for the group's consideration. If preferred, you may pass. I will take notes on the screen. The commission will have the opportunity to ask clarifying questions, without engaging in discussion about merit.

### FY 2017 Plans

Finally, we will go around the room again, with everyone offered the opportunity to provide a response to the following:

3. What one thing would you like to accomplish in FY 2017?

You are asked to give this question thought before the meeting. Your response to this question may change as a result of the discussion about FY 2016 accomplishments and challenges, so you will be asked to write that response after the first discussion concludes. This can be a subject-specific response, or it can be more procedural. This information will also be captured on screen. At the end of the discussion, the cards will be collected, so all comments will be available to the commission at a future meeting.



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# MEMORANDUM

Date: May 3, 2016  
To: Police Commission  
From: Carter Hawley, Staff  
Subject: EPD Policies Planned to be Reviewed in FY 2017

EPD has been in the process of reviewing and updating its policy manual. Some of the policies have not been reviewed in over a decade. Others have been reviewed and updated more recently, and that review included a scheduled re-review to assure they remain current. The list of policies below are those policies that have been updated since 2009, and neither the Commission nor Department have conducted the prescribed re-review. The Department's priority is to conduct the re-review of the policies updated since 2009 to get their review schedule back in line with the proposed schedule.

To provide the Commission with the opportunity to review any policies being updated, it would be useful if the Commission identified any of the policies listed below it wishes to review. Where feasible, the Department will schedule its update to allow the Commission to provide comments, and review the final proposed policy before it is approved.

### **Policies to Re-Review**

330 Child Abuse Reporting  
332 Missing Person Reporting  
334 Amber Alerts  
335 A Child is Missing  
368 Limited English Proficiency Services  
380 Child Safety  
435 Airport Procedures  
510 Vehicle Tows & Inventories  
810 Release of Public Records

### **Other Policies Planned to be Reviewed**

304.5 Informants  
xxx Fingerprinting  
407 Watch Commander  
502 Traffic Crash Reporting