

MINUTES

Eugene Toxics Board
Fire Conference Room, Second Floor
Eugene Emergency Services Center
1705 West Second Avenue, Eugene

April 24, 2014
3:30 PM

PRESENT: Stephen Flanagan (arrived at 3:35 PM), Chair; Sheena Gardner, Vice Chair; Lisa Arkin (left at 5:10 PM), Wendy Cecil, Randall Prince (arrived at 3:34 PM), Christine Zeller-Powell, members; Joann Eppli, Fire and Emergency Services staff.

ABSENT: Rick Nicol, member.

Ms. Gardner called the meeting of the Toxics Board to order at 3:30 PM.

I. INTRODUCTIONS/APPROVAL OF AGENDA

Those present introduced themselves. There were no changes to the agenda.

II. PUBLIC COMMENT

There was no one who wished to offer public comment.

III. TOXICS BOARD CANDIDATE INTERVIEWS

Ms. Eppli stated Ms. Arkin did not need to be interviewed since she was an incumbent. However, she offered the other Toxics Board members an opportunity to ask questions of Ms. Arkin.

IV. APPROVAL OF MEETING MINUTES—January 9, 2014.

Ms. Eppli noted a video recording of the January 9, 2014 meeting was not available.

Ms. Cecil, seconded by Ms. Zeller-Powell, moved for the approval of the January 9, 2014—Toxics Board minutes. The motion passed unanimously 4:0.

Mr. Prince arrived at 3:34 PM.

Mr. Flanagan arrived at 3:35 PM.

III. TOXICS BOARD CANDIDATE INTERVIEWS (continued)

Toxics Board members interviewed the following candidates:

- Joann Ernst
- Amber Everly
- Heather Marek
- Andree Phelps.

Toxics Board members discussed the qualifications of the candidates and made the following recommendations:

Mr. Flanagan, seconded by Ms. Gardner, moved to recommend Andree Phelps for the Neutral Position and Amber Everly for Position 2. The motion passed unanimously, 6:0.

Mr. Prince, seconded by Mr. Flanagan, moved to recommend Lisa Arkin for the Advocacy Position. The motion passed 5:0:1, with Ms. Cecil, Mr. Flanagan, Ms. Gardner, Mr. Prince and Ms. Zeller-Powell voting in favor of the motion, and Ms. Arkin abstaining.

Ms. Arkin left at 5:10 PM.

V. STAFF REPORT

Ms. Eppli said Mr. Nicol was not able to attend today's meeting due to personal issues, but he appreciated the opportunity to serve on the Toxics Board. He said he would understand if Toxics Board members asked him to resign because he had missed the last few meetings. On behalf of the Toxics Board, she told Mr. Nichol his absence was understandable and he was still welcome to be on the Toxics Board.

Ms. Eppli reported she had sent emails to Toxics Board members about future agenda topics, which were listed under today's meeting agenda item VIII. She proposed scheduling the next Toxics Board meeting to address those items, with the exception of presentations by Beyond Toxics and the Lane County Local Emergency Planning Committee. The topics of Beyond Toxics and the Lane County Local Emergency Planning Committee would need to be moved to a future Toxics Board meeting agenda. She noted the City Manager had given staff direction to reduce the Toxics Program costs, budget and program oversight to .5 FTE. She planned to invite the City Attorney and the City Manager or the Fire Chief on the City Manager's behalf, to a future meeting, to discuss that direction.

Ms. Eppli said she and Ms. Gardner had met with representatives from the Chamber of Commerce and industry representatives to review the reporting burden on industry. The Fire Chief, on behalf of the City Manager, was committed to working with the Chamber. The official path for the decision was through the Toxics Board and in accordance with the Charter Amendment and Oregon Public Meetings Law. She asserted she had managed the Toxics Program using the City Charter as her guideline, and that she was planning to continue managing the program in this manner in the future. Ms. Eppli also said she was willing to educate members of the community about the process.

VI. TOXICS PROGRAM GAP ANALYSIS

This agenda item was deferred to a future meeting.

VII. SCHEDULE NEXT MEETING/FUTURE AGENDA ITEMS

- Advocacy Members' Research Findings Report
 - 2013 Annual Report Shipped as Waste 1-Year Change of 659.4%
- Toxics Program Gap/Impact Analysis Work Session
- Annual Toxics Board member Role Overview
- Review Characteristics Chemicals from Thermo Fisher Scientific for Addition to List
- Special Project Request from Willamette Valley Company
 - Review Reporting of Petroleum Distillates (CAS #064742-47-8) as an Ignitable Characteristic Chemical and Determine whether to Remove from List
- Presentation by Beyond Toxics: Review of Recent Reports that Include Data from Eugene's Toxics Right-to-Know Program
- Lane County Local Emergency Planning Committee (LEPC) Presentation

The next Toxics Board meeting was scheduled for 3:30 PM on June 5, 2014.

The meeting adjourned at 5:20 PM.

(Recorded by Linda Henry)