

Eugene Police Department Volunteer Position Description

- Position:** Seniors on Patrol Team
- Supervision:** Debbie Janecek, Program Manager, Crime Prevention Unit
- Schedule:** Team operates seven days/week (summer hours are generally 6am-9pm; winter hours are generally 6am-6pm)
- Commitment:** Must provide a minimum of one 5-hour shift per week, and must commit to 18 months of service after graduating from the academy.
- Objectives:** Address neighborhood crime and safety issues by observing and reporting suspicious activity, and providing a highly visible and mobile community policing function. Serve as extra eyes, ears and helping hands, allowing officers to devote a greater amount of time to performing proactive law enforcement functions that require a sworn officer.

Description of Duties

- Patrol streets, bike paths and parks. Observe and report unlawful or questionable activities. A car, truck, a van, a golf cart and bicycles are available for patrolling.
- Using radar guns, observe and log speeders, as part of a traffic calming program where educational letters are sent to registered owners of vehicles traveling 10+ miles over the posted speed limit.
- Conduct “vacation checks” for residents of Eugene.
- Shuttle marked police decoy vehicles.
- Assist sworn officers and Community Service Officers as requested.
- Issue citations to violators of signed disabled parking spaces.
- Document license plates of parked vehicles, where valuables are in plain view. As part of crime prevention effort, letters and crime prevention brochures are mailed to the registered owners of these vehicles, alerting them of the potential for vehicle break-ins.
- Participate in community-focused and department-sponsored special events and activities such as the National Night Out and Safety Town.

Requirements

- Ability to pass a police background check.
- Must be a graduate of the Eugene Police Department's Citizens' Police Academy (or be willing to commit to attending an upcoming academy).
- Ability to send and receive e-mail from home.
- Applicants must be retired. Minimum age requirement is 50.
- Must have a schedule that is flexible enough to allow for attendance at regular meetings and trainings.
- Must have a valid Oregon Driver's License and a good driving record.
- Must pass a driving test administered by a Eugene Police Officer to qualify to drive department vehicles.
- Ability to operate equipment such as radio and cell phone.
- Ability to lift, carry and move items up to 35 pounds.
- Ability to hear radio transmissions and communicate clearly on the radio.
- Positive and supportive attitude with people of all backgrounds and abilities.
- Capacity to work independently with limited close supervision.
- Must be supportive of EPD, its mission, and comfortable working within a police environment.
- Willingness to conform to quality control of work and accept feedback. Ability to take direction and follow instructions given by paid staff.
- Commitment to comply with confidentiality requirements and police procedures.
- Willingness to ask questions and seek clarification if unsure of task.

Training and Preparation

- Participation in a one-week, 40-hour training academy that includes driver training, use of department radio and other communication equipment, first aide, department policies and procedures, etc.
- 40+ hours to field training by volunteers and department employees.
- Training incorporated into monthly team meetings.
- Other individualized training as needed.

For additional information, contact Carrie Chouinard, Volunteers in Policing Program Manager at (541) 682-5355 or carrie.f.chouinard@ci.eugene.or.us.

Self-Screening Questionnaire
for Volunteer applicants interested in joining
the Eugene Police Department's Seniors on Patrol Program

Your Name: _____

Date: _____

1. Yes No Could you operate a marked vehicle both day and night, using depth of field and peripheral vision; in congested traffic and in unsafe road conditions that can include fog, smoke, rain, ice and snow; while operating a radio, maintaining visual surveillance of your surroundings and finding unfamiliar locations simultaneously?
2. Yes No Could you communicate clearly and understandably on law enforcement radio (both talking and listening to the radio)?
3. Yes No Could you flee on foot over uneven terrain; balance on uneven or narrow surfaces?
4. Yes No Could you kneel to perform first aid while using the police radio to request assistance?
5. Yes No Can you remain on your feet for extended periods of time, walking and/or standing in a relatively fixed position?
6. Yes No Could you conduct visual and audio surveillance for extended periods of time?
7. Yes No Could you tolerate walking on foot patrol, and physically checking the doors and windows of buildings to ensure they are secure?
8. Yes No Can you communicate effectively with people of all ages and backgrounds, giving information and directions?
9. Yes No Would you be able to read, learn and remember new and updated detailed, complex information (examples: changes in policy, procedure, etc.) and apply the information in a logical manner?
10. Yes No Can you read maps and be able to orient yourself to geographic locations as your assignment changes?
11. Yes No Can you adequately describe persons, vehicles, and objects, using such data as size, shape, and color AND effectively communicate such information on a cell phone or radio?
12. Yes No Would you be able to control your temper if you were taunted or physically pushed by others?
13. Yes No Could you observe an incident which takes place in your presence, and then later describe verbally and/or in writing what took place, where and when it occurred, who was involved, and what was said?
14. Yes No Could you bend, stretch, contort, push, pull, twist, carry, walk with weight, or lift up to 35 pounds?

You should be able to answer 'yes' to most of the above questions.
If you apply for Seniors on Patrol, please return this completed form to Carrie Chouinard,
Volunteers in Policing Program, Eugene Police Department,
777 Pearl Street, Room 107, Eugene, OR 97401