

Eugene Police Department Volunteer Position Description

Position: Cold Case Squad
Location: Eugene Police Department, 777 Pearl Street, Room 107
Supervision: Sergeant Kathy Flynn, Violent Crimes Unit
Commitment: 10-12 hours/week for a minimum of one year of service
Schedule: Weekdays, two shifts/week
Objective: Assist the Violent Crimes Unit by investigating and solving cold cases

Overview

The goal of the of the EPD Cold Case Squad is to improve the capacity of the Eugene Police Department to investigate and solve cold cases through a team of volunteers. Each cold case is assigned to a Violent Crimes Unit detective. When cold cases are delegated to the Cold Case Squad, the assigned detective retains the case and acts as liaison to the team for that case. The Cold Case Squad will:

- ✓ Work one case at a time. All team members will read the case files, make notes and discuss the case together.
- ✓ Be subject to and expected to be aware of department rules, regulations and general orders
- ✓ Brief regularly with lead detective and Violent Crimes Unit sergeant

Requirements

- Homicide investigative experience is desired, but not required
- Must be a former sworn law enforcement employee, having left law enforcement work within the last 15 years and must be currently retired
- Ability to function well as part of a team
- Strong interpersonal and communication skills including interviewing and interrogation ability
- Research skills
- Patience, creativity, persistence, high motivation and enthusiasm for the Cold Case Squad duties
- Capacity to work independently with limited close supervision
- Willingness to conform to quality control of work, take direction and accept feedback by paid staff
- Ability and willingness to testify in court when necessary
- Ability to pass a background check
- Commitment to comply with confidentiality requirements and police policies
- Be positive and supportive attitude with people of all backgrounds and abilities
- Basic to intermediate level of computer knowledge/experience
- Ability to operate equipment such as radios and cell phones
- Possess an Oregon Driver's License and have a good driving record
- Pass an EPD-administered driving test to qualify to drive department vehicles

Training and Preparation

- Orientation with the Volunteer Coordinator and on-the-job training

For additional information, contact Carrie Chouinard, Volunteers in Policing Program Manager at (541) 682-5355 or carrie.f.chouinard@ci.eugene.or.us.