

MINUTES

Eugene Toxics Board
Emergency Services Center—1705 West 2nd Avenue

October 23, 2003
4 p.m.

PRESENT: Clyde Carson, Chair; Marylee Bowman, Vice Chair; Jennifer Gleason, Brian Allen, Madronna Holden, David Monk, Paula Holloway, members; Glen Potter, Fire and Emergency Medical Services; Steve Johnson, guest.

1. Approval of Agenda/New Items

There were no changes to the agenda.

2. Public Comment

There was no one present wishing to offer public comment.

3. Approval of September 30, 2003, Minutes

Ms. Gleason noted that the statements attributed to Ms. Holloway in paragraph 1 on page 3 of the minutes should be attributed to her instead. The remarks attributed to Mr. Carson later on the page in paragraph 5 should be attributed to Mr. Monk. Ms. Gleason also revised the first paragraph under item IV on page 1 to read: “He said the City Attorney *had recommended* that the program . . .”

Mr. Carson deemed the minutes accepted as amended.

4. Staff Report

Mr. Potter reported that the City Council would act on the appointment of members to the Toxics Board on October 27, 2003. He noted that Mr. Johnson had applied for Ms. Holden’s position, and Mr. Allen had applied for reappointment to his own position.

5. 2004 Fee Information—Memorandum to Business

Members reviewed the memorandum to businesses prepared by Mr. Potter regarding the 2004 fees. Ms. Holden suggested that the phrase “employment levels” in paragraph 3 on page 2 be modified to read “employee numbers.” There was no objection. Members ac-

cepted the memorandum, which Mr. Potter indicated he would send to participating businesses.

6. 2004 Tracking Instructions

Members reviewed the draft excerpt from the 2004 Hazardous Substance Tracking Instructions. Mr. Potter reported that the City would issue a new book with a new front section reflecting the new material. Members offered minor revisions to the materials, and accepted them as amended.

7. Schedule Next Meeting/Agenda Items

Mr. Potter asked the board to schedule a meeting in January 2004, and previewed the agenda, which included an update on the handbook, review of the updated roster, confirmation of officers, program budget update, and consideration of the annual report to the City Council. Members tentatively scheduled the next meeting for January 15, 2004, at 4 p.m. at the Eugene Library.

8. Remarks from Departing Member Madronna Holden

Ms. Holden distributed organic chocolate chip cookies in honor of her last meeting. She said she was grateful to have been a member of the board for the past six years. She said that there had been many changes and improvements in that time. She applauded board members and said that they demonstrated what could happen when people work together even when they disagree. She said that the board should take credit for that. She said that she used examples of such cooperation from the board when teaching her classes. Ms. Holden said that good things happen when people sit down together. She commended the leadership of the board and said that many look to the board as a model of interaction. She said that she was leaving her position in good hands as Mr. Johnson was likely to rejoin the board.

Ms. Holden thanked Mr. Potter for his work as staff to the board. She said that it had been a personal gift to her to work with each person on the board.

Board members thanked Ms. Holden for her service on the board. Mr. Carson expressed appreciation for Ms. Holden's fairmindedness. Her point of view and background gave her a different perspective on issues. He said he enjoyed hearing her input. Mr. Monk concurred. He also appreciated that Ms. Holden had no preconceived notions.

Mr. Potter thanked Ms. Holden on behalf of the City of Eugene for her service on the board.

The meeting adjourned at 4:45 p.m.