

# MINUTES

Eugene Toxics Board  
Fire Conference Room, 2nd Floor  
Eugene Emergency Services Center  
1705 West 2nd Avenue

May 18, 2011  
3:30 p.m.

PRESENT: Chair: Stephen Flanagan, Vice Chair: Cynthia Kokis, Diana Bollenbaugh, Holly Jacobson, David Doll, Randall Prince, members; Joann Eppli, Fire and Emergency Medical Services staff; Ken Luse, Joseph Gonzalez, Christine Zeller-Powell, Alison Guzman, guests.

ABSENT:

Mr. Flanagan called the meeting of the Eugene Toxics Board to order.

## **I. Introductions/Approval of Agenda**

Ms. Eppli asked to add a reporting update to the agenda after the public comment portion.

## **II. Public Comment**

There were no members of the public who wished to provide comment at this time.

## **III. Toxics Program Invoice Reporting**

Mr. Doll understood that there were a couple of businesses that were going to make payment arrangements and asked where that stood. Ms. Eppli responded that 59 businesses had needed to pay a fee but she only had to make phone calls to 8 of them. She said as of the present day all had paid in full with the exception of Green Gear Cycling, which had called and asked to make payment arrangements. She predicted they would be paid in full by December, 2011.

## **IV. Approval of Meeting Minutes**

- **March 8, 2011**
- **April 26, 2011**

Mr. Flanagan understood that the one item that had to be clarified in the March 8 minutes had been addressed. Ms. Eppli confirmed this and had stricken the sentence in question.

Ms. Jacobson, seconded by Mr. Doll, to approve the March 8, 2011 minutes as amended. The motion passed unanimously, 5:0. (Mr. Prince had not yet arrived.)

Ms. Bollenbaugh, seconded by Ms. Jacobson, moved to approve the April 26, 2011 minutes as written. The motion passed unanimously, 5:0.

## **V. Toxics Board Membership Update**

Ms. Eppli distributed an updated membership list. She noted that David Beede was no longer able to serve in Position 1. She noted that Ms. Jacobson had news to share.

Ms. Jacobson announced that she had gotten a job in California and would be leaving the area in August. She was roundly congratulated by all those present.

Ms. Eppli said this opened up Position 4, but there were two applicants for Position 5 and she expressed hope that both would be suitably qualified so they could fill both vacancies. She reported that she had placed calls with 11 of the businesses in the program who had 100 Full Time Equivalent (FTE) employees and 9 of them indicated they would consider sending someone to serve on the board and one application had been received. She had called the applicant to see if he could attend the present meeting on short notice, but he was not available.

Ms. Eppli had provided copies of the applications and the interview questions to those present.

- **Position 1 (Industry)**
- **Position 2 (Industry)**

As previously noted, the applicant had not been able to attend. Ms. Kokis ascertained from Ms. Eppli that the Board could continue functioning with a vacancy.

- **Position 5 (Advocacy)**

Ms. Eppli noted that Ms. Jacobson was slated to serve as the next Chair and given that she was departing this responsibility would fall to Mr. Prince.

Ms. Eppli also stated that the City Council was also holding its interviews for applicants to boards, committees, and commissions during the following week.

Alison Guzman was invited to join the meeting to be interviewed. It was noted that she worked for the Oregon Toxics Alliance as the outreach coordinator. Her focus was on environmental health and one part of the work was raising awareness of the Toxics Right-to-Know database. She was fluent in Spanish and had done some work to raise awareness among Latino families.

Mr. Prince arrived while Ms. Guzman was being interviewed.

Christine Zeller-Powell joined the meeting for her interview. She had graduated law school at the University of Oregon and felt that understanding the law was a good step in being an effective advocate. She wanted to find ways to reach more people with the Toxics Right-to-Know information. She had taken environmental law classes in law school and had worked on a toxic tort case involving the Hanford nuclear facility.

- **Position 7 (Neutral)**

Joseph Gonzalez joined the meeting for his interview for the neutral position. He had worked for a company that had been required to report under the Toxics Program until Glenwood had been annexed to Springfield and the company was no longer under the jurisdiction of the City of Eugene. He had served as the corporate environmental manager for seven years before retirement. He felt it was important to help the public and the companies to understand the regulations. He understood the regulations, believed he would bring to the table his experience,

background, and point of view in order to make decisions that would be good for the community. He noted that, coming from the industrial sector, he did not think a company could be over-regulated.

After interviews were concluded and interviewees had left, members discussed Position 4 and Position 5 and decided to forward a recommendation to the Eugene City Council to appoint both Ms. Guzman and Ms. Zeller-Powell to the Eugene Toxics Board.

Ms. Kokis, seconded by Mr. Prince, moved to forward the nominations of Alison Guzman for Position 5 and Christine Zeller-Powell to Position 4 on the Toxics Board to the Eugene City Council. The motion passed unanimously, 6:0.

Mr. Flanagan recused himself from the discussion of the neutral position as he had applied to be reappointed and Ms. Kokis assumed the position of chair.

Members discussed the applicants and it was decided to forward a recommendation to reappoint Mr. Flanagan to the Toxics Board. Several expressed regret that Mr. Gonzalez could not be brought on in Positions 1 or 2 as he seemed very qualified and a good addition to the Toxics Board.

Mr. Doll, seconded by Ms. Bollenbaugh, moved to forward the nomination of Stephen Flanagan to be reappointed in Position 7 of the Toxics Board to the Eugene City Council. The motion passed, 5:0:1; Mr. Flanagan having recused himself from the vote.

Ms. Eppli stated that she would forward the nomination and appointment recommendations to the City Council.

## **VI. Staff Report**

Ms. Eppli reported that the audits of businesses were continuing without issue. She was ending the current 3-year cycle of audits on June 30. She indicated she would be generating a new random list of numbers to start a new 3-year cycle commencing July 1, 2011.

Continuing, Ms. Eppli stated that she would schedule an interview with the applicant for the industry representative. Everyone present agreed to schedule the next meeting via email after determining the applicant's availability. Ms. Eppli said she would continue to make phone calls in the search for another industry representative.

## **VII. Schedule Next Meeting/Agenda Items**

Ms. Jacobson, seconded by Ms. Bollenbaugh, moved to adjourn the meeting and with unanimous consent the meeting adjourned at 4:59 p.m.

*(Recorded by Ruth Atcherson)*