

MINUTES

Eugene Toxics Board
Fire Conference Room, 2nd Floor – Eugene Emergency Services Center
1705 West 2nd Avenue, Eugene, Oregon

March 8, 2005
3 p.m.

PRESENT: David Monk, Chair; Jennifer Gleason, Steve Johnson, Marylee Bowman, Clyde Carson, Douglas Brooke, Dave Doll, members; Glen Potter, staff; Kathryn Brotherton, City Attorney's Office; Terry Connolly, guest.

Mr. Monk called the meeting to order at 3:05 p.m.

I. Approval of Agenda/New Items

Mr. Monk asked that consideration of program costs be added to the agenda.

Mr. Johnson asked that three items be added to the agenda:

- Consideration of an output category for recycling.
- Possible changes to program policies concerning de minimus quantities.
- The Toxics Board's future work schedule.

Tentatively, all of these items were added to the agenda after Staff Report.

II. Public Comment

Mr. Connolly suggested that the board complete any pending "housekeeping" items before devoting the bulk of its time to responding to the direction given by the City Council on March 7.

III. Approval of Minutes

The minutes of January 13, 2005, were approved as submitted.

IV. Staff Report

Mr. Potter reported that two 2004 reports had been received to date.

He reported that the City Council, at its March 7 meeting, approved the following motion:

The City Council requested that the Toxics Board:

1. Study and send back to City Council a refined list of business categories for addition to the TRTK program. Such study should include (but not be limited to) consideration of testimony at the 2/14/05 hearing, consultation with potentially affected businesses, and inclusion of only those categories that contain some businesses that use more than 2,640 pounds of hazardous substances per year and thus would be reporting.
2. Provide to City Council an estimate of impact on income and expenses of the TRTK program due to the refined list of business categories.
3. Explore opportunities to coordinate the reporting of the current TRTK program and any expansion with other toxics reporting required by state and federal agencies.

Mr. Potter reported that the Council also requested that an ordinance be brought back to them, for public hearing and action, imposing 2005 Toxics Program fees calculated on the same basis as in 2004. His calculations had led to a proposed fee of \$30.94 per FTE up to the state-mandated cap of \$2,000. He asked that the board adopt this fee as its recommendation for purposes of presentation to the City Council. The board did so unanimously.

Mr. Potter said it was his intent to seek Council action on fees at the April 11, 2005, meeting.

The board then discussed how it might proceed in developing a response to the City Council's requests.

Mr. Johnson proposed establishing a committee to further investigate the businesses that reached the threshold of 2,640 pounds of inputs.

Ms. Gleason suggested doing the work as a full board rather than a committee, and suggested asking businesses to attend Toxic Board meetings to discuss their practices.

Mr. Brooke asked if a time line could be developed for the next board meeting, noting he did not feel adequately informed to ask business owners to join the board discussions until additional research was completed.

Mr. Potter said he had contacted several business owners on behalf of the board, including Dotson's Photofinishing, Musgrove Family Mortuary, and a local dry cleaning business, and was told that there were no local businesses in these categories that would reach the threshold.

Ms. Gleason agreed to wait to meet with industry representatives, but expressed a desire to move forward as quickly as possible, while having as few meetings as possible. She suggested asking the City of Eugene Fire Marshal or the State of Oregon Fire Marshal to provide advice on

categories of businesses that might be considered.

Mr. Potter agreed to follow up with the Lane Regional Air Pollution Authority and the City of Eugene Wastewater Treatment Plant, in addition to the two Fire Marshals' offices. He added that the February 14, 2005, City Council public hearing minutes would identify people who testified on the previous proposed ordinance.

There was a brief discussion regarding people or businesses that would be able to provide input to the board on the threshold issue.

V. Schedule Next Meeting/Agenda Items

The board agreed that the next meeting would take place on April 12, 2005, at 3:00 p.m. in the Eugene Public Library.

Agenda items for April 12, 2005 Toxics Board meeting:

- Mr. Potter will report on types of businesses recommended by other regulatory agencies that would meet or exceed the threshold.
- Recycling as a reporting category.
- Policies concerning de minimus quantities.
- Program budget.

VI. Other Items from Board members and staff

Mr. Monk distributed a handout entitled *Teeny, tiny technology*, by Drew Wilson, which was an article that appeared in the February 10, 2005 edition of the Washington Times.

The meeting adjourned at 4:03 p.m.

(Recorded by Linda Henry)

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