

MINUTES

Eugene Toxics Board
Saul Conference Room—The Atrium Building—99 West 10th Avenue

September 12, 2001
3 p.m.

PRESENT: Steve Morgan, Cathy Verrét, Steve Johnson, Clyde Carson, Mary O'Brien, Madronna Holden, Brian Allen, members; Glen Potter, Fire and Emergency Medical Services Department; Ken Luse, Deirdre Malarkey, guests.

Mr. Morgan called the meeting of the Toxics Board to order at 3:00 p.m.

I. APPROVAL OF AGENDA/NEW ITEMS

There were no changes to the agenda.

II. PUBLIC COMMENT ON ITEMS NOT LISTED ON AGENDA

There was no public comment.

III. APPROVAL OF MINUTES FROM MAY 15, 2001

Mr. Morgan asked if there were any corrections to the May 15, 2001 minutes. No corrections were offered. The minutes of May 15, 2001, were unanimously approved.

IV. STAFF REPORT

A. Legal Update

Mr. Potter reported that the Oregon Court of Appeals decision in the case against the City of Eugene was included in the agenda packet. He said that there had been no word of any further appeal or litigation in the case.

B. Billing/Payment Status

Mr. Potter reported that there were three accounts with outstanding balances. He said he felt the companies in question had been awaiting the outcome of the court case. Mr. Potter stated that the City would now proceed with its regular collection process. Ms. O'Brien asked if there were any penalties. Mr. Potter responded that the City assesses interest on balances past due at the rate of 1.5% per month.

C. Recruitment of New Members

Mr. Potter said that applications for board membership are due September 21, 2001. He also said that he had talked to two potential candidates for the "neutral" position -- one of whom had given assurance that she would apply -- but as yet had no applications for the business opening.

Mr. Potter reported that the City Attorney had opined that Mr. Allen's membership status was not changed by his change in employment status; that opinion was included in the agenda packet.

He noted that he would help staff the City's board & commissions at the Eugene Celebration and hoped to attract some interest in the current openings on the board.

V.LINKS TO EPIDEMIOLOGICAL INFORMATION

Mr. Morgan reported that the subcommittee met on September 4, 2001, and the results of that meeting were in a memo in the agenda packet. He summarized the memo, indicating that there are not a lot of epidemiological statistics (in the technical sense) available but the subcommittee members agreed that the legislative intent of Section 3(6) of 1999 HB2431 was to make information available regarding the health effects of reported chemicals. He said that members recommended that Chemfinder and Scorecard together would satisfy the requirements of HB 2431. Mr. Potter explained that there would be direct links to these from the Toxics Program website.

Ms. O'Brien asked if there was anything on the website explaining chemical designations other than CAS numbers. Mr. Potter responded that he would work with Information Services staff on this.

The board unanimously approved the subcommittee's recommendation.

VI. 2002 HANDBOOK – SUGGESTED REVISIONS

Mr. Potter listed the following recommended changes for the 2002 Handbook:

- Change chemical list so there is no company number. Instead, chemicals

- reported as characteristic will be listed as such.
- Keep both versions (alphabetical and CAS number order) of the chemical list.
- Update all the dates.
- Add language cautioning against discrepancies between one year's ending inventory of a chemical and the next year's beginning inventory; ditto for waste on hand.
- The new reporting software will help address the above problem.

Ms. Holden suggested that language addressing inventory discrepancies be added to the section on what constitutes a complete report.

Mr. Luse asked for clarification of how reported characteristic chemicals would be treated. Mr. Potter replied that they would be included on the chemical list and designated as such; further, the handbook would include language explaining that companies may choose not to report these chemicals at their discretion, but should be prepared to document and defend this decision.

Mr. Potter asked that members e-mail any additional suggested revisions to the handbook. He noted that handbooks would need to be printed and distributed in December. He reported that proposed revisions would be made available to members for final approval for the next regular meeting.

VII. SCHEDULE FOR NEXT MEETING

Mr. Potter pointed out that applications for membership were due September 21 and the City Council was scheduled to make appointments on October 22. Members decided that a special meeting would be held September 27 at 11:00 a.m. to interview applicants for the "neutral" position. Members also decided that the first 15 minutes of the meeting would be reserved for reviewing applications.

Members scheduled the next regular meeting for November 8, 2001 at 3:00 p.m.

The meeting was adjourned at 3:45 p.m.

(Recorded by Sue Jordan)
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