

MINUTES

Eugene Toxics Board
Fire Conference Room, Second Floor
Eugene Emergency Services Center
1705 West Second Avenue, Eugene

January 9, 2014
3:30 PM

PRESENT: Stephen Flanagan, Chair, via teleconference; Sheena Gardner, Vice Chair; Lisa Arkin, Wendy Cecil, Randall Prince, Christine Zeller-Powell, members; Joann Eppli, Fire and Emergency Services staff; Ken Luse, guest.

ABSENT: Rick Nicol, member.

Mr. Flanagan called the meeting of the Toxics Board to order at 3:30 PM.

I. INTRODUCTIONS/APPROVAL OF AGENDA

Those present introduced themselves.

II. PUBLIC COMMENT

There was no one who wished to offer public comment.

III. APPROVAL OF MEETING MINUTES—November 14, 2013; December 5, 2013; December 19, 2013.

- November 14, 2013—Toxics Board minutes: Ms. Eppli noted several scrivener's errors had been corrected.

Ms. Gardner, seconded by Ms. Cecil, moved for the approval of the November 14, 2013 Eugene Toxics Board minutes as corrected. The motion passed unanimously 6:0.

- December 5, 2013—Toxics Board Advocacy Subgroup minutes:

Ms. Gardner, seconded by Mr. Prince, moved for the approval of the December 5, 2013—Toxics Board Advocacy Subgroup minutes as submitted. The motion passed unanimously 6:0.

- December 19, 2013—Toxics Board Industry Subgroup minutes:

Mr. Prince, seconded by Ms. Gardner, moved for the approval of the

December 19, 2013—Toxics Board Industry Subgroup minutes. The motion passed unanimously 6:0.

IV. STAFF REPORT

Due to technical difficulties, there is not a video of the January 9, 2014 Toxics Board meeting to post on the website.

Ms. Eppli reported that Toxics Board positions currently filled by Ms. Arkin, Mr. Flanagan and Ms. Gardner would soon be vacant. Ms. Arkin was filling the unexpired term of Alison Guzman. Mr. Flanagan was nearing the end of his second term and was not eligible to reapply. Ms. Eppli said she would forward information about the citywide recruitment process to Toxics Board members as it became available. She encouraged Toxics Board members to assist with recruiting potential members to serve on the Toxics Board.

Ms. Gardner said she did not plan to reapply because her work load no longer gave her adequate time to serve on the Toxics Board.

V. 2013 TOXICS PROGRAM ANNUAL REPORT

Ms. Eppli directed Toxics Board members to the annual report, a copy of which was included in the agenda packet. She reviewed the document and facilitated a brief discussion. There was consensus that advocacy Toxics Board members could research additional information regarding the large increase for data reported under Shipped as Waste between 2011 and 2012 for discussion at future Toxics Board meetings.

Mr. Prince, seconded by Ms. Gardner, moved to approve the 2013 Toxics Program Annual Report as submitted by the Board, and forward it to the City Council. The motion passed 5:0:1, with Mr. Flanagan, Ms. Gardner, Ms. Cecil, Mr. Prince, and Ms. Zeller-Powell voting in favor of the motion and Ms. Arkin abstaining.

VI. FISCAL YEAR 2015 TOXICS PROGRAM BUDGET/FEE RECOMMENDATION

Ms. Eppli directed Toxics Board members to the fiscal year 2015 Toxics Program Budget/Fee Recommendation, a copy of which was included in the agenda packet. She reviewed the document and facilitated a discussion. Toxics Board members discussed the impact on the program of staffing between 100 and 50 percent, and corresponding fee calculations at 90, 85, and 75 percent staffing level.

Toxics Board members decided to discuss the Toxics Program Gap/Impact Analysis before voting on the 2015 Budget/Fee Recommendation.

VII. TOXICS PROGRAM GAP IMPACT ANALYSIS

Ms. Eppli directed Toxics Board members to the information included in the agenda packet prepared by Ms. Gardner and Ms. Eppli. Toxics Board members discussed program funding and various costs to operate the program.

**VI. FISCAL YEAR 2015 TOXICS PROGRAM BUDGET/FEE RECOMMENDATION
(continued)**

Ms. Arkin, seconded by Mr. Prince, moved to adopt a budget of \$118,001 with a corresponding fee of \$64.41 per FTE up to the \$2,000 state-mandated cap to cover a .9 staffing level. The motion failed, 2:4, with Ms. Arkin and Ms. Zeller-Powell voting in favor of the motion, and Ms. Gardner, Ms. Cecil, Mr. Prince and Mr. Flanagan voting against the motion.

After further discussion, Mr. Prince, seconded by Ms. Gardner, moved to adopt a budget of \$112,606 with a corresponding fee of \$56.75 per FTE up to the \$2,000 state-mandated cap to cover a .85 staffing level. The motion passed unanimously 6:0.

Ms. Eppli said the City Council would conduct a public hearing on the 2015 Toxics Program Budget/Fee Recommendation on February 18, 2014, and take action on the recommendation on March 10, 2014.

In response to Ms. Eppli, the Toxics Board agreed to continue the gap/impact analysis discussion at the next Board meeting.

VIII. SCHEDULE NEXT MEETING/FUTURE AGENDA ITEMS

- Presentation of Beyond Toxics: Review of Recent Reports that Include Data from Eugene's Toxics Right-to-Know Program
- Lane County Local Emergency Planning Committee (LEPC) Presentation

The next Toxics Board meeting was scheduled for April 24, 2014 at 3:30 PM.

The meeting adjourned at 4:55 PM.

(Recorded by Linda Henry)